



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



REGULAR MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, March 22, 2016
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Regular Meeting on March 22, 2016, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. Call to Order/Roll Call/Affirmation of Quorum**
- II. Salute to the Flag of the United States of America**
- III. Presentation of Service Awards**
- IV. Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

- V. Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any

resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval of the Minutes of the February 23, 2016, Regular Governing Board Meeting
- B. Adoption of Resolution 2016-011 Ordering the Blomquist Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 3000 W. Jojoba Hills Dr. and is East of Old Ranch House Road and North of West Jojoba Hills Drive in Pima County, Arizona
- C. Approval to Allow the Northwest Fire District to Pursue an Arizona Governor's Office Grant in the Amount of \$27,653
- D. Adoption of Resolution 2016-013 Ordering the Davis Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 14011 N. Tortolita Estates Drive and is North of Jojoba Hills Drive and West of Tortolita Estates Drive in Pima County, Arizona
- E. Approval of the Independent Contractor Agreement with Wizard Education LLC and the Northwest Fire District for the Purposes of Ongoing Advanced Life Support Recertification Training.

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The

Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

- A. Receipt of the Butterfly Mountain Annexation Boundary Change Impact Statement; Possible Discussion Concerning the Character of the Property and the Impact of Bringing it into the District; and Action to Schedule a Public Hearing for April 12, 2016, and Provide Appropriate Public Notice.
- B. Discussion and Update Regarding Annexation Activities and Potential Areas for Additional Annexation Outreach
- C. Discussion and Possible Action Authorizing the District to Enter into a Vehicle Lease Program with Enterprise Fleet Management to Supply and Maintain District Support Vehicles; and Approving Contract Documents.
- D. Discussion and Possible Action Approving the Purchase of Station Alerting Systems from US Digital Design as Budgeted in the Capital Improvement Plan.
- E. Discussion and Possible Action Approving the Emergency Purchase of Telephone System Hardware and Software
- F. Discussion of the Notification to the Governing Board Members Regarding Availability of the Fire Chief's Annual Performance Appraisal Template
- G. Discussion and Possible Action Approving Appointment of Clint Green to Serve on the Northwest Fire District Local Pension Board for a Four (4) Year Term, Effective Immediately through December 31, 2019, as a Citizen Representative.
- H. Recommendation, Discussion and Possible Action on Establishing a Bond Committee for the Purpose of Evaluating Potential Bond-Funded Projects
- I. Presentation, Discussion and Possible Action Regarding District Retiree Healthcare Benefits
- J. Presentation, Discussion and Possible Action on Draft 2016-17 Zero-Based Budget Package for Administration Departments to Include Administration, Finance, Community Affairs, as Well as Operations Departments to Include Training, TRT, Hazmat, and EMS

VIII. Future Agenda Items

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

IX. Adjournment

George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through Heather D'Amico, by calling 887-1010, ext. 2905, before the meeting.

Posted March 17, 2016



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-22

Date: March 22, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of Consent Agenda

RECOMMENDATION:

Approve the consent agenda as presented

MOTION:

Move to approve items A through E on the March 22, 2016, Consent Agenda as presented.

DISCUSSION:

Use of the Consent Agenda can help streamline the meetings by saving time on routine items allowing more time for in depth discussion of items such as the Budget. Attached to this memo you will find a packet for each item on the Consent Agenda. If the Governing Board wants to treat any item as a regular agenda item, the item can be considered under the Business section. For ease of procedure, if the Board has amendments to the meeting minutes (Item A), that might be handled separately before moving on to the rest of the Consent Agenda items.

If an individual item(s) is selected for removal from the Consent Agenda, the above motion could be modified to approve that item(s) under Business.

FISCAL IMPACT:

None

ALTERNATIVES:

Move items to Business for further discussion and individual vote, approve only selected items, or table items

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-23**

Date: March 22, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Minutes of the February 23, 2016, Regular Governing Board Meeting

RECOMMENDATION:

Approve the minutes

MOTION:

Move to approve the minutes of the February 23, 2016, regular meeting.

DISCUSSION:

The minutes of the February, 2016, regular meeting are attached for review.

FISCAL IMPACT:

None

ALTERNATIVES:

Approve the minutes with revisions or do not approve the minutes

ATTACHMENTS:

- Minutes 2-23-16 (PDF)



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



Minutes of the Northwest Fire District

Governing Board

Regular Meeting

February 23, 2016

DRAFT

I. Call to Order/Roll Call/Affirmation of Quorum

Attendee Name	Title	Status	Arrived
George Carter	Chairman	Present	
Bruce A. Kaplan	Vice Chair	Present	
Tim Clayton	Board Clerk	Present	
David Talas	Board Member	Present	
Peg Green	Board Member	Excused	

II. Salute to the Flag of the United States of America

George Carter led the Pledge of Allegiance to the Flag.

III. Presentation of Service Awards

Brian Keeley presented a Civilian Life Saving Award to Amy Allen for her live saving efforts on December 24, 2015.

IV. Public Forum

Brian Keeley, Vice President of Local Union 3572, was present to answer any questions on behalf of the Union. He stated labor and management are in full support of Business Item "A", the Enterprise Fleet Lease Agreement.

V. Consent Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, Tim Clayton, David Talas
EXCUSED:	Peg Green

Approval of Consent Agenda

George Carter made the following motion, seconded by Bruce Kaplan and approved unanimously with four ayes:

MOVE TO APPROVE ITEMS A THROUGH I ON THE FEBRUARY 23, 2016, CONSENT AGENDA AS PRESENTED.

A. Approval of the Minutes of the January 26, 2016, Regular Governing Board Meeting and Executive Session

DRAFT

- B. Adoption of Resolution No. 2016-005 Approving an Intergovernmental Agreement (IGA) with the Arizona Board of Regents for a Ride-A-Long Program with the College of Nursing**
- C. Adoption of Resolution 2016-006 Ordering the Reyher Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 13600 W. Sagebrush Road and is North of W. Marana Road and West of N. Sanders Road in Tucson, Pima County, Arizona**
- D. Adoption of Resolution 2016-007 Ordering the Padilla Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 11785 N. Camino De Oeste and is South of W. Camino De Manana and West of N. Camino De Oeste in Tucson, Pima County, Arizona**
- E. Adoption of Resolution 2016-008 Ordering the Dove Mountain Resort Lots 95 & 96 Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 6118 & 6120 W. Seven Saguaros Circle, North of Dove Mountain Boulevard and East of North Secret Springs Drive in Marana, Pima County, Arizona**
- F. Adoption of Resolution 2016-009 Ordering the Veteran's Cemetery Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 15950 N. Luckett Road and is North of Hardin Road and East of Luckett Road in Marana, Pima County, Arizona**
- G. Adoption of Resolution 2016-010 Ordering the Cornerstone Homes LLC Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 4240, 4300, 4340, 4350, 4345, 4305, & 4245 W. Cornerstone Court and is South of West Moore Road and West of North Oldfather Road in Marana, Pima County, Arizona**
- H. Approval to Authorize Staff to Release Request for Proposals (RFP) No. 1602 Regarding Foundation and Pavement Improvements**
- I. Approval of the Cooperative Purchasing Agreement with the Interlocal Purchasing System (TIPS)**

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management

Northwest Fire District Regular Meeting Minutes
February 23, 2016
Page 3 of 7

DRAFT

Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

The reports were included in the packet; there was no discussion.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

Financial Reports

The monthly reports are included in the packet. Dave Gephart stated the reports cover the period through December 31, 2015. Tax collections are trending as normal as there are no significant increases or decreases. Additionally, on packet page 140, there is a pooled cash report for Valley Schools Benefit Trust in the amount of \$702,115. A cashier's check has been received for approximately \$752,000 which included some adjustments that increased the number shown in the report. On packet page 117, fund balances are listed. Fund 250, which is the ambulance fund shows approximately \$240,000 in expenses. Those expenses were incurred during the first half of the fiscal year. As of December, there were no revenues received. However, as of this evening, the District has received approximately \$192,000 in revenue for the ambulance fund. Finally, on packet page 127, there is a department called Information Technology where it was recommended, by Board Member Dave Talas, software and related expenses should be highlighted. These expenses are represented in account number 52220.

George Carter made the following motion, seconded by Tim Clayton and approved unanimously with four ayes:

MOVE TO APPROVE THE DISTRICT'S MONTHLY DISBURSEMENTS REPORT AS PRESENTED.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Carter, Chairman
SECONDER:	Tim Clayton, Board Clerk
AYES:	George Carter, Bruce A. Kaplan, Tim Clayton, David Talas
EXCUSED:	Peg Green

VII. Business

- A. Discussion and Possible Action to Authorize the Northwest Fire District to Enter into Negotiations for a Vehicle Lease Program with Enterprise Fleet Management to Supply and Maintain District Support Vehicles; and Authorizing Execution of an Agreement with Enterprise Fleet Maintenance.**

Northwest Fire District Regular Meeting Minutes
February 23, 2016
Page 4 of 7

DRAFT

Deputy Chief Dugger Hughes stated Tim Warren is present to provide a presentation on the Enterprise Lease Program. He added, with this program, the first year cost savings for the District will be approximately \$90,000. Additionally, Hughes reported the new CIP will include a vehicle replacement plan for 1.1 million dollars for vehicle replacements next year. There are 10 support vehicles that are between 12-18 years old that need to be replaced; along with 2 engines that are 15 and 17 years old. This program will reduce support vehicle costs by keeping the District's fleet new.

Tim Warren, a Senior Account Executive with Enterprise presented a PowerPoint presentation on the following:

- Establishment of Enterprise
- Transportation Solutions
- Current Government Clients
- Current Fleet Configuration of NWFD
- Objective of Enterprise Fleet Management Program
- Account Management Teams and Managers
- NWFD Fleet Profile and Replacement Schedule
- NWFD Fleet Planning Analysis

The following items were discussed:

- Enterprise Service Recommendation
- Enterprise's Fuel Program
- Enterprise's Comparative Analysis of Manufacturers
- Enterprise's Loaner Program
- Recommended Vehicle Types and Colors
- Badging NWFD Vehicles
- Re-sale Costs

The Board requested to have this item brought back once it has been finalized.

George Carter made the following motion, seconded by Bruce Kaplan and approved with three ayes; Tim voted nay:

MOVE TO APPROVE THE NORTHWEST FIRE DISTRICT TO ENTER INTO NEGOTIATIONS FOR A VEHICLE LEASE PROGRAM WITH ENTERPRISE FLEET MANAGEMENT TO SUPPLY AND MAINTAIN DISTRICT SUPPORT VEHICLES AND TO DIRECT THE FIRE CHIEF AND FINANCE MANAGER TO EXECUTE THE AGREEMENT.

Northwest Fire District Regular Meeting Minutes
February 23, 2016
Page 5 of 7

DRAFT

RESULT:	APPROVED [3 TO 1]
MOVER:	George Carter, Chairman
SECONDER:	Bruce A. Kaplan, Vice Chair
AYES:	George Carter, Bruce A. Kaplan, David Talas
NAYS:	Tim Clayton
EXCUSED:	Peg Green

B. Presentation, Discussion and Possible Action on Draft 2016-17 Zero-Based Budget Package for Community Safety and Support Departments to Include Prevention & Life Safety, Fleet, Building Maintenance, and Warehouse

Dave Gephart reported on zero based budgeting and recommends rolling out draft budgets on specific departments. Presentations will be made on behalf of those departments. Personnel calculations are being performed in finance and he is available for questions.

Specific to Prevention and Fire, Fire Marshal Don Garcia will report on behalf of Prevention and Safety for non-personnel. Mr. Gephart added there was an increase in medical insurance (5%) and dental (8%), as well as updates made to ASRS and PSPRS. In prevention, there are 11 full time employees (FTEs) which include: Chief Garcia, a Plans Examiner, a number of Inspectors, and a secretary. With a number of support departments, there are staffing needs. However, staffing needs are not included in the personnel lines. Those needs will be addressed throughout the budget process. On the personnel side, there are no step increases included at this time. Labor and management will address step increases during the Meet and Confer process later in the budget process. A brief discussion followed regarding salaries, unscheduled over time (OT), paid time off (PTO), and the hiring of a Deputy Fire Marshal.

Fire Marshal Don Garcia presented on behalf of Prevention & Life Safety. He presented the following items:

- Current Organizational Chart
- Proposed Organizational Chart
- Services Performed
- Deputy Fire Marshal Position
- Opportunities for Internal Growth
- Statistics 2014-2015
- Professional Development
- Contractor's Coffee Forum
- Development of a Contractor's Guide
- Electronic Plan Review
- Partnerships
- Budget Impact
- Non-Personnel Costs
- Total Budget Requested

Regarding the Information Technology (IT) and Communications, Mr. Gephart stated IT represents 4 FTEs in which one FTE, the IT Manager position, is currently vacant. It is hopeful this position will be filled by the end of the fiscal year. Additionally, salaries have dropped and may need to be re-allocated as an employee will be moved to salary

DRAFT

from hourly. In totality, this is pretty close to a base line budget with a few minor increases in benefits and taxes. For Communications personnel budget, there is 1 FTE and he is represented here in terms of the current budget. Mr. Gephart is available for any questions.

Assistant Fire Chief Doug Emans presented on behalf of non-personnel IT. He discussed the following items:

- IT Manager Position Remains Vacant
- Continue to Update Hardware
- Maintain a Service Level Agreement with Private Firm
- Software as a Service Approach
- New Tower Lease Expense on Tucson Mountain
- Communications/Radios
- Increase in PCWIN Costs
- Increase in Call Volume
- Total Budget Requested

In Fleet, Mr. Gephart stated there are 6.5 FTE's and one vacancy for a Mechanic. However, the Mechanic position is either close to being filled or has been filled. Salaries have gone down from the actuals, looking back to 14/15, as there was an allocated salary taking place. On an hourly side, there is a decline due to a recent retirement in fleet that is expected to be filled at a lower level. For Facility maintenance, there is one FTE and there are plans to increase as well as a need to increase. Lastly, in Warehouse, there are several part time employees and 2 full time employees. There is no increase and an allocation of salary. Deputy Chief Dugger is still employed; however, he is being moved into the B.C. department in order to streamline the process. Mr. Gephart is available for any questions.

Deputy Chief Dugger Hughes presented on behalf of Logistics. He presented the following items:

Fleet

- Current Organizational Chart
- Proposed Organizational Chart
- Fleet Management
- Total Budget Requested

Facilities

- Facilities Management
- Building Costs and Services

Warehouse

- Protective Equipment and Uniforms
- Medical and Operational Equipment
- Janitorial Supplies and Preventative Maintenance

A brief discussion followed. Board Chairman, George Carter, added he would like to see the San Miguel Intern Program remain in place.

Northwest Fire District Regular Meeting Minutes
February 23, 2016
Page 7 of 7

DRAFT

RESULT: DISCUSSED

VIII. Future Agenda Items [A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).]

This item allows an *individual* Governing Board member to recommend item(s) to be placed on future agendas. The Board will not discuss the item(s) at this time because it would be a violation of the Open Meeting Laws and no voting action will be taken on the recommended item(s).

1) Update on annexations

IX. Adjournment

George Carter made the following motion, seconded by Dave Talas and approved unanimously with four ayes:

MOVE TO ADJOURN THE MEETING AT 8:04 P.M.

Minutes approved by the Northwest Fire District Board at its March 22, 2016, Regular Governing Board Meeting.

Tim Clayton, Board Clerk

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-24**

Date: March 22, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution 2016-011 Ordering the Blomquist Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 3000 W. Jojoba Hills Dr. and is East of Old Ranch House Road and North of West Jojoba Hills Drive in Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation

MOTION:

Move to adopt Resolution 2016-011 ordering the Blomquist Annexation.

DISCUSSION:

This is an annexation involving property owners Steve J. Blomquist and Sharyl V. Cummings, who submitted the attached letter dated March 8, 2016. The property is located at 3000 W. Jojoba Hills Dr. and is east of Old Ranch House Road and north of West Jojoba Hills Drive in Pima County, Arizona and is contiguous with the District boundary.

The parcel would be serviced by Station 337. No additional resources are needed to services this area.

FISCAL IMPACT:

The 2016 Limited Value of the property is \$259,663 with a Limited Assessed Value of \$25,966; the revenue to the District based on the current combined tax rate would be approximately \$756.61 annually. Taxes would be collected beginning with the 2017 Tax Year.

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Blomquist Annexation (PDF)

3/8/2016

[Date]

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743
Blomquist
RE: The [Your Last Name] Annexation

Dear Chairman Carter:

We are the owners of the property located at 3000 W Jojoba Hills Dr. Tucson, Pima County, Arizona, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with our signatures affixed below, and pursuant to A.R.S. section 48-262(l), we expressly request that the Northwest Fire District forthwith amend its boundaries to include our property described on Exhibit A.

Sincerely,



Signature

Steve J. Blomquist

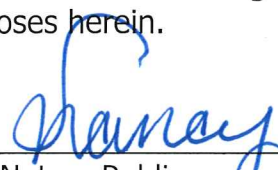


Signature

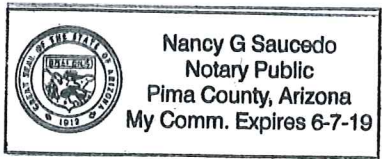
Sharyl V. Cummings

STATE OF ARIZONA)
) ss.
County of Pima)

On this, the 8th day of March 2016, before me, the undersigned Notary Public personally appeared, Steve Blomquist and Sharyl Cummings, who acknowledged to me that they are the owners of the property located at 3000 W. Joba Hills Dr, that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.



Notary Public
My Commission Expires: 06/07/2019



Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

RESOLUTION NO. 2016-011
THE BLOMQUIST ANNEXATION

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT’S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNERS IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on March 8, 2016, Steve J. Blomquist and Sharyl V. Cummings, owners of real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District’s boundaries to include their property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the “Property”]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is not included within the boundaries of an incorporated city or town; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District’s residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on March 22, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

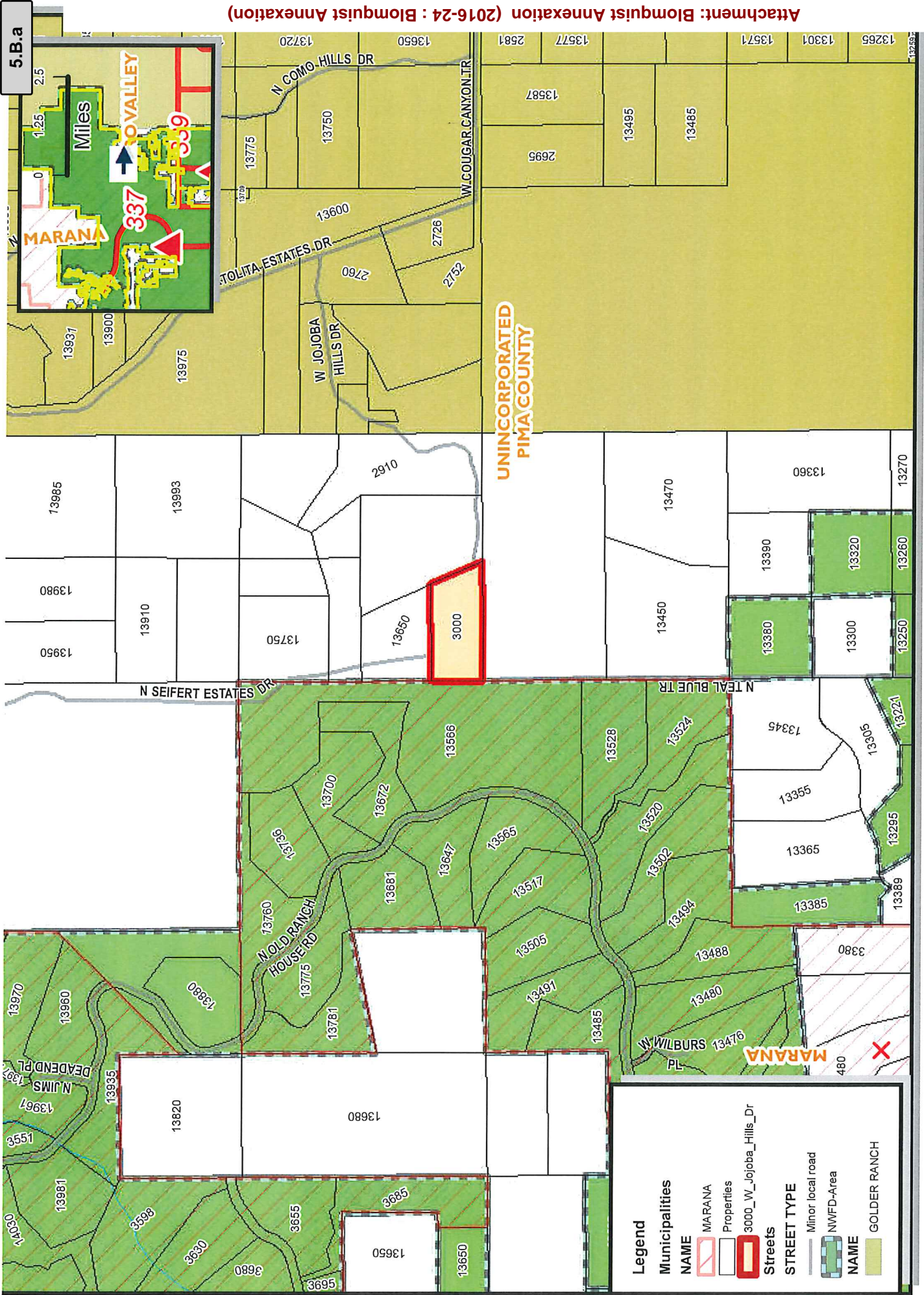
ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]



Attachment: Blomquist Annexation (2016-24 : Blomquist Annexation)

5.B.a

Exhibit A

Property Legal Description

Parcel 219-10-0250

SWLY PTN SW4 SE4 SE4 3.79 AC SEC 20-11-13

Book-Map-Parcel: 219-10-0250

[Oblique Image](#)

Tax Year:

Tax Area: 0651

Property Address:

Street No

Street Direction

Street Name

Location

3000

W

JOJOBA HILLS DR

Pima County

Taxpayer Information:

BLOMQUIST STEVEN JEROME & CUMMINGS

SHARYL VIRGINIA JT/RS

3000 W JOJOBA HILLS DR

TUCSON AZ

Property Description:

SWLY PTN SW4 SE4 SE4 3.79 AC SEC 20-11-13

85755- 2362

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Total FCV	Limited Value	Limited Assessed
2016	Primary Res (3)	10.0	\$259,663	\$259,663	\$25,966
2017	Primary Res (3)	10.0	\$307,072	\$272,646	\$27,265

Property Information:

Section: 20
 Town: 11.0
 Range: 13.0E
 Map & Plat: /

Block:
 Tract:
 Rule B District: 5
 Land Measure: 3.79A
 Group Code:
 Census Tract: 4611
Use Code: 0134 (SFR GRADE 010-3 RURAL NON-SUBDIVIDED)
 File Id: 1
 Date of Last Change: 8/10/2012

Residential Characteristics:

Property Appraiser: Lisa Checkon Phone: (520)724-8949

Appraisal Date:	11/8/2010	Property Type:	Single Family Residence
Processed:	11/10/2010	Area ID:	Ed 3-204638-06-3
Building Class:	3	Physical Condition:	Good
Total Livable Area:	1,944	Garage Type:	Garage
Effective Construction Year:	1995	Garage Capacity:	3
Stories:	1.0	Patio Type:	Covered
Rooms:	4	Patio Number:	2
Quality:	Good	Pool Area:	0
Exterior Walls:	Adobe	Valuation Type:	00
Roof Type:	Metal	Total Main:	\$383,840
Heating:	Forced	Total Control:	\$383,840
Cooling:	Evaporative	Total Actual:	\$307,072
Bath Fixtures:	6	FCV Adjustment Factor:	1.000
Enhancement:	\$14,826	Last Action:	0225

Description	Quality	Construction	Value
Garage - excess area	All	All	\$14,826

Valuation Area:

Condo Market: 420
 DOR Market: 43
 MFR Neighborhood: Tortolita_Foothills_undefined
 SFR Neighborhood: 20463806
 SFR District: 3

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
96168235	10390	3603	9/30/1996	
96168236	10390	3605	9/30/1996	
0	7948	144	1/9/1987	

Petition Information:

Tax Year	Owner's Estimate	Petition	SBOE
2004	\$110,000		



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.C

SCHEDULED

MEMORANDUM NO. 2016-25

Date: March 22, 2016
To: Governing Board
From: Dugger Hughes, Battalion Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval to Allow the Northwest Fire District to Pursue an Arizona Governor's Office Grant in the Amount of \$27,653

RECOMMENDATION:

Staff recommends the approval of this Resolution which will allow for the District to pursue Grant monies.

MOTION:

Move to approve Resolution 2016-012 allowing the Northwest Fire District to pursue an Arizona Governor's Office Grant in the amount of \$27,653.

DISCUSSION:

An approved Resolution is required for Grant submittal with the Arizona Governor's Office. This Grant will request \$27,673 for two fire engine mounted traffic flow boards and eight child restraint harnesses. The traffic flow boards will be mounted on engines that most frequently respond to accidents on the freeway, and will enhance the safety of the public and responders. The child restraint harnesses will allow us to safely transport infants and children in our Rescues. Currently we are using either seat belts to hold them on the gurney, or put them in child seats. This allows for either treating while on the gurney, or safety while in the child seat. These new harnesses will allow for treating the patients, while also safely transporting them on a gurney.

FISCAL IMPACT:

There is no cost to the District with this Grant.

ALTERNATIVES:

The alternative is status quo, or to purchase these items out of the District budget.

ATTACHMENTS:

- Resolution 2016-012 (PDF)

RESOLUTION NO. 2016-012

A RESOLUTION OF THE GOVERNING BOARD OF THE NORTHWEST FIRE DISTRICT ("DISTRICT") APPROVING AND AUTHORIZING SUBMITTAL OF AN APPLICATION FOR THE ARIZONA GOVERNOR'S OFFICE OF HIGHWAY SAFETY GRANT PROGRAM 2016, FOR GRANT FUNDING IN THE AMOUNT OF \$27,673 FOR TWO FIRE ENGINE MOUNTED TRAFFIC FLOW BOARDS AND EIGHT CHILD RESTRAINT HARNESES.

WHEREAS, the State is soliciting proposals for potential funding under its 2017 Arizona Governor's Office of Highway Safety Grant Program (the "Grant Program"); and

WHEREAS, the staff of the District wishes to submit a grant application (the "Application") that would enable the District to apply for a portion of that funding to acquire an engine-mounted traffic flow board and eight child restraint harnesses to enhance emergency response and public safety; and

WHEREAS, the Governing Board of the District has reviewed the terms and conditions of the Grant Program, and finds that submitting the Application is in the best interests of the District and its residents.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Northwest Fire District that the Governing Board hereby approves submittal of the Application, and authorizes its officers to sign it; and

BE IT FURTHER RESOLVED that the Fire Chief, Michael Brandt, is appointed as the District's agent and is hereby authorized to take all steps necessary to submit the Application and to execute any necessary documents, to conduct negotiations on behalf of the District, and to administer the grant in accordance with the Grant Program.

PASSED AND ADOPTED by the Governing Board of the Northwest Fire District, this 22nd day of March, 2016.

George Carter

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.D

SCHEDULED

MEMORANDUM NO. 2016-26

Date: March 22, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Adoption of Resolution 2016-013 Ordering the Davis Annexation, Pursuant to A.R.S. Section 48-262(I); the Annexation Area is Located at 14011 N. Tortolita Estates Drive and is North of Jojoba Hills Drive and West of Tortolita Estates Drive in Pima County, Arizona

RECOMMENDATION:

Adopt the resolution and approve the annexation

MOTION:

Move to adopt Resolution 2016-013 ordering the Davis Annexation.

DISCUSSION:

This is an annexation involving property owners James E. Davis and Monica A. Davis, who submitted the attached letter dated March 10, 2016. The property is located at 14011 N. Tortolita Estates Drive and is North of Jojoba Hills Drive and West of Tortolita Estates Drive in Pima County, Arizona and is contiguous with the District boundary.

The parcel would be serviced by Station 337. No additional resources are needed to services this area.

FISCAL IMPACT:

The 2017 Limited Value of the property is \$546,543 with a Limited Assessed Value of \$54, 654; the revenue to the District based on the current combined tax rate would be approximately \$1,592.52 annually. Taxes would be collected beginning with the 2017 Tax Year.

ALTERNATIVES:

Not approve the annexation; not recommended

ATTACHMENTS:

- Davis Annexation (PDF)

March 10, 2016

George Carter, Chairman
Northwest Fire District Board
5225 W. Massingale Road
Tucson, Arizona 85743

RE: The Davis Annexation

Dear Chairman Carter:

We are the owners of the property located at 14011 N. Tortolita Estates Drive, Tucson, 85755, Pima County, Arizona, and more specifically described on Exhibit A, attached hereto and incorporated herein by this reference. By this letter, with our signatures affixed below, and pursuant to A.R.S. section 48-262(I), we expressly request that the Northwest Fire District forthwith amend its boundaries to include our property described on Exhibit A.

Sincerely,

James E. Davis

Signature

JAMES E. DAVIS

Printed Name

Monica A. Davis

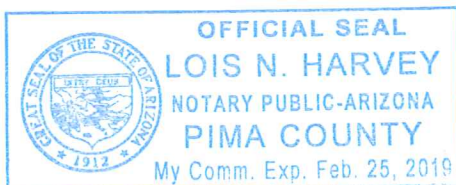
Signature

MONICA A. DAVIS

Printed Name

STATE OF ARIZONA)
) ss.
County of Pima)

On this, the 11 day of March, before me, the undersigned Notary Public personally appeared, James Edward Davis and Monica Ann Davis, who acknowledged to me that they are the owners of the property located at 14011 N. Tortolita Estates Dr., that as such officer being authorized so to do, executed the foregoing instrument for the purposes herein.



Lois N. Harvey

Notary Public

My Commission Expires: 02-25-2019

Northwest Fire District
5225 W. Massingale Rd.
Tucson, AZ 85743-8416

**RESOLUTION NO. 2016-013
THE DAVIS ANNEXATION**

A RESOLUTION AUTHORIZING THE AMENDMENT OF THE NORTHWEST FIRE DISTRICT'S BOUNDARIES TO INCLUDE LAND WITHIN PIMA COUNTY AND CONTIGUOUS TO THE BOUNDARIES OF THE NORTHWEST FIRE DISTRICT AFTER WRITTEN REQUEST BY THE PROPERTY OWNERS IN ACCORDANCE WITH A.R.S. § 48-262 (I)

WHEREAS, on March 10, 2016, James E. Davis and Monica A. Davis, owners of real property located in Pima County, Arizona, requested in writing that the Northwest Fire District Governing Board amend the District's boundaries to include their property, more particularly described on Exhibit A, attached hereto and incorporated herein by this reference [the "Property"]; and

WHEREAS, the Property is located within Pima County and is contiguous to the boundaries of Northwest Fire District, as shown on the map and legal description, also attached hereto as Exhibit A; and

WHEREAS, the Property is not included within the boundaries of an incorporated city or town; and

WHEREAS, the Northwest Fire District has determined that inclusion of the Property within the boundaries of the Northwest Fire District will benefit the Northwest Fire District, the Property Owners, and the District's residents.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Northwest Fire District hereby orders the following:

The boundaries of Northwest Fire District are hereby amended to include the Property described as set forth on the attached Exhibit A.

PASSED and ADOPTED by the Governing Board of the Northwest Fire District at a duly noticed meeting held on March 22, 2016, by a majority of a quorum of the Governing Board Members.

George Carter
Board Chair

ATTEST:

APPROVED AS TO FORM:

Tim Clayton
Clerk of the Board

Thomas Benavidez
District Attorney

EXHIBIT "A"
[Map & Legal Description]

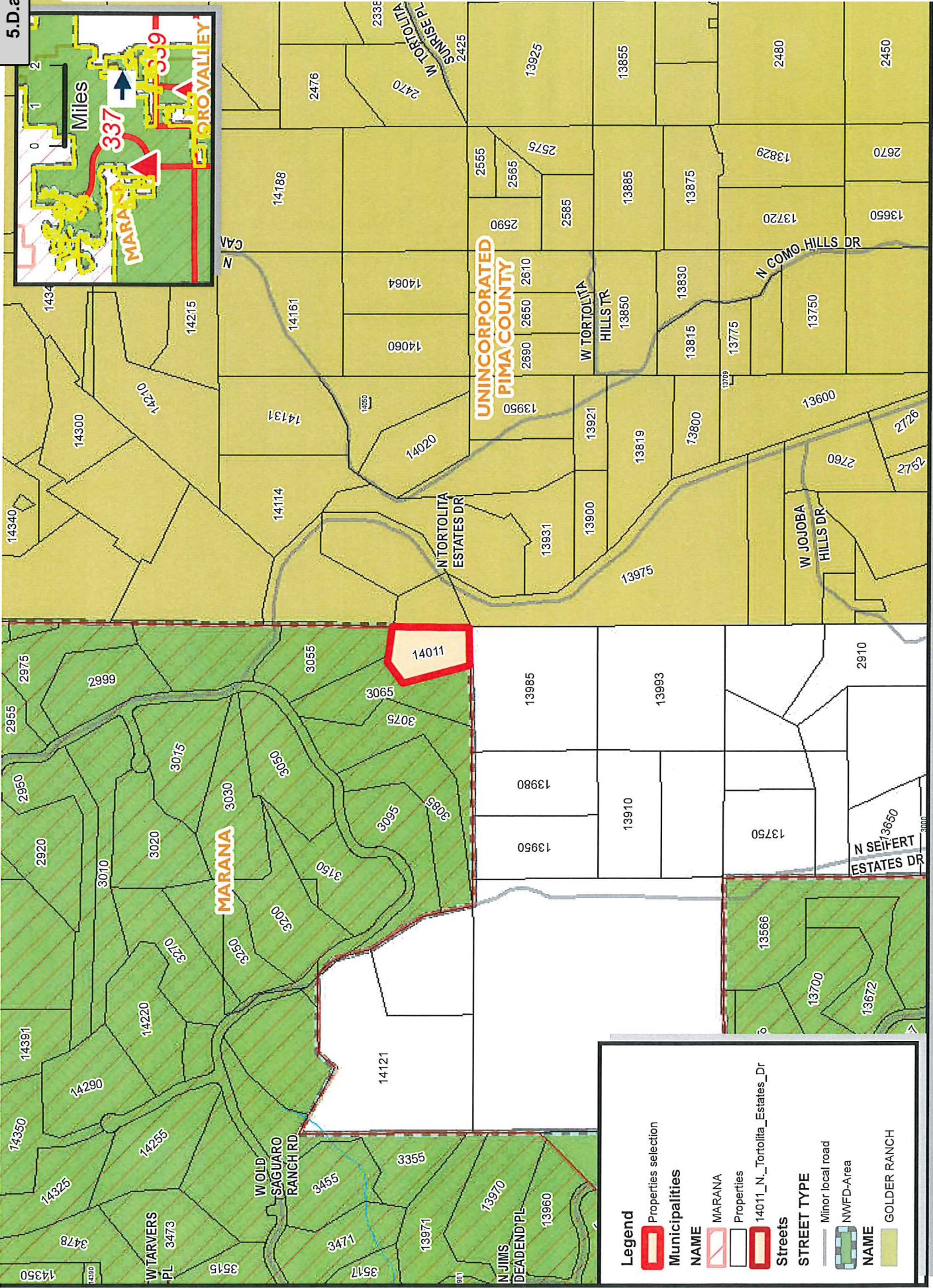


EXHIBIT "A"
[Legal Description]

Property Description:

SE PTN E2 LOT 8 SEIFERT TORTOLITA ESTS

RS 1/68 NE4 2.50 AC SEC 20-11-13

PARCEL ID NO. 219-10-003D

11/20

Attachment: Davis Annexation (2016-26 : Davis Annexation)

Book-Map-Parcel: 219-10-003D

[Oblique Image](#)

Tax Year:

Tax Area: 0651

Property Address:

Street No

Street Direction

Street Name

Location

14011

N

TORTOLITA ESTATES DR

Pima County

Taxpayer Information:

DAVIS JAMES E & MONICA A JT/RS
14011 N TORTOLITA ESTATES DR
TUCSON AZ

Property Description:

SE PTN E2 LOT 8 SEIFERT TORTOLITA ESTS
RS 1/68 NE4 2.50 AC SEC 20-11-13

85755- 2025

Valuation Data:

Valuation Year	Legal Class	Assessment Ratio	Total FCV	Limited Value	Limited Assessed
2016	Vacant/Ag/Golf (2)	15.0	\$50,000	\$50,000	\$7,500
2017	Res Other (4)	10.0	\$603,915	\$546,543	\$54,654

Property Information:

Section: 20
Town: 11.0
Range: 13.0E
Map & Plat: /

Block:

Tract:

Rule B District: 5
Land Measure: 2.50A
Group Code: 000
Census Tract: 4611

Use Code: 0144 (SFR GRADE 010-4 RURAL NON-SUBDIVIDED)

File Id: 1

Date of Last Change: 9/25/2015

Residential Characteristics:

Property Appraiser: Lisa Checkon Phone: (520)724-8949

Appraisal Date:	6/9/2015	Property Type:	Single Family Residence
Processed:	6/9/2015	Area ID:	Ed 3-204638-06-4
Building Class:	4	Physical Condition:	Good
Total Livable Area:	2,984	Garage Type:	Garage
Effective Construction Year:	2015	Garage Capacity:	3
Stories:	1.0	Patio Type:	Covered
Rooms:	7	Patio Number:	3
Quality:	Good	Pool Area:	450
Exterior Walls:	Framed Wood	Valuation Type:	00
Roof Type:	Built Up	Total Main:	\$499,103
Heating:	Forced	Total Control:	\$499,103
Cooling:	Refrigeration	Total Actual:	\$603,915
Bath Fixtures:	12	FCV Adjustment Factor:	1.000
Enhancement:	\$0	Last Action:	0225

Valuation Area:

Condo Market: 420
DOR Market: 43
MFR Neighborhood: Tortolita_Foothills_undefined
SFR Neighborhood: 20463806
SFR District: 3

Sales Information:

Affidavit of Fee No.	Parcel Count	Sale Date	Property Type	Sale	Time Adjusted Sale	Cash Validation
20031550103	2	08/2003	Vacant Land	\$119,000	\$119,000	N X JAF DEED: Joint Tenancy Deed
20020961107	2	12/2001	Vacant Land	\$85,000	\$85,000	N W6 JAF DEED: Other
20011060097	1	06/2001	Vacant Land	\$594,750	\$594,750	N W6 JAC DEED: Warranty Deed

Supervisor District:

(1) ALLY MILLER

Recording Information:

Sequence No.	Docket	Page	Date Recorded	Type
20051530348	12612	891	8/9/2005	QUIT CLAIM DEED
20031550103	12112	429	8/12/2003	JOINT TENANCY DEED
20020961107	11802	4143	5/17/2002	
20020300780	11736	3920	2/13/2002	



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.E

SCHEDULED

MEMORANDUM NO. 2016-27

Date: March 22, 2016
To: Governing Board
From: Brad Bradley, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Independent Contractor Agreement with Wizard Education LLC and the Northwest Fire District for the Purposes of Ongoing Advanced Life Support Recertification Training.

RECOMMENDATION:

Approve the Independent Contractor Agreement with Wizard Education LLC, for the purposes of providing advanced life support (ALS) recertification training for Northwest Fire District Paramedic's.

MOTION:

Move to approve the Independent Contractor Agreement with Wizard Education LLC, for the purposes of providing advanced life support (ALS) recertification training for Northwest Fire District Paramedic's.

DISCUSSION:

The District has utilized Wizard Education LLC to conduct its required internal Paramedic recertification training for a number of years. The attached agreement represents a renewal of this longstanding and beneficial agreement. No changes have been made from its original form.

FISCAL IMPACT:

The cost to recertify a District Paramedic is \$585.00 per person under this agreement. In exchange for Wizard Education LLC conducting this program at District facilities, Wizard has agreed to discount the fee of one (1) District member (\$585.00) for each class.

ALTERNATIVES:

No alternatives are recommended.

ATTACHMENTS:

- Wizard Agreement 2016 (PDF)

NORTHWEST FIRE DISTRICT INDEPENDENT CONTRACTOR AGREEMENT

This Agreement, made and entered into by and between Northwest Fire District, an Arizona fire district [hereinafter referred to as “**Owner**”] and Wizard Education, LLC, an Arizona limited liability company [hereinafter referred to as “**Contractor**”].

For and in consideration of the mutual covenants and conditions of their agreement for services, Contractor does hereby accept engagement in accordance with the conditions, covenants and terms that follow:

GENERAL TERMS

WHEREAS, Owner desires to engage the Contractor to perform training services as an independent contractor;

WHEREAS, the Contractor represents that it is fully able and professionally qualified to perform such services; and

WHEREAS, the undersigned person represents and warrants that he is a fully authorized agent of Contractor, and is specifically authorized to sign this Agreement on behalf of Contractor.

SPECIAL TERMS AND CONDITIONS

Effective Date and Duration: This Agreement shall become effective on the later of the two signature dates appearing at the end of this Agreement. This Agreement shall continue in effect until December 31, 2017, unless sooner terminated. Either party may terminate this Agreement with or without cause after 60 days written notice to the other party. Either party may terminate this Agreement for material breach hereof after ten days written notice to the other party.

Insurance: The Contractor shall obtain, and maintain, its own insurance, including workers’ compensation, employers’ liability, professional liability and general liability, sufficient to meet its statutory and business obligations pursuant to its engagement hereunder.

Independent Contractor: It is clearly understood that each party will act in its own capacity and not as an agent, employee, partner, joint venture, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

Licenses and Compliance with Laws: The Contractor shall maintain in current status all Federal, State and local licenses and permits required for the performance of the work and operation of the business conducted by the Contractor. The Contractor shall fully comply with all applicable federal, state and local laws in performing hereunder.

Compliance with Immigration Laws: As mandated by Arizona Revised Statutes [“A.R.S.”] § 41-4401, the Owner is prohibited from awarding a contract to any contractor or subcontractor that fails to comply with A.R.S. § 23-214(A). The Owner must also ensure that every contractor and subcontractor complies with federal immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A). Therefore, in signing or performing any contract (including this Agreement) for the Owner, the Contractor fully understands that:

- A. It warrants that both it and any subcontractors it may use comply with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A);
- B. A breach of the warranty described in subsection A, shall be deemed a material breach of the Agreement that is subject to penalties up to and including termination of the Agreement; and
- C. The Owner or its designee retains the legal right to inspect the papers of any Contractor or subcontractor employee who works on the Agreement to ensure that the Contractor or subcontractor is complying with the warranty under subsection A.

Applicable Law: The laws of the State of Arizona shall govern this Agreement, and suits regarding this Agreement or the work contemplated hereunder shall be brought only in State courts in the State of Arizona. Venue and jurisdiction for any suit or other dispute resolution proceeding shall be in Pima County, Arizona.

Indemnification:

- A. The Contractor shall indemnify, defend, and hold Owner harmless from any and all claims, demands, suits, actions, proceedings, loss cost, and damages of every kind and description, including any reasonable attorneys’ fees and/or litigation expenses, which may be brought or made against the Contractor, Owner, any of Owner’s officers, directors and employees, or any person, regardless of who makes the claim, to the extent they result from the acts of the Contractor, its employees, agents, representatives, or sub-contractors, their employees, agents or representatives in connection with or incidental to the performance of the work.
- B. The indemnity provided in this section shall survive termination of this Agreement and the work or services contemplated hereunder. The policy limits and types of insurance provided for above shall not limit the scope and extent of indemnity hereunder.

Superseding Agreement: This Agreement specifically supersedes any inconsistent or conflicting provisions of any other agreements, be they oral or written, between the parties, regardless of whether they were executed or entered into before, during, or after this Agreement. However, this Agreement may be terminated or modified, but only in a writing, executed by both parties, which specifically identifies this Agreement.

Cancellation for Conflicts of Interest: Owner may cancel this Agreement and terminate the work for conflict of interest pursuant to A.R.S. 38-511.

Recitals Incorporated: The Recitals on the first page of this Agreement are a material part hereof.

No Discrimination: Neither party shall discriminate against any employee or client of either party or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out this Agreement. Both parties shall comply with applicable provisions of Executive Order 75-5, as amended by Executive Order 2009-09 of the Governor of Arizona, which are incorporated into this Agreement by reference as if set forth in full herein, and of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.

Description of the Work to be Performed and the Fees to Paid:

Contractor shall conduct advanced life support ["ALS"] refresher and recertification training for Owner's employees. This training shall be provided at Owner's facilities in Pima County, Arizona. Owner agrees to pay Contractor a one-time fee of \$585.00 per Owner employee attending an ALS training class. However, Contractor shall credit Owner for one employee fee of \$585.00 per ALS training class in exchange for Contractor's use of Owner's facilities and Contractor's opportunity to sell any ALS training class seats which are unfilled by Owner's employees.

Signed this _____ day of _____, 2016, by _____, an authorized agent of Contractor, _____.

Signed this _____ day of March, 2016, by George Carter, Board Chair of Northwest Fire District, _____.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-17

6.A.1

Meeting: 03/22/16 06:00 PM

Department: Fire Chief

Category: Chief's Board Report

Prepared By: Heather D'Amico

Initiator: Michael J. Brandt

Sponsors:

DOC ID: 2167

FIRE CHIEF'S REPORT Chief Michael J. Brandt March, 2016

ACTIVITIES:

The Northwest Fire District Fire Academy Class of 2016-01 Graduation Ceremony was held on Thursday, February 25th, 2016, at Mountain Vista High School where I provided the keynote address. The ceremony was well-attended by Northwest Fire District employees, their families, and others including Bruce Kaplan, Northwest Fire District Governing Board Vice-Chairman, and his wife Kristi Bradford, David Talas, Northwest Fire District Governing Board Member, and his wife Karin Talas, Fire Chief Jonathan McMahan, Rural Metro Fire, Deputy Chief Heath Evans, Rural Metro Fire, Asst. Chief Tom Brandhuber, Golder Ranch Fire District, as well as, other community members. Congratulations to all of the graduates of the NWFD Fire Academy Class of 2016-01. We are proud and excited to have them on our team.

The Arizona Governmental Training Service (AGTS) Supervisor's Academy graduation was held on Feb. 24th, 2016 at the Northwest Fire District Training Center. Congratulations to all of the NWFD team members who participated in the training program.

I participated in discussions/meetings at the Lakeside Fire District during the week of Feb. 29th - March 2nd, 2016.

A meeting was attended (on my behalf) by Div. Chief Gary West, with Alberto Gutier, Director, Governor's Office of Highway Safety in Phoenix to discuss a possible GOHS Grant for sign boards on our emergency vehicles during incidents. Thank you to Chief West and Jim Grasham for their outstanding work and perseverance on this project.

I attended Department Head meetings with Marana Town Manager Gilbert Davidson and other key staff members for informational exchange as we continue our support for our strategic partners in the Town of Marana.

I attended a meeting with Fire Chief Randy Karrer, Golder Ranch Fire District, Fire Chief Jonathan McMahan, Rural Metro Fire, and Fire Chief Cheryl Horvath, Mountain Vista Fire District, to discuss various topics of interest.

I met with Fire Chief Brett Lane, Picture Rocks Fire District, to discuss organizational and collaborative matters.

I met with Fire Chief Cheryl Horvath, Mountain Vista Fire District, to discuss current direction and future potentials.

I attended a Pension Board Meeting on March 4th, 2016.

I held an informational meeting with Bruce Kaplan Vice-Chair, NWFD Governing Board, and AC's Bradley and Emans on a variety of topics.

A Retirement Luncheon was held for Deputy Fire Marshal Jim Pratt on his last day of duty, February 26th, 2016, at the NWFD Training Center. We wish Jim all the best in his retirement.

A big welcome to Angel Morales, NWFD's newest Emergency Vehicle Tech I in our Fleet Division.

ROUTINE EXTERNAL MEETINGS INCLUDED:

NWFD Governing Board Meeting; the Marana Community and Regional Update Meeting; Marana Town Council Meetings; Greater Tucson Fire Foundation meetings; PCWIN and associated Boards/Committees.

As Chair of the Pima County Fire Chiefs Association, I continue to underscore the importance of our legislative challenges and ways to support our efforts from a local and statewide platform.

INTERNAL MEETINGS:

A full schedule of internal meetings included: Executive Staff Meetings, Executive Team Meetings with all members of Senior Staff; Meetings with Asst. Chiefs Emans and Bradley on Operational and Support coordination; HR Meetings; Meeting regarding our Strategic Plan; Leadership Team Meeting; General Staff Meeting; Meetings regarding Annexations; Operational meetings with Executive Staff - Finance, Operations, Support, HR, and Community Affairs.

Budget discussions and preparations remains a central organizational activity as we continue to prioritize our current and future operational and support needs in supporting our Strategic Plan and our Community. I greatly appreciate the daily efforts and commitment of each team member!



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-18

6.A.2

Meeting: 03/22/16 06:00 PM
Department: Support Services
Category: Chief's Board Report
Prepared By: Doug Emans

Initiator: Doug Emans

Sponsors:

DOC ID: 2171

SUPPORT SERVICES REPORT Assistant Chief Doug Emans March, 2016

ACTIVITIES:

- Below is the summary of the division reports followed by the details of each section. You will see an amazing amount of work completed in a very short period. The men and women in the Support Division do a tremendous job keeping the organization and community safe, tooled and equipped for success.
- There have been many focal points in the Support Services Division this month; personnel have supported annexation work, recruitment for the IT Manager, radio system implementation, budget, capital budget, implementing Phase I of the IT infrastructure upgrade and working with the Town of Marana on a potential communications project.
- Each section of the Division has completed a great deal of research and input into providing a budget proposal that the Board will have an opportunity to review, comment and provide input on.

Prevention and Safety

- Prevention and Safety hosted the retirement celebration for Jim Pratt on February 26 at the training center. Jim has been an asset to the community in some capacity for many years starting his career with Flowing Wells Volunteer Fire Dept., then as both a Deputy and Arson Investigator for the Pima County Sheriff's Department. After retiring from the PCSD, Jim returned to his roots, becoming a Fire Inspector, Arson Investigator and Plans Examiner for Northwest Fire District. Jim will be missed here in the District, but we wish him our very best in his retirement from public service.
- Prevention and Safety continues to explore and work towards partnerships in both the local community and further beyond. Prevention and Safety, in conjunction with the AZ Center for Fire Service Excellence and the AZ State Fire Training committee hosted a six day Fire and Life Safety Plans Review class presented by the National Fire Academy. Prevention and Safety also hosted the third Contractor Coffee Forum for our local development community in order to strengthen our relationships with this community and streamline development processes, improve expectations and communicate changes in the code enforcement and development disciplines. The forum is beginning to make a substantial difference in how development occurs in Pima County.

Planning

- Planning is still a gap requiring many personnel to step up and add inputs and a fair amount of time filling the void, while performing their regular assignments. Senior staff provides a lot of input and support to complete the guidance. Brian Keely, Jim Long and Heather D'Amico have picked up a great deal of the work load for day to day items.
- Jim long continues to support all the work in planning with background information through call data, compliance data, GIS information and supporting some software sets where the data and information is located.

Logistics**Warehouse**

- Warehouse personnel processed nearly 200 orders from throughout the District in supplies, equipment, uniforms and Protective equipment in February. This does not include the distribution of oxygen to all stations keeping units in service and supplied.
- The San Miguel student interns have shifted their focus back to Fleet for the next phase of inventory and stocking the shelves while the similar project at the warehouse is wrapping up. The students will be back to the warehouse before the end of the school year in May.

Fleet

- Fleet Services, working with the HR Department extended an offer to a new EVT in late February with an anticipated start date of March 9. Angel Morales comes to the District from ASARCO where he worked on heavy equipment and prepared for his Level I EVT certification prior to application.
- Fleet has also been deeply engaged vehicle replacements with pre-construction conferences on both our engine purchase as well as the ambulance purchase now that the chassis have been confirmed. Additionally, the Enterprise Fleet Management agreement the Board authorized moving last month has taken a great deal of time from the Fleet Division as well as the Logistics chief and legal to put together a complete package. This program moved very quickly through our system once we became aware of the value and the benefits to be received by the District.

Facilities

- Facilities continue to work on correcting problem areas and improving conditions throughout the 15 separate properties in the District. Asphalt preservation is proving to be a valuable program, particularly when we feel the impact of a failure in one of our larger facilities. We are going through our due diligence to

discover the reason for the failure of several asphalt sections at Training and seeking assistance in the remediation from our contractors and engineers. Our current plan is to determine and correct the failure during the repair. If we determine faulty design, preparation or application during the repair, we have committed partners willing to step up to their portion of the failure. We are working towards completing agreements to that end currently. We have completed a similar landscape project at the training center last month as well.

Technology

- IT infrastructure implementations are continuing and should be completely wrapped up as the Board is preparing for this meeting. Phase II is included in the budget for FY 16/17 and will commence once the budget has been completely approved.
- The IT Manager recruiter is selected and has begun the search for qualified candidates after a comprehensive vetting and selection process. Two firms are competing to bring us a candidate that has the qualifications and experience necessary to work in our environment as well as "fit" into our organizational pace and rhythm.
- Our radio infrastructure upgrade project is approximately 40% complete with many of the major milestones checked off the list. We are working with our partner agencies to confirm the transition plans to assure we do not lose communications along the way and contingencies are in place should that unlikely event occur.

GOALS:

- Continue to provide strong support to IT staff until a manager is identified.
- Continue to provide strong support to staff until radio upgrade project is complete.
- Provide leadership in producing a detailed and valid budget proposal for all reporting sections related to both Support Services and Administration.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-19

Meeting: 03/22/16 06:00 PM

Department: Operations

Category: Assistant Chief/Director's Report

Prepared By: Brad Bradley

Initiator: Brad Bradley

Sponsors:

DOC ID: 2162

6.A.3

OPERATIONAL SERVICES BOARD REPORT

Assistant Fire Chief Brad Bradley

March, 2016

ACTIVITIES:

February was spent coordinating personnel, responsibilities, and activities within Operational Services. As is normally reported, work continues on the following primary operational initiatives:

- *Continued reviews within operational services towards completion of 2014-16 strategic plan goals #1 and #5.*

Staff is still awaiting the complete rewrite of the District's Standards of Cover (SOC) to be finalized so that further decisions on our operational deployment model can be made. That said, the special operations section of the SOC has been completed. Staff have been requested to present this item at the next regularly scheduled Leadership Team meeting for final discussion and subsequent decision at the management level.

Final determinations were made on the District's Wildland Program for the 2016 season. The program will continue in its current format of supporting personnel on IMT assignments, Engine deployment throughout the region with extra-regional deployment on a case by case basis, cooperative Engine staffing with Golder Ranch Fire District, as well as providing for state land dispatch services as well as other areas associated with personnel development and program succession. Participants in the program were required to submit their interest to HR in February. It appears there are between 18-20 personnel seeking to be involved in the program this coming season.

- *The review and revision of all standard operating guidelines (SOG's).*

This objective is approximately 50% complete. A presentation on the changes and updates made so far was provided to the Leadership Team. In short, the progress on the development of the new guidelines manual is exceptional.

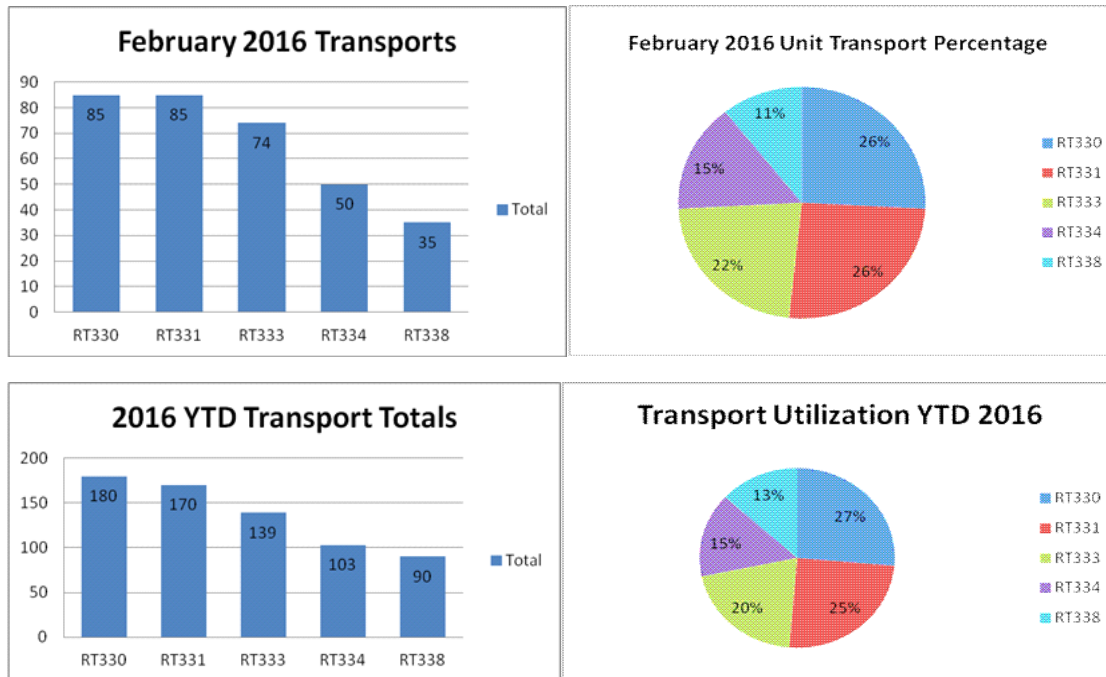
- *Continued review and development of CFAI (accreditation) performance measures and establishment of monthly performance reporting procedures for all operations managers.*

Performance reporting for all managers within operations is now in place through the First Watch reporting system. This item was discussed in detail at the last operations meeting in February, and active monitoring and reporting within operations at the Battalion Chief rank is occurring.

In addition to these primary operational initiatives, efforts were ongoing in the following strategically important areas during February as well:

- Captain Selection Testing - Comprehensive feedback packets for those candidates who were not successful in the last process were provided to the candidates, their Captains, as well as their assigned Battalion Chief. The intent of these reviews is to provide transparent feedback from the assessors themselves, as well as to engage and invest the Captain's and BC's in the development and succession of our personnel to a much higher degree than ever before.
- Paramedic Training Process (PTP) - Staff are preparing selection testing to establish an eligibility list for future Paramedic Certification Training Programs.
- Staffing- The selection, hiring, and academy process to fill most (12 of 13) existing vacancies was completed in February and the transitional firefighters have been assigned within operations. There are two (2) medical retirements that are anticipated within the next few months, and three (3) normal retirements that will occur before the conclusion of the fiscal year. District staff is anticipating the need to hire addition personnel for these vacancies to include the establishment of a rover pool which will be detailed out in the upcoming budget presentation in April for Operational Services. At this point, it is anticipated that we will need to hire at least 20 personnel to fill vacancies and establish a modest rover pool of four (4) personnel per shift.
- Transitional Academy - as previously reported, the academy concluded and all transitional firefighters have been assigned to shift duty. The Training Division staff did an exceptional job preparing these new personnel and should be commended for their stellar efforts.
- Communications / Dispatch - More detail on this effort is provided in Assistant Chief Emans monthly report as well as the report from Division Chief Duncan. That said, Captain Mike Rollman is moving forward coordinating several new initiatives at the communications center to include the Pulse Point and Broadcastify systems. In addition, he successfully converted our primary radio usage over to the PCWIN system and we are seeing the intended benefits as result.
- Ambulance Transportation -Efforts continue to be made to decrease turn-around times at the hospital to expedite units coming back into service, as a priority. Given the flu season reaching its peak, we're seeing considerable call volume increases and turn-around times at hospitals for all transporting agencies are suffering.

The transport totals for February, as well as transport totals for 2016 is as follows:



February Total: 329 (11.34 daily average)

2016 Total: 682 (11.36 daily average)

Intermedix is billing for all transports performed to date and associated revenues are actively being deposited into the District's identified account under the direct management of the District's Finance Division. Given the complexities associated with the insurance industry for first time billings, delays in receivables is being experienced as anticipated.

- Budget - The Operations Personnel budget continues to experience high utilization given staffing shortfalls. This will begin to be somewhat remedied with the graduation of Academy 16-01 and the numbers of newly promoted Paramedics; however, given the number of personnel out on extended leave due to injury, as well as those being lost through normal attrition, any decrease in utilization of OT to maintain minimum staffing levels will likely be somewhat muted.

The following are the combined percentages of the hourly and unscheduled OT budgets that have been utilized from July 1st through February 29th, as well as the combined percentage remaining in the FY:

	Remaining	Diff	Spent	Of Year	- % Spent
July	91.03%	8.97%	8.97%	8.33%	-0.64%
August	81.54%	9.49%	18.46%	16.67%	-1.79%
September	71.91%	9.63%	28.09%	25.00%	-3.09%
October	61.48%	10.43%	38.52%	33.33%	-5.19%
November	51.59%	9.88%	48.41%	41.67%	-6.74%
December	37.74%	13.86%	62.26%	50.00%	-12.26%
January	27.49%	10.25%	72.51%	58.33%	-14.18%
February	17.22%	10.27%	82.78%	66.67%	-16.11%

January began the budgeting season for FY16-17. Operational Services staff are presenting their respective Division / Section budgets in March to the Governing Board. The full Operational Services budget to include the adoption of an authorized force strength will be provided at the April meeting.

Finance and Operations met again with the accounting firm who developed the District's staffing calculator. Modifications are still being made to the calculator in order to not only determine the proposed authorized force strength, but the development and staffing of a rover pool which was not a feature of the initial tool.

- Internal / External Communication - I attended the following meetings:
 - Two (2) Local #3572 general meetings to connect directly with our members and provide for any questions or concerns
 - Three (3) executive staff and one (1) general staff meetings
 - SAEMS Regional Providers Committee meeting as its Chairman
 - Opening ceremony of the annual "Pima Cup" golf tournament between NWFD and TFD
 - The annual retreat of the January 8th Memorial Foundation in which I serve as a member of the Board; a Governing Board Meeting
 - Assistant Chief Tom Brandhuber with GRFD to discuss operational collaboration
 - Assistant Chief Ray Klein with AVFD to discuss operational challenges relative to ambulance coverage in Marana
 - Assistant Chief Mike Garcia with TFD to discuss the handling of particular types of personnel matters
 - Fire Chief Brett Lane with PRFD to discuss ongoing collaborative efforts
 - Representatives from CPR2U to discuss ongoing CPR efforts in the community; and, spent three (3) days at Timber Mesa Fire District as a panel assessor for a Deputy Chief - Operations promotional process with the Chiefs of Golder Ranch, Superstition Fire and Medical, Bullhead City, and Central Arizona (formerly Central Yavapai and Chino Valley) Fire Districts.

GOALS:

Save lives, protect property, and care for our community.

MEDICAL SERVICES (EMS & DISPATCH) BOARD REPORT

Division Chief Mike Duncan

March, 2016

ACTIVITIES:**EMS**

- Continue to work with Intermedix on billing related tasks.
- Worked on certification issues
- Provided EMS training to the academy
- Three (3) Ambulances inspected and recertified by the State.
- Met with the Chief Executive Officer (CEO) and Chief Medical Officer (CMO) of Saint Mary's Hospital (SMH)
- Attended several State level EMS meetings
- Met with AVFD to discuss ambulance coverage issues

Communications/Dispatch

- PCWIN- Captain Rollman completed the implementation and operational systems necessary to implement PCWIN. The crews are now operating on the PCWIN system.
- Provided a tour of the communications center to the new recruit class
- Pulse Point - PP is a bystander CPR app that can alert citizens of a code arrest in a public area. This program is moving forward with TFD and should be operational in April.
- Worked with Chief Emans on the new station alerting packages, which were approved as part of the 15/16 CIP project.

OPERATIONS (RESPONSE AND TRAINING) BOARD REPORT

Division Chief Gary West

March, 2016

ACTIVITIES:

Administrative/Media

- Completed initial round of Captain Assessment Center Reviews. We will be scheduling the reviews for those personnel that were successful in the near future.
- Completed the annual DHS Ambulance Inspections for six of our Rescues that were due by March 2016, as required by our CON. All passed with no deficiencies.
- The 16-01 Transitional Academy personnel were assigned to stations, and are quickly becoming part of our NWFD family.
- Preparation and planning continues for a large scale exercise/drill at Marana Regional Airport on May 4.
- The Arizona Daily Star (on-line) posted a video from FB featuring a recruit from our transitional academy climbing 100' up LD338.
- Following a lengthy development period, the implementation began for standing up a formal pre-plan program that will ultimately will make pre-plans available on the MDC's in the apparatus. Estimated completion date for this project is anticipated to be May of this year.

Response

- On 02/09/2016 - Crews responded to a house fire in the 6000 block of N Desert Foothills Dr. at 1530 hours. Chief Hamblen arrived on scene first and assumed command. EN 332, 334, and 342 arrived on scene simultaneously at 8 minutes after dispatch. The fire destroyed a single car garage, four car carport, and caused significant damage to an attached guest house. One resident sustained minor burns and refused transport. Fire was under control in about 15 minutes.
- On 2/14/2016- A TRT full alarm was dispatched to the trail system behind the Ritz for an injured hiker. The hiker was stable but unable to walk. A stokes basket was used to carry the patient out. It took 7 hours from dispatch to transport due to nighttime conditions and the distance (greater than 4 miles).
- On 2/27/2016 - A fire reported out on a stovetop went out as an Engine only response. Engine 331 arrived on scene and found active fire in the attic space and filled the balance of a full alarm. Damaged was held to the immediate area and fire was under control within 10 minutes. Channel 9 and 13 arrived on scene for footage and a press release was pushed out to all local media and print outlets.

Training

The following is a report on the major activities in the Training Division in the month of February 2016:

- Recruit Class 2016-01 finished a transitional academy and graduated on February 25. This place 10 new Paramedics and 2 new EMTs into the field starting February 29th.
- Live fire evolutions were conducted to satisfy training requirements for Academy 16-01.
- The Training Center hosted the monthly Marana Chamber of Commerce Meeting.
- The regularly scheduled Motorcycle Safety courses were held in the parking area.
- Vehicles continue to be delivered to the training center in anticipation of the upcoming extrication refresher for all field crews.
- Several members of the NWFD team successfully completed and graduated from the AGTS Supervisor Training course that has been held at the training center.
- Hosted a monthly Pima Regional HazMat Drill class.
- Continued to accommodate pump testing for internal and external apparatus
- Marana Police Department Citizens Academy started up again and is here on Wednesday nights

NWFD Training Center accounted for 446.5 hours of scheduled use this month with 10,034 projected participant hours.

Accreditation

- Our annual ACR (Annual Compliance Report) was completed and submitted to the Commission on Fire Accreditation International for review by CFAI.
- Work continues on the updated of the Standards of Cover and Community Risk Assessment report, other priorities have delayed the estimated completion date of these documents, now scheduled for late May.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-20

6.A.4

Meeting: 03/22/16 06:00 PM

Department: Prevention and Safety Division

Category: Chief's Board Report

Prepared By: Donald P. Garcia

Initiator: Donald P. Garcia

Sponsors:

DOC ID: 2160

PREVENTION AND SAFETY DIVISION FIRE MARSHAL REPORT

Fire Marshal Donald P. Garcia

March, 2016

We continue to evaluate, coordinate and direct all activities related to inspections, plan reviews, public education, training, strategic planning, and community partnerships.

Lead Fire Inspector Rich Severson is responsible for all Inspections which includes new construction and "Own Your Zone" with some supervisory responsibilities and internal training specifically for the new trainees. The Inspector Recruits are completing their training on apartment complexes, low hazard business and mercantile occupancies. They are making great progress.

Lead Fire Inspector Robinson continues to gain experience in plan review and also maintains the additional responsibility as our FireHouse RMS Manager for the Division. In addition Inspector Robinson part of the annexation team and continues assist in expanding our District. He graduated from the Supervisory Academy through AGTS on February 24, 2016.

Fire Plans Examiner Bob Camps is tasked with the development and implementation of electronic plan review process along with the submittal checklists that will assist the customer with pre-loaded requirements for all plans. We are currently beta testing our electronic plan review process with the software Blue Beam. We have established an email planreview@northwestfire.org <<mailto:planreview@northwestfire.org>> for all electronic submittals.

Deputy Fire Marshal Pratt retired on February 29, 2016. He has truly been an asset to the District and Public Safety for over 35 years. His hard work and contributions will continue to provide firefighter safety for years to come.

We have completed the SOP for Stop Work Orders. Thomas Benavidez has reviewed and the SOP has been signed by Fire Chief Brandt. The purpose is to provide Fire Inspectors procedures and guidelines for issuing a Sop Work Order in accordance with the International Fire Code for buildings or premises that are in violation and present a distinct hazard.

The Prevention and Safety Division had an opportunity to provide training and instruction to the transition fire academy on February 8, 2016. Topics included:

- Core Service along with Fire and EMS
- 12 Fulltime personnel -
- Services:
- International Fire Code (IFC)

- Town of Marana
- Pima County
- Own Your Zone
- Contractor's Guide
- Standard Details
- Permit Fees
- Contractor Coffee forum
- Fire Investigations
- Public Education
- Mini Musters
- Babysitters Course

The 2015 -2016 school year has begun. Our Fire Inspectors started providing our public education / fire safety classes to the following grades:

Grade	Number of Classes	Number of Students	YTD
Kindergarten:	34	1350	1915
2nd Grade:	17	810	1314
4th Grade:	10	675	960

The Fire Investigation Team led by Lisa Douglas developed and implemented an electronic, fillable Fire Investigation Report Template to standardize our fire investigation reports with the continued focus of streamlining our processes while improving efficiency, communication and accountability.,

Jim Long and Prevention partnered to develop an interactive project develop map. The primary purpose of this map is to identify and communicate development projects within the District that are either currently under review, in the construction phase or recently completed where a Certificate of Occupancy has been issued. The map also identifies the Fire Inspector Zones and which Fire Inspector is responsible for a particular project and/or zone. The map is ready for distribution. We will need to coordinate training through Target Solutions in April.

We have partnered with the Arizona Center for Fire Service Excellence and the Arizona State Fire Training Committee to host National Fire Academy Classes at the Northwest Fire District and the six (6) day course, Fire and Life Safety Plans Review Course started on February 29, 2016. We had 30 students registered and 29 students showed.

We are still researching the possibility of implementing a web-based service for tracking and collecting annual fire protection contractor's inspection reports for all safety systems through "The Compliance Engine" It is a proactive, efficient process to review reports, notify customers, track deficiencies and ensures compliance.

On June 23, 2015, we were awarded \$15,000 for fire hydrants in the Flowing Wells area through a federal Community Development Block Grant (CDBG). Lead Fire Inspector Rich Severson and Jim Long and I met with Jim Gresham and identified three locations for new hydrants. We requested an updated quotation from Flowing Wells and the work is scheduled to be completed by the end of March 2016.

We met with Yves Khawan, Building Official for Pima County to develop a one-stop shop process similar to the Town of Marana process. The meeting was positive and we are implementing mutual agreed changes on both ends working towards seamless service for the customer.

We held our third Contractor Coffee Forum and presented the following topics:

- Town of Marana Code Enforcement Division
- Town of Marana/NWFD Plan Review Time Frame
- Residential Fire Sprinklers (New Construction/ Tenant Improvements)
- NWFD Standard Details

The next Contractor Forum is scheduled for May 18, 2016. The agenda is TBD.

We continue to provide Fire Prevention and Safety services including on the job training and oversight for Mountain Vista Fire District and Fire Inspector Brad White. Seamless services include the following:

- New development/construction-related plan review
- Alterations of building or tenant improvement plan review
- Fire inspections related to new developments and tenant improvements
- Special events (pyrotechnics, tents) plan review and inspections
- Annual occupancy fire inspections required by the State of Arizona (assisted living, hospitals, day cares, schools etc.)

PREVENTION AND SAFETY STATISTICS

Activity	Marana	Pima	MVFD	February Total 2016	2016 YTD
Inspections	119	108	0	227	442
Re-Inspections	65	57	0	122	175
Construction Inspections	45	25	6	76	158
Plan Review	40	25	2	67	138
Fire Investigations	3	4	0	7	9
Car Seat Inspections	7	0	0	7	18

I also attended the following meetings:

- Executive Staff (2)
- Fire Chief
- Fire District Board Meeting
- General Staff
- Internal Division Meeting (Daily)
- Support Services Meeting (2)
- Arizona Fire Marshal Association
- Phoenix Fire Department Coffee Forum
- Southern Arizona Homebuilders Association (SAHBA)

GOALS FOR MARCH INCLUDE:

- Complete Fire Code Standard Detail Sheets for contractors and place on web site.
- Complete Accreditation Information



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-21

Meeting: 03/22/16 06:00 PM
Department: Community Affairs
Category: Chief's Board Report
Prepared By: Trina Motto

Initiator: Trina Motto

Sponsors:

DOC ID: 2161

6.A.5

COMMUNITY AFFAIRS REPORT

Manager, Trina Motto

March (February 11 - March 8), 2016

ACTIVITIES:

- Finalized 2016-17 Community Affairs budget and board presentation for zero-based budgeting process
- Continued to manage the PIO transition and training process with Captain Brian Keeley including local partner PIO introductions and networking meetings
- In partnership with Training staff, collaborated on Recruit Class 2016-01 Graduation inclusive of Emcee responsibilities (Keeley), event photos (Motto), video capture (DeVoy) and general Community Affairs assistance and communications
- Recruited and selected a team of stakeholders in partnership with division and department heads for upcoming organizational projects requiring public input
- Assembled and expanded the annexation team for forward-looking efforts; captured and reviewed previous momentum, highlighted next steps/assignments; prepared requested annexation update for the March Governing Board
- Coordinated and presented a Civilian Live Saving Award at the February Board meeting in collaboration with the Awards Committee, Operations, EMS, and Administration
- Coordinated with EMS and Administration to manage CPR class requests and prompts for further CPR education in preparation of a cardiac survivor story interview with the media; NWFD is still receiving requests for training/info two weeks after the airing of the story and promotion via social media
- Presented to Academy Class 2016-01 on role of Community Affairs along with a review of social media and digital imaging policies
- Joined a Marketing Work Group in partnership with surrounding agencies to coordinate the launch of Pulse Point, a regional CPR assistance effort and app; ongoing regional marketing project
- Provided Administration Intern Jesse Melen with 10 hours of exposure to Community Affairs inclusive of an overview, information on specific programs, opportunity to watch a media interview with PIO/Capt. Keeley, and an internal communications assignment
- Continued to partner with IT's James DeVoy in managing and updating NWFD's

BackOffice with updated content and 365 structure/implementation for expanding internal communications options

- Delivered four (4) weekly “push” notifications to all employees on internal employee news; generated internal stories of interest to staff
- Attended professional development opportunities: Public Information Officer/Media Day session (Keeley/Motto)
- Updated the NWFD website and social media platforms with heat-related warnings Firefighter Cup golf tournament, graduation of Recruit Class 2016-01, cardiac survivor/CPR success story/award presentation, CPR course information from NWFD, NWFD’s participation in Founder’s Day, joint Honor Guard presence with MPD
- Managed and communicated Official Staff Photo sessions that took place February 23, 24, and 25
- Consulted with colleagues on organizational projects requiring editorial or design/layout input
- Coordinated NWFD’s representation at various community events in conjunction with Administration, Support Services and Operations (*i.e. ADOT planning meeting, Tangerine Crossing Ground Breaking, Founder’s Day, YMCA Kids event, Neighborhood Watch, and other community events*)
- Attended internal meetings and events as required or requested; inclusive of morning check-ins, Executive, Leadership, & General Staff, Communications and various internal meetings (*i.e. 365 Structure Discussion, Jim Pratt retirement celebration, Recruit Class 2016-01 Graduation, previous/current PIO transition meeting etc...*)
- Met with neighboring Districts, agencies, organizations and municipalities to promote information and resource sharing in line with cooperative teaming plans (*i.e. ADOT, Mountain Vista Fire, Tucson Fire Department, Town of Marana, Golder Ranch Fire, Northwest Hospital*)
- Managed public safety messaging and press for the following:
 - 03/08/2016: Provided an interview to local media on the current potential hazards that exist on Tangerine Road during the monsoon season and anticipated benefits the Tangerine Corridor Road Improvement project will have to first responders once complete.
 - 03/07/2016: Provided an on-camera interview with KOLD regarding safety around bees. A heightened sense of awareness was the main message since we are experiencing warmer than usual temps. In the event of a bee swarm, attack advice was given on how to escape the swarm and the necessary treatment for stung individuals.

- 03/01/2016: Following the Citizen Life Saving Award given to Amy A. for providing CPR to her brother, Steve, KOLD/KSMB taped an interview with Amy and Steve followed by five live shoots about CPR training provided by NWFD to the public.
- 02/29/2016: A full alarm was dispatched to Pepper Tree Lane for a fire in the water heater closet. Crews quickly extinguished the fire, keeping damages limited to the point of origin. A family of nine was temporarily displaced as a result of the fire.
- 02/27/2016: A single Engine response was sent for a fire reported on a stove. The homeowner stated they were cooking when the oil in the pan caught fire. The homeowner used a fire extinguisher to extinguish the fire. Engine 331 arrived on scene and the thermal imaging camera to detect elevated heat in the attic above the kitchen. Engine 331 started a full alarm response and was able to access and extinguish the attic fire.
- 02/19/2016: A local radio station picked up a previously aired story regarding snakes and hiker safety and requested a live 30-minute interview. The interview was focused on elevated temperature awareness topics.
- 02/16/2016: Five live shoots were aired on KOLD and Fox morning shows regarding the early presence and awareness of snakes due to the warm weather. The story focused on awareness and prevention, as well as treatment in the event of a bite. The story took traction after airing and was picked up by affiliated outlets and the AP in phoenix.
- 02/16/2016: A MVA at the intersection of Camino De Oeste and Crestview resulted in a medical full alarm. Three patients were transported with two declared in serious condition.
- 02/14/2016: A hiker rescue in northern Marana resulted in a TRT full alarm response. It took rescue team seven hours to complete the rescue due to distance the patient was found from the trailhead and nighttime conditions.
- 02/11/2016: A single motorcycle accident on I-10 sent one male patient to the hospital with life threatening injuries. The accident disrupted traffic along westbound lanes.

GOALS:

- Continue Capt. Keeley's PIO training, document program parameters
- Finalize next phase of 365 training in partnership with IT to be offered across the organization
- Continue to contribute to Regional Pulse Point Marketing Work Group in

preparation for Program and App launch

- Partner with IT and the Awards Committee on process improvement and streamlining for 2016 awards
- Continue stakeholder cultivation for upcoming organizational programs
- Attend professional development opportunities: continued Social Media training
- Continue development of communications projects including: graphic standards and mission, vision, & values posters
- Coordinate with Division and Department heads to facilitate Strategic Plan Goal #2 and #3 objectives
- Update Digital Imaging Policy update with HR, Ops
- Promote seasonal, proactive and medical safety messaging for general public and associated event attendees
- Work with Divisions on addressing urgent internal/external messaging projects



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-22

6.A.6

Meeting: 03/22/16 06:00 PM
Department: Human Resources
Category: Chief's Board Report
Prepared By: Patricia Aguilar

Initiator: Patricia Aguilar

Sponsors:

DOC ID: 2151

HUMAN RESOURCES REPORT FEBRUARY 2016 for MARCH 2016

ACTIVITIES:

- Human Resources Staff graduated from the 16 week AGTS Supervisory Training on February 24th
- Prepare and begin process for Public Safety Personnel Retirement System disability retirement for one (1) employee
- Human Resources recruiting for an Executive firm to conduct a search for Information Technology Manager candidates
- Revise Benefit Newsletter and bulk mailed to employees
- Communicate to employees regarding compliance with 1095 forms contracted through an outside vendor for mailing to employees. Still following up as there are issues with mailing by vendor
- Prepare and conduct selection process from 2nd Recruitment for Emergency Vehicle Technician I, and extended job offer
- Partner with Prevention and Safety on organizing department records destruction per State schedule to prepare for destruction
- Work with Labor on District Personnel Holiday Policy
- Review Health and Benefit Survey prepared by District's broker, Benefit Commerce Group, for distribution to employees for solicitation of feedback
- Weekly conference call with District insurance broker
- Conference call with Benefit Commerce Group and Blue Cross Blue Shield teams RE: Trend Neutralizer Program. This program provides insurance premium credits based on employee participation in District wellness programs, i.e. annual physicals, health screenings, etc..
- Begin process of assuming annual physical testing for suppression, and Prevention and Safety. Meeting with all stakeholders to ensure appropriate roll out of new strategy to spread out physicals throughout the year
- Posted OSHA report at each District site
- University of Arizona Intern, for class credit, continues to work in each department of the organization for 10 hours a week at a time. This past month the intern was learning about the Governing Board, Annexations, Finance, Human Resources (to include each department on relationships and the union), and Community Affairs
- Discuss DROP with employees considering this option
- Finalize benefits with academy recruits
- Met with ADP on HRIS
- Recruit for, and conducted oral interviews, for EMS Paramedic Trainer Assignment; extended offer
- Recruit for EMS Administrative Captain Assignment

- Conduct internal recruitment for Wildland Assignments - Pack Tests to be scheduled
- Meetings: Human Resources Staff, General Staff, Governing Board, Executive, Pension Board, WellAmerica, Leadership, and employee relations

SHORT AND LONG TERM GOALS FOR 2015:

- Full implementation of digital signature program with establishing a policy
- Recruitment for Administrative support positions
- Human Resources Annual Audit of Personnel Files
- Update District Personnel Policies and create Procedures
- Document Destruction per State of Arizona guidelines
- Research options for a stand-alone Human Resource Information System



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-23

6.A.7

Meeting: 03/22/16 06:00 PM

Department: Logistics

Category: Battalion Chief Report

Prepared By: Dugger Hughes

Initiator: Dugger Hughes

Sponsors:

DOC ID: 2149 A

LOGISTICS BOARD REPORT Deputy Chief Hughes March, 2016

February was a good month for the Logistics Division. Short staffing, numerous due dates, new contracts, Fleet sales, the Academy, and an uptick in "normal business" kept everyone extremely busy.

ACTIVITIES:

Facilities:

- Construction on the Station 331 Generator has begun. A "walk-through" with the Electrical Contractors occurred early in the month. The anticipated finish date is mid-April.
- Eleven major work orders were completed, though there were dozens more small projects that weren't entered into the Manager Plus program.
- The annual contract for Landscaping Services in the District was renewed for another year.
- Some significant landscape stabilization was completed at the CSC. This will help to alleviate some erosion problems being caused by excessive runoff.
- Planning is ongoing for asphalt repair/replacement/maintenance at the CSC.
- We finally received the design work back for the cement driveway modifications at Station 333, and hope to have an RFP out soon.
- It is anticipated that our Facilities Manager will be back to work in mid-March. A very sincere thank you to Mike Montenegro who has been doing an outstanding job filling in for the Facilities role, while he has been on light duty.

Personal Protective Equipment:

- New turnouts were issued to all the participants in the transitional academy prior to live fire training evolutions, in addition to replacing items that were worn out in the Academy
- Work continues on the District hose program. The inventory was completed and copies were sent to all stations. Our Fire Equipment Service Worker is constructing numerous "pigtails" to fill out engine and warehouse needs.
- Annual testing and inspection was performed on 25 SCBA and 13 Turnout Ensembles during the month.
- 118 work orders were completed by PPE personnel during the month of February.
- Extensive communications with our helmet vendor have been ongoing for the past couple months regarding the construction and some cracking issues we have been having. After much investigation, it was determined that the

materials used to form our helmets had changed, and that this is why we were having cracking issues (possibly in addition to our extreme desert temperatures). This material change has been corrected, so we should not have any further cracking issues with any of our new helmets. Any of our helmets that have developed cracks have been replaced under warranty.

Warehouse:

- Completed 41 EMS Supply Orders in the month of February. Work continues with the EMS Division to better coordinate their supply needs.
- We continue to have a good working relationship with our Oxygen supplier, with 116 bottles utilized in February.
- The Warehouse processed 65 In-house uniform orders, 7 Catalog orders, and 24 Special-order uniform requests this past month.
- Station and Office Supply orders totaled 39 for the month.
- The San Miguel students, supervised by the Warehouse Manager, spent most of the month helping Fleet with inventorying parts and equipment.

Fleet:

- We filled the EVT Mechanic position, and the new hire will begin work in mid-March. This will greatly help in our staffing issues at Fleet.
- One of the priorities for retrofits on District vehicles is the installation of Back-up cameras; 5 more installations were completed in February.
- The District sent three employees to the KME factory in February for the pre-construction review process of our Type 1 Engine purchase.
- A conference call was held with Braun, during which a pre-build construction meeting was held. This meeting was attended by Fleet, EMS, and the Apparatus Committee, and provided the opportunity to finalize the design of our two new ambulances. We are still counting on a June delivery date.
- Negotiations with Enterprise Fleet Management continued, as potential replacement vehicles were identified. The contract is currently being reviewed by the District Attorney, and we hope to have it available for approval at the March Board Meeting.
- For the month, the Fleet personnel processed 26 scheduled work orders, and 73 unscheduled work orders.



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FIRE CHIEF'S REPORT 2016-24

6.A.8

Meeting: 03/22/16 06:00 PM

Department: Finance

Category: Chief's Board Report

Prepared By: Dave Gephart

Initiator: Dave Gephart

Sponsors:

DOC ID: 2145

FINANCE REPORT

Finance Director David Gephart

March, 2016

ACTIVITIES:

- Continued to process payroll and vendor payments
- Continued to work on ambulance billing setup
- Worked on budget development and plan for upcoming budget season
- Met with Enterprise Fleet Management representative
- Attended annual ASCPA Governmental Accounting Conference in Phoenix

GOALS:

- Continue to process payroll and vendor payments
- Continue work on transitioning to new Purchasing Card environment
- Continue working toward a seamless billings process for Ambulance revenue
- Continue participation in Leadership Team processes
- Continue work on budget development and preparation



Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

FINANCIAL REPORTS 2016-3

Meeting: 03/22/16 06:00 PM

Department: Finance

Category: Financial Report

Prepared By: Phyllis Schumacher

Initiator: Phyllis Schumacher

Sponsors:

DOC ID: 2150

ATTACHMENTS:

- Jan 2016 Monthly Board Rept Fund Balance (PDF)
- Jan 2016 Monthly Budget Report (PDF)
- Jan 2016 Monthly Board Report-Pooled Cash Report (PDF)
- Jan 2016 Comparison Revenue Received Current Year-Prior Year (PDF)
- Jan 2016 Monthly Check Report (PDF)



NORTHWEST FIRE DISTRICT AZ

Monthly Board Rept Fund Balance

As Of 01/31/2016

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	0.00	22,032,160.55	16,060,895.90	5,971,264.65
110 - MEDICAL SELF INSURANCE	0.00	4,848,944.81	2,500,762.74	2,348,182.07
200 - WILDLAND FUND	0.00	648,617.66	220,856.51	427,761.15
250 - AMBULANCE FUND	0.00	0.00	266,353.72	-266,353.72
400 - CAPITAL PROJECTS	0.00	3,011,007.47	1,148,609.38	1,862,398.09
410 - CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00
450 - CAPITAL RESERVE	0.00	2,093,618.00	886,125.00	1,207,493.00
480 - GRANT PROGRAM	0.00	1,622,307.09	499,251.76	1,123,055.33
500 - GO DEBT SERVICE	0.00	2,768,754.26	1,401,446.85	1,367,307.41
800 - GENERAL FIXED ASSETS	0.00	0.00	0.00	0.00
999 - POOLED CASH	0.00	0.00	0.00	0.00
Report Total:	0.00	37,025,409.84	22,984,301.86	14,041,107.98

Attachment: Jan 2016 Monthly Board Rept Fund Balance (FR-2016-3 : Financial Reports)



NORTHWEST FIRE DISTRICT AZ

Monthly Budget Report

Account Summa

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2100 - PREVENTION & SAFETY							
100-2100-42330-000	Prevention Service Fees	0.00	0.00	0.00	4,755.20	4,755.20	0.00
100-2100-42335-000	Prevention Review Fees	110,000.00	110,000.00	19,404.00	155,427.88	45,427.88	141.3
Department: 2100 - PREVENTION & SAFETY Total:		110,000.00	110,000.00	19,404.00	160,183.08	50,183.08	45.0
Department: 2300 - BEHAVIORAL HLTH/COMM SVC							
100-2300-45000-000	Donations & Contributions	0.00	0.00	0.00	245.00	245.00	0.00
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		0.00	0.00	0.00	245.00	245.00	0.00
FinancialRpt: 2 - Community Safety Total:		110,000.00	110,000.00	19,404.00	160,428.08	50,428.08	45.0
FinancialRpt: 3 - Operational							
Department: 3100 - TRAINING							
100-3100-42700-000	Facility Use Revenue	15,000.00	15,000.00	1,615.00	9,775.00	-5,225.00	34.8
100-3100-44100-000	Training Revenue	0.00	0.00	0.00	2,822.50	2,822.50	0.00
100-3100-44150-000	Mobile Burn Simulator Revenue	9,000.00	9,000.00	0.00	0.00	-9,000.00	100.0
Department: 3100 - TRAINING Total:		24,000.00	24,000.00	1,615.00	12,597.50	-11,402.50	47.8
Department: 3400 - EMS							
100-3400-42350-000	EMS Standby Revenue	0.00	0.00	0.00	3,920.74	3,920.74	0.00
100-3400-42355-000	EMS Ride-A-Long Fees	0.00	0.00	0.00	1,360.80	1,360.80	0.00
Department: 3400 - EMS Total:		0.00	0.00	0.00	5,281.54	5,281.54	0.00
FinancialRpt: 3 - Operational Total:		24,000.00	24,000.00	1,615.00	17,879.04	-6,120.96	25.8
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-40000-000	Beginning Fund Balance	7,500,000.00	7,500,000.00	0.00	6,396,199.43	-1,103,800.57	14.3
100-9000-41100-000	Property Taxes-CY	25,924,140.00	25,924,140.00	326,467.08	14,135,264.83	-11,788,875.17	45.4
100-9000-41150-000	Property Taxes-PY	350,000.00	350,000.00	40,874.88	467,752.09	117,752.09	133.8
100-9000-41200-000	FDAT-CY	390,000.00	390,000.00	5,169.73	218,302.41	-171,697.59	44.0
100-9000-41250-000	FDAT-PY	0.00	0.00	677.70	8,752.66	8,752.66	0.00
100-9000-42310-000	Fire Protection Fees	10,000.00	10,000.00	3,380.78	10,042.42	42.42	100.0
100-9000-42360-000	Technology Maint Revenue	27,000.00	27,000.00	2,524.54	14,071.78	-12,928.22	47.8
100-9000-42390-000	Dispatch Revenue	850,000.00	850,000.00	51,224.87	355,507.95	-494,492.05	58.3
100-9000-42600-000	Rents And Leases	0.00	0.00	0.00	35,250.00	35,250.00	0.00
100-9000-43100-000	Investment Revenue	50,000.00	50,000.00	7,689.66	37,184.11	-12,815.89	25.0
100-9000-46000-000	Miscellaneous Revenue	2,500.00	2,500.00	342.17	764.13	-1,735.87	69.4
100-9000-46100-000	State Insurance Program	275,000.00	275,000.00	21,723.34	174,761.62	-100,238.38	36.4
Department: 9000 - NON-DEPARTMENTAL Total:		35,378,640.00	35,378,640.00	460,074.75	21,853,853.43	-13,524,786.57	38.2
FinancialRpt: 9 - Undesignated Total:		35,378,640.00	35,378,640.00	460,074.75	21,853,853.43	-13,524,786.57	38.2
Revenue Total:		35,512,640.00	35,512,640.00	481,093.75	22,032,160.55	-13,480,479.45	37.9

Expense

FinancialRpt: 1 - Administrative Costs

Department: 1200 - FIRE CHIEF

100-1200-51110-000	Salaries	150,500.00	150,500.00	11,924.24	88,596.07	61,903.93	41.6
100-1200-51190-000	PTO Paid Out	2,634.00	2,634.00	0.00	0.00	2,634.00	100.0
100-1200-51195-000	PTO Reserve Fund	1,129.00	1,129.00	0.00	0.00	1,129.00	100.0
100-1200-51211-000	Medical Insurance	10,583.00	10,583.00	881.91	6,173.42	4,409.58	41.6
100-1200-51212-000	Dental Insurance	457.00	457.00	38.09	266.58	190.42	41.6
100-1200-51213-000	Vision Insurance	96.00	96.00	8.00	56.00	40.00	41.6
100-1200-51215-000	PSPRS-Cancer Insurance	200.00	200.00	0.00	50.00	150.00	75.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1200-51216-000	Life Insurance	55.00	55.00	4.80	33.60	21.40	38.9
100-1200-51218-000	STD Insurance	542.00	542.00	18.02	126.14	415.86	76.0
100-1200-51231-000	Medicare	2,237.00	2,237.00	172.66	1,282.86	954.14	42.0
100-1200-51250-000	PSPRS	30,958.00	30,958.00	3,412.72	25,351.63	5,606.37	18.0
100-1200-51270-000	Workers Compensation	7,646.00	7,646.00	0.00	1,605.86	6,040.14	79.0
100-1200-51280-000	Deferred Compensation	17,277.00	17,277.00	1,335.52	9,921.01	7,355.99	42.0
100-1200-51290-000	PEHP	1,505.00	1,505.00	0.00	381.92	1,123.08	74.0
100-1200-52110-000	Office Supplies	100.00	100.00	0.00	14.63	85.37	85.0
100-1200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	1,550.00	-50.00	-3.0
100-1200-52170-000	Travel & Per Diem	3,000.00	3,000.00	352.00	3,389.88	-389.88	-13.0
100-1200-52177-000	Meals & Entertainment	2,000.00	2,000.00	0.00	606.35	1,393.65	69.0
100-1200-52180-000	Training	5,000.00	5,000.00	155.00	994.00	4,006.00	80.0
100-1200-52196-000	Employee Recognition	1,500.00	1,500.00	4,095.83	4,095.83	-2,595.83	-173.0
100-1200-52270-000	Organizational Development	3,500.00	3,500.00	0.00	0.00	3,500.00	100.0
100-1200-52310-000	Cell Phones & Pagers	2,200.00	2,200.00	73.01	1,086.71	1,113.29	50.0
Department: 1200 - FIRE CHIEF Total:		244,619.00	244,619.00	22,471.80	145,582.49	99,036.51	40.0

Department: 1220 - FIRE OPERATIONS - ADMIN

100-1220-51110-000	Salaries	245,500.00	245,500.00	18,307.70	137,611.17	107,888.83	43.0
100-1220-51190-000	PTO Paid Out	4,296.00	4,296.00	0.00	0.00	4,296.00	100.0
100-1220-51195-000	PTO Reserve Fund	1,841.00	1,841.00	0.00	0.00	1,841.00	100.0
100-1220-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.84	12,346.83	8,819.17	41.0
100-1220-51212-000	Dental Insurance	914.00	914.00	76.16	533.17	380.83	41.0
100-1220-51213-000	Vision Insurance	192.00	192.00	16.00	112.00	80.00	41.0
100-1220-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.0
100-1220-51216-000	Life Insurance	110.00	110.00	9.60	67.20	42.80	38.0
100-1220-51218-000	STD Insurance	884.00	884.00	36.04	252.28	631.72	71.0
100-1220-51231-000	Medicare	3,649.00	3,649.00	253.38	1,921.75	1,727.25	47.0
100-1220-51250-000	PSPRS	50,499.00	50,499.00	3,765.90	28,300.15	22,198.85	43.0
100-1220-51270-000	Workers Compensation	13,327.00	13,327.00	0.00	2,434.33	10,892.67	81.0
100-1220-51290-000	PEHP	1,600.00	1,600.00	0.00	763.84	836.16	52.0
100-1220-52110-000	Office Supplies	100.00	100.00	0.00	108.59	-8.59	-8.0
100-1220-52139-000	Operational Equipment	200.00	200.00	0.00	0.00	200.00	100.0
100-1220-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-1220-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	0.00	549.26	450.74	45.0
100-1220-52170-000	Travel & Per Diem	5,400.00	5,400.00	258.72	2,520.03	2,879.97	53.0
100-1220-52177-000	Meals & Entertainment	400.00	400.00	0.00	205.00	195.00	48.0
100-1220-52180-000	Training	2,200.00	2,200.00	155.00	1,330.70	869.30	39.0
100-1220-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	136.04	891.67	1,108.33	55.0
100-1220-52360-000	Television	1,000.00	1,000.00	66.18	463.26	536.74	53.0
Department: 1220 - FIRE OPERATIONS - ADMIN Total:		356,878.00	356,878.00	24,844.56	190,511.23	166,366.77	46.0

Department: 1230 - ADMINISTRATIVE SERVICES

100-1230-51120-000	Hourly	134,116.00	134,116.00	8,850.68	62,336.85	71,779.15	53.0
100-1230-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	0.00	104.01	944.99	90.0
100-1230-51190-000	PTO Paid Out	7,061.00	7,061.00	0.00	13,269.78	-6,208.78	-87.0
100-1230-51195-000	PTO Reserve Fund	969.00	969.00	0.00	0.00	969.00	100.0
100-1230-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	18,520.25	13,228.75	41.0
100-1230-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	799.75	571.25	41.0
100-1230-51213-000	Vision Insurance	288.00	288.00	24.00	168.00	120.00	41.0
100-1230-51216-000	Life Insurance	165.00	165.00	14.40	96.00	69.00	41.0
100-1230-51218-000	STD Insurance	465.00	465.00	30.21	196.08	268.92	57.0
100-1230-51230-000	Social Security	8,212.00	8,212.00	540.02	5,161.00	3,051.00	37.0
100-1230-51231-000	Medicare	1,921.00	1,921.00	126.29	1,206.99	714.01	37.0
100-1230-51251-000	ASRS	15,285.00	15,285.00	1,015.16	7,159.23	8,125.77	53.0
100-1230-51270-000	Workers Compensation	515.00	515.00	0.00	138.65	376.35	73.0
100-1230-51290-000	PEHP	2,542.00	2,542.00	0.00	1,145.76	1,396.24	54.0
100-1230-52110-000	Office Supplies	3,500.00	3,500.00	185.69	991.33	2,508.67	71.0
100-1230-52112-000	Copier Supplies	2,500.00	2,500.00	77.37	1,061.64	1,438.36	57.0
100-1230-52115-000	Fees	3,600.00	3,600.00	0.00	460.00	3,140.00	87.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1230-52120-000	Printing & Duplicating	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52130-000	Computer Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52150-000	Postage & Mailings	8,982.00	8,982.00	308.61	6,591.09	2,390.91	26.6
100-1230-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	343.00	1,157.00	77.2
100-1230-52170-000	Travel & Per Diem	2,000.00	2,000.00	704.84	729.40	1,270.60	63.5
100-1230-52180-000	Training	2,100.00	2,100.00	155.00	1,981.00	119.00	5.6
100-1230-52195-000	Election Costs	48,000.00	48,000.00	0.00	0.00	48,000.00	100.0
100-1230-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1230-52223-000	Consultants-General	5,000.00	5,000.00	2,000.00	16,500.00	-11,500.00	-230.0
100-1230-52227-000	Contract Labor	3,000.00	3,000.00	0.00	2,718.66	281.34	9.3
100-1230-52230-000	Engineering & Architectural	5,000.00	5,000.00	0.00	0.00	5,000.00	100.0
100-1230-52250-000	Legal Advertising	7,000.00	7,000.00	0.00	1,228.08	5,771.92	82.4
100-1230-52260-000	Legal	80,662.00	80,662.00	2,448.00	17,244.00	63,418.00	78.6
100-1230-52310-000	Cell Phones & Pagers	1,275.00	1,275.00	36.85	257.92	1,017.08	79.7
100-1230-52320-000	Electric	34,666.00	34,666.00	2,591.28	18,824.65	15,841.35	45.7
100-1230-52340-000	Refuse Removal	1,400.00	1,400.00	61.01	519.66	880.34	62.8
100-1230-52350-000	Telephone	17,322.00	17,322.00	1,436.40	10,041.99	7,280.01	42.0
100-1230-52370-000	Water & Sewer	800.00	800.00	35.06	345.23	454.77	56.8
100-1230-52410-000	Claim Settlement	2,000.00	2,000.00	-3,141.96	-4,100.92	6,100.92	305.0
100-1230-52430-000	Gen. Liab. & Auto Insurance	170,000.00	170,000.00	38,379.00	143,828.00	26,172.00	15.4
100-1230-52540-000	Building Services	306.00	306.00	75.00	225.00	81.00	26.4
100-1230-52542-000	Janitorial Services	3,200.00	3,200.00	0.00	0.00	3,200.00	100.0
100-1230-52560-000	Equipment Services	500.00	500.00	0.00	0.00	500.00	100.0
100-1230-52620-000	Equipment Rental	10,400.00	10,400.00	2,294.48	8,724.05	1,675.95	16.2
Department: 1230 - ADMINISTRATIVE SERVICES Total:		621,321.00	621,321.00	61,007.39	338,816.13	282,504.87	45.4

Department: 1240 - HUMAN RESOURCES

100-1240-51110-000	Salaries	117,225.00	117,225.00	8,821.16	65,544.62	51,680.38	44.0
100-1240-51120-000	Hourly	136,415.00	136,415.00	11,198.47	83,130.16	53,284.84	39.0
100-1240-51150-000	Overtime-Unscheduled	6,500.00	6,500.00	156.94	2,727.63	3,772.37	58.0
100-1240-51190-000	PTO Paid Out	4,552.00	4,552.00	0.00	0.00	4,552.00	100.0
100-1240-51195-000	PTO Reserve Fund	1,951.00	1,951.00	0.00	0.00	1,951.00	100.0
100-1240-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.66	24,693.67	17,638.33	41.6
100-1240-51212-000	Dental Insurance	1,828.00	1,828.00	152.34	1,066.33	761.67	41.6
100-1240-51213-000	Vision Insurance	384.00	384.00	32.00	224.00	160.00	41.6
100-1240-51216-000	Life Insurance	220.00	220.00	19.20	134.40	85.60	38.9
100-1240-51217-000	AD&D Insurance	11,000.00	11,000.00	0.00	5,388.51	5,611.49	51.0
100-1240-51218-000	STD Insurance	937.00	937.00	56.76	397.62	539.38	57.9
100-1240-51230-000	Social Security	15,920.00	15,920.00	1,205.64	8,913.59	7,006.41	44.0
100-1240-51231-000	Medicare	3,866.00	3,866.00	281.97	2,114.58	1,751.42	45.3
100-1240-51251-000	ASRS	30,771.00	30,771.00	2,314.24	17,358.46	13,412.54	43.9
100-1240-51270-000	Workers Compensation	1,617.00	1,617.00	0.00	222.22	1,394.78	86.2
100-1240-51290-000	PEHP	3,200.00	3,200.00	0.00	1,527.68	1,672.32	52.2
100-1240-52110-000	Office Supplies	2,000.00	2,000.00	209.91	1,576.30	423.70	21.2
100-1240-52110-015	Office Supplies	0.00	0.00	0.00	52.47	-52.47	0.0
100-1240-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	581.14	1,418.86	70.9
100-1240-52160-000	Dues, Memberships & Subscripti	3,050.00	3,050.00	0.00	1,365.93	1,684.07	55.2
100-1240-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-1240-52177-000	Meals & Entertainment	0.00	0.00	0.00	1,542.27	-1,542.27	0.0
100-1240-52177-015	Meals & Entertainment	0.00	0.00	0.00	6.76	-6.76	0.0
100-1240-52180-000	Training	4,915.00	4,915.00	0.00	3,115.00	1,800.00	36.6
100-1240-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	0.00	1,000.00	100.0
100-1240-52235-000	Evaluation Services	14,500.00	14,500.00	0.00	0.00	14,500.00	100.0
100-1240-52240-000	Health Services	25,000.00	25,000.00	315.00	3,868.50	21,131.50	84.5
100-1240-52240-015	Health Services	0.00	0.00	0.00	8,150.00	-8,150.00	0.0
100-1240-52250-000	Legal Advertising	12,000.00	12,000.00	0.00	-314.25	12,314.25	102.6
100-1240-52270-000	Organizational Development	1,050.00	1,050.00	0.00	1,034.54	15.46	1.4
100-1240-52280-000	Recruitment	0.00	0.00	494.84	2,935.18	-2,935.18	0.0
100-1240-52280-015	Recruitment	0.00	0.00	0.00	9,045.28	-9,045.28	0.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-1240-52290-000	Testing & Background Services	21,000.00	21,000.00	303.15	920.65	20,079.35	95.6
100-1240-52290-015	Testing & Background Services	0.00	0.00	0.00	4,207.25	-4,207.25	0.0
100-1240-52310-000	Cell Phones & Pagers	1,650.00	1,650.00	128.75	909.33	740.67	44.8
100-1240-52540-000	Building Services	350.00	350.00	75.00	225.00	125.00	35.0
Department: 1240 - HUMAN RESOURCES Total:		468,733.00	468,733.00	29,293.03	252,664.82	216,068.18	46.2
Department: 1250 - FINANCE							
100-1250-51110-000	Salaries	183,248.00	183,248.00	14,038.46	104,615.41	78,632.59	42.9
100-1250-51120-000	Hourly	145,897.00	145,897.00	11,519.03	83,066.10	62,830.90	43.0
100-1250-51150-000	Overtime-Unscheduled	2,646.00	2,646.00	88.45	343.05	2,302.95	87.0
100-1250-51190-000	PTO Paid Out	5,806.00	5,806.00	0.00	0.00	5,806.00	100.0
100-1250-51195-000	PTO Reserve Fund	2,488.00	2,488.00	0.00	0.00	2,488.00	100.0
100-1250-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.59	30,867.08	22,047.92	41.6
100-1250-51212-000	Dental Insurance	2,285.00	2,285.00	190.41	1,332.92	952.08	41.6
100-1250-51213-000	Vision Insurance	480.00	480.00	40.00	280.00	200.00	41.6
100-1250-51216-000	Life Insurance	275.00	275.00	24.00	165.60	109.40	39.7
100-1250-51218-000	STD Insurance	1,194.00	1,194.00	75.63	522.00	672.00	56.3
100-1250-51230-000	Social Security	21,085.00	21,085.00	1,453.83	10,867.42	10,217.58	48.4
100-1250-51231-000	Medicare	4,931.00	4,931.00	340.01	2,541.57	2,389.43	48.4
100-1250-51251-000	ASRS	39,246.00	39,246.00	2,941.57	21,563.12	17,682.88	45.0
100-1250-51270-000	Workers Compensation	1,200.00	1,200.00	0.00	281.70	918.30	76.5
100-1250-51290-000	PEHP	3,318.00	3,318.00	0.00	1,909.60	1,408.40	42.4
100-1250-52110-000	Office Supplies	1,600.00	1,600.00	221.77	855.15	744.85	46.5
100-1250-52115-000	Fees	8,000.00	8,000.00	280.17	9,623.12	-1,623.12	-20.3
100-1250-52120-000	Printing & Duplicating	780.00	780.00	13.32	785.30	-5.30	-0.6
100-1250-52160-000	Dues, Memberships & Subscripti	1,400.00	1,400.00	0.00	1,210.00	190.00	13.5
100-1250-52170-000	Travel & Per Diem	3,500.00	3,500.00	0.00	0.00	3,500.00	100.0
100-1250-52177-000	Meals & Entertainment	50.00	50.00	0.00	0.00	50.00	100.0
100-1250-52180-000	Training	2,000.00	2,000.00	250.00	1,155.00	845.00	42.3
100-1250-52198-000	Books & Periodicals	200.00	200.00	0.00	0.00	200.00	100.0
100-1250-52210-000	Accounting & Auditing	20,000.00	20,000.00	0.00	19,675.00	325.00	1.6
100-1250-52223-000	Consultants-General	0.00	0.00	0.00	3,000.00	-3,000.00	0.0
100-1250-52310-000	Cell Phones & Pagers	600.00	600.00	58.00	194.86	405.14	67.5
Department: 1250 - FINANCE Total:		505,144.00	505,144.00	35,944.24	294,854.00	210,290.00	41.6
Department: 1280 - COMMUNITY AFFAIRS							
100-1280-51110-000	Salaries	83,633.00	83,633.00	6,228.84	46,271.38	37,361.62	44.6
100-1280-51120-000	Hourly	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-1280-51150-000	Overtime-Unscheduled	7,698.00	7,698.00	447.74	3,244.24	4,453.76	57.8
100-1280-51190-000	PTO Paid Out	1,808.00	1,808.00	0.00	0.00	1,808.00	100.0
100-1280-51195-000	PTO Reserve Fund	775.00	775.00	0.00	0.00	775.00	100.0
100-1280-51211-000	Medical Insurance	10,583.00	10,583.00	881.91	6,173.42	4,409.58	41.6
100-1280-51212-000	Dental Insurance	457.00	457.00	38.09	266.58	190.42	41.6
100-1280-51213-000	Vision Insurance	96.00	96.00	8.00	56.00	40.00	41.6
100-1280-51216-000	Life Insurance	55.00	55.00	4.91	35.10	19.90	36.2
100-1280-51218-000	STD Insurance	372.00	372.00	18.43	131.74	240.26	64.5
100-1280-51230-000	Social Security	6,567.00	6,567.00	358.72	2,833.64	3,733.36	56.8
100-1280-51231-000	Medicare	1,536.00	1,536.00	90.23	708.27	827.73	53.8
100-1280-51250-000	PSPRS	2,469.00	2,469.00	92.10	667.18	1,801.82	72.9
100-1280-51251-000	ASRS	10,803.00	10,803.00	714.46	5,307.42	5,495.58	50.8
100-1280-51270-000	Workers Compensation	5,250.00	5,250.00	0.00	838.67	4,411.33	84.0
100-1280-51290-000	PEHP	1,033.00	1,033.00	0.00	381.92	651.08	63.0
100-1280-52110-000	Office Supplies	100.00	100.00	0.00	29.70	70.30	70.3
100-1280-52111-000	Photographic Supplies	660.00	660.00	0.00	744.77	-84.77	-12.8
100-1280-52160-000	Dues, Memberships & Subscripti	370.00	370.00	0.00	1,437.34	-1,067.34	-288.4
100-1280-52170-000	Travel & Per Diem	140.00	140.00	0.00	0.00	140.00	100.0
100-1280-52177-000	Meals & Entertainment	520.00	520.00	0.00	166.40	353.60	68.0
100-1280-52180-000	Training	2,325.00	2,325.00	0.00	179.00	2,146.00	92.3
100-1280-52192-000	Public Affairs	53,605.00	53,605.00	0.00	9,917.10	43,687.90	81.5
100-1280-52223-000	Consultants-General	1,400.00	1,400.00	0.00	0.00	1,400.00	100.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-1280-52310-000	Cell Phones & Pagers	1,600.00	1,600.00	448.84	1,943.40	-343.40	-21.4
Department: 1280 - COMMUNITY AFFAIRS Total:		205,855.00	205,855.00	9,332.27	81,333.27	124,521.73	60.4
FinancialRpt: 1 - Administrative Costs Total:		2,402,550.00	2,402,550.00	182,893.29	1,303,761.94	1,098,788.06	45.7

FinancialRpt: 2 - Community Safety

Department: 2100 - PREVENTION & SAFETY

100-2100-51110-000	Salaries	177,546.00	177,546.00	14,117.30	102,044.01	75,501.99	42.5
100-2100-51120-000	Hourly	523,123.00	523,123.00	45,321.77	297,468.64	225,654.36	43.7
100-2100-51140-000	Holiday Pay	0.00	0.00	691.60	2,382.12	-2,382.12	0.0
100-2100-51150-000	Overtime-Unscheduled	31,907.00	31,907.00	85.77	2,348.98	29,558.02	92.0
100-2100-51190-000	PTO Paid Out	12,820.00	12,820.00	0.00	5,130.84	7,689.16	59.9
100-2100-51195-000	PTO Reserve Fund	5,494.00	5,494.00	0.00	0.00	5,494.00	100.0
100-2100-51211-000	Medical Insurance	126,996.00	126,996.00	10,583.00	74,081.00	52,915.00	41.0
100-2100-51212-000	Dental Insurance	5,484.00	5,484.00	457.00	3,199.00	2,285.00	41.0
100-2100-51213-000	Vision Insurance	1,152.00	1,152.00	96.00	672.00	480.00	41.0
100-2100-51215-000	PSPRS-Cancer Insurance	200.00	200.00	0.00	150.00	50.00	25.0
100-2100-51216-000	Life Insurance	660.00	660.00	62.40	405.60	254.40	38.5
100-2100-51218-000	STD Insurance	2,637.00	2,637.00	191.17	1,212.50	1,424.50	54.0
100-2100-51230-000	Social Security	36,244.00	36,244.00	2,559.03	17,460.64	18,783.36	51.8
100-2100-51231-000	Medicare	10,888.00	10,888.00	837.81	5,753.55	5,134.45	47.7
100-2100-51250-000	PSPRS	31,431.00	31,431.00	3,498.38	24,316.69	7,114.31	22.0
100-2100-51251-000	ASRS	67,461.00	67,461.00	4,859.77	32,056.03	35,404.97	52.4
100-2100-51270-000	Workers Compensation	30,306.00	30,306.00	0.00	6,682.35	23,623.65	77.9
100-2100-51290-000	PEHP	5,965.00	5,965.00	0.00	4,583.04	1,381.96	23.7
100-2100-52110-000	Office Supplies	2,000.00	2,000.00	299.04	1,080.76	919.24	45.9
100-2100-52112-000	Copier Supplies	400.00	400.00	73.83	73.83	326.17	81.5
100-2100-52120-000	Printing & Duplicating	2,500.00	2,500.00	0.00	639.29	1,860.71	74.4
100-2100-52139-000	Operational Equipment	1,600.00	1,600.00	0.00	257.09	1,342.91	83.9
100-2100-52140-000	Operational Supplies	1,600.00	1,600.00	0.00	36.97	1,563.03	97.0
100-2100-52148-000	Small Tools & Instruments	3,100.00	3,100.00	0.00	350.08	2,749.92	88.7
100-2100-52160-000	Dues, Memberships & Subscripti	4,746.00	4,746.00	0.00	1,976.50	2,769.50	58.3
100-2100-52170-000	Travel & Per Diem	7,622.00	7,622.00	0.00	9,960.70	-2,338.70	-30.0
100-2100-52177-000	Meals & Entertainment	1,200.00	1,200.00	0.00	510.44	689.56	57.4
100-2100-52180-000	Training	5,460.00	5,460.00	0.00	9,968.57	-4,508.57	-82.5
100-2100-52193-000	Public Education	9,000.00	9,000.00	0.00	1,134.84	7,865.16	87.3
100-2100-52196-000	Employee Recognition	0.00	1,000.00	0.00	419.16	580.84	58.0
100-2100-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	695.43	304.57	30.4
100-2100-52227-000	Contract Labor	14,000.00	14,000.00	0.00	1,450.00	12,550.00	89.0
100-2100-52240-000	Health Services	5,500.00	5,500.00	0.00	0.00	5,500.00	100.0
100-2100-52310-000	Cell Phones & Pagers	3,450.00	3,450.00	479.96	4,289.44	-839.44	-24.3
100-2100-52549-000	Hydrant Maintenance	10,000.00	10,000.00	0.00	0.00	10,000.00	100.0
100-2100-52560-000	Equipment Services	4,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-2100-52620-000	Equipment Rental	6,000.00	6,000.00	261.73	1,590.49	4,409.51	73.4
Department: 2100 - PREVENTION & SAFETY Total:		1,153,492.00	1,153,492.00	84,475.56	614,380.58	539,111.42	46.7

Department: 2250 - HEALTH & SAFETY

100-2250-51150-000	Overtime-Unscheduled	5,891.00	5,891.00	0.00	1,487.08	4,403.92	74.7
100-2250-51190-000	PTO Paid Out	103.00	103.00	0.00	0.00	103.00	100.0
100-2250-51195-000	PTO Reserve Fund	44.00	44.00	0.00	0.00	44.00	100.0
100-2250-51216-000	Life Insurance	0.00	0.00	0.00	0.89	-0.89	0.0
100-2250-51218-000	STD Insurance	21.00	21.00	0.00	3.33	17.67	84.7
100-2250-51231-000	Medicare	88.00	88.00	0.00	20.70	67.30	76.4
100-2250-51250-000	PSPRS	1,212.00	1,212.00	0.00	253.91	958.09	79.0
100-2250-51270-000	Workers Compensation	299.00	299.00	0.00	0.00	299.00	100.0
100-2250-51280-000	Deferred Compensation	0.00	0.00	0.00	19.33	-19.33	0.0
100-2250-51290-000	PEHP	59.00	59.00	0.00	0.00	59.00	100.0
100-2250-52120-000	Printing & Duplicating	300.00	300.00	0.00	0.00	300.00	100.0
100-2250-52149-000	Small Fitness Equip & Supplies	3,500.00	3,500.00	212.78	5,658.83	-2,158.83	-61.0
100-2250-52160-000	Dues, Memberships & Subscripti	2,000.00	2,000.00	1,630.00	1,855.00	145.00	7.2

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-2250-52170-000	Travel & Per Diem	2,500.00	2,500.00	374.75	374.75	2,125.25	85.0
100-2250-52180-000	Training	2,500.00	2,500.00	395.00	2,029.98	470.02	18.8
100-2250-52198-000	Books & Periodicals	300.00	300.00	80.00	80.00	220.00	73.3
100-2250-52223-000	Consultants-General	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-2250-52227-000	Contract Labor	0.00	0.00	3,162.50	5,550.00	-5,550.00	0.0
100-2250-52310-000	Cell Phones & Pagers	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-2250-52550-000	Equipment Supplies	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-2250-54130-000	Furniture & Equipment	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
Department: 2250 - HEALTH & SAFETY Total:		45,517.00	45,517.00	5,855.03	17,333.80	28,183.20	61.9

Department: 2300 - BEHAVIORAL HLTH/COMM SVC

100-2300-51110-000	Salaries	103,975.00	103,975.00	7,998.08	59,430.31	44,544.69	42.8
100-2300-51120-000	Hourly	12,000.00	12,000.00	0.00	0.00	12,000.00	100.0
100-2300-51130-000	Temporary Or Part-Time	9,248.00	9,248.00	2,533.20	14,750.07	-5,502.07	-59.4
100-2300-51150-000	Overtime-Unscheduled	1,049.00	1,049.00	0.00	0.00	1,049.00	100.0
100-2300-51190-000	PTO Paid Out	2,210.00	2,210.00	0.00	0.00	2,210.00	100.0
100-2300-51195-000	PTO Reserve Fund	947.00	947.00	0.00	0.00	947.00	100.0
100-2300-51211-000	Medical Insurance	10,583.00	10,583.00	881.91	6,173.42	4,409.58	41.6
100-2300-51212-000	Dental Insurance	457.00	457.00	38.09	266.58	190.42	41.6
100-2300-51213-000	Vision Insurance	96.00	96.00	8.00	56.00	40.00	41.6
100-2300-51216-000	Life Insurance	55.00	55.00	4.80	33.60	21.40	38.9
100-2300-51218-000	STD Insurance	421.00	421.00	18.02	126.14	294.86	70.0
100-2300-51230-000	Social Security	8,025.00	8,025.00	639.41	4,516.14	3,508.86	43.7
100-2300-51231-000	Medicare	1,877.00	1,877.00	149.52	1,056.12	820.88	43.7
100-2300-51251-000	ASRS	13,842.00	13,842.00	917.38	6,814.82	7,027.18	50.7
100-2300-51270-000	Workers Compensation	8,000.00	8,000.00	0.00	1,730.12	6,269.88	78.3
100-2300-51290-000	PEHP	1,263.00	1,263.00	0.00	381.92	881.08	69.7
100-2300-52110-000	Office Supplies	300.00	300.00	0.00	0.00	300.00	100.0
100-2300-52120-000	Printing & Duplicating	0.00	0.00	0.00	140.10	-140.10	0.0
100-2300-52140-000	Operational Supplies	200.00	200.00	0.00	0.00	200.00	100.0
100-2300-52160-000	Dues, Memberships & Subscripti	125.00	125.00	0.00	0.00	125.00	100.0
100-2300-52170-000	Travel & Per Diem	200.00	200.00	0.00	59.00	141.00	70.5
100-2300-52180-000	Training	300.00	300.00	0.00	252.46	47.54	15.8
100-2300-52198-000	Books & Periodicals	100.00	100.00	0.00	67.00	33.00	33.0
100-2300-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	129.13	1,173.90	826.10	41.3
100-2300-52320-000	Electric	600.00	600.00	0.00	0.00	600.00	100.0
100-2300-52370-000	Water & Sewer	150.00	150.00	0.00	0.00	150.00	100.0
Department: 2300 - BEHAVIORAL HLTH/COMM SVC Total:		178,023.00	178,023.00	13,317.54	97,027.70	80,995.30	45.5

FinancialRpt: 2 - Community Safety Total: **1,377,032.00** **1,377,032.00** **103,648.13** **728,742.08** **648,289.92** **47.0**

FinancialRpt: 3 - Operational**Department: 3100 - TRAINING**

100-3100-51110-000	Salaries	86,040.00	86,040.00	13,253.48	66,947.28	19,092.72	22.2
100-3100-51120-000	Hourly	108,523.00	108,523.00	8,431.93	62,949.76	45,573.24	41.9
100-3100-51150-000	Overtime-Unscheduled	21,075.00	21,075.00	0.00	0.00	21,075.00	100.0
100-3100-51190-000	PTO Paid Out	3,774.00	3,774.00	0.00	0.00	3,774.00	100.0
100-3100-51195-000	PTO Reserve Fund	1,617.00	1,617.00	0.00	0.00	1,617.00	100.0
100-3100-51211-000	Medical Insurance	31,749.00	31,749.00	2,645.75	18,520.25	13,228.75	41.6
100-3100-51212-000	Dental Insurance	1,371.00	1,371.00	114.25	799.75	571.25	41.6
100-3100-51213-000	Vision Insurance	288.00	288.00	24.00	168.00	120.00	41.6
100-3100-51215-000	PSPRS-Cancer Insurance	400.00	400.00	0.00	100.00	300.00	75.0
100-3100-51216-000	Life Insurance	165.00	165.00	18.24	104.85	60.15	36.4
100-3100-51218-000	STD Insurance	776.00	776.00	63.12	353.54	422.46	54.4
100-3100-51230-000	Social Security	4,426.00	4,426.00	216.82	1,629.07	2,796.93	63.1
100-3100-51231-000	Medicare	3,205.00	3,205.00	295.88	1,788.82	1,416.18	44.2
100-3100-51250-000	PSPRS	30,031.00	30,031.00	3,696.45	21,032.48	8,998.52	29.9
100-3100-51251-000	ASRS	8,238.00	8,238.00	426.16	3,165.76	5,072.24	61.9
100-3100-51270-000	Workers Compensation	10,955.00	10,955.00	0.00	3,776.70	7,178.30	65.5
100-3100-51290-000	PEHP	2,156.00	2,156.00	0.00	1,145.76	1,010.24	46.8

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3100-52110-000	Office Supplies	3,060.00	3,060.00	79.87	1,807.58	1,252.42	40.9
100-3100-52110-015	Office Supplies	0.00	0.00	72.48	479.91	-479.91	0.0
100-3100-52120-000	Printing & Duplicating	3,650.00	3,650.00	0.00	93.40	3,556.60	97.4
100-3100-52139-000	Operational Equipment	3,250.00	3,250.00	0.00	569.60	2,680.40	82.4
100-3100-52139-015	Operational Equipment	0.00	0.00	557.19	940.69	-940.69	0.0
100-3100-52140-000	Operational Supplies	0.00	0.00	0.00	1,304.91	-1,304.91	0.0
100-3100-52141-015	Uniforms	0.00	0.00	6,243.79	8,193.23	-8,193.23	0.0
100-3100-52142-000	Propane Gas	2,500.00	2,500.00	1,622.31	3,568.11	-1,068.11	-42.7
100-3100-52146-015	Protective Equipment	0.00	0.00	0.00	155.66	-155.66	0.0
100-3100-52150-000	Postage & Mailings	400.00	400.00	0.00	0.00	400.00	100.0
100-3100-52160-000	Dues, Memberships & Subscripti	150.00	150.00	0.00	1,900.93	-1,750.93	-1,167.7
100-3100-52170-000	Travel & Per Diem	10,920.00	10,920.00	288.00	288.00	10,632.00	97.3
100-3100-52171-015	Training Materials	0.00	0.00	1,200.00	1,200.00	-1,200.00	0.0
100-3100-52173-015	Recruit Issuance	0.00	0.00	687.78	6,186.97	-6,186.97	0.0
100-3100-52177-000	Meals & Entertainment	100.00	100.00	0.00	1,931.38	-1,831.38	-1,831.3
100-3100-52180-000	Training	4,900.00	4,900.00	0.00	8,883.00	-3,983.00	-81.7
100-3100-52186-000	Training - Suppression	15,310.00	15,310.00	2,231.50	16,989.01	-1,679.01	-10.9
100-3100-52187-000	Training - Target Safety	21,535.00	21,535.00	0.00	8,096.00	13,439.00	62.4
100-3100-52191-000	Tuition Reimbursement	33,900.00	33,900.00	4,659.21	14,947.94	18,952.06	55.9
100-3100-52196-000	Employee Recognition	60.00	60.00	0.00	0.00	60.00	100.0
100-3100-52198-000	Books & Periodicals	7,893.00	7,893.00	82.93	192.85	7,700.15	97.9
100-3100-52310-000	Cell Phones & Pagers	2,400.00	2,400.00	-63.73	975.70	1,424.30	59.3
100-3100-52320-000	Electric	30,600.00	30,600.00	2,754.47	19,999.56	10,600.44	34.6
100-3100-52340-000	Refuse Removal	1,650.00	1,650.00	73.76	582.92	1,067.08	64.6
100-3100-52370-000	Water & Sewer	8,950.00	8,950.00	1,060.61	6,934.54	2,015.46	22.9
100-3100-52540-000	Building Services	875.00	875.00	165.00	495.00	380.00	43.4
100-3100-52542-000	Janitorial Services	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52546-000	Facility Use/Maintenance	3,000.00	3,000.00	11.20	227.51	2,772.49	92.4
100-3100-52550-000	Equipment Supplies	370.00	370.00	0.00	0.00	370.00	100.0
100-3100-52565-000	Mobile Burn Simulator	8,500.00	8,500.00	0.00	0.00	8,500.00	100.0
100-3100-52620-000	Equipment Rental	10,800.00	10,800.00	675.07	4,628.02	6,171.98	57.7
Department: 3100 - TRAINING Total:		498,062.00	498,062.00	51,587.52	294,054.44	204,007.56	40.9
Department: 3110 - BATTALION CHIEFS							
100-3110-51110-000	Salaries	1,233,049.00	1,233,049.00	93,853.36	748,818.43	484,230.57	39.7
100-3110-51140-000	Holiday Pay	14,702.00	14,702.00	3,052.77	12,773.88	1,928.12	13.7
100-3110-51190-000	PTO Paid Out	21,836.00	21,836.00	0.00	8,872.96	12,963.04	59.3
100-3110-51195-000	PTO Reserve Fund	9,358.00	9,358.00	0.00	0.00	9,358.00	100.0
100-3110-51211-000	Medical Insurance	137,579.00	137,579.00	11,464.91	80,254.42	57,324.58	41.6
100-3110-51212-000	Dental Insurance	5,941.00	5,941.00	495.09	3,465.58	2,475.42	41.6
100-3110-51213-000	Vision Insurance	1,248.00	1,248.00	104.00	728.00	520.00	41.6
100-3110-51215-000	PSPRS-Cancer Insurance	2,600.00	2,600.00	0.00	750.00	1,850.00	71.9
100-3110-51216-000	Life Insurance	715.00	715.00	61.29	415.42	299.58	41.9
100-3110-51218-000	STD Insurance	4,492.00	4,492.00	228.49	1,557.88	2,934.12	65.3
100-3110-51231-000	Medicare	18,545.00	18,545.00	1,354.33	10,767.61	7,777.39	41.9
100-3110-51250-000	PSPRS	256,662.00	256,662.00	16,390.07	127,440.63	129,221.37	50.3
100-3110-51270-000	Workers Compensation	63,389.00	63,389.00	0.00	12,220.86	51,168.14	80.7
100-3110-51280-000	Deferred Compensation	14,268.00	14,268.00	860.40	6,994.07	7,273.93	50.9
100-3110-51290-000	PEHP	12,478.00	12,478.00	0.00	4,201.12	8,276.88	66.3
100-3110-52110-000	Office Supplies	500.00	500.00	0.00	16.03	483.97	96.8
100-3110-52140-000	Operational Supplies	400.00	400.00	0.00	32.38	367.62	91.9
100-3110-52160-000	Dues, Memberships & Subscripti	1,000.00	1,000.00	59.00	384.00	616.00	61.6
100-3110-52170-000	Travel & Per Diem	11,000.00	11,000.00	0.00	1,849.53	9,150.47	83.2
100-3110-52177-000	Meals & Entertainment	1,200.00	1,200.00	0.00	94.60	1,105.40	92.1
100-3110-52180-000	Training	2,400.00	2,400.00	905.00	1,363.00	1,037.00	43.2
100-3110-52310-000	Cell Phones & Pagers	5,300.00	5,300.00	762.67	5,507.01	-207.01	-3.9
100-3110-52320-000	Electric	6,000.00	6,000.00	215.02	3,224.29	2,775.71	46.3
Department: 3110 - BATTALION CHIEFS Total:		1,824,662.00	1,824,662.00	129,806.40	1,031,731.70	792,930.30	43.4

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
Department: 3300 - FIRE/RESCUE SERVICES							
100-3300-51120-000	Hourly	8,411,108.00	8,411,108.00	781,058.20	5,603,802.88	2,807,305.12	33.3
100-3300-51140-000	Holiday Pay	252,569.00	252,569.00	57,584.79	196,028.75	56,540.25	22.3
100-3300-51150-000	Overtime-Unscheduled	757,359.00	757,359.00	158,424.18	1,044,383.74	-287,024.74	-37.9
100-3300-51190-000	PTO Paid Out	195,703.00	195,703.00	0.00	0.00	195,703.00	100.0
100-3300-51195-000	PTO Reserve Fund	83,873.00	83,873.00	0.00	0.00	83,873.00	100.0
100-3300-51211-000	Medical Insurance	1,357,315.00	1,357,315.00	113,109.59	791,767.08	565,547.92	41.6
100-3300-51212-000	Dental Insurance	58,612.00	58,612.00	4,884.34	34,190.33	24,421.67	41.6
100-3300-51213-000	Vision Insurance	12,312.00	12,312.00	1,026.00	7,182.00	5,130.00	41.6
100-3300-51215-000	PSPRS-Cancer Insurance	30,800.00	30,800.00	0.00	8,000.00	22,800.00	74.0
100-3300-51216-000	Life Insurance	8,550.00	8,550.00	773.62	5,036.12	3,513.88	41.6
100-3300-51218-000	STD Insurance	39,949.00	39,949.00	2,583.37	17,273.71	22,675.29	56.7
100-3300-51231-000	Medicare	120,972.00	120,972.00	13,772.87	95,055.46	25,916.54	21.4
100-3300-51250-000	PSPRS	1,927,023.00	1,927,023.00	197,990.93	1,360,805.89	566,217.11	29.3
100-3300-51270-000	Workers Compensation	505,199.00	505,199.00	0.00	106,518.31	398,680.69	78.9
100-3300-51280-000	Deferred Compensation	53,651.00	53,651.00	3,182.69	24,622.36	29,028.64	54.1
100-3300-51290-000	PEHP	120,000.00	120,000.00	0.00	63,780.64	56,219.36	46.8
100-3300-52120-000	Printing & Duplicating	0.00	0.00	0.00	140.10	-140.10	0.0
100-3300-52139-000	Operational Equipment	4,000.00	4,000.00	0.00	435.50	3,564.50	89.1
100-3300-52140-000	Operational Supplies	7,500.00	7,500.00	0.00	0.00	7,500.00	100.0
100-3300-52146-000	Protective Equipment	4,600.00	4,600.00	0.00	0.00	4,600.00	100.0
100-3300-52148-000	Small Tools & Instruments	1,200.00	1,200.00	0.00	0.00	1,200.00	100.0
100-3300-52170-000	Travel & Per Diem	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-3300-52180-000	Training	2,500.00	2,500.00	0.00	2,400.00	100.00	4.0
100-3300-52183-000	Rover Mileage	500.00	500.00	13.22	13.22	486.78	97.3
100-3300-52240-000	Health Services	105,000.00	105,000.00	1,117.30	82,093.50	22,906.50	21.8
100-3300-52310-000	Cell Phones & Pagers	7,300.00	7,300.00	844.66	6,195.10	1,104.90	15.1
100-3300-52380-000	Hydrant Fees	2,000.00	2,000.00	170.82	993.12	1,006.88	50.3
100-3300-52620-000	Equipment Rental	1,200.00	1,200.00	112.30	781.33	418.67	34.8
100-3330-52320-000	Electric	24,750.00	24,750.00	1,643.67	15,303.81	9,446.19	38.1
100-3330-52330-000	Natural Gas	3,100.00	3,100.00	155.61	1,031.86	2,068.14	66.7
100-3330-52340-000	Refuse Removal	500.00	500.00	0.00	0.00	500.00	100.0
100-3330-52350-000	Telephone	450.00	450.00	32.28	225.36	224.64	49.9
100-3330-52370-000	Water & Sewer	3,300.00	3,300.00	0.00	2,482.26	817.74	24.7
100-3331-52320-000	Electric	15,000.00	15,000.00	1,112.27	12,422.01	2,577.99	17.2
100-3331-52330-000	Natural Gas	3,000.00	3,000.00	509.47	1,086.72	1,913.28	63.8
100-3331-52340-000	Refuse Removal	850.00	850.00	78.86	618.50	231.50	27.2
100-3331-52350-000	Telephone	450.00	450.00	32.28	225.36	224.64	49.9
100-3331-52370-000	Water & Sewer	3,475.00	3,475.00	254.50	2,182.16	1,292.84	37.2
100-3332-52142-000	Propane Gas	150.00	150.00	0.00	61.08	88.92	59.3
100-3332-52320-000	Electric	18,000.00	18,000.00	1,515.17	13,749.27	4,250.73	23.6
100-3332-52340-000	Refuse Removal	660.00	660.00	53.35	419.64	240.36	36.4
100-3332-52350-000	Telephone	450.00	450.00	32.28	225.36	224.64	49.9
100-3332-52370-000	Water & Sewer	2,500.00	2,500.00	154.56	1,461.97	1,038.03	41.5
100-3333-52320-000	Electric	20,000.00	20,000.00	1,029.44	12,811.71	7,188.29	35.9
100-3333-52330-000	Natural Gas	2,200.00	2,200.00	258.97	895.63	1,304.37	59.3
100-3333-52340-000	Refuse Removal	850.00	850.00	62.21	486.80	363.20	42.7
100-3333-52350-000	Telephone	450.00	450.00	32.28	225.36	224.64	49.9
100-3333-52370-000	Water & Sewer	4,000.00	4,000.00	398.17	3,267.10	732.90	18.3
100-3334-52320-000	Electric	12,000.00	12,000.00	768.26	8,409.74	3,590.26	29.9
100-3334-52330-000	Natural Gas	2,200.00	2,200.00	250.17	818.31	1,381.69	62.8
100-3334-52340-000	Refuse Removal	660.00	660.00	35.74	281.50	378.50	57.3
100-3334-52350-000	Telephone	450.00	450.00	15.49	108.13	341.87	75.9
100-3334-52370-000	Water & Sewer	1,300.00	1,300.00	123.52	996.85	303.15	23.3
100-3335-52320-000	Electric	7,500.00	7,500.00	385.61	6,877.18	622.82	8.3
100-3335-52330-000	Natural Gas	1,300.00	1,300.00	319.23	615.23	684.77	52.6
100-3335-52340-000	Refuse Removal	660.00	660.00	59.49	598.14	61.86	9.2
100-3335-52350-000	Telephone	450.00	450.00	32.28	225.36	224.64	49.9

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3335-52370-000	Water & Sewer	750.00	750.00	51.64	1,022.32	-272.32	-36.3
100-3336-52142-000	Propane Gas	150.00	150.00	21.82	31.50	118.50	79.0
100-3336-52320-000	Electric	18,000.00	18,000.00	1,240.07	13,132.23	4,867.77	27.0
100-3336-52330-000	Natural Gas	1,200.00	1,200.00	164.76	759.85	440.15	36.6
100-3336-52340-000	Refuse Removal	660.00	660.00	59.12	465.32	194.68	29.5
100-3336-52350-000	Telephone	450.00	450.00	34.12	238.18	211.82	47.0
100-3336-52370-000	Water & Sewer	2,650.00	2,650.00	237.75	1,843.20	806.80	30.4
100-3337-52320-000	Electric	13,500.00	13,500.00	729.84	7,506.72	5,993.28	44.5
100-3337-52330-000	Natural Gas	1,350.00	1,350.00	238.03	814.73	535.27	39.6
100-3337-52340-000	Refuse Removal	660.00	660.00	59.49	468.16	191.84	29.0
100-3337-52350-000	Telephone	45.00	45.00	31.89	222.69	-177.69	-394.8
100-3337-52370-000	Water & Sewer	1,650.00	1,650.00	164.76	1,120.30	529.70	32.5
100-3338-52320-000	Electric	19,500.00	19,500.00	1,642.86	14,404.56	5,095.44	26.5
100-3338-52330-000	Natural Gas	1,400.00	1,400.00	176.61	742.99	657.01	46.9
100-3338-52340-000	Refuse Removal	660.00	660.00	71.49	563.00	97.00	14.5
100-3338-52350-000	Telephone	450.00	450.00	34.12	238.18	211.82	47.0
100-3338-52370-000	Water & Sewer	3,500.00	3,500.00	277.48	2,419.15	1,080.85	30.8
100-3339-52320-000	Electric	12,500.00	12,500.00	1,210.17	9,077.34	3,422.66	27.5
100-3339-52330-000	Natural Gas	1,500.00	1,500.00	639.03	964.79	535.21	35.6
100-3339-52340-000	Refuse Removal	660.00	660.00	58.73	462.32	197.68	29.9
100-3339-52350-000	Telephone	450.00	450.00	33.20	231.80	218.20	48.4
100-3339-52370-000	Water & Sewer	2,750.00	2,750.00	232.62	1,846.85	903.15	32.8
Department: 3300 - FIRE/RESCUE SERVICES Total:		14,288,885.00	14,288,885.00	1,353,403.64	9,598,187.72	4,690,697.28	32.8
Department: 3400 - EMS							
100-3400-51110-000	Salaries	107,150.00	107,150.00	13,757.44	117,882.73	-10,732.73	-10.0
100-3400-51120-000	Hourly	341,961.00	341,961.00	5,370.61	44,539.33	297,421.67	86.9
100-3400-51140-000	Holiday Pay	5,825.00	5,825.00	576.24	3,238.58	2,586.42	44.4
100-3400-51150-000	Overtime-Unscheduled	75,710.00	75,710.00	3,867.13	78,053.12	-2,343.12	-3.0
100-3400-51190-000	PTO Paid Out	9,286.00	9,286.00	0.00	0.00	9,286.00	100.0
100-3400-51195-000	PTO Reserve Fund	3,980.00	3,980.00	0.00	0.00	3,980.00	100.0
100-3400-51211-000	Medical Insurance	52,915.00	52,915.00	4,409.59	30,867.08	22,047.92	41.6
100-3400-51212-000	Dental Insurance	2,285.00	2,285.00	190.41	1,332.92	952.08	41.6
100-3400-51213-000	Vision Insurance	480.00	480.00	40.00	280.00	200.00	41.6
100-3400-51215-000	PSPRS-Cancer Insurance	1,000.00	1,000.00	0.00	200.00	800.00	80.0
100-3400-51216-000	Life Insurance	275.00	275.00	15.52	153.85	121.15	44.0
100-3400-51218-000	STD Insurance	1,910.00	1,910.00	58.26	574.90	1,335.10	69.9
100-3400-51231-000	Medicare	7,887.00	7,887.00	324.54	3,392.25	4,494.75	56.9
100-3400-51250-000	PSPRS	109,154.00	109,154.00	4,848.64	50,028.63	59,125.37	54.5
100-3400-51270-000	Workers Compensation	26,958.00	26,958.00	0.00	10,230.47	16,727.53	62.0
100-3400-51280-000	Deferred Compensation	0.00	0.00	0.00	32.22	-32.22	0.0
100-3400-51290-000	PEHP	5,306.00	5,306.00	0.00	2,291.52	3,014.48	56.8
100-3400-52110-000	Office Supplies	500.00	500.00	0.00	161.12	338.88	67.7
100-3400-52120-000	Printing & Duplicating	0.00	0.00	0.00	46.70	-46.70	0.0
100-3400-52139-000	Operational Equipment	5,300.00	5,300.00	0.00	7,078.43	-1,778.43	-33.5
100-3400-52140-000	Operational Supplies	579.00	579.00	100.51	343.59	235.41	40.6
100-3400-52160-000	Dues, Memberships & Subscripti	534.00	534.00	0.00	0.00	534.00	100.0
100-3400-52170-000	Travel & Per Diem	7,000.00	7,000.00	0.00	0.00	7,000.00	100.0
100-3400-52177-000	Meals & Entertainment	150.00	150.00	0.00	0.00	150.00	100.0
100-3400-52180-000	Training	9,168.00	9,168.00	155.00	11,885.00	-2,717.00	-29.6
100-3400-52181-000	Training-Paramedic School	0.00	0.00	-5,731.00	0.00	0.00	0.0
100-3400-52198-000	Books & Periodicals	400.00	400.00	0.00	0.00	400.00	100.0
100-3400-52223-000	Consultants-General	46,974.00	46,974.00	0.00	0.00	46,974.00	100.0
100-3400-52224-000	Exposure Control Program	17,500.00	17,500.00	0.00	0.00	17,500.00	100.0
100-3400-52260-000	Legal	0.00	0.00	0.00	2,618.10	-2,618.10	0.0
100-3400-52310-000	Cell Phones & Pagers	5,280.00	5,280.00	298.75	1,917.58	3,362.42	63.6
100-3400-52320-000	Electric	6,000.00	6,000.00	204.31	2,709.06	3,290.94	54.8
100-3400-52330-000	Natural Gas	600.00	600.00	217.69	408.75	191.25	31.8
100-3400-52340-000	Refuse Removal	0.00	0.00	35.75	281.50	-281.50	0.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-3400-52350-000	Telephone	0.00	0.00	15.49	108.13	-108.13	0.00
100-3400-52370-000	Water & Sewer	0.00	0.00	123.52	996.81	-996.81	0.00
100-3400-52550-000	Equipment Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
100-3400-52560-000	Equipment Services	300.00	300.00	0.00	0.00	300.00	100.00
100-3400-52620-000	Equipment Rental	0.00	0.00	246.26	1,720.79	-1,720.79	0.00
Department: 3400 - EMS Total:		853,367.00	853,367.00	29,124.66	373,373.16	479,993.84	56.25
FinancialRpt: 3 - Operational Total:		17,464,976.00	17,464,976.00	1,563,922.22	11,297,347.02	6,167,628.98	35.33

FinancialRpt: 4 - Support Services

Department: 4100 - INFORMATION TECHNOLOGY

100-4100-51110-000	Salaries	163,483.00	163,483.00	5,201.92	42,778.93	120,704.07	73.88
100-4100-51120-000	Hourly	98,547.00	98,547.00	9,149.28	63,261.15	35,285.85	35.88
100-4100-51150-000	Overtime-Unscheduled	0.00	0.00	19.33	1,425.05	-1,425.05	0.00
100-4100-51190-000	PTO Paid Out	4,586.00	4,586.00	0.00	25,028.19	-20,442.19	-445.55
100-4100-51195-000	PTO Reserve Fund	1,965.00	1,965.00	0.00	0.00	1,965.00	100.00
100-4100-51211-000	Medical Insurance	42,332.00	42,332.00	3,527.66	24,693.67	17,638.33	41.66
100-4100-51212-000	Dental Insurance	1,828.00	1,828.00	152.34	1,066.33	761.67	41.66
100-4100-51213-000	Vision Insurance	384.00	384.00	32.00	224.00	160.00	41.66
100-4100-51216-000	Life Insurance	220.00	220.00	14.40	103.20	116.80	53.00
100-4100-51218-000	STD Insurance	943.00	943.00	48.25	335.76	607.24	64.55
100-4100-51230-000	Social Security	16,652.00	16,652.00	835.92	7,884.44	8,767.56	52.66
100-4100-51231-000	Medicare	3,894.00	3,894.00	195.48	1,843.90	2,050.10	52.66
100-4100-51251-000	ASRS	30,994.00	30,994.00	1,648.29	12,322.55	18,671.45	60.25
100-4100-51270-000	Workers Compensation	13,312.00	13,312.00	0.00	3,111.43	10,200.57	76.66
100-4100-51290-000	PEHP	2,620.00	2,620.00	0.00	1,527.68	1,092.32	41.66
100-4100-52110-000	Office Supplies	400.00	400.00	0.00	0.00	400.00	100.00
100-4100-52130-000	Computer Supplies	65,000.00	65,000.00	23,058.38	97,094.57	-32,094.57	-49.55
100-4100-52139-000	Operational Equipment	0.00	0.00	0.00	141.32	-141.32	0.00
100-4100-52140-000	Operational Supplies	50,000.00	50,000.00	555.15	3,055.56	46,944.44	93.88
100-4100-52160-000	Dues, Memberships & Subscripti	7,250.00	7,250.00	0.00	20,990.99	-13,740.99	-189.55
100-4100-52170-000	Travel & Per Diem	1,500.00	1,500.00	0.00	14.75	1,485.25	99.00
100-4100-52180-000	Training	20,000.00	20,000.00	0.00	597.00	19,403.00	97.00
100-4100-52198-000	Books & Periodicals	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00
100-4100-52220-000	Software	167,300.00	167,300.00	1,880.26	200,573.75	-33,273.75	-19.88
100-4100-52223-000	Consultants-General	5,300.00	5,300.00	0.00	0.00	5,300.00	100.00
100-4100-52310-000	Cell Phones & Pagers	6,250.00	6,250.00	508.28	2,865.90	3,384.10	54.00
100-4100-52320-000	Electric	3,600.00	3,600.00	153.41	1,428.33	2,171.67	60.33
100-4100-52330-000	Natural Gas	300.00	300.00	51.94	162.90	137.10	45.66
100-4100-52350-000	Telephone	22,500.00	22,500.00	2,231.35	15,362.30	7,137.70	31.55
100-4100-52370-000	Water & Sewer	300.00	300.00	0.00	119.25	180.75	60.25
100-4100-52381-000	Radio Parts	7,500.00	7,500.00	0.00	880.45	6,619.55	88.25
100-4100-52382-000	Radio Maintenance	15,000.00	15,000.00	0.00	19,253.41	-4,253.41	-28.33
100-4100-52385-000	Transmitter Fees	11,000.00	11,000.00	935.76	19,745.75	-8,745.75	-79.55
100-4100-52560-000	Equipment Services	20,000.00	20,000.00	1,149.65	5,311.81	14,688.19	73.44
Department: 4100 - INFORMATION TECHNOLOGY Total:		787,460.00	787,460.00	51,349.05	573,204.32	214,255.68	27.22

Department: 4150 - COMMUNICATIONS

100-4150-51110-000	Salaries	60,183.00	60,183.00	4,688.46	33,972.60	26,210.40	43.55
100-4150-51190-000	PTO Paid Out	1,053.00	1,053.00	0.00	0.00	1,053.00	100.00
100-4150-51195-000	PTO Reserve Fund	451.00	451.00	0.00	0.00	451.00	100.00
100-4150-51211-000	Medical Insurance	10,583.00	10,583.00	881.91	6,173.42	4,409.58	41.66
100-4150-51212-000	Dental Insurance	457.00	457.00	38.09	266.58	190.42	41.66
100-4150-51213-000	Vision Insurance	96.00	96.00	8.00	56.00	40.00	41.66
100-4150-51216-000	Life Insurance	55.00	55.00	4.80	33.60	21.40	38.90
100-4150-51218-000	STD Insurance	217.00	217.00	16.00	108.90	108.10	49.80
100-4150-51230-000	Social Security	3,825.00	3,825.00	273.88	2,002.19	1,822.81	47.66
100-4150-51231-000	Medicare	894.00	894.00	64.06	468.24	425.76	47.66
100-4150-51251-000	ASRS	7,119.00	7,119.00	537.76	3,894.83	3,224.17	45.55
100-4150-51270-000	Workers Compensation	3,057.00	3,057.00	0.00	608.55	2,448.45	80.00

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remain
100-4150-51290-000	PEHP	602.00	602.00	0.00	381.92	220.08	36.9
100-4150-52140-000	Operational Supplies	500.00	500.00	0.00	0.00	500.00	100.0
100-4150-52160-000	Dues, Memberships & Subscripti	368.00	368.00	0.00	92.00	276.00	75.0
100-4150-52170-000	Travel & Per Diem	2,500.00	2,500.00	0.00	1,861.23	638.77	25.9
100-4150-52177-000	Meals & Entertainment	250.00	250.00	0.00	0.00	250.00	100.0
100-4150-52180-000	Training	6,833.00	6,833.00	0.00	0.00	6,833.00	100.0
100-4150-52198-000	Books & Periodicals	150.00	150.00	0.00	249.00	-99.00	-66.0
100-4150-52310-000	Cell Phones & Pagers	925.00	925.00	36.85	297.70	627.30	67.8
100-4150-52390-000	Dispatch Services	910,038.00	910,038.00	82,281.33	575,969.31	334,068.69	36.7
Department: 4150 - COMMUNICATIONS Total:		1,010,156.00	1,010,156.00	88,831.14	626,436.07	383,719.93	37.9

Department: 4200 - FLEET SERVICES

100-4200-51110-000	Salaries	76,500.00	76,500.00	5,728.84	42,573.10	33,926.90	44.9
100-4200-51120-000	Hourly	306,843.00	306,843.00	19,727.69	162,925.02	143,917.98	46.9
100-4200-51130-000	Temporary Or Part-Time	9,391.00	9,391.00	481.60	4,263.88	5,127.12	54.0
100-4200-51150-000	Overtime-Unscheduled	5,128.00	5,128.00	135.37	1,514.66	3,613.34	70.4
100-4200-51190-000	PTO Paid Out	6,963.00	6,963.00	0.00	3,347.63	3,615.37	51.9
100-4200-51195-000	PTO Reserve Fund	2,984.00	2,984.00	0.00	0.00	2,984.00	100.0
100-4200-51211-000	Medical Insurance	63,498.00	63,498.00	5,291.50	37,040.50	26,457.50	41.0
100-4200-51212-000	Dental Insurance	2,742.00	2,742.00	228.50	1,599.50	1,142.50	41.0
100-4200-51213-000	Vision Insurance	576.00	576.00	48.00	336.00	240.00	41.0
100-4200-51216-000	Life Insurance	330.00	330.00	24.00	184.80	145.20	44.0
100-4200-51218-000	STD Insurance	1,398.00	1,398.00	83.85	636.72	761.28	54.4
100-4200-51230-000	Social Security	25,284.00	25,284.00	1,459.26	12,553.60	12,730.40	50.9
100-4200-51231-000	Medicare	5,913.00	5,913.00	354.87	2,971.78	2,941.22	49.0
100-4200-51251-000	ASRS	45,950.00	45,950.00	2,980.46	24,136.09	21,813.91	47.4
100-4200-51270-000	Workers Compensation	20,212.00	20,212.00	0.00	4,147.45	16,064.55	79.4
100-4200-51290-000	PEHP	3,885.00	3,885.00	0.00	2,673.44	1,211.56	31.2
100-4200-52110-000	Office Supplies	0.00	0.00	0.00	18.36	-18.36	0.0
100-4200-52115-000	Fees	0.00	0.00	0.00	31.00	-31.00	0.0
100-4200-52148-000	Small Tools & Instruments	6,500.00	6,500.00	596.93	1,642.05	4,857.95	74.3
100-4200-52160-000	Dues, Memberships & Subscripti	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
100-4200-52170-000	Travel & Per Diem	7,300.00	7,300.00	0.00	13,392.02	-6,092.02	-83.4
100-4200-52180-000	Training	5,000.00	5,000.00	0.00	2,662.00	2,338.00	46.7
100-4200-52198-000	Books & Periodicals	1,000.00	1,000.00	0.00	267.55	732.45	73.2
100-4200-52310-000	Cell Phones & Pagers	3,200.00	3,200.00	156.87	1,136.55	2,063.45	64.4
100-4200-52320-000	Electric	22,100.00	22,100.00	1,044.43	11,346.44	10,753.56	48.6
100-4200-52325-000	Environmental Disposal	400.00	400.00	0.00	0.00	400.00	100.0
100-4200-52330-000	Natural Gas	1,500.00	1,500.00	468.24	971.40	528.60	35.2
100-4200-52340-000	Refuse Removal	1,200.00	1,200.00	87.41	693.36	506.64	42.2
100-4200-52350-000	Telephone	1,000.00	1,000.00	66.40	463.60	536.40	53.6
100-4200-52360-000	Television	450.00	450.00	41.78	292.46	157.54	35.0
100-4200-52370-000	Water & Sewer	3,000.00	3,000.00	182.85	1,650.59	1,349.41	44.9
100-4200-52511-000	Fuel	260,000.00	260,000.00	9,234.66	83,209.53	176,790.47	68.0
100-4200-52512-000	Oil, Lubricants, Etc.	12,000.00	12,000.00	356.33	6,938.46	5,061.54	42.2
100-4200-52513-000	Vehicle Parts	125,000.00	125,000.00	8,601.90	98,962.87	26,037.13	20.8
100-4200-52514-000	Tires & Repairs	50,500.00	50,500.00	146.22	43,492.31	7,007.69	13.8
100-4200-52515-000	Batteries	16,500.00	16,500.00	3,122.53	8,697.87	7,802.13	47.2
100-4200-52519-000	Shop Supplies	18,000.00	18,000.00	744.98	10,645.40	7,354.60	40.8
100-4200-52520-000	Vehicle Services	110,000.00	110,000.00	1,751.31	86,712.35	23,287.65	21.2
100-4200-52521-000	Ground Ladder Testing	4,000.00	4,000.00	0.00	3,539.60	460.40	11.5
100-4200-52522-000	Aerial Ladder Testing	2,000.00	2,000.00	0.00	1,790.00	210.00	10.5
100-4200-52540-000	Building Services	0.00	0.00	75.00	225.00	-225.00	0.0
100-4200-52560-000	Equipment Services	5,500.00	5,500.00	257.98	6,934.36	-1,434.36	-26.0
Department: 4200 - FLEET SERVICES Total:		1,235,247.00	1,235,247.00	63,479.76	686,619.30	548,627.70	44.4

Department: 4230 - FACILITY MAINTENANCE

100-4230-51120-000	Hourly	43,572.00	43,572.00	3,689.60	30,117.73	13,454.27	30.8
100-4230-51150-000	Overtime-Unscheduled	911.00	911.00	0.00	94.04	816.96	89.0
100-4230-51190-000	PTO Paid Out	778.00	778.00	0.00	0.00	778.00	100.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-4230-51195-000	PTO Reserve Fund	334.00	334.00	0.00	0.00	334.00	100.0
100-4230-51211-000	Medical Insurance	10,583.00	10,583.00	881.91	6,173.42	4,409.58	41.6
100-4230-51212-000	Dental Insurance	457.00	457.00	38.09	266.58	190.42	41.6
100-4230-51213-000	Vision Insurance	96.00	96.00	8.00	56.00	40.00	41.6
100-4230-51216-000	Life Insurance	55.00	55.00	4.80	33.60	21.40	38.9
100-4230-51218-000	STD Insurance	160.00	160.00	12.58	97.03	62.97	39.3
100-4230-51230-000	Social Security	2,824.00	2,824.00	203.84	1,752.63	1,071.37	37.9
100-4230-51231-000	Medicare	661.00	661.00	47.67	409.90	251.10	37.9
100-4230-51251-000	ASRS	5,262.00	5,262.00	345.34	2,826.32	2,435.68	46.2
100-4230-51270-000	Workers Compensation	1,905.00	1,905.00	0.00	549.73	1,355.27	71.2
100-4230-51290-000	PEHP	800.00	800.00	0.00	381.92	418.08	52.2
100-4230-52148-000	Small Tools & Instruments	2,000.00	2,000.00	0.00	1,072.32	927.68	46.3
100-4230-52160-000	Dues, Memberships & Subscripti	500.00	500.00	0.00	0.00	500.00	100.0
100-4230-52170-000	Travel & Per Diem	0.00	0.00	0.00	22.10	-22.10	0.0
100-4230-52223-000	Consultants-General	15,000.00	15,000.00	0.00	0.00	15,000.00	100.0
100-4230-52310-000	Cell Phones & Pagers	800.00	800.00	55.43	387.29	412.71	51.5
100-4230-52320-000	Electric	2,000.00	2,000.00	153.41	1,428.37	571.63	28.5
100-4230-52330-000	Natural Gas	300.00	300.00	17.32	54.33	245.67	81.8
100-4230-52350-000	Telephone	120.00	120.00	3.32	23.18	96.82	80.6
100-4230-52370-000	Water & Sewer	1,000.00	1,000.00	22.08	61.81	938.19	93.8
100-4230-52530-000	Building Supplies	25,000.00	25,000.00	469.96	8,503.43	16,496.57	65.9
100-4230-52540-000	Building Services	135,000.00	135,000.00	75.00	80,610.96	54,389.04	40.2
100-4230-52541-000	Pest Control	7,500.00	7,500.00	0.00	4,545.00	2,955.00	39.4
100-4230-52542-000	Janitorial Services	11,000.00	11,000.00	0.00	7,440.00	3,560.00	32.3
100-4230-52543-000	Emergency Bldg. Maint.	45,000.00	45,000.00	4,197.07	8,868.96	36,131.04	80.2
100-4230-52544-000	Preventive Maintenance	100,000.00	100,000.00	15,964.72	159,524.85	-59,524.85	-59.5
100-4230-52545-000	Furnishings & Appliances	20,000.00	20,000.00	1,688.25	8,498.18	11,501.82	57.5
100-4230-52545-058	Furnishings & Appliances	0.00	0.00	0.00	208.91	-208.91	0.0
100-4230-52560-000	Equipment Services	10,000.00	10,000.00	4,050.77	5,998.12	4,001.88	40.0
100-4230-52620-000	Equipment Rental	2,500.00	2,500.00	462.39	1,332.22	1,167.78	46.5
Department: 4230 - FACILITY MAINTENANCE Total:		446,118.00	446,118.00	32,391.55	331,338.93	114,779.07	25.7
Department: 4260 - WAREHOUSE							
100-4260-51110-000	Salaries	0.00	0.00	0.00	4.00	-4.00	0.0
100-4260-51120-000	Hourly	103,385.00	103,385.00	7,432.81	53,519.07	49,865.93	48.2
100-4260-51130-000	Temporary Or Part-Time	28,174.00	28,174.00	2,671.25	25,777.64	2,396.36	8.5
100-4260-51150-000	Overtime-Unscheduled	1,140.00	1,140.00	0.00	57.30	1,082.70	94.9
100-4260-51190-000	PTO Paid Out	2,322.00	2,322.00	0.00	0.00	2,322.00	100.0
100-4260-51195-000	PTO Reserve Fund	995.00	995.00	0.00	0.00	995.00	100.0
100-4260-51211-000	Medical Insurance	21,166.00	21,166.00	1,763.84	12,346.83	8,819.17	41.6
100-4260-51212-000	Dental Insurance	914.00	914.00	76.16	533.17	380.83	41.6
100-4260-51213-000	Vision Insurance	192.00	192.00	16.00	112.00	80.00	41.6
100-4260-51216-000	Life Insurance	110.00	110.00	9.60	72.00	38.00	34.5
100-4260-51218-000	STD Insurance	306.00	306.00	25.20	187.08	118.92	38.8
100-4260-51230-000	Social Security	8,433.00	8,433.00	588.94	4,797.75	3,635.25	43.2
100-4260-51231-000	Medicare	1,972.00	1,972.00	137.74	1,122.15	849.85	43.2
100-4260-51251-000	ASRS	15,696.00	15,696.00	1,158.95	8,361.46	7,334.54	46.2
100-4260-51270-000	Workers Compensation	6,741.00	6,741.00	0.00	2,740.04	4,000.96	59.3
100-4260-51290-000	PEHP	3,200.00	3,200.00	0.00	1,909.60	1,290.40	40.3
100-4260-52110-000	Office Supplies	7,600.00	7,600.00	259.20	1,960.29	5,639.71	74.2
100-4260-52120-000	Printing & Duplicating	2,000.00	2,000.00	0.00	973.23	1,026.77	51.3
100-4260-52130-000	Computer Supplies	3,000.00	3,000.00	0.00	0.00	3,000.00	100.0
100-4260-52139-000	Operational Equipment	40,000.00	40,000.00	839.37	11,196.66	28,803.34	72.0
100-4260-52140-000	Operational Supplies	30,000.00	30,000.00	0.00	1,045.51	28,954.49	96.5
100-4260-52141-000	Uniforms	93,490.00	93,490.00	17,617.39	63,478.59	30,011.41	32.2
100-4260-52143-000	Station Supplies	15,000.00	15,000.00	152.03	2,502.44	12,497.56	83.3
100-4260-52144-000	Medical Supplies	90,000.00	90,000.00	17,506.28	151,586.34	-61,586.34	-68.4
100-4260-52145-000	Consumable Rehab Goods	5,000.00	5,000.00	0.00	376.58	4,623.42	92.4
100-4260-52146-000	Protective Equipment	130,000.00	130,000.00	62,719.69	86,251.34	43,748.66	33.6

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
100-4260-52146-015	Protective Equipment	0.00	0.00	0.00	5,890.67	-5,890.67	0.00
100-4260-52160-000	Dues, Memberships & Subscripti	600.00	600.00	0.00	0.00	600.00	100.00
100-4260-52170-000	Travel & Per Diem	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00
100-4260-52180-000	Training	2,000.00	2,000.00	0.00	478.00	1,522.00	76.10
100-4260-52196-000	Employee Recognition	0.00	0.00	52.45	2,921.68	-2,921.68	0.00
100-4260-52227-000	Contract Labor	23,000.00	23,000.00	0.00	21,884.82	1,115.18	4.85
100-4260-52310-000	Cell Phones & Pagers	2,000.00	2,000.00	101.44	776.38	1,223.62	61.18
100-4260-52320-000	Electric	3,500.00	3,500.00	241.07	2,244.56	1,255.44	35.87
100-4260-52325-000	Environmental Disposal	500.00	500.00	67.50	567.50	-67.50	-13.50
100-4260-52330-000	Natural Gas	1,500.00	1,500.00	103.90	325.83	1,174.17	78.26
100-4260-52340-000	Refuse Removal	1,000.00	1,000.00	87.41	693.36	306.64	30.66
100-4260-52350-000	Telephone	240.00	240.00	19.92	139.08	100.92	42.05
100-4260-52370-000	Water & Sewer	3,000.00	3,000.00	88.30	724.19	2,275.81	75.83
100-4260-52515-000	Batteries	6,000.00	6,000.00	154.00	1,623.96	4,376.04	72.93
100-4260-52535-000	Janitorial Supplies	30,000.00	30,000.00	3,280.53	13,975.66	16,024.34	53.41
100-4260-52551-000	SCBA Supplies	10,000.00	10,000.00	1,499.87	3,748.22	6,251.78	62.52
100-4260-52552-000	SCBA Services	12,000.00	12,000.00	0.00	405.60	11,594.40	96.62
100-4260-52560-000	Equipment Services	35,000.00	35,000.00	3,343.56	25,630.24	9,369.76	26.77
100-4260-52562-000	Fire Extinguisher Insp/Maint	1,000.00	1,000.00	0.00	505.42	494.58	49.46
100-4260-52620-000	Equipment Rental	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00
Department: 4260 - WAREHOUSE Total:		748,176.00	748,176.00	122,014.40	513,446.24	234,729.76	31.33
FinancialRpt: 4 - Support Services Total:		4,227,157.00	4,227,157.00	358,065.90	2,731,044.86	1,496,112.14	35.33
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
100-9000-58000-000	Interfund Transfers	2,540,925.00	2,540,925.00	0.00	0.00	2,540,925.00	100.00
100-9000-59000-000	Contingency	7,500,000.00	7,500,000.00	0.00	0.00	7,500,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.00
FinancialRpt: 9 - Undesignated Total:		10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.00
Expense Total:		35,512,640.00	35,512,640.00	2,208,529.54	16,060,895.90	19,451,744.10	54.17
Fund: 100 - GENERAL FUND Surplus (Deficit):		0.00	0.00	-1,727,435.79	5,971,264.65	5,971,264.65	0.00
Fund: 110 - MEDICAL SELF INSURANCE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
110-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,904,439.04	904,439.04	190.44
110-9000-42400-000	Medical Self Ins Billings	3,250,000.00	3,250,000.00	194,043.72	1,358,306.28	-1,891,693.72	58.41
110-9000-42401-000	Dental Self Ins Billings	0.00	0.00	8,514.83	51,333.92	51,333.92	0.00
110-9000-42402-000	Vision Self Ins Billings	0.00	0.00	1,793.10	12,551.58	12,551.58	0.00
110-9000-42410-000	Employee Medical Withholdings	0.00	0.00	229,137.93	1,491,959.08	1,491,959.08	0.00
110-9000-42411-000	Employee Dental Withholdings	0.00	0.00	1,604.91	5,641.98	5,641.98	0.00
110-9000-42412-000	Employee Vision Withholdings	0.00	0.00	3,826.32	24,712.93	24,712.93	0.00
Department: 9000 - NON-DEPARTMENTAL Total:		4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.09
FinancialRpt: 9 - Undesignated Total:		4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.09
Revenue Total:		4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.09
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
110-9000-52700-000	Medical Claims	3,250,000.00	3,250,000.00	354,303.46	2,157,505.05	1,092,494.95	33.63
110-9000-52701-000	Dental Claims	0.00	0.00	8,340.39	44,353.58	-44,353.58	0.00
110-9000-52702-000	Vision Claims	0.00	0.00	1,536.00	7,524.00	-7,524.00	0.00
110-9000-52703-000	FSA Claims	0.00	0.00	1,812.74	16,192.30	-16,192.30	0.00
110-9000-52710-000	Administrative Fees	0.00	0.00	42,009.39	275,025.24	-275,025.24	0.00
110-9000-52715-000	Fees	0.00	0.00	0.00	162.57	-162.57	0.00

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
110-9000-59100-000	Ending Fund Balance	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	100.00
	Department: 9000 - NON-DEPARTMENTAL Total:	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.19
	FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.19
	Expense Total:	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.19
	Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	30,918.83	2,348,182.07	2,348,182.07	0.00
Fund: 200 - WILDLAND FUND							
Revenue							
	FinancialRpt: 3 - Operational						
	Department: 3500 - OUT OF DISTRICT WILDLAND						
200-3500-42300-000	State Land Fires	200,000.00	200,000.00	1,845.57	254,603.46	54,603.46	127.27
	Department: 3500 - OUT OF DISTRICT WILDLAND Total:	200,000.00	200,000.00	1,845.57	254,603.46	54,603.46	27.27
	FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	1,845.57	254,603.46	54,603.46	27.27
	FinancialRpt: 9 - Undesignated						
	Department: 9000 - NON-DEPARTMENTAL						
200-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	394,014.20	394,014.20	0.00
	Department: 9000 - NON-DEPARTMENTAL Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.00
	FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.00
	Revenue Total:	200,000.00	200,000.00	1,845.57	648,617.66	448,617.66	224.54
Expense							
	FinancialRpt: 3 - Operational						
	Department: 3500 - OUT OF DISTRICT WILDLAND						
200-3500-51110-000	Salaries	0.00	0.00	0.00	-240.04	240.04	0.00
200-3500-51120-000	Hourly	44,846.00	44,846.00	0.00	0.17	44,845.83	100.00
200-3500-51150-000	Overtime-Unscheduled	61,815.00	61,815.00	0.00	146,873.81	-85,058.81	-137.60
200-3500-51211-000	Medical Insurance	21,178.00	21,178.00	1,764.84	12,353.83	8,824.17	41.60
200-3500-51212-000	Dental Insurance	662.00	662.00	55.16	386.17	275.83	41.60
200-3500-51213-000	Vision Insurance	220.00	220.00	18.35	128.33	91.67	41.60
200-3500-51216-000	Life Insurance	0.00	0.00	0.00	49.47	-49.47	0.00
200-3500-51218-000	STD Insurance	0.00	0.00	0.00	185.62	-185.62	0.00
200-3500-51231-000	Medicare	6,211.00	6,211.00	0.00	2,085.74	4,125.26	66.40
200-3500-51250-000	PSPRS	16,368.00	16,368.00	0.00	28,319.31	-11,951.31	-73.00
200-3500-51280-000	Deferred Compensation	0.00	0.00	0.00	683.10	-683.10	0.00
200-3500-52140-000	Operational Supplies	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00
200-3500-52170-000	Travel & Per Diem	15,000.00	15,000.00	0.00	19,675.27	-4,675.27	-31.17
200-3500-52180-000	Training	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00
200-3500-52228-000	Contract-Aircraft Services	4,700.00	4,700.00	0.00	0.00	4,700.00	100.00
200-3500-52320-000	Electric	0.00	0.00	85.61	1,649.17	-1,649.17	0.00
200-3500-52330-000	Natural Gas	0.00	0.00	46.24	306.68	-306.68	0.00
200-3500-52340-000	Refuse Removal	0.00	0.00	0.00	22.05	-22.05	0.00
200-3500-52350-000	Telephone	0.00	0.00	73.83	505.62	-505.62	0.00
200-3500-52370-000	Water & Sewer	0.00	0.00	180.47	1,292.21	-1,292.21	0.00
200-3500-52450-000	Unemployment Insurance	0.00	0.00	3,174.55	5,839.42	-5,839.42	0.00
200-3500-52511-000	Fuel	0.00	0.00	0.00	740.58	-740.58	0.00
200-3500-52550-000	Equipment Supplies	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00
	Department: 3500 - OUT OF DISTRICT WILDLAND Total:	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.44
	FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.44
	Expense Total:	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.44
	Fund: 200 - WILDLAND FUND Surplus (Deficit):	0.00	0.00	-3,553.48	427,761.15	427,761.15	0.00

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 250 - AMBULANCE FUND							
Revenue							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-42380-000	Ambulance Billings	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
	Department: 3400 - EMS Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
	FinancialRpt: 3 - Operational Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
	Revenue Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
250-3400-51120-000	Hourly	1,763,062.00	1,763,062.00	0.00	0.00	1,763,062.00	100.0
250-3400-51211-000	Medical Insurance	272,720.00	272,720.00	22,726.65	159,086.67	113,633.33	41.0
250-3400-51212-000	Dental Insurance	8,522.00	8,522.00	710.15	4,971.17	3,550.83	41.0
250-3400-51213-000	Vision Insurance	2,841.00	2,841.00	236.75	1,657.25	1,183.75	41.0
250-3400-51231-000	Medicare	47,856.00	47,856.00	0.00	0.00	47,856.00	100.0
250-3400-51250-000	PSPRS	357,300.00	357,300.00	0.00	0.00	357,300.00	100.0
250-3400-52110-000	Office Supplies	3,336.00	3,336.00	0.00	0.00	3,336.00	100.0
250-3400-52115-000	Fees	2,564.00	2,564.00	1,500.00	3,587.32	-1,023.32	-39.9
250-3400-52117-000	Bad Debt Expense	588,808.00	588,808.00	0.00	0.00	588,808.00	100.0
250-3400-52118-000	Collection Fees	197,644.00	197,644.00	0.00	0.00	197,644.00	100.0
250-3400-52119-000	Rent Expense	72,000.00	72,000.00	0.00	0.00	72,000.00	100.0
250-3400-52120-000	Printing & Duplicating	1,500.00	1,500.00	0.00	0.00	1,500.00	100.0
250-3400-52140-000	Operational Supplies	63,960.00	63,960.00	1,772.52	1,772.52	62,187.48	97.1
250-3400-52141-000	Uniforms	12,510.00	12,510.00	0.00	0.00	12,510.00	100.0
250-3400-52150-000	Postage & Mailings	5,046.00	5,046.00	20.81	20.81	5,025.19	99.6
250-3400-52160-000	Dues, Memberships & Subscripti	2,000.00	2,000.00	0.00	1,309.18	690.82	34.5
250-3400-52170-000	Travel & Per Diem	669.00	669.00	0.00	0.00	669.00	100.0
250-3400-52177-000	Meals & Entertainment	2,107.00	2,107.00	0.00	0.00	2,107.00	100.0
250-3400-52180-000	Training	14,832.00	14,832.00	0.00	0.00	14,832.00	100.0
250-3400-52192-000	Public Affairs	829.00	829.00	0.00	0.00	829.00	100.0
250-3400-52210-000	Accounting & Auditing	3,440.00	3,440.00	0.00	0.00	3,440.00	100.0
250-3400-52223-000	Consultants-General	0.00	0.00	0.00	93,948.80	-93,948.80	0.0
250-3400-52227-000	Contract Labor	5,109.00	5,109.00	0.00	0.00	5,109.00	100.0
250-3400-52260-000	Legal	5,926.00	5,926.00	0.00	0.00	5,926.00	100.0
250-3400-52350-000	Telephone	4,200.00	4,200.00	0.00	0.00	4,200.00	100.0
250-3400-52390-000	Dispatch Services	116,424.00	116,424.00	0.00	0.00	116,424.00	100.0
250-3400-52430-000	Gen. Liab. & Auto Insurance	39,431.00	39,431.00	0.00	0.00	39,431.00	100.0
250-3400-52511-000	Fuel	19,877.00	19,877.00	0.00	0.00	19,877.00	100.0
250-3400-52544-000	Preventive Maintenance	56,163.00	56,163.00	0.00	0.00	56,163.00	100.0
250-3400-54140-000	Vehicles	87,640.00	87,640.00	0.00	0.00	87,640.00	100.0
	Department: 3400 - EMS Total:	3,758,316.00	3,758,316.00	26,966.88	266,353.72	3,491,962.28	92.9
	FinancialRpt: 3 - Operational Total:	3,758,316.00	3,758,316.00	26,966.88	266,353.72	3,491,962.28	92.9
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
250-9000-59000-000	Contingency	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
	Department: 9000 - NON-DEPARTMENTAL Total:	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
	FinancialRpt: 9 - Undesignated Total:	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
	Expense Total:	3,885,488.00	3,885,488.00	26,966.88	266,353.72	3,619,134.28	93.1
	Fund: 250 - AMBULANCE FUND Surplus (Deficit):	0.00	0.00	-26,966.88	-266,353.72	-266,353.72	0.0

Fund: 400 - CAPITAL PROJECTS**Revenue****FinancialRpt: 9 - Undesignated****Department: 9000 - NON-DEPARTMENTAL**

400-9000-40000-000	Beginning Fund Balance	500,000.00	500,000.00	0.00	2,086,619.83	1,586,619.83	417.5
------------------------------------	------------------------	------------	------------	------	--------------	--------------	-------

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
400-9000-42395-000	Communication Contract R	60,000.00	60,000.00	6,090.44	32,172.20	-27,827.80	46.3
400-9000-46300-000	Gain On Disposition Of Assets	0.00	0.00	0.00	6,090.44	6,090.44	0.0
400-9000-48000-000	Transfers In	3,427,050.00	3,427,050.00	0.00	886,125.00	-2,540,925.00	74.1
Department: 9000 - NON-DEPARTMENTAL Total:		3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
FinancialRpt: 9 - Undesignated Total:		3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
Revenue Total:		3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
Expense							
FinancialRpt: 3 - Operational							
Department: 3400 - EMS							
400-3400-54130-000	Furniture & Equipment	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
Department: 3400 - EMS Total:		0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 3 - Operational Total:		0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 4 - Support Services							
Department: 4100 - INFORMATION TECHNOLOGY							
400-4100-54130-000	Furniture & Equipment	0.00	300,000.00	0.00	303,626.96	-3,626.96	-1.2
400-4100-54138-004	Computers & Software	115,000.00	115,000.00	0.00	0.00	115,000.00	100.0
Department: 4100 - INFORMATION TECHNOLOGY Total:		115,000.00	415,000.00	0.00	303,626.96	111,373.04	26.8
Department: 4200 - FLEET SERVICES							
400-4200-52513-000	Vehicle Parts	0.00	0.00	0.00	6,015.14	-6,015.14	0.0
400-4200-54140-003	Vehicles	1,220,000.00	1,220,000.00	0.00	699,648.57	520,351.43	42.6
Department: 4200 - FLEET SERVICES Total:		1,220,000.00	1,220,000.00	0.00	705,663.71	514,336.29	42.6
Department: 4230 - FACILITY MAINTENANCE							
400-4230-54110-053	Land & Improvements	75,000.00	75,000.00	0.00	0.00	75,000.00	100.0
400-4230-54110-055	Land & Improvements	225,000.00	225,000.00	2,975.00	2,975.00	222,025.00	98.6
400-4230-54123-055	Engineering & Architectural	0.00	0.00	0.00	3,297.43	-3,297.43	0.0
400-4230-54130-000	Furniture & Equipment	0.00	0.00	0.00	9,494.00	-9,494.00	0.0
Department: 4230 - FACILITY MAINTENANCE Total:		300,000.00	300,000.00	2,975.00	15,766.43	284,233.57	94.6
Department: 4260 - WAREHOUSE							
400-4260-54130-018	Furniture & Equipment	650,000.00	650,000.00	0.00	0.00	650,000.00	100.0
400-4260-54130-019	Furniture & Equipment	30,000.00	30,000.00	0.00	0.00	30,000.00	100.0
400-4260-54130-028	Furniture & Equipment	100,000.00	100,000.00	0.00	2,016.75	97,983.25	97.9
400-4260-54130-029	Furniture & Equipment	650,000.00	350,000.00	0.00	0.00	350,000.00	100.0
400-4260-54130-031	Furniture & Equipment	787,050.00	787,050.00	0.00	0.00	787,050.00	100.0
400-4260-54130-032	Furniture & Equipment	135,000.00	135,000.00	0.00	86,496.22	48,503.78	35.9
Department: 4260 - WAREHOUSE Total:		2,352,050.00	2,052,050.00	0.00	88,512.97	1,963,537.03	95.6
FinancialRpt: 4 - Support Services Total:		3,987,050.00	3,987,050.00	2,975.00	1,113,570.07	2,873,479.93	72.6
Expense Total:		3,987,050.00	3,987,050.00	2,975.00	1,148,609.38	2,838,440.62	71.5
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):		0.00	0.00	3,115.44	1,862,398.09	1,862,398.09	0.0
Fund: 450 - CAPITAL RESERVE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-40000-000	Beginning Fund Balance	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Department: 9000 - NON-DEPARTMENTAL Total:		2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:		2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Revenue Total:		2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
450-9000-58000-000	Interfund Transfers	886,125.00	886,125.00	0.00	886,125.00	0.00	0.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remainder
450-9000-59100-000	Ending Fund Balance	1,207,493.00	1,207,493.00	0.00	0.00	1,207,493.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
FinancialRpt: 9 - Undesignated Total:		2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
Expense Total:		2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.00
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):		0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.00
Fund: 480 - GRANT PROGRAM							
Revenue							
FinancialRpt: 2 - Community Safety							
Department: 2200 - SPECIAL PROJECTS							
480-2200-47000-033	Grant Revenue	0.00	0.00	0.00	7,753.76	7,753.76	0.00
480-2200-47000-117	Grant Revenue	0.00	0.00	94,653.00	410,351.00	410,351.00	0.00
480-2200-47000-120	Grant Revenue	0.00	0.00	0.00	4,889.01	4,889.01	0.00
Department: 2200 - SPECIAL PROJECTS Total:		0.00	0.00	94,653.00	422,993.77	422,993.77	0.00
FinancialRpt: 2 - Community Safety Total:		0.00	0.00	94,653.00	422,993.77	422,993.77	0.00
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
480-9000-40000-000	Beginning Fund Balance	1,000,000.00	1,000,000.00	0.00	1,199,313.32	199,313.32	119.90
480-9000-47000-000	Grant Revenue	1,500,000.00	1,500,000.00	0.00	0.00	-1,500,000.00	100.00
Department: 9000 - NON-DEPARTMENTAL Total:		2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.00
FinancialRpt: 9 - Undesignated Total:		2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.00
Revenue Total:		2,500,000.00	2,500,000.00	94,653.00	1,622,307.09	-877,692.91	35.00
Expense							
FinancialRpt: 2 - Community Safety							
Department: 2200 - SPECIAL PROJECTS							
480-2200-51120-117	Hourly	0.00	84,353.38	52,473.46	332,934.05	-248,580.67	-294.00
480-2200-51140-117	Holiday Pay	0.00	1,912.96	2,785.92	10,267.38	-8,354.42	-436.00
480-2200-51150-117	Overtime-Unscheduled	0.00	11,100.46	3,351.60	51,257.00	-40,156.54	-361.00
480-2200-51150-120	Overtime-Unscheduled	0.00	1,165.24	0.00	1,165.24	0.00	0.00
480-2200-51211-117	Medical Insurance	0.00	14,935.52	0.00	0.00	14,935.52	100.00
480-2200-51211-120	Medical Insurance	0.00	17.07	0.00	0.00	17.07	100.00
480-2200-51212-117	Dental Insurance	0.00	579.88	0.00	0.00	579.88	100.00
480-2200-51212-120	Dental Insurance	0.00	0.68	0.00	0.00	0.68	100.00
480-2200-51216-117	Life Insurance	0.00	115.20	52.82	379.40	-264.20	-229.00
480-2200-51216-120	Life Insurance	0.00	0.10	0.00	0.10	0.00	0.00
480-2200-51218-117	STD Insurance	0.00	319.52	153.79	1,107.95	-788.43	-246.00
480-2200-51218-120	STD Insurance	0.00	0.39	0.00	0.39	0.00	0.00
480-2200-51231-117	Medicare	0.00	1,361.06	816.27	5,504.66	-4,143.60	-304.00
480-2200-51231-120	Medicare	0.00	16.88	0.00	16.88	0.00	0.00
480-2200-51250-117	PSPRS	0.00	19,992.25	10,939.59	79,987.52	-59,995.27	-300.00
480-2200-51250-120	PSPRS	0.00	239.66	0.00	239.66	0.00	0.00
480-2200-51270-117	Workers Compensation	0.00	0.00	0.00	6,718.28	-6,718.28	0.00
480-2200-52139-120	Operational Equipment	0.00	79.00	0.00	79.00	0.00	0.00
480-2200-52170-033	Travel & Per Diem	0.00	0.00	0.00	6,253.76	-6,253.76	0.00
480-2200-52180-033	Training	0.00	0.00	0.00	1,500.00	-1,500.00	0.00
480-2200-52180-120	Training	0.00	0.00	0.00	1,840.49	-1,840.49	0.00
Department: 2200 - SPECIAL PROJECTS Total:		0.00	136,189.25	70,573.45	499,251.76	-363,062.51	-266.00
FinancialRpt: 2 - Community Safety Total:		0.00	136,189.25	70,573.45	499,251.76	-363,062.51	-266.00

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
480-9000-57000-000	Unfunded Grant Expenses	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
FinancialRpt: 9 - Undesignated Total:		2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Expense Total:		2,500,000.00	2,500,000.00	70,573.45	499,251.76	2,000,748.24	80.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):		0.00	0.00	24,079.55	1,123,055.33	1,123,055.33	0.0
Fund: 500 - GO DEBT SERVICE							
Revenue							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
500-9000-40000-000	Beginning Fund Balance	0.00	0.00	0.00	982,236.83	982,236.83	0.0
500-9000-41100-000	Property Taxes-CY	3,033,271.00	3,033,271.00	38,196.28	1,653,785.60	-1,379,485.40	45.4
500-9000-41150-000	Property Taxes-PY	0.00	0.00	4,995.32	57,170.35	57,170.35	0.0
500-9000-43100-000	Investment Revenue	0.00	0.00	935.78	3,037.60	3,037.60	0.0
500-9000-49150-000	Build America Bond Rebate	140,000.00	140,000.00	72,523.88	72,523.88	-67,476.12	48.2
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.7
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.7
Revenue Total:		3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.7
Expense							
FinancialRpt: 9 - Undesignated							
Department: 9000 - NON-DEPARTMENTAL							
500-9000-52116-000	Bond Administrative Fees	5,000.00	5,000.00	200.00	1,495.00	3,505.00	70.0
500-9000-53021-000	2007 Series A Bond Principal	570,000.00	570,000.00	0.00	570,000.00	0.00	0.0
500-9000-53022-000	2010 Series A Bond Principal	455,000.00	455,000.00	0.00	0.00	455,000.00	100.0
500-9000-53023-000	2014 Series Refunding Bond Principal	805,000.00	805,000.00	0.00	0.00	805,000.00	100.0
500-9000-53121-000	2007 Series A Bond Interest	471,662.00	471,662.00	0.00	471,647.35	14.65	0.0
500-9000-53122-000	2010 Series A Bond Interest	481,859.00	481,859.00	0.00	240,929.50	240,929.50	50.0
500-9000-53123-000	2014 Series Refunding Bond Interest	234,750.00	234,750.00	0.00	117,375.00	117,375.00	50.0
500-9000-59000-000	Contingency	150,000.00	150,000.00	0.00	0.00	150,000.00	100.0
Department: 9000 - NON-DEPARTMENTAL Total:		3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.8
FinancialRpt: 9 - Undesignated Total:		3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.8
Expense Total:		3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.8
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):		0.00	0.00	116,451.26	1,367,307.41	1,367,307.41	0.0
Report Surplus (Deficit):		0.00	0.00	-1,583,391.07	14,041,107.98	14,041,107.98	0.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

Group Summa

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Fund: 100 - GENERAL FUND						
Revenue						
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	110,000.00	110,000.00	19,404.00	160,183.08	50,183.08	45.0
2300 - BEHAVIORAL HLTH/COMM SVC	0.00	0.00	0.00	245.00	245.00	0.0
FinancialRpt: 2 - Community Safety Total:	110,000.00	110,000.00	19,404.00	160,428.08	50,428.08	45.0
FinancialRpt: 3 - Operational						
3100 - TRAINING	24,000.00	24,000.00	1,615.00	12,597.50	-11,402.50	47.5
3400 - EMS	0.00	0.00	0.00	5,281.54	5,281.54	0.0
FinancialRpt: 3 - Operational Total:	24,000.00	24,000.00	1,615.00	17,879.04	-6,120.96	25.5
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	35,378,640.00	35,378,640.00	460,074.75	21,853,853.43	-13,524,786.57	38.7
FinancialRpt: 9 - Undesignated Total:	35,378,640.00	35,378,640.00	460,074.75	21,853,853.43	-13,524,786.57	38.7
Revenue Total:	35,512,640.00	35,512,640.00	481,093.75	22,032,160.55	-13,480,479.45	37.5
Expense						
FinancialRpt: 1 - Administrative Costs						
1200 - FIRE CHIEF	244,619.00	244,619.00	22,471.80	145,582.49	99,036.51	40.4
1220 - FIRE OPERATIONS - ADMIN	356,878.00	356,878.00	24,844.56	190,511.23	166,366.77	46.0
1230 - ADMINISTRATIVE SERVICES	621,321.00	621,321.00	61,007.39	338,816.13	282,504.87	45.4
1240 - HUMAN RESOURCES	468,733.00	468,733.00	29,293.03	252,664.82	216,068.18	46.0
1250 - FINANCE	505,144.00	505,144.00	35,944.24	294,854.00	210,290.00	41.0
1280 - COMMUNITY AFFAIRS	205,855.00	205,855.00	9,332.27	81,333.27	124,521.73	60.4
FinancialRpt: 1 - Administrative Costs Total:	2,402,550.00	2,402,550.00	182,893.29	1,303,761.94	1,098,788.06	45.7
FinancialRpt: 2 - Community Safety						
2100 - PREVENTION & SAFETY	1,153,492.00	1,153,492.00	84,475.56	614,380.58	539,111.42	46.0
2250 - HEALTH & SAFETY	45,517.00	45,517.00	5,855.03	17,333.80	28,183.20	61.9
2300 - BEHAVIORAL HLTH/COMM SVC	178,023.00	178,023.00	13,317.54	97,027.70	80,995.30	45.5
FinancialRpt: 2 - Community Safety Total:	1,377,032.00	1,377,032.00	103,648.13	728,742.08	648,289.92	47.0
FinancialRpt: 3 - Operational						
3100 - TRAINING	498,062.00	498,062.00	51,587.52	294,054.44	204,007.56	40.9
3110 - BATTALION CHIEFS	1,824,662.00	1,824,662.00	129,806.40	1,031,731.70	792,930.30	43.4
3300 - FIRE/RESCUE SERVICES	14,288,885.00	14,288,885.00	1,353,403.64	9,598,187.72	4,690,697.28	32.8
3400 - EMS	853,367.00	853,367.00	29,124.66	373,373.16	479,993.84	56.0
FinancialRpt: 3 - Operational Total:	17,464,976.00	17,464,976.00	1,563,922.22	11,297,347.02	6,167,628.98	35.3
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	787,460.00	787,460.00	51,349.05	573,204.32	214,255.68	27.0
4150 - COMMUNICATIONS	1,010,156.00	1,010,156.00	88,831.14	626,436.07	383,719.93	37.9
4200 - FLEET SERVICES	1,235,247.00	1,235,247.00	63,479.76	686,619.30	548,627.70	44.4
4230 - FACILITY MAINTENANCE	446,118.00	446,118.00	32,391.55	331,338.93	114,779.07	25.0
4260 - WAREHOUSE	748,176.00	748,176.00	122,014.40	513,446.24	234,729.76	31.3
FinancialRpt: 4 - Support Services Total:	4,227,157.00	4,227,157.00	358,065.90	2,731,044.86	1,496,112.14	35.3
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
FinancialRpt: 9 - Undesignated Total:	10,040,925.00	10,040,925.00	0.00	0.00	10,040,925.00	100.0
Expense Total:	35,512,640.00	35,512,640.00	2,208,529.54	16,060,895.90	19,451,744.10	54.7
Fund: 100 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-1,727,435.79	5,971,264.65	5,971,264.65	0.0
Fund: 110 - MEDICAL SELF INSURANCE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.0
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.0
Revenue Total:	4,250,000.00	4,250,000.00	438,920.81	4,848,944.81	598,944.81	14.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.1
FinancialRpt: 9 - Undesignated Total:	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.1
Expense Total:	4,250,000.00	4,250,000.00	408,001.98	2,500,762.74	1,749,237.26	41.1
Fund: 110 - MEDICAL SELF INSURANCE Surplus (Deficit):	0.00	0.00	30,918.83	2,348,182.07	2,348,182.07	0.0
Fund: 200 - WILDLAND FUND						
Revenue						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	1,845.57	254,603.46	54,603.46	27.3
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	1,845.57	254,603.46	54,603.46	27.3
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	0.00	0.00	0.00	394,014.20	394,014.20	0.0
FinancialRpt: 9 - Undesignated Total:	0.00	0.00	0.00	394,014.20	394,014.20	0.0
Revenue Total:	200,000.00	200,000.00	1,845.57	648,617.66	448,617.66	224.3
Expense						
FinancialRpt: 3 - Operational						
3500 - OUT OF DISTRICT WILDLAND	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.4
FinancialRpt: 3 - Operational Total:	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.4
Expense Total:	200,000.00	200,000.00	5,399.05	220,856.51	-20,856.51	-10.4
Fund: 200 - WILDLAND FUND Surplus (Deficit):	0.00	0.00	-3,553.48	427,761.15	427,761.15	0.0
Fund: 250 - AMBULANCE FUND						
Revenue						
FinancialRpt: 3 - Operational						
3400 - EMS	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
FinancialRpt: 3 - Operational Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Revenue Total:	3,885,488.00	3,885,488.00	0.00	0.00	-3,885,488.00	100.0
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	3,758,316.00	3,758,316.00	26,966.88	266,353.72	3,491,962.28	92.9
FinancialRpt: 3 - Operational Total:	3,758,316.00	3,758,316.00	26,966.88	266,353.72	3,491,962.28	92.9
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
FinancialRpt: 9 - Undesignated Total:	127,172.00	127,172.00	0.00	0.00	127,172.00	100.0
Expense Total:	3,885,488.00	3,885,488.00	26,966.88	266,353.72	3,619,134.28	93.1
Fund: 250 - AMBULANCE FUND Surplus (Deficit):	0.00	0.00	-26,966.88	-266,353.72	-266,353.72	0.0
Fund: 400 - CAPITAL PROJECTS						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
FinancialRpt: 9 - Undesignated Total:	3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
Revenue Total:	3,987,050.00	3,987,050.00	6,090.44	3,011,007.47	-976,042.53	24.4
Expense						
FinancialRpt: 3 - Operational						
3400 - EMS	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 3 - Operational Total:	0.00	0.00	0.00	35,039.31	-35,039.31	0.0
FinancialRpt: 4 - Support Services						
4100 - INFORMATION TECHNOLOGY	115,000.00	415,000.00	0.00	303,626.96	111,373.04	26.8
4200 - FLEET SERVICES	1,220,000.00	1,220,000.00	0.00	705,663.71	514,336.29	42.1
4230 - FACILITY MAINTENANCE	300,000.00	300,000.00	2,975.00	15,766.43	284,233.57	94.1
4260 - WAREHOUSE	2,352,050.00	2,052,050.00	0.00	88,512.97	1,963,537.03	95.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Per Remai
FinancialRpt: 4 - Support Services Total:	3,987,050.00	3,987,050.00	2,975.00	1,113,570.07	2,873,479.93	72.0
Expense Total:	3,987,050.00	3,987,050.00	2,975.00	1,148,609.38	2,838,440.62	71.1
Fund: 400 - CAPITAL PROJECTS Surplus (Deficit):	0.00	0.00	3,115.44	1,862,398.09	1,862,398.09	0.0
Fund: 450 - CAPITAL RESERVE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Revenue Total:	2,093,618.00	2,093,618.00	0.00	2,093,618.00	0.00	0.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
FinancialRpt: 9 - Undesignated Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
Expense Total:	2,093,618.00	2,093,618.00	0.00	886,125.00	1,207,493.00	57.0
Fund: 450 - CAPITAL RESERVE Surplus (Deficit):	0.00	0.00	0.00	1,207,493.00	1,207,493.00	0.0
Fund: 480 - GRANT PROGRAM						
Revenue						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	0.00	94,653.00	422,993.77	422,993.77	0.0
FinancialRpt: 2 - Community Safety Total:	0.00	0.00	94,653.00	422,993.77	422,993.77	0.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,500,000.00	0.00	1,199,313.32	-1,300,686.68	52.0
Revenue Total:	2,500,000.00	2,500,000.00	94,653.00	1,622,307.09	-877,692.91	35.0
Expense						
FinancialRpt: 2 - Community Safety						
2200 - SPECIAL PROJECTS	0.00	136,189.25	70,573.45	499,251.76	-363,062.51	-266.0
FinancialRpt: 2 - Community Safety Total:	0.00	136,189.25	70,573.45	499,251.76	-363,062.51	-266.0
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
FinancialRpt: 9 - Undesignated Total:	2,500,000.00	2,363,810.75	0.00	0.00	2,363,810.75	100.0
Expense Total:	2,500,000.00	2,500,000.00	70,573.45	499,251.76	2,000,748.24	80.0
Fund: 480 - GRANT PROGRAM Surplus (Deficit):	0.00	0.00	24,079.55	1,123,055.33	1,123,055.33	0.0
Fund: 500 - GO DEBT SERVICE						
Revenue						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.0
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.0
Revenue Total:	3,173,271.00	3,173,271.00	116,651.26	2,768,754.26	-404,516.74	12.0
Expense						
FinancialRpt: 9 - Undesignated						
9000 - NON-DEPARTMENTAL	3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.0
FinancialRpt: 9 - Undesignated Total:	3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.0
Expense Total:	3,173,271.00	3,173,271.00	200.00	1,401,446.85	1,771,824.15	55.0
Fund: 500 - GO DEBT SERVICE Surplus (Deficit):	0.00	0.00	116,451.26	1,367,307.41	1,367,307.41	0.0
Report Surplus (Deficit):	0.00	0.00	-1,583,391.07	14,041,107.98	14,041,107.98	0.0

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)

Monthly Budget Report

For Fiscal: 2015-2016 Period Ending: 01/31/2016

Fund Summa

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - GENERAL FUND	0.00	0.00	-1,727,435.79	5,971,264.65	5,971,264.65
110 - MEDICAL SELF INSURANCE	0.00	0.00	30,918.83	2,348,182.07	2,348,182.07
200 - WILDLAND FUND	0.00	0.00	-3,553.48	427,761.15	427,761.15
250 - AMBULANCE FUND	0.00	0.00	-26,966.88	-266,353.72	-266,353.72
400 - CAPITAL PROJECTS	0.00	0.00	3,115.44	1,862,398.09	1,862,398.09
450 - CAPITAL RESERVE	0.00	0.00	0.00	1,207,493.00	1,207,493.00
480 - GRANT PROGRAM	0.00	0.00	24,079.55	1,123,055.33	1,123,055.33
500 - GO DEBT SERVICE	0.00	0.00	116,451.26	1,367,307.41	1,367,307.41
Report Surplus (Deficit):	0.00	0.00	-1,583,391.07	14,041,107.98	14,041,107.98

Attachment: Jan 2016 Monthly Budget Report (FR-2016-3 : Financial Reports)



Monthly Board Report-Pooled Cash Report

NORTHWEST FIRE DISTRICT AZ

For the Period Ending 1/31/2016

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>CLAIM ON CASH</u>					
100-11015-000	Claim on Pooled Cash	7,367,815.42	(1,617,861.60)	5,749,953.82	
110-11015-000	Claim on Pooled Cash	2,326,833.24	21,348.83	2,348,182.07	
200-11015-000	Claim on Pooled Cash	255,969.97	33,133.22	289,103.19	
250-11015-000	Claim on Pooled Cash	(145,438.04)	(120,894.87)	(266,332.91)	
400-11015-000	Claim on Pooled Cash	1,960,227.63	3,115.44	1,963,343.07	
410-11015-000	Claim on Pooled Cash	0.00	0.00	0.00	
450-11015-000	Claim on Pooled Cash	1,207,493.00	0.00	1,207,493.00	
480-11015-000	Claim on Pooled Cash	1,106,213.93	25,782.65	1,131,996.58	
500-11015-000	Claim on Pooled Cash	1,211,960.33	116,451.26	1,328,411.59	
TOTAL CLAIM ON CASH		<u>15,291,075.48</u>	<u>(1,538,925.07)</u>	<u>13,752,150.41</u>	
<u>CASH IN BANK</u>					
Cash in Bank					
999-11000-000	Wells Fargo - Operating Account	1,027,589.92	(34,665.14)	992,924.78	
999-11020-000	Cash On Deposit With County	11,865,606.12	(1,619,172.08)	10,246,434.04	
999-11030-000	Bond Levy	1,213,834.87	116,451.26	1,330,286.13	
999-11040-000	Bond Proceeds	0.00	0.00	0.00	
999-11041-000	Tax Exempt 2010 Bond Proceeds	0.00	0.00	0.00	
999-11042-000	BABS 2010 Bond Proceeds	0.00	0.00	0.00	
999-11050-000	JP Morgan Chase	0.00	0.00	0.00	
999-11060-000	Wells Fargo Bank-Ins Self Fund	29,493.98	(1,812.74)	27,681.24	
999-11070-000	Valley Schools Empl Ben Trust	752,289.72	222.50	752,512.22	
999-11080-000	Wells Fargo-Savings Account	401,298.19	51.13	401,349.32	
999-11090-000	Wells Fargo-Ambulance Account	962.68	0.00	962.68	
999-11135-000	Reserve-Unrealized Gains/Losse	0.00	0.00	0.00	
TOTAL: Cash in Bank		<u>15,291,075.48</u>	<u>(1,538,925.07)</u>	<u>13,752,150.41</u>	
Wages Payable					
999-21110-000	Accrued Salaries & Wages	0.00	0.00	0.00	
TOTAL: Wages Payable		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	
TOTAL CASH IN BANK		<u>15,291,075.48</u>	<u>(1,538,925.07)</u>	<u>13,752,150.41</u>	
<u>DUE TO OTHER FUNDS</u>					
999-28000-000	Due to Other Funds	15,291,075.48	(1,538,925.07)	13,752,150.41	
TOTAL DUE TO OTHER FUNDS		<u>15,291,075.48</u>	<u>(1,538,925.07)</u>	<u>13,752,150.41</u>	
Claim on Cash	13,752,150.41	Claim on Cash	13,752,150.41	Cash in Bank	13,752,150.41
Cash in Bank	<u>13,752,150.41</u>	Due To Other Funds	<u>13,752,150.41</u>	Due To Other Funds	<u>13,752,150.41</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

Attachment: Jan 2016 Monthly Board Report-Pooled Cash Report (FR-2016-3 : Financial Reports)

ACCOUNT #	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE	
<u>ACCOUNTS PAYABLE PENDING</u>					
100-21000-000	Accounts Payable	88,213.58	56,380.07	144,593.65	
110-21000-000	Accounts Payable	9,570.00	(9,570.00)	0.00	
200-21000-000	Accounts Payable	16,411.00	3,174.55	19,585.55	
250-21000-000	Accounts Payable	93,948.80	(93,927.99)	20.81	
400-21000-000	Accounts Payable	100,944.98	0.00	100,944.98	
410-21000-000	Accounts Payable	0.00	0.00	0.00	
410-21000-058	Accounts Payable	0.00	0.00	0.00	
480-21000-000	Accounts Payable	561.00	0.00	561.00	
500-21000-000	Accounts Payable	0.00	0.00	0.00	
TOTAL ACCOUNTS PAYABLE PENDING		<u>309,649.36</u>	<u>(43,943.37)</u>	<u>265,705.99</u>	
<u>DUE FROM OTHER FUNDS</u>					
999-18000-000	Due from Other Funds	<u>309,649.36</u>	<u>(43,943.37)</u>	<u>265,705.99</u>	
TOTAL DUE FROM OTHER FUNDS		<u>309,649.36</u>	<u>(43,943.37)</u>	<u>265,705.99</u>	
<u>ACCOUNTS PAYABLE</u>					
999-21000-000	Accounts Payable	<u>309,649.36</u>	<u>(43,943.37)</u>	<u>265,705.99</u>	
TOTAL ACCOUNTS PAYABLE		<u>309,649.36</u>	<u>(43,943.37)</u>	<u>265,705.99</u>	
AP Pending	265,705.99	AP Pending	265,705.99	Due From Other Funds	265,705.99
Due From Other Funds	<u>265,705.99</u>	Accounts Payable	<u>265,705.99</u>	Accounts Payable	<u>265,705.99</u>
Difference	<u>0.00</u>	Difference	<u>0.00</u>	Difference	<u>0.00</u>

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 25,924,140	\$ -	\$ -	\$ 1,821,250	\$ 5,854,183	\$ 5,186,122	\$ 947,243	\$ 326,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,135,265
Monthly % of Levy		0.000%	0.000%	7.025%	22.582%	20.005%	3.654%	1.259%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.025%	29.607%	49.612%	53.266%	54.525%	54.525%	54.525%	54.525%	54.525%	54.525%	54.525%
2014-15	\$ 25,400,000	\$ -	\$ 2,946	\$ 1,852,017	\$ 6,007,635	\$ 4,591,230	\$ 1,044,720	\$ 271,863	\$ 697,495	\$ 1,218,998	\$ 4,421,556	\$ 4,271,702	\$ 113,283	\$ 24,493,444
Monthly % of Levy		0.000%	0.012%	7.291%	23.652%	18.076%	4.113%	1.070%	2.746%	4.799%	17.408%	16.818%	0.446%	
YTD % of Levy		0.000%	0.012%	7.303%	30.955%	49.031%	53.144%	54.214%	56.960%	61.759%	79.167%	95.985%	96.431%	96.431%
2013-14	\$ 25,400,000	\$ -	\$ 2,660	\$ 1,937,990	\$ 6,649,298	\$ 4,092,914	\$ 863,852	\$ 326,319	\$ 775,037	\$ 1,541,095	\$ 4,918,535	\$ 3,419,578	\$ 122,771	\$ 24,650,049
Monthly % of Levy		0.000%	0.010%	7.630%	26.178%	16.114%	3.401%	1.285%	3.051%	6.067%	19.364%	13.463%	0.483%	
YTD % of Levy		0.000%	0.010%	7.640%	33.819%	49.933%	53.334%	54.618%	57.670%	63.737%	83.101%	96.564%	97.047%	97.047%
2012-13	\$ 25,399,140	\$ -	\$ -	\$ 1,335,058	\$ 5,560,008	\$ 5,664,794	\$ 929,773	\$ 328,893	\$ 827,770	\$ 1,068,033	\$ 5,392,724	\$ 3,351,122	\$ 137,206	\$ 24,595,383
Monthly % of Levy		0.000%	0.000%	5.256%	21.891%	22.303%	3.661%	1.295%	3.259%	4.205%	21.232%	13.194%	0.540%	
YTD % of Levy		0.000%	0.000%	5.256%	27.147%	49.450%	53.111%	54.405%	57.665%	61.870%	83.101%	96.295%	96.835%	96.835%
2011-12	\$ 25,399,140	\$ -	\$ -	\$ 1,650,151	\$ 3,567,889	\$ 6,875,068	\$ 925,571	\$ 495,719	\$ 954,994	\$ 969,874	\$ 4,936,042	\$ 3,764,673	\$ 52,299	\$ 24,192,281
Monthly % of Levy		0.000%	0.000%	6.497%	14.047%	27.068%	3.644%	1.952%	3.760%	3.819%	19.434%	14.822%	0.206%	
YTD % of Levy		0.000%	0.000%	6.497%	20.544%	47.612%	51.256%	53.208%	56.968%	60.787%	80.220%	95.043%	95.248%	95.248%
2010-11	\$ 25,424,490	\$ -	\$ -	\$ 1,626,622	\$ 5,976,384	\$ 4,506,539	\$ 884,570	\$ 410,213	\$ 880,080	\$ 1,077,259	\$ 2,750,102	\$ 5,963,732	\$ 126,086	\$ 24,201,587
Monthly % of Levy		0.000%	0.000%	6.398%	23.506%	17.725%	3.479%	1.613%	3.462%	4.237%	10.817%	23.457%	0.496%	
YTD % of Levy		0.000%	0.000%	6.398%	29.904%	47.629%	51.109%	52.722%	56.184%	60.421%	71.237%	94.694%	95.190%	95.190%
2009-10	\$ 25,424,188	\$ -	\$ -	\$ 802,742	\$ 7,857,449	\$ 3,353,759	\$ 826,777	\$ 411,854	\$ 697,545	\$ 1,172,878	\$ 3,829,984	\$ 4,761,419	\$ 186,230	\$ 23,900,637
Monthly % of Levy		0.000%	0.000%	3.157%	30.905%	13.191%	3.252%	1.620%	2.744%	4.613%	15.064%	18.728%	0.732%	
YTD % of Levy		0.000%	0.000%	3.157%	34.063%	47.254%	50.506%	52.126%	54.869%	59.483%	74.547%	93.275%	94.007%	94.007%
2008-09	\$ 25,423,847	\$ 100,572	\$ 210,969	\$ 1,270,465	\$ 5,354,603	\$ 5,318,734	\$ 718,692	\$ 291,862	\$ 723,604	\$ 1,046,299	\$ 4,092,127	\$ 4,591,292	\$ 51,124	\$ 23,770,344
Monthly % of Levy		0.396%	0.830%	4.997%	21.061%	20.920%	2.827%	1.148%	2.846%	4.115%	16.096%	18.059%	0.201%	
YTD % of Levy		0.396%	1.225%	6.223%	27.284%	48.204%	51.031%	52.179%	55.025%	59.141%	75.236%	93.295%	93.496%	93.496%
2007-08	\$ 23,021,889	\$ 7,708	\$ 27,523	\$ 1,284,908	\$ 4,900,617	\$ 5,135,249	\$ 702,350	\$ 322,925	\$ 764,651	\$ 872,057	\$ 2,536,046	\$ 5,491,405	\$ 31,785	\$ 22,077,225
Monthly % of Levy		0.033%	0.120%	5.581%	21.287%	22.306%	3.051%	1.403%	3.321%	3.788%	11.016%	23.853%	0.138%	
YTD % of Levy		0.033%	0.153%	5.734%	27.021%	49.327%	52.378%	53.780%	57.102%	60.890%	71.906%	95.759%	95.897%	95.897%
2006-07	\$ 19,409,941	\$ 16,254	\$ 11,170	\$ 1,300,967	\$ 4,014,200	\$ 4,073,080	\$ 716,330	\$ 357,898	\$ 864,159	\$ 806,595	\$ 3,745,238	\$ 2,841,428	\$ 26,212	\$ 18,773,531
Monthly % of Levy		0.084%	0.058%	6.703%	20.681%	20.985%	3.691%	1.844%	4.452%	4.156%	19.295%	14.639%	0.135%	
YTD % of Levy		0.084%	0.141%	6.844%	27.525%	48.510%	52.200%	54.044%	58.496%	62.652%	81.947%	96.586%	96.721%	96.721%
2005-06	\$ 16,217,014	\$ 11,259	\$ 4,410	\$ 940,130	\$ 4,221,322	\$ 2,923,149	\$ 452,513	\$ 296,989	\$ 512,421	\$ 791,101	\$ 4,721,819	\$ 905,142	\$ 34,322	\$ 15,814,577
Monthly % of Levy		0.069%	0.027%	5.797%	26.030%	18.025%	2.790%	1.831%	3.160%	4.878%	29.116%	5.581%	0.212%	
YTD % of Levy		0.069%	0.097%	5.894%	31.924%	49.949%	52.740%	54.571%	57.731%	62.609%	91.725%	97.307%	97.518%	97.518%
2004-05	\$ 15,021,641	\$ 1,655	\$ 7,758	\$ 1,013,022	\$ 6,098,452	\$ 401,280	\$ 414,200	\$ 176,807	\$ 488,248	\$ 648,644	\$ 3,428,820	\$ 1,850,117	\$ 24,926	\$ 14,553,929
Monthly % of Levy		0.011%	0.052%	6.744%	40.598%	2.671%	2.757%	1.177%	3.250%	4.318%	22.826%	12.316%	0.166%	
YTD % of Levy		0.011%	0.063%	6.806%	47.404%	50.076%	52.833%	54.010%	57.260%	61.578%	84.404%	96.720%	96.886%	96.886%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

FDAT														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 390,000	\$ -	\$ -	\$ 30,825	\$ 83,552	\$ 81,280	\$ 17,994	\$ 5,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218,822
Monthly % of Levy		0.000%	0.000%	7.904%	21.424%	20.841%	4.614%	1.326%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	7.904%	29.328%	50.169%	54.783%	56.108%	56.108%	56.108%	56.108%	56.108%	56.108%	56.108%
2014-15	\$ 400,000	\$ -	\$ 34	\$ 32,679	\$ 94,175	\$ 69,188	\$ 18,228	\$ 5,027	\$ 11,276	\$ 19,144	\$ 62,189	\$ 70,381	\$ 2,373	\$ 384,693
Monthly % of Levy		0.000%	0.008%	8.170%	23.544%	17.297%	4.557%	1.257%	2.819%	4.786%	15.547%	17.595%	0.593%	
YTD % of Levy		0.000%	0.008%	8.178%	31.722%	49.019%	53.576%	54.833%	57.652%	62.438%	77.985%	95.580%	96.173%	96.173%
2013-14	\$ 400,000	\$ -	\$ 64	\$ 31,187	\$ 101,871	\$ 61,261	\$ 16,762	\$ 5,707	\$ 11,756	\$ 22,314	\$ 73,150	\$ 53,417	\$ 2,494	\$ 379,983
Monthly % of Levy		0.000%	0.016%	7.797%	25.468%	15.315%	4.190%	1.427%	2.939%	5.578%	18.288%	13.354%	0.623%	
YTD % of Levy		0.000%	0.016%	7.813%	33.280%	48.596%	52.786%	54.213%	57.152%	62.730%	81.018%	94.372%	94.996%	94.996%
2012-13	\$ 400,000	\$ -	\$ -	\$ 22,763	\$ 92,080	\$ 81,558	\$ 16,371	\$ 6,783	\$ 12,458	\$ 16,679	\$ 85,627	\$ 47,326	\$ 3,115	\$ 384,762
Monthly % of Levy		0.000%	0.000%	5.691%	23.020%	20.389%	4.093%	1.696%	3.115%	4.170%	21.407%	11.832%	0.779%	
YTD % of Levy		0.000%	0.000%	5.691%	28.711%	49.100%	53.193%	54.889%	58.003%	62.173%	83.580%	95.412%	96.191%	96.191%
2011-12	\$ 511,971	\$ -	\$ -	\$ 35,208	\$ 76,460	\$ 130,640	\$ 20,887	\$ 9,735	\$ 18,952	\$ 20,561	\$ 95,982	\$ 73,165	\$ 1,594	\$ 483,183
Monthly % of Levy		0.000%	0.000%	6.877%	14.934%	25.517%	4.080%	1.902%	3.702%	4.016%	18.747%	14.291%	0.311%	
YTD % of Levy		0.000%	0.000%	6.877%	21.811%	47.328%	51.408%	53.310%	57.011%	61.027%	79.775%	94.066%	94.377%	94.377%
2010-11	\$ 521,987	\$ -	\$ -	\$ 36,950	\$ 117,904	\$ 94,113	\$ 20,577	\$ 8,333	\$ 16,058	\$ 23,414	\$ 57,521	\$ 115,824	\$ 2,188	\$ 492,882
Monthly % of Levy		0.000%	0.000%	7.079%	22.588%	18.030%	3.942%	1.596%	3.076%	4.486%	11.020%	22.189%	0.419%	
YTD % of Levy		0.000%	0.000%	7.079%	29.666%	47.696%	51.638%	53.234%	56.311%	60.796%	71.816%	94.005%	94.424%	94.424%
2009-10	\$ 521,987	\$ -	\$ -	\$ 18,016	\$ 162,453	\$ 68,463	\$ 19,835	\$ 8,406	\$ 14,016	\$ 23,732	\$ 83,662	\$ 93,418	\$ 5,538	\$ 497,538
Monthly % of Levy		0.000%	0.000%	3.451%	31.122%	13.116%	3.800%	1.610%	2.685%	4.546%	16.028%	17.897%	1.061%	
YTD % of Levy		0.000%	0.000%	3.451%	34.573%	47.689%	51.489%	53.099%	55.785%	60.331%	76.358%	94.255%	95.316%	95.316%
2008-09	\$ 521,987	\$ 3,092	\$ 5,258	\$ 28,852	\$ 114,652	\$ 103,767	\$ 19,665	\$ 8,657	\$ 19,651	\$ 23,579	\$ 85,124	\$ 89,470	\$ 5,084	\$ 506,850
Monthly % of Levy		0.592%	1.007%	5.527%	21.965%	19.879%	3.767%	1.658%	3.765%	4.517%	16.308%	17.140%	0.974%	
YTD % of Levy		0.592%	1.600%	7.127%	29.091%	48.971%	52.738%	54.396%	58.161%	62.678%	78.986%	96.126%	97.100%	97.100%
2007-08	\$ 521,987	\$ 2,728	\$ 6,019	\$ 34,817	\$ 121,672	\$ 102,108	\$ 18,243	\$ 8,972	\$ 21,373	\$ 21,505	\$ 62,429	\$ 114,828	\$ 3,987	\$ 518,680
Monthly % of Levy		0.523%	1.153%	6.670%	23.309%	19.561%	3.495%	1.719%	4.095%	4.120%	11.960%	21.998%	0.764%	
YTD % of Levy		0.523%	1.676%	8.346%	31.655%	51.216%	54.711%	56.430%	60.525%	64.645%	76.604%	98.603%	99.366%	99.366%
2006-07	\$ 521,987	\$ 2,316	\$ 6,404	\$ 38,530	\$ 108,899	\$ 100,100	\$ 26,992	\$ 12,404	\$ 22,767	\$ 23,748	\$ 100,475	\$ 73,818	\$ 3,176	\$ 519,629
Monthly % of Levy		0.444%	1.227%	7.381%	20.862%	19.177%	5.171%	2.376%	4.362%	4.550%	19.249%	14.142%	0.608%	
YTD % of Levy		0.444%	1.671%	9.052%	29.914%	49.091%	54.262%	56.638%	61.000%	65.550%	84.798%	98.940%	99.548%	99.548%
2005-06	\$ 521,987	\$ 2,411	\$ 5,583	\$ 37,172	\$ 43,418	\$ 88,197	\$ 17,561	\$ 13,679	\$ 17,743	\$ 27,017	\$ 137,502	\$ 37,410	\$ 4,603	\$ 432,296
Monthly % of Levy		0.462%	1.070%	7.121%	8.318%	16.896%	3.364%	2.621%	3.399%	5.176%	26.342%	7.167%	0.882%	
YTD % of Levy		0.462%	1.531%	8.653%	16.970%	33.867%	37.231%	39.852%	43.251%	48.427%	74.769%	81.936%	82.817%	82.817%
2004-05	\$ 521,987	\$ 2,832	\$ 6,628	\$ 41,722	\$ 36,679	\$ 183,143	\$ 15,962	\$ 8,144	\$ 18,378	\$ 25,595	\$ 108,334	\$ 68,137	\$ 5,417	\$ 520,972
Monthly % of Levy		0.543%	1.270%	7.993%	7.027%	35.086%	3.058%	1.560%	3.521%	4.903%	20.754%	13.053%	1.038%	
YTD % of Levy		0.543%	1.812%	9.805%	16.832%	51.918%	54.976%	56.536%	60.057%	64.960%	85.714%	98.768%	99.806%	99.806%

NORTHWEST FIRE DISTRICT
COMPARISON OF REVENUE RECEIVED MONTHLY - CURRENT YEAR TO PRIOR YEAR

BOND LEVY - REAL ESTATE & PERSONAL PROPERTY TAXES-C/Y														
FISCAL YEAR	LEVY	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTALS
2015-16	\$ 3,105,123	\$ -	\$ -	\$ 213,080	\$ 684,922	\$ 606,761	\$ 110,826	\$ 38,196	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,653,786
Monthly % of Levy		0.000%	0.000%	6.862%	22.058%	19.541%	3.569%	1.230%	0.000%	0.000%	0.000%	0.000%	0.000%	
YTD % of Levy		0.000%	0.000%	6.862%	28.920%	48.461%	52.030%	53.260%	53.260%	53.260%	53.260%	53.260%	53.260%	53.260%
2014-15	\$ 3,105,123	\$ -	\$ 360	\$ 226,435	\$ 734,521	\$ 561,340	\$ 127,732	\$ 33,282	\$ 85,278	\$ 149,039	\$ 540,594	\$ 522,274	\$ 13,851	\$ 2,994,706
Monthly % of Levy		0.000%	0.012%	7.292%	23.655%	18.078%	4.114%	1.072%	2.746%	4.800%	17.410%	16.820%	0.446%	
YTD % of Levy		0.000%	0.012%	7.304%	30.959%	49.037%	53.150%	54.222%	56.969%	61.768%	79.178%	95.998%	96.444%	96.444%
2013-14	\$ 3,100,380	\$ -	\$ 325	\$ 236,579	\$ 811,711	\$ 499,644	\$ 105,454	\$ 39,837	\$ 94,613	\$ 188,130	\$ 600,432	\$ 417,446	\$ 14,987	\$ 3,009,160
Monthly % of Levy		0.000%	0.010%	7.631%	26.181%	16.116%	3.401%	1.285%	3.052%	6.068%	19.366%	13.464%	0.483%	
YTD % of Levy		0.000%	0.010%	7.641%	33.822%	49.938%	53.339%	54.624%	57.676%	63.744%	83.110%	96.574%	97.058%	97.058%
2012-13	\$ 3,104,230	\$ -	\$ -	\$ 163,237	\$ 679,452	\$ 692,257	\$ 113,621	\$ 40,193	\$ 101,156	\$ 130,517	\$ 659,009	\$ 409,518	\$ 16,767	\$ 3,005,728
Monthly % of Levy		0.000%	0.000%	5.259%	21.888%	22.300%	3.660%	1.295%	3.259%	4.204%	21.229%	13.192%	0.540%	
YTD % of Levy		0.000%	0.000%	5.259%	27.146%	49.447%	53.107%	54.402%	57.661%	61.865%	83.094%	96.287%	96.827%	96.827%
2011-12	\$ 3,104,630	\$ -	\$ -	\$ 205,798	\$ 444,968	\$ 857,423	\$ 115,432	\$ 61,826	\$ 119,102	\$ 120,958	\$ 615,598	\$ 469,512	\$ 6,523	\$ 3,017,138
Monthly % of Levy		0.000%	0.000%	6.629%	14.332%	27.618%	3.718%	1.991%	3.836%	3.966%	19.828%	15.123%	0.210%	
YTD % of Levy		0.000%	0.000%	6.629%	20.961%	48.579%	52.297%	54.288%	58.124%	62.020%	81.849%	96.972%	97.182%	97.182%
2010-11	\$ 3,370,693	\$ -	\$ -	\$ 215,741	\$ 792,654	\$ 597,707	\$ 117,362	\$ 54,407	\$ 116,726	\$ 142,878	\$ 364,749	\$ 790,976	\$ 16,723	\$ 3,209,923
Monthly % of Levy		0.000%	0.000%	6.400%	23.516%	17.732%	3.482%	1.614%	3.463%	4.239%	10.821%	23.466%	0.496%	
YTD % of Levy		0.000%	0.000%	6.400%	29.917%	47.649%	51.131%	52.745%	56.208%	60.447%	71.268%	94.734%	95.230%	95.230%
2009-10	\$ 1,487,151	\$ -	\$ -	\$ 46,990	\$ 459,952	\$ 196,319	\$ 48,397	\$ 24,109	\$ 40,832	\$ 68,657	\$ 224,196	\$ 278,720	\$ 10,150	\$ 1,398,322
Monthly % of Levy		0.000%	0.000%	3.160%	30.928%	13.201%	3.254%	1.621%	2.746%	4.617%	15.076%	18.742%	0.683%	
YTD % of Levy		0.000%	0.000%	3.160%	34.088%	47.289%	50.544%	52.165%	54.910%	59.527%	74.603%	93.344%	94.027%	94.027%
2008-09	\$ 1,824,084	\$ 14,887	\$ 23,402	\$ 75,135	\$ 383,906	\$ 381,335	\$ 51,528	\$ 20,925	\$ 51,971	\$ 75,016	\$ 293,391	\$ 329,180	\$ 3,665	\$ 1,704,341
Monthly % of Levy		0.816%	1.283%	4.119%	21.047%	20.906%	2.825%	1.147%	2.849%	4.113%	16.084%	18.046%	0.201%	
YTD % of Levy		0.816%	2.099%	6.218%	27.265%	48.170%	50.995%	52.142%	54.991%	59.104%	75.188%	93.235%	93.435%	93.435%
2007-08	\$ 2,558,876	\$ 262	\$ 1,312	\$ 142,648	\$ 545,569	\$ 570,375	\$ 77,984	\$ 35,867	\$ 84,931	\$ 96,842	\$ 281,760	\$ 610,655	\$ 3,486	\$ 2,451,692
Monthly % of Levy		0.010%	0.051%	5.575%	21.321%	22.290%	3.048%	1.402%	3.319%	3.785%	11.011%	23.864%	0.136%	
YTD % of Levy		0.010%	0.062%	5.636%	26.957%	49.247%	52.294%	53.696%	57.015%	60.800%	71.811%	95.675%	95.811%	95.811%
2006-07	\$ 684,370	\$ 807	\$ 349	\$ 42,434	\$ 131,041	\$ 132,947	\$ 23,400	\$ 11,713	\$ 28,198	\$ 26,422	\$ 122,219	\$ 92,723	\$ 860	\$ 613,111
Monthly % of Levy		0.118%	0.051%	6.200%	19.148%	19.426%	3.419%	1.711%	4.120%	3.861%	17.859%	13.549%	0.126%	
YTD % of Levy		0.118%	0.169%	6.369%	25.517%	44.943%	48.362%	50.074%	54.194%	58.055%	75.913%	89.462%	89.588%	89.588%
2005-06	\$ 912,789	\$ -	\$ 48	\$ 52,929	\$ 232,329	\$ 164,543	\$ 25,278	\$ 17,135	\$ 28,790	\$ 44,500	\$ 265,787	\$ 50,951	\$ 1,897	\$ 884,187
Monthly % of Levy		0.000%	0.005%	5.799%	25.453%	18.026%	2.769%	1.877%	3.154%	4.875%	29.118%	5.582%	0.208%	
YTD % of Levy		0.000%	0.005%	5.804%	31.257%	49.283%	52.052%	53.929%	57.083%	61.959%	91.077%	96.659%	96.867%	96.867%



NORTHWEST FIRE DISTRICT AZ

Monthly Check Report

By Check Num

Date Range: 01/01/2016 - 01/31/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-AP - WELLS FARGO						
0108	APS - APEX PRINTER SPECIALISTS LLC	01/05/2016	Regular	0.00	127.78	21044
0059	WIZARD EDUCATION LLC	01/05/2016	Regular	0.00	5,265.00	21045
3646	AFDA	01/08/2016	Regular	0.00	465.00	21046
3738	ARNESON, DAVID	01/08/2016	Regular	0.00	13.22	21047
0862	BANNER HEALTH	01/08/2016	Regular	0.00	93,948.80	21048
1277	BEACON SECURE	01/08/2016	Regular	0.00	37.50	21049
1057	BENEFIT COMMERCE GROUP	01/08/2016	Regular	0.00	9,657.00	21050
2509	BRADLEY, NORMAN	01/08/2016	Regular	0.00	224.00	21051
3933	BRANDT, MICHAEL	01/08/2016	Regular	0.00	352.00	21052
1691	C & S LOCKSMITHS INC	01/08/2016	Regular	0.00	231.78	21053
0061	COLLIN WYCKOFF	01/08/2016	Regular	0.00	1,508.40	21054
0061	COLLIN WYCKOFF	01/08/2016	Regular	0.00	96.00	21055
2384	CORBELL, ROBERT	01/08/2016	Regular	0.00	556.88	21056
1070	COSTCO RETAIL SRVCS	01/08/2016	Regular	0.00	203.89	21057
4301	DAVID GEPHART	01/08/2016	Regular	0.00	282.57	21058
1250	DP SOLUTIONS	01/08/2016	Regular	0.00	81.08	21059
1103	FEDERAL EXPRESS CORPORATION	01/08/2016	Regular	0.00	47.01	21060
0285	FERRELLGAS	01/08/2016	Regular	0.00	305.09	21061
0783	FEZLAB	01/08/2016	Regular	0.00	375.00	21062
1450	HOME DEPOT CREDIT SERVICES	01/08/2016	Regular	0.00	10.77	21063
0792	HORTICULTURE UNLIMITED	01/08/2016	Regular	0.00	5,433.74	21064
4030	JOSHUA ZENT	01/08/2016	Regular	0.00	96.00	21065
0878	KARL STORZ ENDOSCOPY - AMERICA, INC.	01/08/2016	Regular	0.00	182.00	21066
0371	MAILFINANCE, INC.	01/08/2016	Regular	0.00	261.51	21067
0854	MALLORY SAFETY AND SUPPLY	01/08/2016	Regular	0.00	2,137.70	21068
1826	MARANA WATER	01/08/2016	Regular	0.00	207.17	21069
1015	MARCUS GRIJALVA	01/08/2016	Regular	0.00	951.31	21070
1163	MATHESON TRI-GAS, INC.	01/08/2016	Regular	0.00	369.92	21071
3599	MCI	01/08/2016	Regular	0.00	69.67	21072
0867	MINER SOUTHWEST	01/08/2016	Regular	0.00	390.12	21073
0750	MONOPRICE, INC.	01/08/2016	Regular	0.00	106.89	21074
0790	NAUMANN HOBBS MATERIAL HANDLING, INC.	01/08/2016	Regular	0.00	491.11	21075
0934	OEM SPECIAL SYSTEMS	01/08/2016	Regular	0.00	4,197.07	21076
3293	ORTIZ, ANGELLINA	01/08/2016	Regular	0.00	82.93	21077
1226	PHYSIO-CONTROL, INC.	01/08/2016	Regular	0.00	3,801.06	21078
3535	PIMA CO RECORDER	01/08/2016	Regular	0.00	90.00	21079
0999	POST FARMS, INC.	01/08/2016	Regular	0.00	49.02	21080
1166	PRECISION OUTDOOR POWER	01/08/2016	Regular	0.00	249.71	21081
0225	REDBURN TIRE COMPANY	01/08/2016	Regular	0.00	2,730.52	21082
3361	ROGER MOORE	01/08/2016	Regular	0.00	96.00	21083
1201	RURAL METRO CORPORATION	01/08/2016	Regular	0.00	2,436.97	21084
0055	SAFEGUARD BUSINESS SYSTEMS	01/08/2016	Regular	0.00	467.24	21085
0891	SAN MIGUEL CORPORATE INTERNSHIP	01/08/2016	Regular	0.00	7,333.33	21086
1260	SECURITECH INC	01/08/2016	Regular	0.00	474.00	21087
3455	SENERGY PETROLEUM LLC	01/08/2016	Regular	0.00	1,852.03	21088
0527	SNAP-ON TOOLS	01/08/2016	Regular	0.00	506.02	21089
3657	SOUTHWEST METROLOGY INC	01/08/2016	Regular	0.00	311.00	21090
1281	STEPHANIE BALZER	01/08/2016	Regular	0.00	950.00	21091
0067	STEVEN NOBLE	01/08/2016	Regular	0.00	510.30	21092
1153	STRYKER SALES CORPORATION	01/08/2016	Regular	0.00	1,772.52	21093
3993	UNDERWRITERS LABORATORIES INC	01/08/2016	Regular	0.00	5,329.60	21094
3157	US BANK/VOYAGER FLEET SYSTEMS	01/08/2016	Regular	0.00	9,999.90	21095
3201	UTILITY TRAILER SALES CO OF AZ	01/08/2016	Regular	0.00	219.24	21096
0341	WASTE BUSTERS, INC.	01/08/2016	Regular	0.00	40.00	21097

Attachment: Jan 2016 Monthly Check Report (FR-2016-3 : Financial Reports)

Monthly Check Report

Date Range: 01/01/2016 - 01/31/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1314	WASTE MGMT OF TUCSON INC	01/08/2016	Regular	0.00	780.54	21098
3999	TEE TIME USA, LLC	01/08/2016	Regular	0.00	2,498.67	21099
1253	AMERICAN TOWER CORPORATION	01/13/2016	Regular	0.00	935.76	21100
0401	ANDREW CZOSEK	01/13/2016	Regular	0.00	782.22	21101
1791	ARIZONA DAILY STAR	01/13/2016	Regular	0.00	469.84	21102
1057	BENEFIT COMMERCE GROUP	01/13/2016	Regular	0.00	9,570.00	21103
2011	BRIDGESTONE FIRESTONE NA TIRE	01/13/2016	Regular	0.00	103.56	21104
4657	DISH NETWORK	01/13/2016	Regular	0.00	66.18	21105
2160	DUSTIN SCHAUB	01/13/2016	Regular	0.00	413.46	21106
1513	FLOWING WELLS IRRIGATION DIST	01/13/2016	Regular	0.00	170.82	21107
0360	FREIGHTLINER STERLING-WESTERN STAR OF AZ	01/13/2016	Regular	0.00	389.01	21108
1136	HOLMES TUTTLE FORD	01/13/2016	Regular	0.00	1,817.42	21109
0559	MAC TOOLS	01/13/2016	Regular	0.00	484.27	21110
0889	NAUGHTON'S	01/13/2016	Regular	0.00	65.99	21111
4320	ORO VALLEY WATER UTILITY	01/13/2016	Regular	0.00	277.48	21112
1088	OSCHMANN EMPLOYEE SCREENING SERVICES	01/13/2016	Regular	0.00	315.00	21113
1242	RACY/ASSOCIATES INCORPORATED	01/13/2016	Regular	0.00	2,000.00	21114
0255	RC JANITORIAL SERVICES, INC.	01/13/2016	Regular	0.00	1,102.50	21115
2889	RICOH USA, INC.	01/13/2016	Regular	0.00	1,654.77	21116
1278	SOUTHWEST GAS CORP	01/13/2016	Regular	0.00	3,617.21	21117
1284	TUCSON ELECTRIC POWER	01/13/2016	Regular	0.00	2,873.35	21118
3294	VERIZON WIRELESS	01/13/2016	Regular	0.00	6,961.35	21119
1315	WATSON CHEVROLET INC	01/13/2016	Regular	0.00	2,065.24	21120
3645	WAXIE SANITARY SUPPLY	01/13/2016	Regular	0.00	2,248.61	21121
1430	AZ DEPT OF REVENUE-USE TAX	01/20/2016	Regular	0.00	487.07	21147
0088	RINCON VALLEY FIRE DISTRICT	01/21/2016	Regular	0.00	100.00	21148
1777	GRASHAM, JAMES	01/25/2016	Regular	0.00	3,162.50	21149
1049	FUNCTIONAL MOVEMENT SYSTEMS	01/25/2016	Regular	0.00	1,748.00	21150
0803	ACROSS THE STREET PRODUCTIONS, INC.	01/25/2016	Regular	0.00	8,096.00	21151
3445	ARIZONA DEPT OF PUBLIC SAFETY	01/25/2016	Regular	0.00	20.00	21152
1283	BAKER, PETERSON, BAKER & ASSOCIATES, INC.	01/25/2016	Regular	0.00	2,975.00	21153
4057	BENAVIDEZ LAW GROUP, P.C.	01/25/2016	Regular	0.00	2,448.00	21154
0172	CDW GOVERNMENT, INC.	01/25/2016	Regular	0.00	5,683.07	21155
1308	CENTURYLINK	01/25/2016	Regular	0.00	1,469.65	21156
1067	CITY OF TUCSON	01/25/2016	Regular	0.00	82,281.33	21157
1299	CITY OF TUCSON WATER/SEWER	01/25/2016	Regular	0.00	2,564.11	21158
3591	CONTINENTAL RANCH ACE HARDWARE	01/25/2016	Regular	0.00	41.20	21159
0843	CPR SAVERS & FIRST AID SUPPLY, LLC	01/25/2016	Regular	0.00	477.53	21160
1082	CREATIVE COMMUNICATIONS INC	01/25/2016	Regular	0.00	4,238.72	21161
2334	CULLIGAN WATER	01/25/2016	Regular	0.00	20.27	21162
1285	ERGOMETRICS	01/25/2016	Regular	0.00	248.15	21163
1017	ESTEBAN GONZALES	01/25/2016	Regular	0.00	176.20	21164
0226	FRONTIER TOWING, INC.	01/25/2016	Regular	0.00	675.50	21165
1326	GRAINGER	01/25/2016	Regular	0.00	1,978.71	21166
1195	GRUBER TECHNICAL INC.	01/25/2016	Regular	0.00	886.04	21167
4551	HOSE POWER USA	01/25/2016	Regular	0.00	273.00	21168
0541	HUGHES FIRE EQUIPMENT, INC.	01/25/2016	Regular	0.00	1,267.94	21169
0037	IAFF LOCAL 3572 MEMBER SERVICES	01/25/2016	Regular	0.00	4,000.00	21170
3541	INLAND KENWORTH INC	01/25/2016	Regular	0.00	420.19	21171
0829	INTEGRITY DIESEL	01/25/2016	Regular	0.00	126.86	21172
0504	ISG/INFRASYS	01/25/2016	Regular	0.00	707.50	21173
4179	JOHN CLARK	01/25/2016	Regular	0.00	206.73	21174
1133	MAHONEY GROUP, THE - TUCSON	01/25/2016	Regular	0.00	40,217.00	21175
1779	MARANA CHAMBER OF COMMERCE	01/25/2016	Regular	0.00	995.00	21176
0575	O'REILLY AUTO PARTS	01/25/2016	Regular	0.00	2,012.58	21177
0953	PATHFINDER STRATEGIES	01/25/2016	Regular	0.00	1,200.00	21178
0343	RWC INTERNATIONAL, LTD	01/25/2016	Regular	0.00	434.10	21179
1286	RYDER HARTLEY	01/25/2016	Regular	0.00	849.75	21180
0520	SBSI	01/25/2016	Regular	0.00	11.20	21181
0552	SHI INTERNATIONAL CORP.	01/25/2016	Regular	0.00	3,062.93	21182
1885	TRICO ELECTRIC COOPERATIVE	01/25/2016	Regular	0.00	1,940.01	21183

Attachment: Jan 2016 Monthly Check Report (FR-2016-3 : Financial Reports)

Monthly Check Report

Date Range: 01/01/2016 - 01/31/2016

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1284	TUCSON ELECTRIC POWER	01/25/2016	Regular	0.00	9,273.11	21184
4361	XEROX CORPORATION	01/25/2016	Regular	0.00	185.54	21185
0642	BRUCE KAPLAN	01/26/2016	Regular	0.00	704.84	21186
4647	MATTHEW STORMS	01/26/2016	Regular	0.00	177.00	21187
4535	SCHLOSS, DEREK	01/26/2016	Regular	0.00	206.50	21188
1062	AZDHS, BUREAU OF EMERGENCY MEDICAL SERVIC	01/27/2016	Regular	0.00	1,500.00	21189
1287	NATIONWIDE RETIREMENT SOLUTIONS	01/27/2016	Regular	0.00	2,069.85	21190
0108	APS - APEX PRINTER SPECIALISTS LLC	01/29/2016	Regular	0.00	109.65	21202
4489	AUTHORIZED TECHNICAL SVCS INC	01/29/2016	Regular	0.00	380.17	21203
1691	C & S LOCKSMITHS INC	01/29/2016	Regular	0.00	562.58	21204
0316	CARPET SAVERS	01/29/2016	Regular	0.00	200.00	21205
4287	CENTER FOR PUBLIC SAFETY EXCELLENCE, INC.	01/29/2016	Regular	0.00	1,630.00	21206
4650	CHRISTOPHER NEELY	01/29/2016	Regular	0.00	146.25	21207
2467	FEDEX OFFICE	01/29/2016	Regular	0.00	595.93	21208
1347	GALLS, LLC	01/29/2016	Regular	0.00	3,529.78	21209
4355	GARZA, JASON	01/29/2016	Regular	0.00	203.85	21210
4012	GILBERT ELECTRIC CO., INC.	01/29/2016	Regular	0.00	2,577.49	21211
0280	GLOBAL EQUIPMENT COMPANY	01/29/2016	Regular	0.00	230.94	21212
0695	IQM2 AT CARAHSOFT TECHNOLOGY CORP.	01/29/2016	Regular	0.00	1,592.00	21213
1225	JOE CRISTIANI'S DRINKING WATER SYSTEMS, LLC	01/29/2016	Regular	0.00	2,679.99	21214
4272	LEVEL 3 COMMUNICATIONS	01/29/2016	Regular	0.00	2,608.72	21215
3888	LOWE'S COMPANIES, INC.	01/29/2016	Regular	0.00	6,268.03	21216
1228	PIMA CO GOV'T. REVENUE MGMT DIV.	01/29/2016	Regular	0.00	1,040.00	21217
0868	PIONEER PLUMBING, INC.	01/29/2016	Regular	0.00	3,083.85	21218
2889	RICOH USA, INC.	01/29/2016	Regular	0.00	1,822.77	21219
1201	RURAL METRO CORPORATION	01/29/2016	Regular	0.00	10,761.30	21220
3858	SELERIX, INC.	01/29/2016	Regular	0.00	590.00	21221
1933	TUCSON ALTERNATOR EXCHANGE	01/29/2016	Regular	0.00	198.68	21222
1284	TUCSON ELECTRIC POWER	01/29/2016	Regular	0.00	4,633.90	21223
1300	UNITED FIRE EQUIPMENT CO	01/29/2016	Regular	0.00	1,289.89	21224
0341	WASTE BUSTERS, INC.	01/29/2016	Regular	0.00	67.50	21225
1314	WASTE MGMT OF TUCSON INC	01/29/2016	Regular	0.00	103.28	21226
3851	US BANK-CORP TRUST SERVICES	01/08/2016	Bank Draft	0.00	200.00	DFT000111
3699	AMERICAN EXPRESS	01/27/2016	Bank Draft	0.00	3,121.03	DFT000114

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	345	147	0.00	448,172.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	2	0.00	3,321.03
EFT's	0	0	0.00	0.00
	359	149	0.00	451,493.88

Attachment: Jan 2016 Monthly Check Report (FR-2016-3 : Financial Reports)

Fund Summary

Fund	Name	Period	Amount
999	POOLED CASH	1/2016	451,493.88
			<u>451,493.88</u>



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.A

SCHEDULED

MEMORANDUM NO. 2016-28

Date: March 22, 2016
To: Governing Board
From: Brian Keeley,
Type of Action: Information Only
Agenda Item: Receipt of the Butterfly Mountain Annexation Boundary Change Impact Statement; Possible Discussion Concerning the Character of the Property and the Impact of Bringing it into the District; and Action to Schedule a Public Hearing for April 12, 2016, and Provide Appropriate Public Notice.

RECOMMENDATION:

Review the Boundary Change Impact Statement

MOTION:

Move to approve the Butterfly Mountain Annexation Boundary Change Impact Statement and schedule a public hearing for April 12, 2016, and Provide Appropriate Public Notice.

DISCUSSION:

The Northwest Fire District (NWFD) has received a request, by Northwest Management (representatives of the Butterfly Mountain HOA), to annex this subdivision into the District. The HOA would like to see this area covered by NWFD's fire and medical services.

This area is located north of Moore Road and west of Thornydale Road and encompasses 28 parcels. The neighborhood would receive services from Station 339 at 12095 N. Thornydale Road. The District would not need to add any additional resources in order to provide services to this region.

FISCAL IMPACT:

The 2016 Limited Assessed Value of the properties is \$922,044; the estimated taxes from a potential annexation of the neighborhood would be \$24,052.

Petition processes have fees for advertising, land surveys, mailing campaigns and other associated costs. When the petition process is completed, there will be recording and voter roll fees paid to Pima County as well.

ALTERNATIVES:

The Governing Board may elect to not pursue annexation of the area.

Memorandum 2016-28

Meeting of March 22, 2016

ATTACHMENTS:

- Butterfly Mountain Boundary Change Impact Statement (PDF)

BOUNDARY CHANGE IMPACT STATEMENT FOR THE NORTHWEST FIRE DISTRICT

REFERENCE: BUTTERFLY MOUNTAIN ANNEXATION

Pursuant to Arizona Revised Statutes § 48-262, the undersigned submits the following Boundary Change impact Statement for the proposed annexation of territory to the Northwest Fire District:

1. The Description of Boundaries:

The area proposed to be annexed into the Northwest Fire District, (BUTTERFLY MOUNTAIN ANNEXATION) consists of: see legal description of the BUTTERFLY MOUNTAIN ANNEXATION attached as Exhibit "A" hereto, a detailed accurate map of BUTTERFLY MOUNTAIN attached as Exhibit "B" hereto, and a detailed list of taxable properties provided by the Assessor attached as Exhibit "C".

2. Estimate of Assessed Valuation in the BUTTERFLY MOUNTAIN ANNEXATION:

Total: \$922,044

3. Estimate of Change in the Tax Rate of the Northwest Fire District:

If the annexation is accomplished, it is estimated that the tax rate of the Northwest Fire District would decrease by \$0.0024. This estimate is based upon the assumption that the Northwest Fire District does not need any additional personnel and/or equipment to service the BUTTERFLY MOUNTAIN ANNEXATION area. The calculation is based on the limited assessed valuation estimated by the Pima County Assessor's Office for the District's Fiscal Year 2016-2017 which is \$922,044 and the operating tax rate for 2016 Tax Year which is \$2.6086 per hundred dollars of limited assessed value. The estimated tax rate with the increase of \$922,044 in assessed value would be \$2.6062.

The Northwest Fire District also has a Bond Debt Service Tax Levy. The bond tax rate for the 2016 Tax Year is \$0.3052 the Bond tax rate after the annexation would decrease by \$0.0003 to \$0.3049. Taxes from this annexation would be due no sooner than 2017.

4. Estimate of the Change in the Property Tax Liability:

- A. Typical resident of a portion of the District not in the area proposed to be annexed. If the annexation were to be accomplished, an estimate of the change in the property tax liability of a typical resident of a portion of the District not in the area of the proposed change is as follows: (calculations based upon the property located in Township 12, Range 12E, Section 1, parcel 216-03-0150 at 5010 W. Camino de Manana with a 2016 limited assessed value of \$24,884)

1. Before the proposed change, the fire district tax collected by Pima County for Fiscal Year 2016-2017 is calculated at \$2.6086 per hundred dollars of the 2016 limited assessed value of \$24,884 or the sum of \$649.00; the Bond Debt Service Tax Rate is calculated at \$0.3052 per hundred dollars of the 2016 limited value and the Bond Debt Service Tax is \$76.00.
 2. After the proposed change, the Fire District tax is estimated to be at \$2.6062 per hundred dollars of limited assessed value or the sum of \$649.00; the Bond Debt Service Tax Rate is estimated to be \$0.3049 and the Bond Debt Service Tax is estimated to be about \$76.00.
- B. Typical property in the BUTTERFLY MOUNTAIN ANNEXATION: If the annexation were to be accomplished, an estimate of the change in the property tax liability of a typical property owner within the area is as follows (calculations based upon Township 11, Range 13E, Section 30, parcel 219-33-0810 at 4528 W. Butterfly Mountain Drive with a 2016 limited assessed value of \$20,250):
1. Before the proposed change, the resident would not be subject to the Northwest Fire District Tax.
 2. After the proposed change, the fire district tax is estimated to be \$2.6062 per hundred dollars of limited assessed value or the sum of \$528.00. The estimated Bond Debt Service Tax Rate would be \$0.3049 and the Bond Debt Service Tax is estimated to be \$62.00.

5. Benefits to be derived from the Proposed Annexation:

The proposed annexation would provide the following benefits to the property owners of the BUTTERFLY MOUNTAIN ANNEXATION and to the remainder of the District:

- A. Benefits to be obtained by the property owners of the area proposed to be annexed:
1. Property owners will secure fire and paramedic services.
 2. The area to be annexed will be subject to the 2006 International Fire Code which has been adopted by the Northwest Fire District and the staff of the Northwest Fire District will enforce the 2006 International Fire Code for the protection of all residents in the area.
 3. Annexation into the Northwest Fire District will result in fire protection services that may result in a lower commercial and residential fire insurance rate. The rating could result in substantially lowered costs

of fire insurance premiums for all residences and businesses in the area.

4. The Governing Board of the Northwest Fire District is elected by the residents of the Northwest Fire District; therefore, residents will have a direct vote for the election of fire district governing board members and a voice in the type and manner of fire protection services provided for the entire district.

B. The benefits to the existing residents of the Northwest Fire District:

1. The tax base of the Northwest Fire District will be increased by \$922,044.
2. Residents will receive direct benefit from the additional tax base.
3. This will result in a broader tax base that will allow additional revenues be used to offset current fire and emergency medical services.

6. **Injuries that will Result from the Proposed Annexation:**

As a result of the proposed annexation, some of the injuries that will result are as follows:

- A. There will be an increase in the property taxes that the property owners of the to-be-annexed area will have to pay. The property of the newly annexed area will be subject to the fire district taxes assessed by the Northwest Fire District. In addition, the newly annexed property would be subject to an additional assessment for debit service payments for \$34 million in bonds for facilities approved by District voters in November, 2004.
- B. The Northwest Fire District is a governmental entity that could be subjected to potential liability during the performance of its functions and should this occur, the tax rate of the Northwest Fire District could have to be increased to pay for any such liability incurred by the District. The Northwest Fire District maintains liability insurance in an amount believed to be adequate and the Board believes the likelihood of a tax increase due to liability of this type to be extremely remote.

Dated this 22nd day of March, 2016.

Clerk of the Board, Tim Clayton

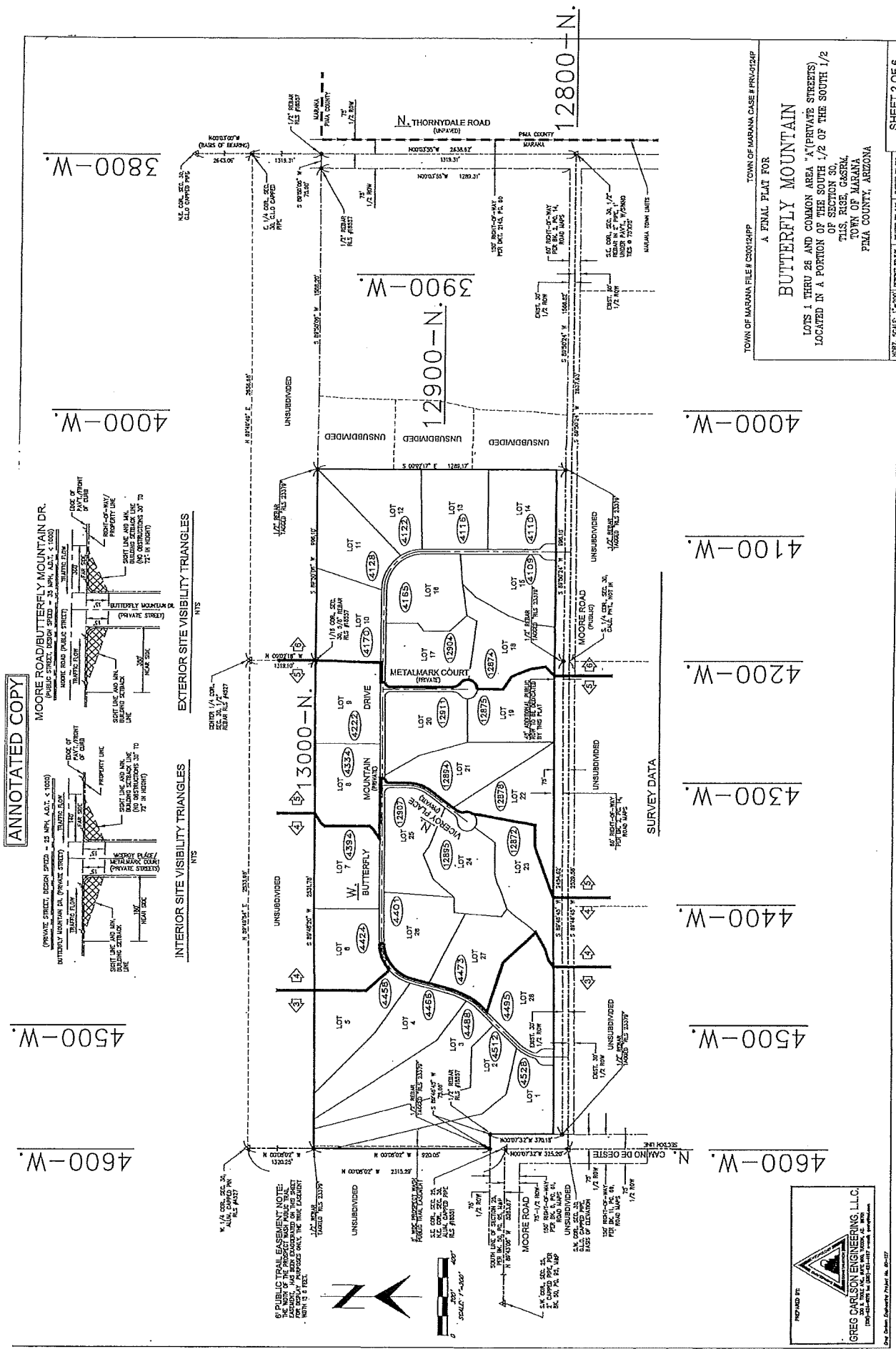
LOST WELLS -TEAL BLUE TRAIL Annexation
Boundary Change Impact Statement
Page 4 of 4

BUTTERFLY MOUNTAIN ANNEXATION
COST IMPACT CALCULATIONS
ANNEXATION REVENUE PROJECTIONS

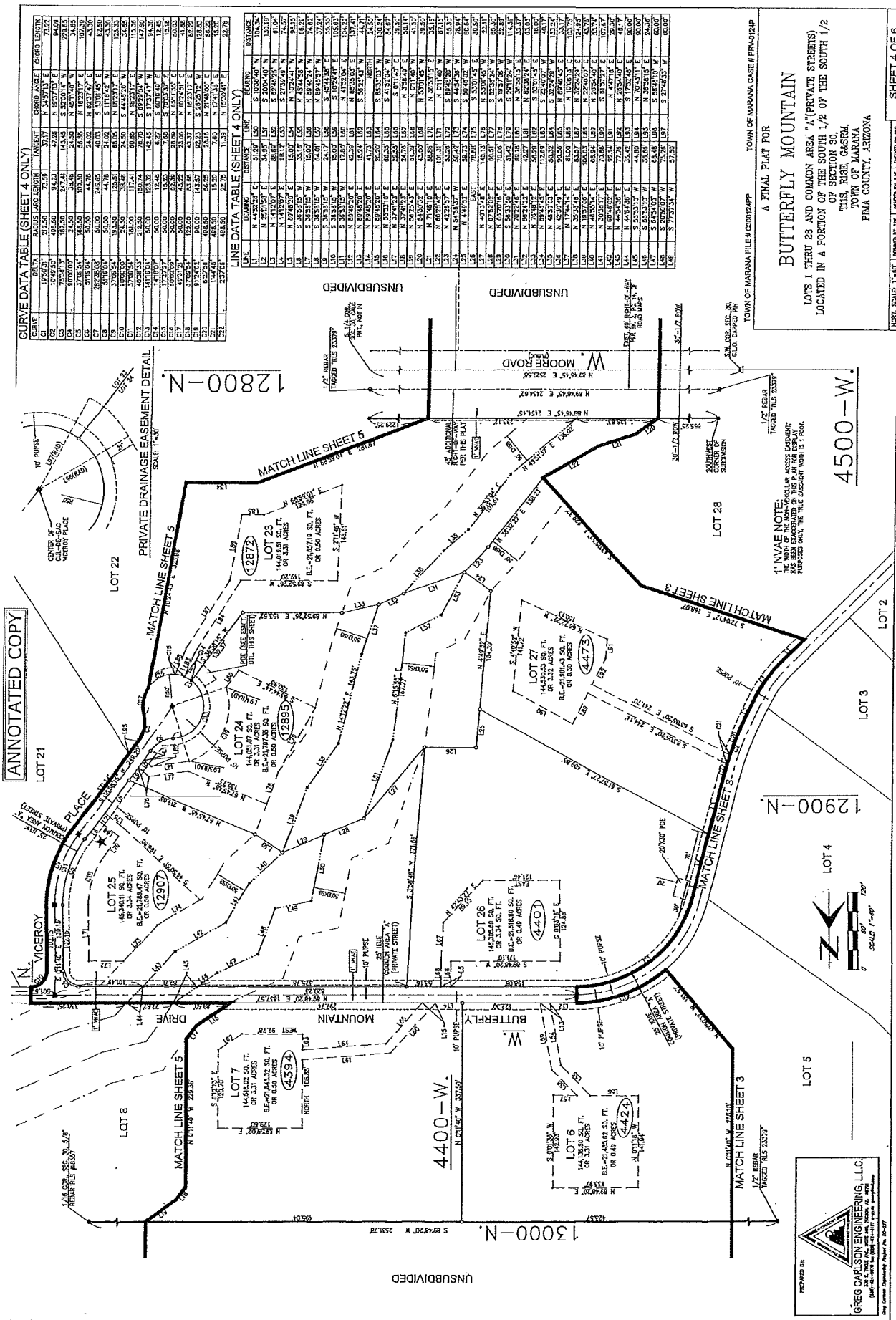
2016 Assessed Valuation	2016-2017 Adjusted Tax Rate/100	Revenue *
\$922,044	\$2.6086	\$24,052 Operating
\$922,044	\$.3052	\$2,814 Bond Levy

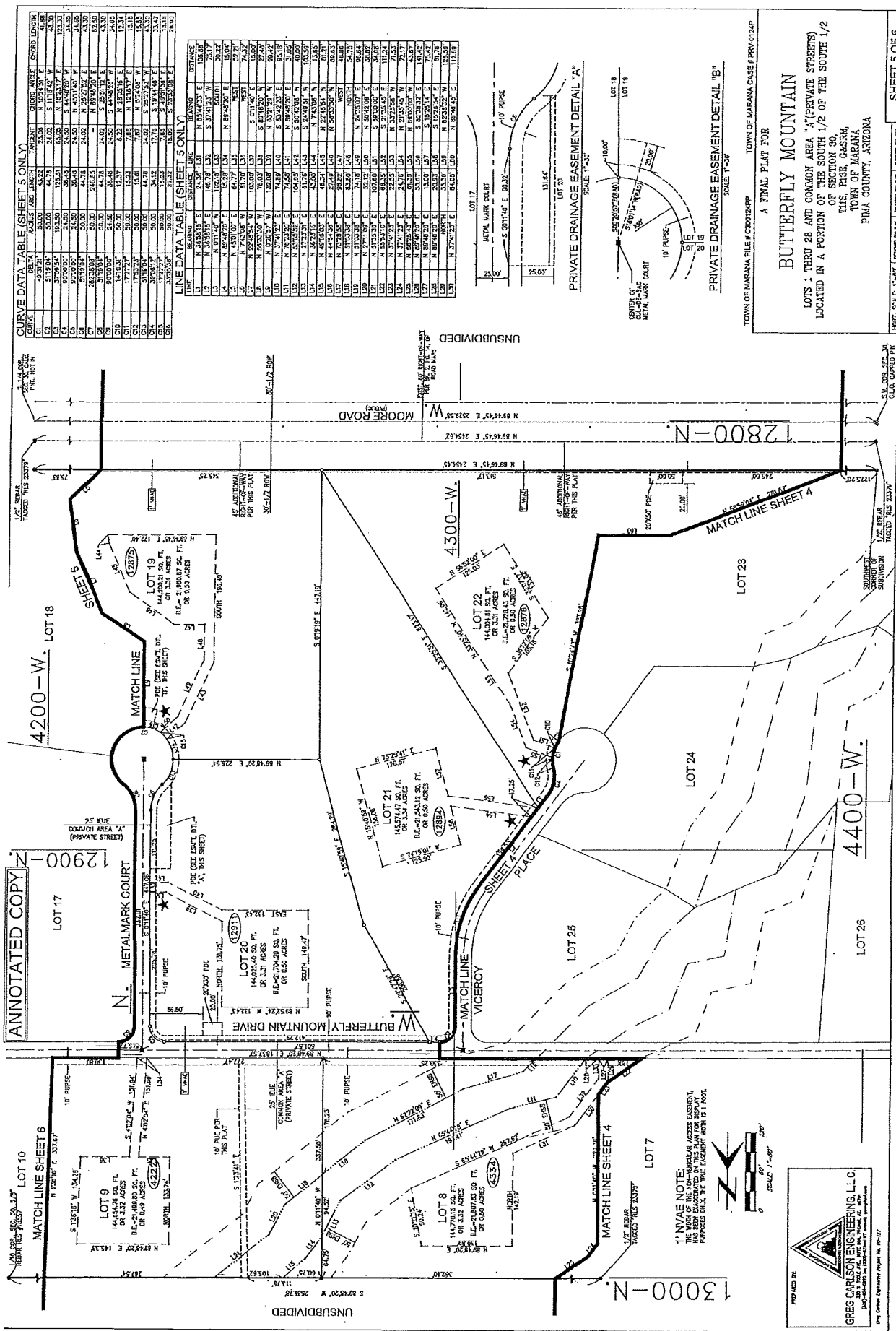
*The earliest revenue from this annexation area could be received is in Fiscal Year 2016-2017.

EXHIBIT "A"
[Legal Description]









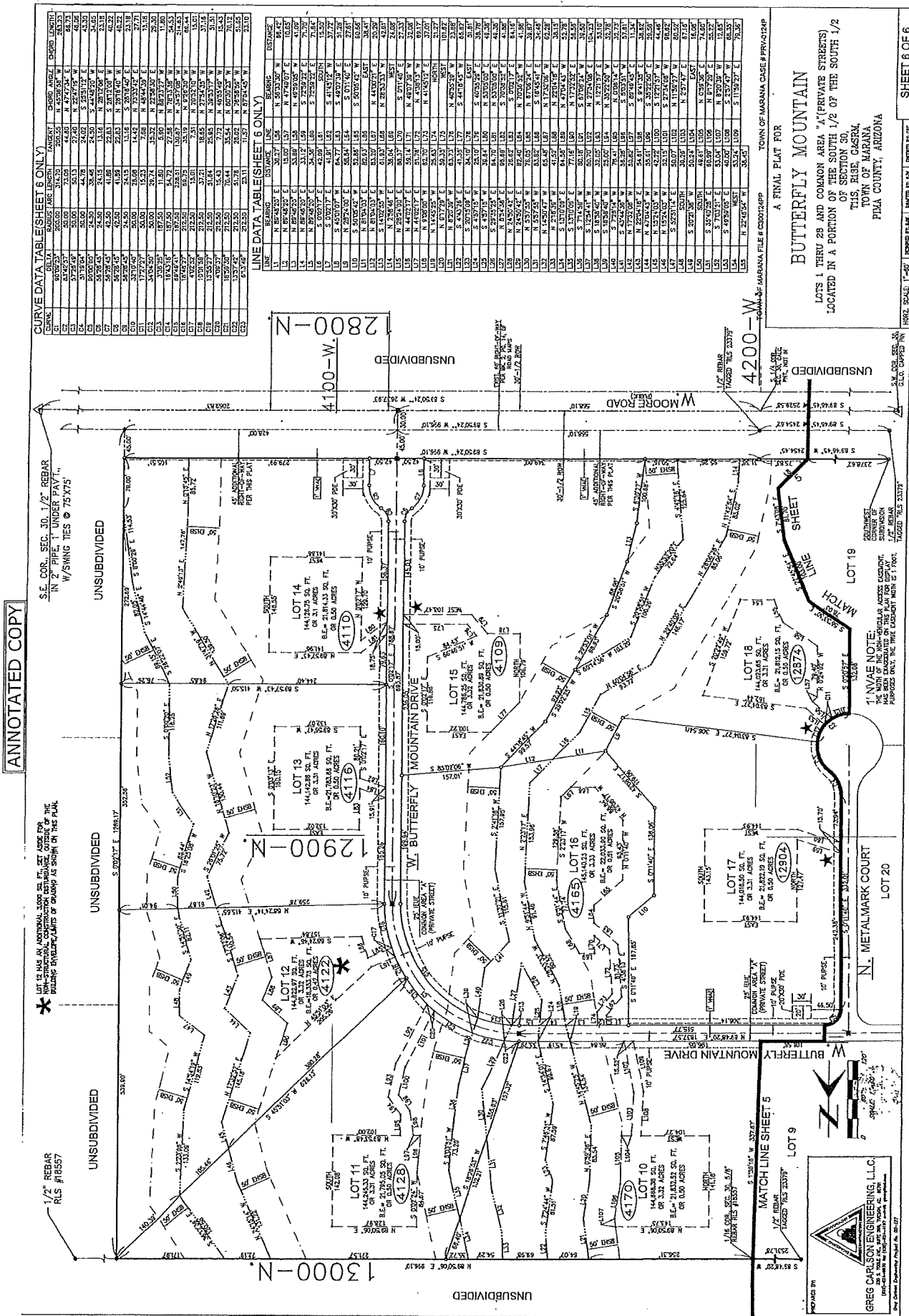


EXHIBIT "B"
[Map of Butterfly Mountain]



EXHIBIT "C"
[List of Taxable Properties]

2016 - NWFD BUTTERFLY MOUNTAIN

Owner Name and Mailing

Parcel	Mail1	Mail2	Mail3	Mail4	Mail5	Zip	Zip4
219330810	VIEW TR	ATTN: JANET SHEEN TR	11661 SAN VICENTE BLVD STE 1000	LOS ANGELES CA	NULL	90049	5118
219330820	DESERT DIRT LLC	ATTN: MYRTA L TOWNSEND	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ		85739	9524
219330830	STREICH MARK & DIANE CP/RS	12976 N OCOTILLO BLUFF PL	MARANA AZ			85658	4248
219330840	DESERT DIRT LLC	ATTN: MYRTA L TOWNSEND	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ		85739	9524
219330850	PEIL WILLIAM JOHN LIVING TR & PEIL LINDA	E LIVING TR	PO BOX 91853	TUCSON AZ	NULL	85752	1853
219330860	GRANT CHARLES R & ROBIN M	PO BOX 126	ZIONHILL PA			18981	126
219330870	MAYERSJOHN MICHAEL & SALLY LIVING TR	4394 W BUTTERFLY MOUNTAIN DR	MARANA AZ			85658	4515
219330880	SPANISH TRAIL HOLDINGS LLC	2733 N POWER RD STE 102 PMB 270	MESA AZ	NULL	NULL	85215	1883
219330890	AUNE CARL & DIANE FAMILY TR	4074 N BOULDER CANYON PL	TUCSON AZ			85750	6911
219330900	JARSKI WILLIAM ANDREW LIVING TR & JARSKI	HEATHER ANNE TR	PO BOX 69952	ORO VALLEY AZ		85737	24
219330910	HENDERSON PHYLLIS I & SALMOND WILLIAM E JT/RS	4128 W BUTTERFLY MOUNTAIN DR	MARANA AZ	NULL	NULL	85658	4516
219330920	JACOBS LEE & RACHEL CP/RS	4122 W BUTTERFLY MOUNTAIN DR	MARANA AZ	NULL	NULL	85658	4516
219330930	KAMP PHILIP H & NANCY J CP/RS	1830 W ERIE ST	CHICAGO IL			60622	5519
219330940	MEYERS-MELNYKOVYCH-MEYERS REVOC TR	ATTN: GARY L MEYERS & CHRISTINA	MELNYKOVYCH-MEYERS TR	11156 N DIVOT DR	TUCSON AZ	85737	7232
219330950	ARIZONA MACHINE TOOL CENTER INC	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ			85739	9524
219330960	WADLEIGH JOHN MARTIN & NANCY JEANNE CP/RS	12411 N MOUNT BIGELOW RD	ORO VALLEY AZ			85755	1825
219330970	MYERS FAMILY REVOC TR	ATTN: GREGORY T & JENNE G MYERS TR	12904 N METALMARK CT	MARANA AZ		85658	4518
219330980	CLARKSON FREDRICH A & LINDA K CP/RS	PO BOX 69774	TUCSON AZ			85737	21
219330990	ARIZONA MACHINE TOOL CENTER INC	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ			85739	9524
219331000	BLODGETT LIVING TR	ATTN: JERRY A & MARILYN L BLODGETT TR	12911 N METALMARK CT	MARANA AZ		85658	4518
219331010	LUNSFORD TOM & JANTINA FAMILY TR	10330 COMPASS CIR	ANCHORAGE AK			99515	2556
219331020	INSIGHT INVESTMENT CO PROFIT SHARING TR	ATTN: MICHAEL H JONES TR	3561 E SUNRISE DR STE 201	TUCSON AZ		85718	3228
219331030	ARIZONA MACHINE TOOL CENTER INC	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ			85739	9524
219331040	DESERT DIRT LLC	ATTN: MYRTA L TOWNSEND	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ		85739	9524
219331050	DESERT DIRT LLC	ATTN: MYRTA L TOWNSEND	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ		85739	9524
219331060	ARIZONA MACHINE TOOL CENTER INC	12995 N ORACLE RD STE 141 PMB 311	TUCSON AZ			85739	9524
219331070	INSIGHT INVESTMENT CO PROFIT SHARING PLAN	ATTN: MIKE JONES	3561 E SUNRISE DR STE 201	TUCSON AZ		85718	3228
219331080	KOISTINEN JEFF	4495 W BUTTERFLY MOUNTAIN DR	MARANA AZ			85658	4513
219331090	BUTTERFLY MOUNTAIN HOA	10645 N ORACLE RD STE 121 PMB 285	ORO VALLEY AZ	NULL	NULL	85737	9388

2016 - NWFD BUTTERFLY MOUNTAIN

Situs Address

Parcel	Address
219330810	4528 W BUTTERFLY MOUNTAIN DR
219330820	4512 W BUTTERFLY MOUNTAIN DR
219330830	4488 W BUTTERFLY MOUNTAIN DR
219330840	4466 W BUTTERFLY MOUNTAIN DR
219330850	4458 W BUTTERFLY MOUNTAIN DR
219330860	4424 W BUTTERFLY MOUNTAIN DR
219330870	4394 W BUTTERFLY MOUNTAIN DR
219330880	4334 W BUTTERFLY MOUNTAIN DR
219330890	4222 W BUTTERFLY MOUNTAIN DR
219330900	4170 W BUTTERFLY MOUNTAIN DR
219330910	4128 W BUTTERFLY MOUNTAIN DR
219330920	4122 W BUTTERFLY MOUNTAIN DR
219330930	4116 W BUTTERFLY MOUNTAIN DR
219330940	4110 W BUTTERFLY MOUNTAIN DR
219330950	4109 W BUTTERFLY MOUNTAIN DR
219330960	4165 W BUTTERFLY MOUNTAIN DR
219330970	12904 N METALMARK CT
219330980	12874 N METALMARK CT
219330990	12875 N METALMARK CT
219331000	12911 N METALMARK CT
219331010	12894 N VICEROY PL
219331020	12878 N VICEROY PL
219331030	12872 N VICEROY PL
219331040	12895 N VICEROY PL
219331050	12907 N VICEROY PL
219331060	4401 W BUTTERFLY MOUNTAIN DR
219331070	4473 W BUTTERFLY MOUNTAIN DR
219331080	4495 W BUTTERFLY MOUNTAIN DR
219331090	4112 W MOORE RD

Values

Parcel	AssessmentType	ValueType	TotalValue	TotalAssessed	TotalExempts	NetTaxable
219330810	Locally Valued	Limited Values	135000	20250	0	20250
219330820	Locally Valued	Limited Values	120000	18000	0	18000
219330830	Locally Valued	Limited Values	120000	18000	0	18000
219330840	Locally Valued	Limited Values	120000	18000	0	18000
219330850	Locally Valued	Limited Values	561972	56197	0	56197
219330870	Locally Valued	Limited Values	805053	80505	0	80505
219330880	Locally Valued	Limited Values	135000	20250	0	20250
219330890	Locally Valued	Limited Values	135000	20250	0	20250
219330900	Locally Valued	Limited Values	600044	60004	0	60004
219330910	Locally Valued	Limited Values	700537	70054	0	70054
219330920	Locally Valued	Limited Values	641320	64132	0	64132
219330930	Locally Valued	Limited Values	120000	18000	0	18000
219330940	Locally Valued	Limited Values	135000	20250	0	20250
219330950	Locally Valued	Limited Values	120000	18000	0	18000
219330960	Locally Valued	Limited Values	135000	20250	0	20250
219330970	Locally Valued	Limited Values	674934	67493	0	67493
219330980	Locally Valued	Limited Values	135000	20250	0	20250
219330990	Locally Valued	Limited Values	120000	18000	0	18000
219331000	Locally Valued	Limited Values	670484	67048	0	67048
219331010	Locally Valued	Limited Values	552107	55211	0	55211
219331020	Locally Valued	Limited Values	120000	18000	0	18000
219331030	Locally Valued	Limited Values	120000	18000	0	18000
219331040	Locally Valued	Limited Values	120000	18000	0	18000
219331050	Locally Valued	Limited Values	120000	18000	0	18000
219331060	Locally Valued	Limited Values	120000	18000	0	18000
219331070	Locally Valued	Limited Values	120000	18000	0	18000
219331080	Locally Valued	Limited Values	638496	63850	0	63850
219331090	Locally Valued	Limited Values	500	50	0	50

922044



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.B

SCHEDULED

MEMORANDUM NO. 2016-29

Date: March 22, 2016
To: Governing Board
From: Brian Keeley,
Type of Action: Information Only
Agenda Item: Discussion and Update Regarding Annexation Activities and Potential Areas for Additional Annexation Outreach

RECOMMENDATION:

To continue a team approached outreach effort in order to educate residents and business owners whose properties are without dedicated fire protection.

MOTION:

This item is for information only at this time.

DISCUSSION:

Board Member Kaplan requested an overview of annexations to date and areas where more annexation potential exists.

The following data and maps give a quick synopsis of how far we have come and what territories near our boundaries are still without dedicated fire protection.

TY 2011 - Adjustment for annexed property +\$16,163

TY 2012 - Adjustment for annexed property +\$32,599

TY 2013 - Adjustment for annexed property +\$300,244

TY 2014 - Adjustment for annexed property +\$83,554

1/1/2015-present - 384 parcels annexed. 295 from 3 signature annexations. 89 from single parcel annexations.

In looking forward to new annexation potential, the attached maps give an overview of NO FIRE SERVICE areas seen in Red. Station 34, Station 36, Station 37, Station 38 and Station 39 still have ongoing activity.

Station 34 area, along the 10000 block of North Silverbell still provide opportunity.

Station 36 still has some residential areas that are unprotected. The property owners of the farmland areas have not shown interest in the past.

Station 37 generates annexation activity as the lots in the Dove Mountain development areas are sold.

Station 39 still has some areas of interest including the Butterfly Mountain and Teal

Blue area. The level of interest for these areas is still being assessed.
A new mailer will soon be sent out to educate and re-engage the neighborhoods.

FISCAL IMPACT:

Petition processes have fees for advertising, land surveys, mailing campaigns and other associated costs. For the annexations accomplished to date, the increase in Assessed Value is the District's Return on Investment.

ALTERNATIVES:

Discontinue annexation outreach movements

ATTACHMENTS:

- Annexation Update Board Presentation (PDF)



Northwest Fire District Annexations Update



Northwest Fire District Annexations Update

Attachment: Annexation Update Board Presentation (2016-29 : Annexation Update)

Previous Year Annexation Data

- **Tax Year 2011:** An increase of \$16,163 from annexations
- **Tax Year 2012:** An increase of \$32,599 from annexations
- **Tax Year 2013:** An increase of \$300,244 from annexations. This large increase is likely due to the Blue Bonnet Petition annexation of 29 parcels in March of 2013 and The Ritz Carlton coming on the tax roll.
- **Tax Year 2014:** An increase of \$83,554. The Boulder Bridge annexation brought 88 parcels into the district. This was a single signature developer annexation.

January 1, 2015 - Present

- We have annexed 384 parcels to date:
- A single signature annexation in January 2015 from a developer generated 55 of these parcels. (Del Webb)
- A single signature annexation in June 2015 from a developer generated 172 of these parcels. (Golden Barrel)
- A single signature annexation in July of 2015 from a developer generated 68 of these parcels. (Del Webb)
- We are currently in the early stages of a petition annexation in Butterfly Trail with 27 parcels.

January 1, 2015 - Present

Expected to impact our taxes in the upcoming 12-24 months will be the addition of the Twin Peaks Outlet mall and the loss of the Auto Mall properties to City of Tucson annexation.

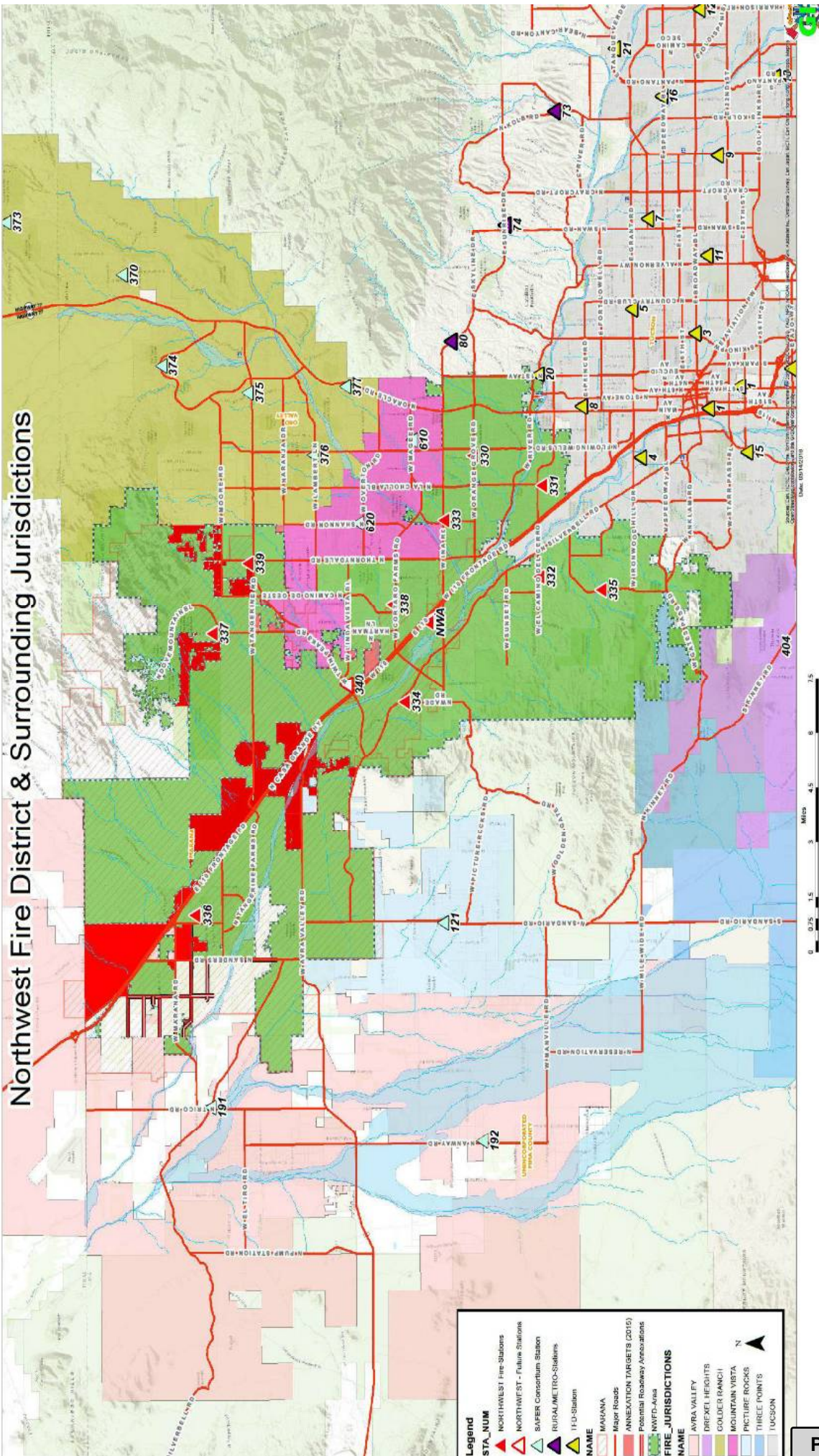
THE FUTURE

- We have organized an annexation team being run out of the Office of Community Affairs. Team members include the following:
- Trina Motto (Community Affairs Manager) – Team lead and marketing manager.
- Brian Keeley (Public Information Officer) – Public outreach lead and subject matter expert for operational response questions.
- Heather D’Amico (Secretary III) – Legal support and Process coordinator
- Tara Barry (Secretary I) – Initial public contact representative and logistic support.
- Ian Robinson (Life Safety Services) – Developer Liaison
- Jim Long – GIS Mapping Specialist

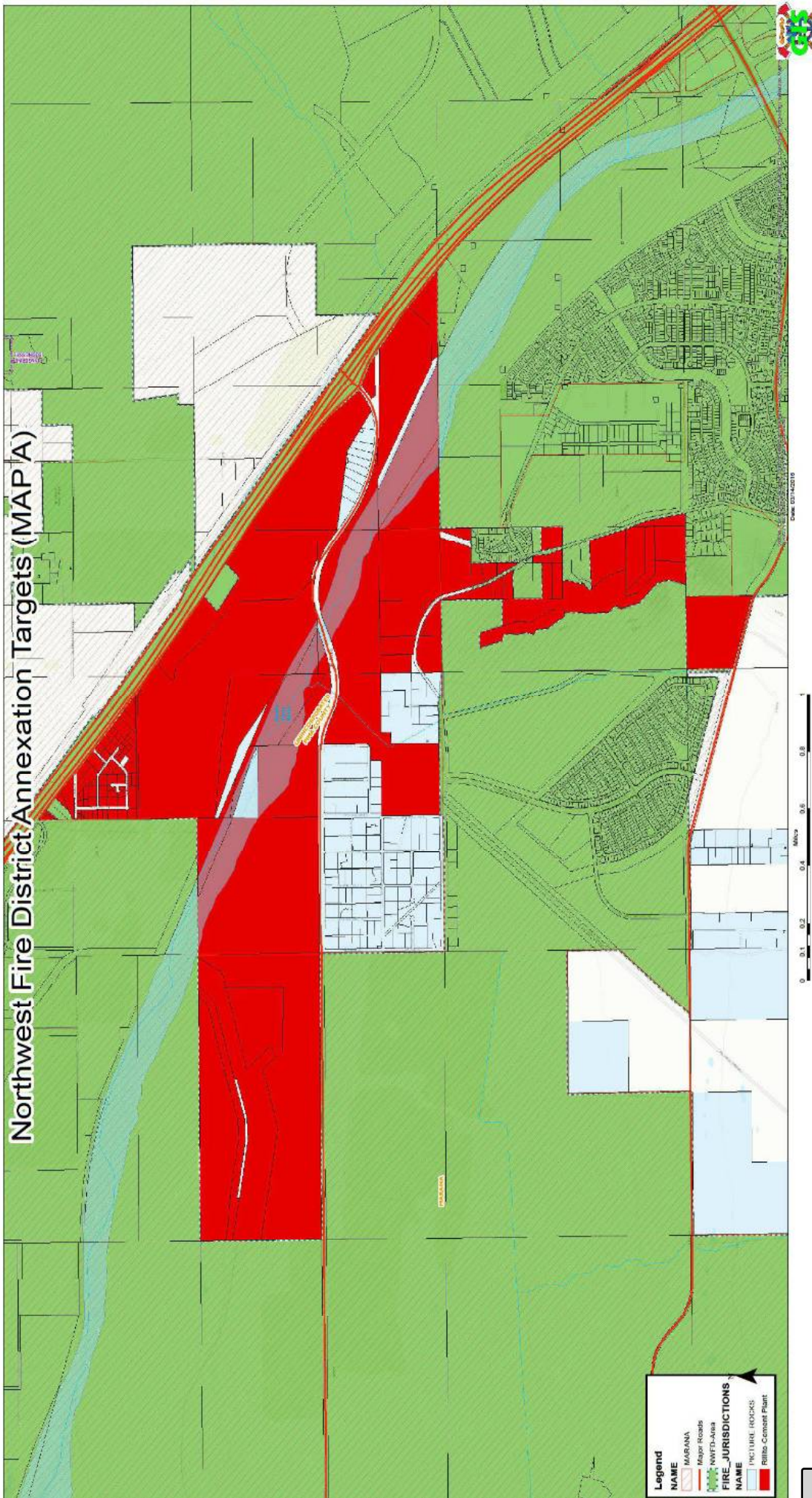
THE FUTURE

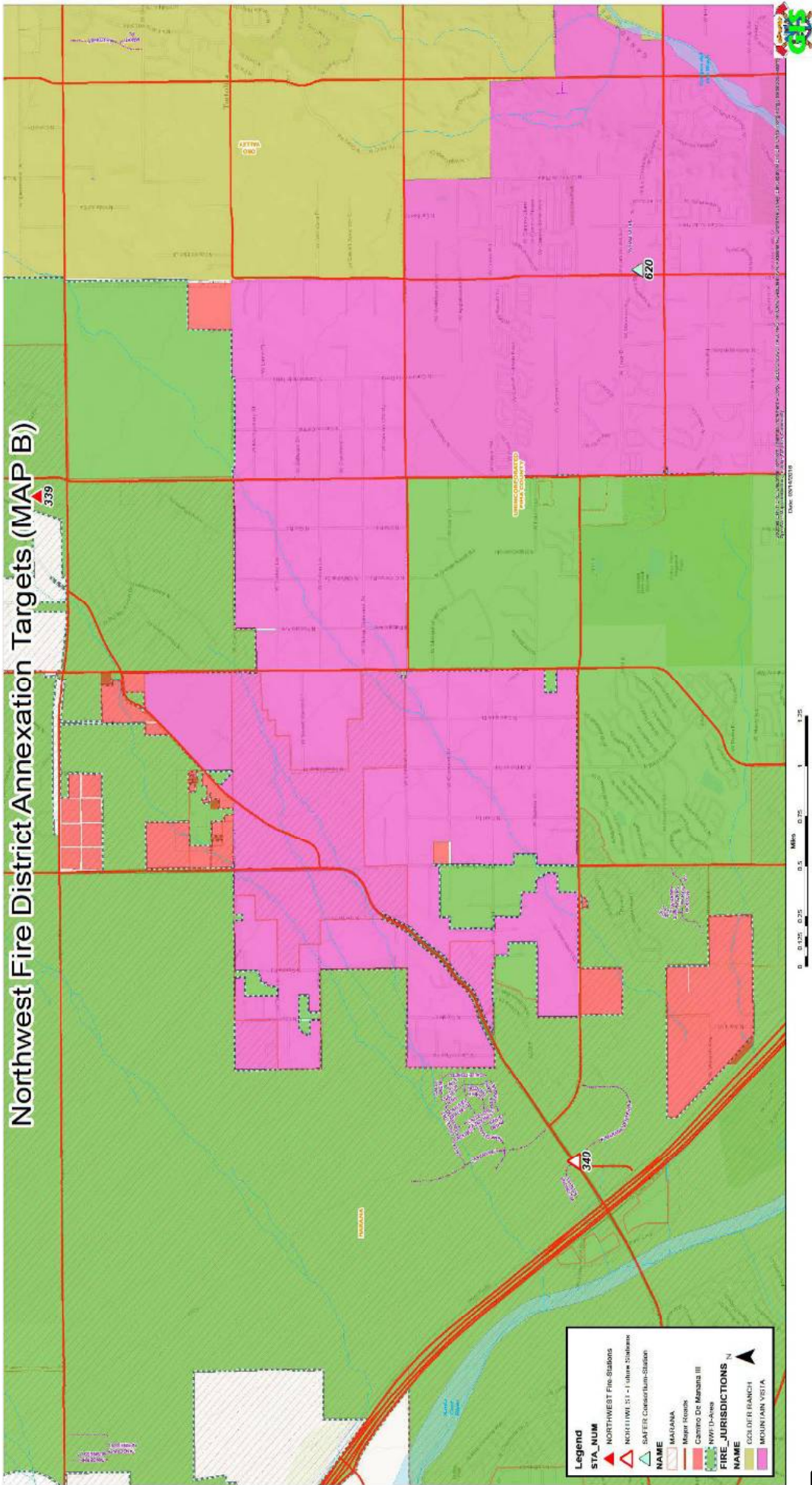
- The initial goal of the annexation team is to “clean up” our boundary lines by educating the residents and business owners whose properties are without dedicated fire protection.
- There is approximately 6,100 acres of land with no fire protection in the immediate vicinity of the Northwest Fire District.
- The majority of this area is uncontested and does not border any other agencies.

Northwest Fire District & Surrounding Jurisdictions

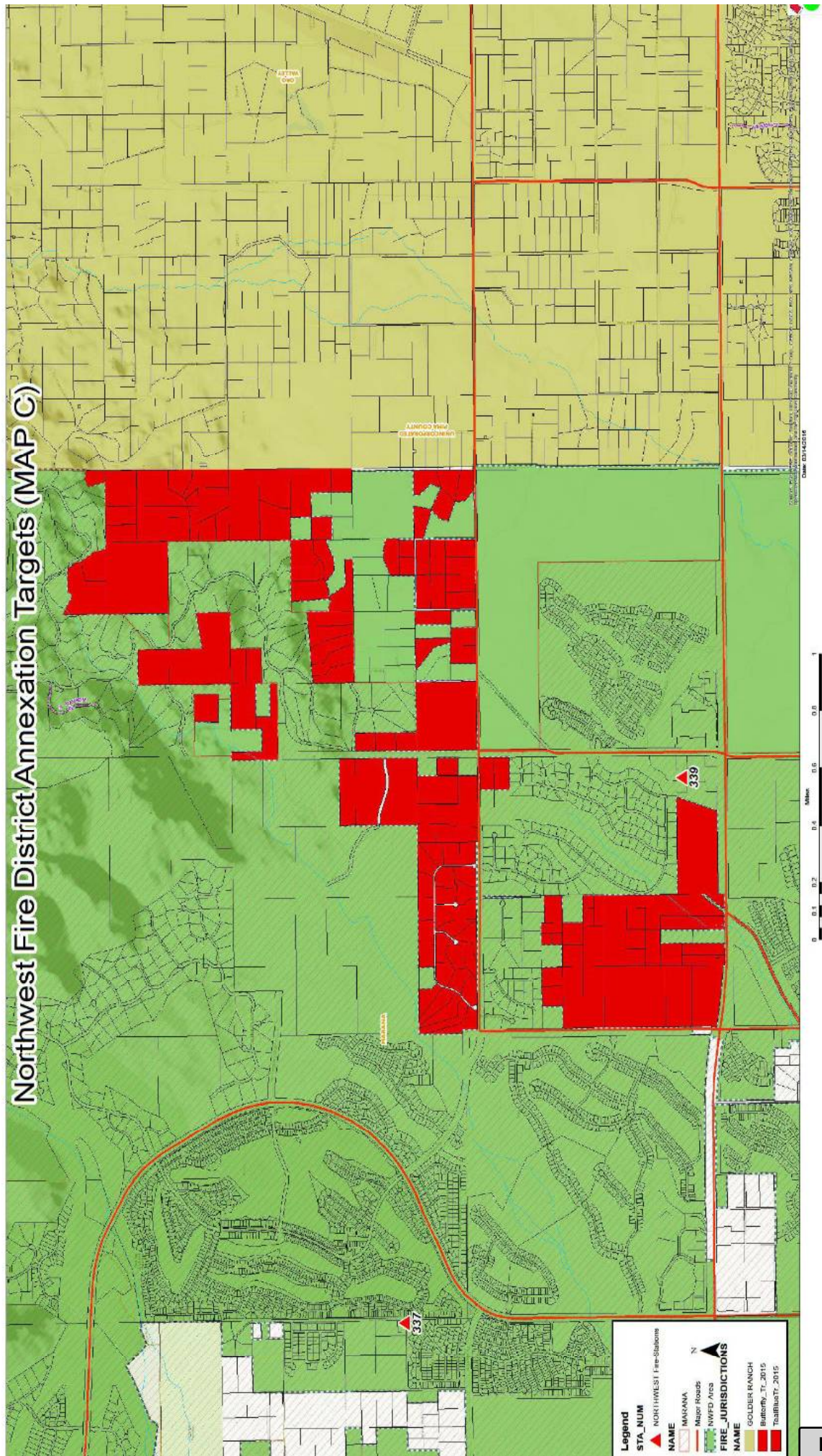


Northwest Fire District Annexation Targets (MAP A)

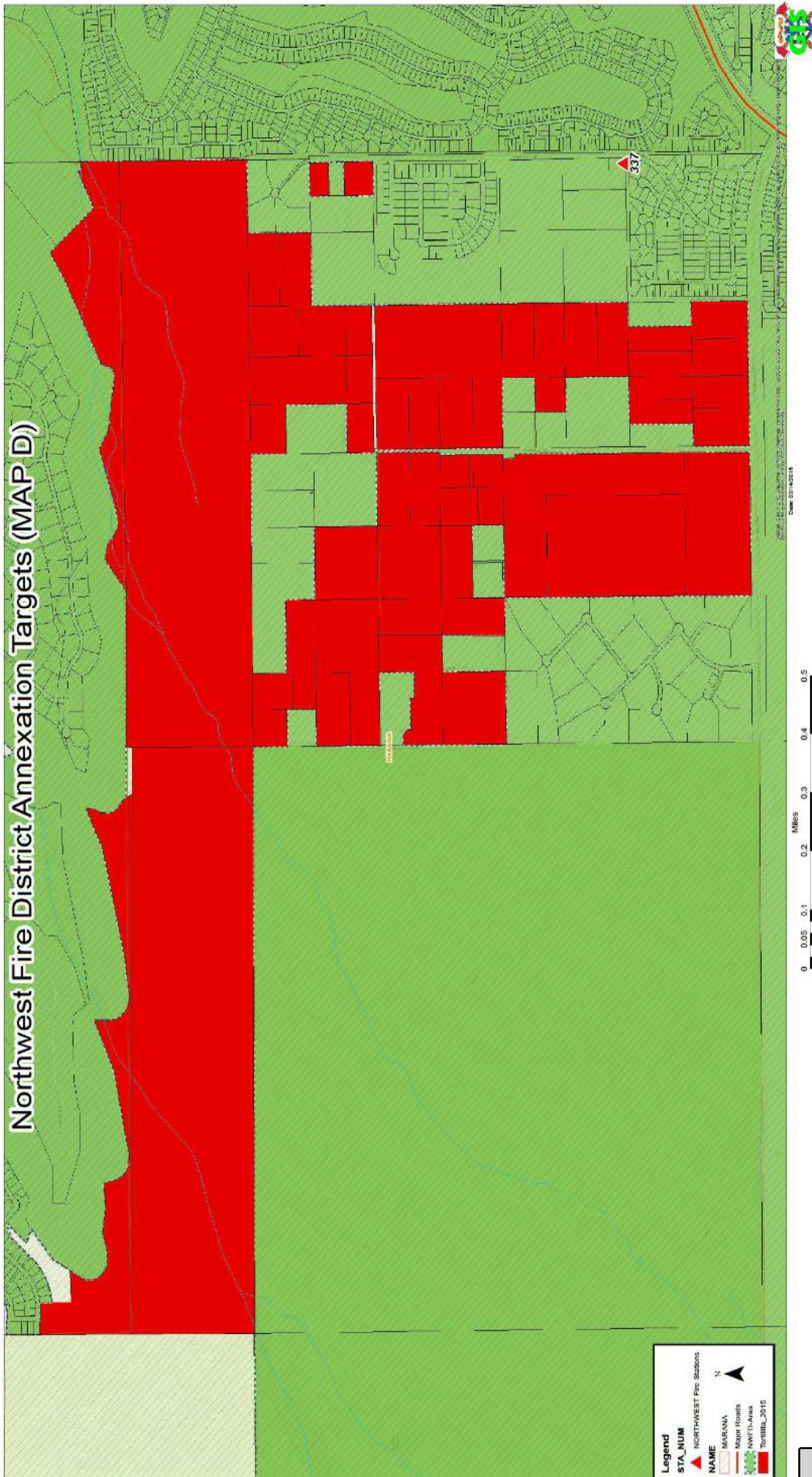




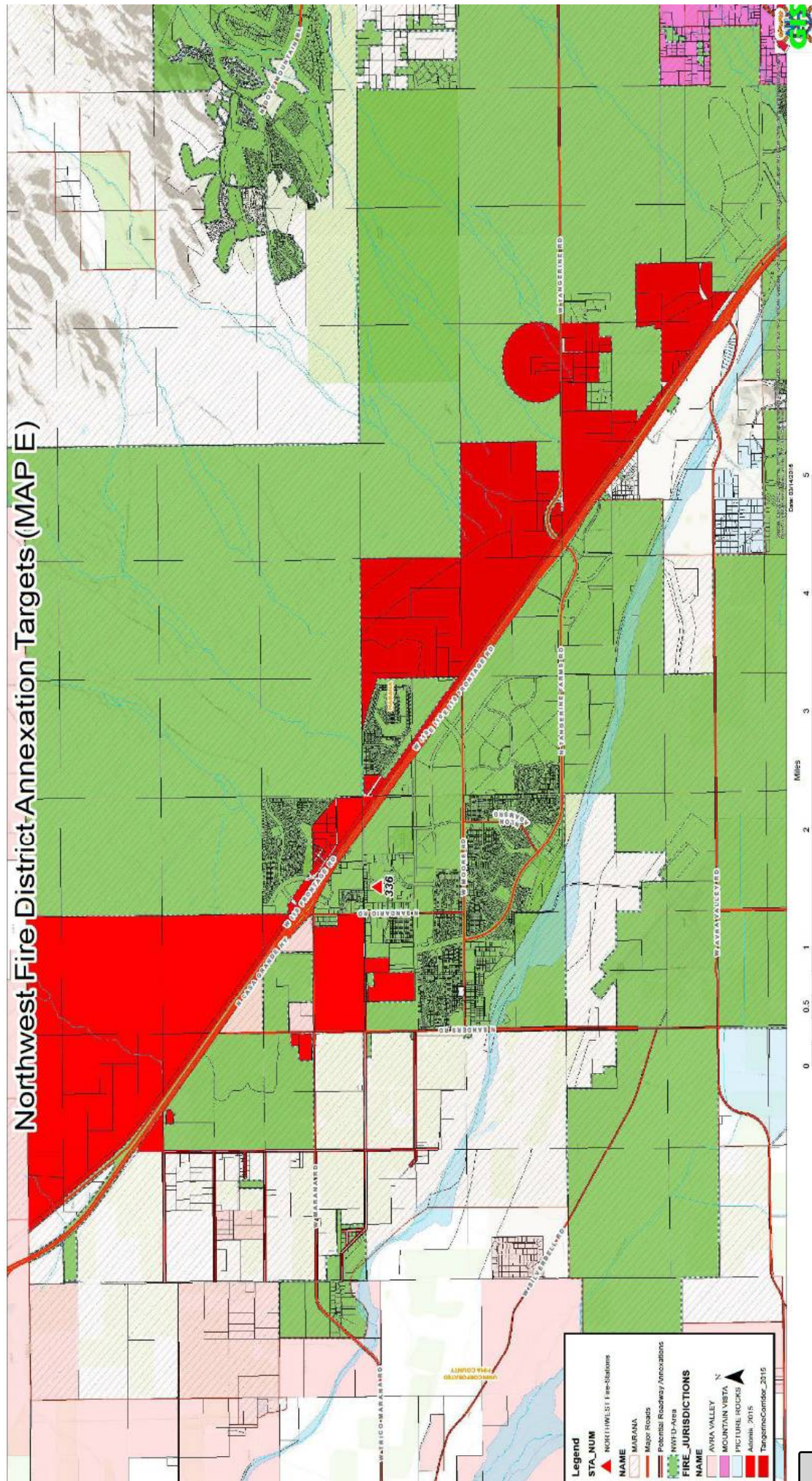
Northwest Fire District Annexation Targets (MAP C)



Northwest Fire District Annexation Targets (MAP D)



Northwest Fire District Annexation Targets (MAP E)



THE PLAN

- The initial push of information will be presented through an educational mailer.
- Land owners will be directed to the Northwest Fire website where they can learn about their protection status and gain annexation information.
- Interested residents will be annexed through parcel or petition annexations depending on interest in the given area.
- Continued efforts with developers to complete annexation prior to groundbreaking.

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-30**

Date: March 22, 2016
To: Governing Board
From: Dugger Hughes, Battalion Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Authorizing the District to Enter into a Vehicle Lease Program with Enterprise Fleet Management to Supply and Maintain District Support Vehicles; and Approving Contract Documents.

RECOMMENDATION:

Recommend to approve the agreement with Enterprise Fleet Management.

MOTION:

Move to approve an agreement between the Northwest Fire District and Enterprise Fleet Management to provide leasing services to the District for non-emergency response vehicles.

DISCUSSION:

This contract would provide for the District to lease support vehicles through a leasing program with Enterprise Fleet Management. This contract replaces 10 District owned vehicles annually with Lease vehicles for five years, which covers the District's current fleet of 49 non-emergency vehicles. All maintenance of these leased vehicles is provided by Enterprise, which will benefit the District by allowing our Fleet Department to focus on our emergency response engines, ladders, ambulances, tenders, and specialized pieces of apparatus. Additionally, a significant amount of time and work will be saved by not going through the extensive CIP process for vehicle procurement, as well as the costly and time consuming surplus methodology we currently utilize. Enterprise Fleet Management will monitor the use, mileage, and condition of the leased vehicles, and will sell them when appropriate, based on their extensive marketing studies and expertise. Typically, a 5 year rotation will be the standard time frame, based on our current vehicle usage. Our current vehicle replacement plan has proven to be ineffective, as we have elected to keep vehicles several years past their projected replacement dates. This has created a Fleet that contains older vehicles that do not represent the District well to the public, have increased repair costs and downtime, and that do not provide the latest safety technology and fuel efficiency.

FISCAL IMPACT:

The District should realize approximately \$99,490 in savings the first year, with an estimated \$260,000 cumulative savings over 10 years.

ALTERNATIVES:

Maintain our current practice of vehicle procurement, maintenance, and surplus sales.

ATTACHMENTS:

- Enterprise Northwest Fire District Addendum to FM Agreement (clean version) (PDF)
- Full Maintenance Agreement - Northwest Fire District (PDF)
- MLA and Full Maintenance Agreement - Northwest Fire District (PDF)

AMENDMENT TO MAINTENANCE AGREEMENT

THIS AMENDMENT ("Amendment") dated this ____ day of March, 2016 is attached to, and made a part of, the MAINTENANCE AGREEMENT entered into on the ____ day of March, 2016 ("Agreement") by and between Enterprise Fleet Management Inc., a Missouri corporation ("EFM") and Northwest Fire District, an Arizona fire district ("Lessee"). This Amendment is made for good and valuable consideration, the receipt of which is hereby acknowledged by the parties.

Section 3 of the Maintenance Agreement is amended to include the following sentence:

This Agreement is subject to cancellation pursuant to the provisions of Arizona Revised Statute § 38-511 regarding Conflict of Interest.

Section 10 of the Maintenance Agreement is amended to read as follows:

This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. This Agreement may be amended only by an agreement in writing signed by EFM and Lessee. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Arizona (without reference to conflict of law principles). The forum selected for any proceeding or suit in law or equity arising from or incident to this Agreement shall be Pima County, Arizona.

All references in the Agreement and in the various Schedules and addenda to the Agreement and any other references of similar import shall henceforth mean the Agreement as amended by this Amendment. Except to the extent specifically amended by this Amendment, all of the terms, provisions, conditions, covenants, representations and warranties contained in the Agreement shall be and remain in full force and effect and the same are hereby ratified and confirmed.

IN WITNESS WHEREOF, EFM and Lessee have executed this Amendment to Maintenance Agreement as of the ____ day of March, 2016.

Northwest Fire District (Lessee)

By _____

Title: _____

ENTERPRISE FLEET MANAGEMENT, INC.

By _____

Title: _____

MAINTENANCE AGREEMENT

This Maintenance Agreement (this "Agreement") is made and entered into this fourteenth day of March, 2016, by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and Northwest Fire District ("Lessee").

WITNESSETH

1. LEASE. Reference is hereby made to that certain Master Equity Lease Agreement dated as of the twenty-fourth day of February, 2016, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.

2. COVERED VEHICLES. This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").

3. TERM AND TERMINATION. The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.

4. VEHICLE REPAIRS AND SERVICE. EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire repair and replacement, (d) washing, (e) repair of damage due to lack of maintenance by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of any alterations to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans) or other equipment (including, without limitation, lift gates and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or Lessee's failure to maintain the Covered Vehicle as required by the Lease, (h) roadside assistance or towing for vehicle maintenance purposes, (i) mobile services, (j) the cost of loaner or rental vehicles or (k) if the Covered Vehicle is a truck, (i) manual transmission clutch adjustment or replacement, (ii) brake adjustment or replacement or (iii) front axle alignment. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed \$50.00, Lessee must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges or those exceeding \$50.00 for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized will be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle after 100,000 miles.

5. ENTERPRISE CARDS: EFM may, at its option, provide Lessee with an authorization card (the "EFM Card") for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of Lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee must return the EFM Card to EFM. The EFM Card is non-transferable.

6. PAYMENT TERMS. The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

7. NO WARRANTIES. Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

8. LESSOR NOT A PARTY. Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

9. NOTICES. Any notice or other communication under this Agreement shall be in writing and delivered in person or sent by facsimile, recognized overnight courier or registered or certified mail, return receipt requested and postage prepaid, to the applicable party at its address or facsimile number set forth on the signature page of this Agreement, or at such other address or facsimile number as any party hereto may designate as its address or facsimile number for communications under this Agreement by notice so given. Such notices shall be deemed effective on the day on which delivered or sent if delivered in person or sent by facsimile, on the first (1st) business day after the day on which sent, if sent by recognized overnight courier or on the third (3rd) business day after the day on which mailed, if sent by registered or certified mail.

10. MISCELLANEOUS. This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. This Agreement may be amended only by an agreement in writing signed by EFM and Lessee. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Maintenance Agreement as of the day and year first above written.

LESSEE: Northwest Fire District

EFM: Enterprise Fleet Management, Inc.

By: Dave Gephart
Title: Director of Finance

By: Dean Kennedy
Title: Business Manager

Address: 5225 W Massingale Rd
Tucson, AZ 85743

Address: 1440 W. Drivers Way
Tempe, AZ 85284

Attention: _____

Attention: _____

Facsimile No.: _____

Facsimile No.: _____

Date Signed: _____, _____

Date Signed: _____, _____

Attachment: Full Maintenance Agreement - Northwest Fire District (2016-30 : Vehicle Leasing Agreement)

MASTER EQUITY LEASE AGREEMENT

This Master Equity Lease Agreement is entered into this fifteenth day of March, 2016, by and between Enterprise FM Trust, a Delaware statutory trust ("Lessor"), and the lessee whose name and address is set forth on the signature page below ("Lessee").

1. LEASE OF VEHICLES: Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the vehicles (individually, a "Vehicle" and collectively, the "Vehicles") described in the schedules from time to time delivered by Lessor to Lessee as set forth below ("Schedule(s)") for the rentals and on the terms set forth in this Agreement and in the applicable Schedule. References to this "Agreement" shall include this Master Equity Lease Agreement and the various Schedules and addenda to this Master Equity Lease Agreement. Lessor will, on or about the date of delivery of each Vehicle to Lessee, send Lessee a Schedule covering the Vehicle, which will include, among other things, a description of the Vehicle, the lease term and the monthly rental and other payments due with respect to the Vehicle. The terms contained in each such Schedule will be binding on Lessee unless Lessee objects in writing to such Schedule within ten (10) days after the date of delivery of the Vehicle covered by such Schedule. Lessor is the sole legal owner of each Vehicle. This Agreement is a lease only and Lessee will have no right, title or interest in or to the Vehicles except for the use of the Vehicles as described in this Agreement. This Agreement shall be treated as a true lease for federal and applicable state income tax purposes with Lessor having all benefits of ownership of the Vehicles. It is understood and agreed that Enterprise Fleet Management, Inc. or an affiliate thereof (together with any subservicer, agent, successor or assign as servicer on behalf of Lessor, "Servicer") may administer this Agreement on behalf of Lessor and may perform the service functions herein provided to be performed by Lessor.

2. TERM: The term of this Agreement ("Term") for each Vehicle begins on the date such Vehicle is delivered to Lessee (the "Delivery Date") and, unless terminated earlier in accordance with the terms of this Agreement, continues for the "Lease Term" as described in the applicable Schedule.

3. RENT AND OTHER CHARGES:

(a) Lessee agrees to pay Lessor monthly rental and other payments according to the Schedules and this Agreement. The monthly payments will be in the amount listed as the "Total Monthly Rental Including Additional Services" on the applicable Schedule (with any portion of such amount identified as a charge for maintenance services under Section 4 of the applicable Schedule being payable to Lessor as agent for Enterprise Fleet Management, Inc.) and will be due and payable in advance on the first day of each month. If a Vehicle is delivered to Lessee on any day other than the first day of a month, monthly rental payments will begin on the first day of the next month. In addition to the monthly rental payments, Lessee agrees to pay Lessor a pro-rated rental charge for the number of days that the Delivery Date precedes the first monthly rental payment date. A portion of each monthly rental payment, being the amount designated as "Depreciation Reserve" on the applicable Schedule, will be considered as a reserve for depreciation and will be credited against the Delivered Price of the Vehicle for purposes of computing the Book Value of the Vehicle under Section 3(c). Lessee agrees to pay Lessor the "Total Initial Charges" set forth in each Schedule on the due date of the first monthly rental payment under such Schedule. Lessee agrees to pay Lessor the "Service Charge Due at Lease Termination" set forth in each Schedule at the end of the applicable Term (whether by reason of expiration, early termination or otherwise).

(b) In the event the Term for any Vehicle ends prior to the last day of the scheduled Term, whether as a result of a default by Lessee, a Casualty Occurrence or any other reason, the rentals and management fees paid by Lessee will be recalculated in accordance with the rule of 78's and the adjusted amount will be payable by Lessee to Lessor on the termination date.

(c) Lessee agrees to pay Lessor within thirty (30) days after the end of the Term for each Vehicle, additional rent equal to the excess, if any, of the Book Value of such Vehicle over the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule. If the Book Value of such Vehicle is less than the greater of (i) the wholesale value of such Vehicle as determined by Lessor in good faith or (ii) except as provided below, twenty percent (20%) of the Delivered Price of such Vehicle as set forth in the applicable Schedule, Lessor agrees to pay such deficiency to Lessee as a terminal rental adjustment within thirty (30) days after the end of the applicable Term. Notwithstanding the foregoing, if (i) the Term for a Vehicle is greater than forty-eight (48) months (including any extension of the Term for such Vehicle), (ii) the mileage on a Vehicle at the end of the Term is greater than 15,000 miles per year on average (prorated on a daily basis) (i.e., if the mileage on a Vehicle with a Term of thirty-six (36) months is greater than 45,000 miles) or (iii) in the sole judgment of Lessor, a Vehicle has been subject to damage or any abnormal or excessive wear and tear, the calculations described in the two immediately preceding sentences shall be made without giving effect to clause (ii) in each such sentence. The "Book Value" of a Vehicle means the sum of (i) the "Delivered Price" of the Vehicle as set forth in the applicable Schedule minus (ii) the total Depreciation Reserve paid by Lessee to Lessor with respect to such Vehicle plus (iii) all accrued and unpaid rent and/or other amounts owed by Lessee with respect to such Vehicle.

(d) Any security deposit of Lessee will be returned to Lessee at the end of the applicable Term, except that the deposit will first be applied to any losses and/or damages suffered by Lessor as a result of Lessee's breach of or default under this Agreement and/or to any other amounts then owed by Lessee to Lessor.

(e) Any rental payment or other amount owed by Lessee to Lessor which is not paid within twenty (20) days after its due date will accrue interest, payable on demand of Lessor, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate permitted by applicable law (the "Default Rate").

(f) If Lessee fails to pay any amount due under this Agreement or to comply with any of the covenants contained in this Agreement, Lessor, Servicer or any other agent of Lessor may, at its option, pay such amounts or perform such covenants and all sums paid or incurred by Lessor in connection therewith will be repayable by Lessee to Lessor upon demand together with interest thereon at the Default Rate.

(g) Lessee's obligations to make all payments of rent and other amounts under this Agreement are absolute and unconditional and such payments shall be made in immediately available funds without setoff, counterclaim or deduction of any kind. Lessee acknowledges and agrees that neither any Casualty Occurrence to any Vehicle nor any defect, unfitness or lack of governmental approval in, of, or with respect to, any Vehicle regardless of the cause or consequence nor any breach by Enterprise Fleet Management, Inc. of any maintenance agreement between Enterprise Fleet Management, Inc. and Lessee covering any Vehicle regardless of the cause or consequence will relieve Lessee from the performance of any of its obligations under this Agreement, including, without limitation, the payment of rent and other amounts under this Agreement.

4. USE AND SURRENDER OF VEHICLES: Lessee agrees to allow only duly authorized, licensed and insured drivers to use and operate the Vehicles. Lessee agrees to comply with, and cause its drivers to comply with, all laws, statutes, rules, regulations and ordinances and the provisions of all insurance policies affecting or covering the Vehicles or their use or operation. Lessee agrees to keep the Vehicles free of all liens, charges and encumbrances. Lessee agrees that in no event will any Vehicle be used or operated for transporting hazardous substances or persons for hire, for any illegal purpose or to pull trailers that exceed the manufacturer's trailer towing recommendations. Lessee agrees that no Vehicle is intended to be or will be utilized as a "school bus" as defined in the Code of Federal Regulations or any applicable state or municipal statute or regulation. Lessee agrees not to remove any Vehicle from the continental United States without first obtaining Lessor's written consent. At the expiration or earlier termination of this Agreement with respect to each Vehicle, or upon demand by Lessor made pursuant to Section 14, Lessee at its risk and expense agrees to return such Vehicle to Lessor at such place and by such reasonable means as may be designated by Lessor. If for any reason Lessee fails to return any Vehicle to Lessor as and when required in accordance with this Section, Lessee agrees to pay Lessor additional rent for such Vehicle at twice the normal pro-rated daily rent. Acceptance of such additional rent by Lessor will in no way limit Lessor's remedies with respect to Lessee's failure to return any Vehicle as required hereunder.

5. COSTS, EXPENSES, FEES AND CHARGES: Lessee agrees to pay all costs, expenses, fees, charges, fines, tickets, penalties and taxes (other than federal and state income taxes on the income of Lessor) incurred in connection with the titling, registration, delivery, purchase, sale, rental, use or operation of the Vehicles during the Term. If Lessor, Servicer or any other agent of Lessor incurs any such costs or expenses, Lessee agrees to promptly reimburse Lessor for the same.

6. LICENSE AND CHARGES: Each Vehicle will be titled and licensed in the name designated by Lessor at Lessee's expense. Certain other charges relating to the acquisition of each Vehicle and paid or satisfied by Lessor have been capitalized in determining the monthly rental, treated as an initial charge or otherwise charged to Lessee. Such charges have been determined without reduction for trade-in, exchange allowance or other credit attributable to any Lessor-owned vehicle.

7. REGISTRATION PLATES, ETC.: Lessee agrees, at its expense, to obtain in the name designated by Lessor all registration plates and other plates, permits, inspections and/or licenses required in connection with the Vehicles, except for the initial registration plates which Lessor will obtain at Lessee's expense. The parties agree to cooperate and to furnish any and all information or documentation, which may be reasonably necessary for compliance with the provisions of this Section or any federal, state or local law, rule, regulation or ordinance. Lessee agrees that it will not permit any Vehicle to be located in a state other than the state in which such Vehicle is then titled for any continuous period of time that would require such Vehicle to become subject to the titling and/or registration laws of such other state.

8. MAINTENANCE OF AND IMPROVEMENTS TO VEHICLES:

(a) Lessee agrees, at its expense, to (i) maintain the Vehicles in good condition, repair, maintenance and running order and in accordance with all manufacturer's instructions and warranty requirements and all legal requirements and (ii) furnish all labor, materials, parts and other essentials required for the proper operation and maintenance of the Vehicles. Any alterations, additions, replacement parts or improvements to a Vehicle will become and remain the property of Lessor and will be returned with such Vehicle upon such Vehicle's return pursuant to Section 4. Notwithstanding the foregoing, so long as no Event of Default has occurred and is continuing, Lessee shall have the right to remove any additional equipment installed by Lessee on a Vehicle prior to returning such Vehicle to Lessor under Section 4. The value of such alterations, additions, replacement parts and improvements will in no instance be regarded as rent. Without the prior written consent of Lessor, Lessee will not make any alterations, additions, replacement parts or improvements to any Vehicle which detract from its economic value or functional utility. Lessor will not be required to make any repairs or replacements of any nature or description with respect to any Vehicle, to maintain or repair any Vehicle or to make any expenditure whatsoever in connection with any Vehicle or this Agreement.

(b) Lessor and Lessee acknowledge and agree that if Section 4 of a Schedule includes a charge for maintenance, (i) the Vehicle(s) covered by such Schedule are subject to a separate maintenance agreement between Enterprise Fleet Management, Inc. and Lessee and (ii) Lessor shall have no liability or responsibility for any failure of Enterprise Fleet Management, Inc. to perform any of its obligations thereunder or to pay or reimburse Lessee for its payment of any costs and expenses incurred in connection with the maintenance or repair of any such Vehicle(s).

9. SELECTION OF VEHICLES AND DISCLAIMER OF WARRANTIES:

(a) LESSEE ACCEPTANCE OF DELIVERY AND USE OF EACH VEHICLE WILL CONCLUSIVELY ESTABLISH THAT SUCH VEHICLE IS OF A SIZE, DESIGN, CAPACITY, TYPE AND MANUFACTURE SELECTED BY LESSEE AND THAT SUCH VEHICLE IS IN GOOD CONDITION AND REPAIR AND IS SATISFACTORY IN ALL RESPECTS AND IS SUITABLE FOR LESSEE'S PURPOSE. LESSEE ACKNOWLEDGES THAT LESSOR IS NOT A MANUFACTURER OF ANY VEHICLE OR AN AGENT OF A MANUFACTURER OF ANY VEHICLE.

(b) LESSOR MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY VEHICLE, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO CONDITION, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE, IT BEING AGREED THAT ALL SUCH RISKS ARE TO BE BORNE BY LESSEE. THE VEHICLES ARE LEASED "AS IS," "WITH ALL FAULTS." All warranties made by any supplier, vendor and/or manufacturer of a Vehicle are hereby assigned by Lessor to Lessee for the applicable Term and Lessee's only remedy, if any, is against the supplier, vendor or manufacturer of the Vehicle.

(c) None of Lessor, Servicer or any other agent of Lessor will be liable to Lessee for any liability, claim, loss, damage (direct, incidental or consequential) or expense of any kind or nature, caused directly or indirectly, by any Vehicle or any inadequacy of any Vehicle for any purpose or any defect (latent or patent) in any Vehicle or the use or maintenance of any Vehicle or any repair, servicing or adjustment of or to any Vehicle, or any delay in providing or failure to provide any Vehicle, or any interruption or loss of service or use of any Vehicle, or any loss of business or any damage whatsoever and however caused. In addition, none of Lessor, Servicer or any other agent of Lessor will have any liability to Lessee under this Agreement or under any order authorization form executed by Lessee if Lessor is unable to locate or purchase a Vehicle ordered by Lessee or for any delay in delivery of any Vehicle ordered by Lessee.

10. RISK OF LOSS: Lessee assumes and agrees to bear the entire risk of loss of, theft of, damage to or destruction of any Vehicle from any cause whatsoever ("Casualty Occurrence"). In the event of a Casualty Occurrence to a Vehicle, Lessee shall give Lessor prompt notice of the Casualty Occurrence and thereafter will place the applicable Vehicle in good repair, condition and working order; provided, however, that if the applicable Vehicle is determined by Lessor to be lost, stolen, destroyed or damaged beyond repair (a "Totaled Vehicle"), Lessee agrees to pay Lessor no later than the date thirty (30) days after the date of the Casualty Occurrence the amounts owed under Sections 3(b) and 3(c) with respect to such Totaled Vehicle. Upon such payment, this Agreement will terminate with respect to such Totaled Vehicle.

11. INSURANCE:

(a) Lessee agrees to purchase and maintain in force during the Term, insurance policies in at least the amounts listed below covering each Vehicle, to be written by an insurance company or companies satisfactory to Lessor, insuring Lessee, Lessor and any other person or entity designated by Lessor against any damage, claim, suit, action or liability:

(i) Commercial Automobile Liability Insurance (including Uninsured/Underinsured Motorist Coverage and No-Fault Protection where required by law) for the limits listed below (Note - \$5,000,000 Combined Single Limit Bodily Injury and Property Damage with No Deductible is required for each Vehicle capable of transporting more than 8 passengers):

<u>State of Vehicle Registration</u>	<u>Coverage</u>
Connecticut, Massachusetts, Maine, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont	\$1,000,000 Combined Single Limit Bodily Injury and Property Damage - No Deductible
Florida	\$500,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible
All Other States	\$300,000 Combined Single Limit Bodily Injury and Property Damage or \$100,000 Bodily Injury Per Person, \$300,000 Per Occurrence and \$50,000 Property Damage (100/300/50) - No Deductible

(ii) Physical Damage Insurance (Collision & Comprehensive): Actual cash value of the applicable Vehicle. Maximum deductible of \$500 per occurrence - Collision and \$250 per occurrence - Comprehensive).

If the requirements of any governmental or regulatory agency exceed the minimums stated in this Agreement, Lessee must obtain and maintain the higher insurance requirements. Lessee agrees that each required policy of insurance will by appropriate endorsement or otherwise name Lessor and any other person or entity designated by Lessor as additional insureds and loss payees, as their respective interests may appear. Further, each such insurance policy must provide the following: (i) that the same may not be cancelled, changed or modified until after the insurer has given to Lessor, Servicer and any other person or entity designated by Lessor at least thirty (30) days prior written notice of such proposed cancellation, change or modification, (ii) that no act or default of Lessee or any other person or entity shall affect the right of Lessor, Servicer, any other agent of Lessor or any of their respective successors assigns to recover under such policy or policies of insurance in the event of any loss of or damage to any Vehicle and (iii) that the coverage is "prim coverage" for the protection of Lessee, Lessor, Servicer, any other agent of Lessor and their respective successors and assigns notwithstanding any other coverage carried by Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns protecting against similar risks. Original certificates evidencing such coverage and naming Lessor, Servicer, any other agent of Lessor and any other person or entity designated by Lessee as additional insureds and loss payees shall be furnished to Lessor prior to the Delivery Date, and annually thereafter and/or as reasonably requested by Lessor from time to time. In the event of default, Lessee hereby appoints Lessor, Servicer and any other agent of Lessor as Lessee's attorney-in-fact to receive payment of, to endorse all checks and other documents and to take any other actions necessary to pursue insurance claims and recover payment therefrom if Lessee fails to do so. Any expense of Lessor, Servicer or any other agent of Lessor in adjusting or collecting insurance shall be borne by Lessee.

Lessee, its drivers, servants and agents agree to cooperate fully with Lessor, Servicer, any other agent of Lessor and any insurance carriers in investigation, defense and prosecution of all claims or suits arising from the use or operation of any Vehicle. If any claim is made or action commenced against Lessee, Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns for death, personal injury or property damage resulting from the ownership, maintenance, use or operation of any Vehicle, Lessee will promptly notify Lessor of such action or claim and forward to Lessor a copy of every demand, notice, summons or other process received in connection with such claim or action.

(b) Notwithstanding the provisions of Section 11(a) above: (i) if Section 4 of a Schedule includes a charge for physical damage waiver, Lessor agrees that (A) Lessee will not be required to obtain or maintain the minimum physical damage insurance (collision and comprehensive) required under Section 11(a) for the Vehicle(s) covered by such Schedule and (B) Lessor will assume the risk of physical damage (collision and comprehensive) to the Vehicle(s) covered by such Schedule; provided, however, that such physical damage waiver shall not apply to, and Lessee shall be and remain liable and responsible for, damage to a covered Vehicle caused by wear and tear or mechanical breakdown or failure, damage to or loss of any parts, accessories or components added to a covered Vehicle by Lessee without the prior written consent of Lessor and/or damage to or loss of any property and/or personal effects contained in a covered Vehicle. In the event of a Casualty Occurrence to a covered Vehicle, Lessor may, at its option, replace, rather than repair, the damaged Vehicle with an equivalent vehicle, which replacement vehicle will then constitute the "Vehicle" for purposes of this Agreement; and (ii) if Section 4 of a Schedule includes a charge for commercial automobile liability enrollment, Lessor agrees that it will, at its expense, obtain for and on behalf of Lessee, by adding Lessee as an additional insured under a commercial automobile liability insurance policy issued by an insurance company selected by Lessor, commercial automobile liability insurance satisfying the minimum commercial automobile liability insurance required under Section 11(a) for the Vehicle(s) covered by such Schedule. Lessor may at any time during the applicable Term terminate said obligation to provide physical damage waiver and/or commercial automobile liability enrollment and cancel such physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least ten (10) days prior written notice. Upon such cancellation, insurance in the minimum amounts as set forth in 11(a) shall be obtained and maintained by Lessee at Lessee's expense. An adjustment will be made in monthly rental charges payable by Lessee to reflect any such change and Lessee agrees to furnish Lessor with satisfactory proof of insurance coverage within ten (10) days after mailing of the notice. In addition, Lessor may change the rates charged by Lessor under this Section 11(b) for physical damage waiver and/or commercial automobile liability enrollment upon giving Lessee at least thirty (30) days prior written notice.

12. INDEMNITY: To the extent permitted by state law, Lessee agrees to defend and indemnify Lessor, Servicer, any other agent of Lessor and their respective successors and assigns from and against any and all losses, damages, liabilities, suits, claims, demands, costs and expenses (including, without limitation, reasonable attorneys' fees and expenses) which Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns may incur by reason of Lessee's breach or violation of, or failure to observe or perform, any term, provision or covenant of this Agreement, or as a result of any loss, damage, theft or destruction of any Vehicle or related to or arising out of or in connection with the use, operation or condition of any Vehicle. The provisions of this Section 12 shall survive any expiration or termination of this Agreement. Nothing herein shall be deemed to affect the rights, privileges, and immunities of Lessee and the foregoing indemnity provision is not intended to be a waiver of any sovereign immunity afforded to Lessee pursuant to the law.

13. INSPECTION OF VEHICLES; ODOMETER DISCLOSURE; FINANCIAL STATEMENTS: Lessee agrees to accomplish, at its expense, all inspections of the Vehicles required by any governmental authority during the Term. Lessor, Servicer, any other agent of Lessor and any of their respective successors or assigns will have the right to inspect any Vehicle at any reasonable time(s) during the Term and for this purpose to enter into or upon any building or place where any Vehicle is located. Lessee agrees to comply with all odometer disclosure laws, rules and regulations and to provide such written and signed disclosure information on such forms and in such manner as directed by Lessor. Providing false information or failure to complete the odometer disclosure form as required by law may result in fines and/or imprisonment. Lessee hereby agrees to promptly deliver to Lessor such financial statements and other financial information regarding Lessee as Lessor may from time to time reasonably request.

14. DEFAULT; REMEDIES: The following shall constitute events of default ("Events of Default") by Lessee under this Agreement: (a) if Lessee fails to pay when due any rent or other amount due under this Agreement and any such failure shall remain unremedied for ten (10) days; (b) if Lessee fails to perform, keep or observe any term, provision or covenant contained in Section 11 of this Agreement; (c) if Lessee fails to perform, keep or observe any other term, provision or covenant contained in this Agreement and any such failure shall remain unremedied for thirty (30) days after written notice thereof is given by Lessor, Servicer or any other agent of Lessor to Lessee; (d) any seizure or confiscation of any Vehicle or any other act (other than a Casualty Occurrence) otherwise rendering any Vehicle unsuitable for use (as determined by Lessor); (e) if any present or future guaranty in favor of Lessor of all or any portion of the obligations of Lessee under this Agreement shall at any time for any reason cease to be in full force and effect or shall be declared to be null and void by a court of competent jurisdiction, or if the validity or enforceability of any such guaranty shall be contested or denied by any guarantor, or if any guarantor shall deny that it, he or she has any further liability or obligation under any such guaranty or if any guarantor shall fail to comply with or observe any of the terms, provisions or conditions contained in any such guaranty; (f) the occurrence of a material adverse change in the financial condition or business of Lessee or any guarantor; or (g) if Lessee or any guarantor is in default under or fails to comply with any other present or future agreement with or in favor of Lessor, The Crawford Group, Inc. or any direct or indirect subsidiary of The Crawford Group, Inc.. For purposes of this Section 14, the term "guarantor" shall mean any present or future guarantor of all or any portion of the obligations of Lessee under this Agreement.

Upon the occurrence of any Event of Default, Lessor, without notice to Lessee, will have the right to exercise concurrently or separately (and without any election of remedies being deemed made), the following remedies: (a) Lessor may demand and receive immediate possession of any or all of the Vehicles from Lessee, without releasing Lessee from its obligations under this Agreement; if Lessee fails to surrender possession of the Vehicles to Lessor on default (or termination or expiration of the Term), Lessor, Servicer, any other agent of Lessor and any of Lessor's independent contractors shall have the right to enter upon any premises where the Vehicles may be located and to remove and repossess the Vehicles; (b) Lessor may enforce performance by Lessee of its obligations under this Agreement; (c) Lessor may recover damages and expenses sustained by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns by reason of Lessee's default including, to the extent permitted by applicable law, all costs and expenses, including court costs and reasonable attorneys' fees and expenses, incurred by Lessor, Servicer, any other agent of Lessor or any of their respective successors or assigns in attempting or effecting enforcement of Lessor's rights under this Agreement (whether or not litigation is commenced) and/or in connection with bankruptcy or insolvency proceedings; (d) upon written notice to Lessee, Lessor may terminate Lessee's rights

under this Agreement; (e) with respect to each Vehicle, Lessor may recover from Lessee all amounts owed by Lessee under Sections 3(b) and 3(c) of this Agreement (and, if Lessor does not recover possession of a Vehicle, (i) the estimated wholesale value of such Vehicle for purposes of Section 3(c) shall be deemed to be \$0.00 and (ii) the calculations described in the first two sentences of Section 3(c) shall be made without giving effect to clause (ii) in each such sentence); and/or (f) Lessor may exercise any other right or remedy which may be available to Lessor under the Uniform Commercial Code, any other applicable law or in equity. A termination of this Agreement shall occur only upon written notice by Lessor to Lessee. Any termination shall not affect Lessee's obligation to pay all amounts due for periods prior to the effective date of such termination or Lessee's obligation to pay any indemnities under this Agreement. All remedies of Lessor under this Agreement or at law or in equity are cumulative.

15. ASSIGNMENTS: Lessor may from time to time assign, pledge or transfer this Agreement and/or any or all of its rights and obligations under this Agreement to any person or entity. Lessee agrees, upon notice of any such assignment, pledge or transfer of any amounts due or to become due to Lessor under this Agreement to pay all such amounts to such assignee, pledgee or transferee. Any such assignee, pledgee or transferee of any rights or obligations of Lessor under this Agreement will have all of the rights and obligations that have been assigned to it. Lessee's rights and interest in and to the Vehicles are and will continue at all times to be subject and subordinate in all respects to any assignment, pledge or transfer now or hereafter executed by Lessor with or in favor of any such assignee, pledgee or transferee, provided that Lessee shall have the right of quiet enjoyment of the Vehicles so long as no Event of Default under this Agreement has occurred and is continuing. Lessee acknowledges and agrees that the rights of any assignee, pledgee or transferee in and to any amounts payable by the Lessee under any provisions of this Agreement shall be absolute and unconditional and shall not be subject to any abatement whatsoever, or to any defense, setoff, counterclaim or recoupment whatsoever, whether by reason of any damage to or loss or destruction of any Vehicle or by reason of any defect in or failure of title of the Lessor or interruption from whatsoever cause in the use, operation or possession of any Vehicle, or by reason of any indebtedness or liability howsoever and whenever arising of the Lessor or any of its affiliates to the Lessee or to any other person or entity, or for any other reason.

Without the prior written consent of Lessor, Lessee may not assign, sublease, transfer or pledge this Agreement, any Vehicle, or any interest in this Agreement or in and to any Vehicle, or permit its rights under this Agreement or any Vehicle to be subject to any lien, charge or encumbrance. Lessee's interest in this Agreement is not assignable and cannot be assigned or transferred by operation of law. Lessee will not transfer or relinquish possession of any Vehicle (except for the sole purpose of repair or service of such Vehicle) without the prior written consent of Lessor.

16. MISCELLANEOUS: This Agreement contains the entire understanding of the parties. This Agreement may only be amended or modified by an instrument in writing executed by both parties. Lessor shall not by any act, delay, omission or otherwise be deemed to have waived any of its rights or remedies under this Agreement and no waiver whatsoever shall be valid unless in writing and signed by Lessor and then only to the extent therein set forth. A waiver by Lessor of any right or remedy under this Agreement on any one occasion shall not be construed as a bar to any right or remedy, which Lessor would otherwise have on any future occasion. If any term or provision of this Agreement or any application of any such term or provision is invalid or unenforceable, the remainder of this Agreement and any other application of such term or provision will not be affected thereby. Giving of all notices under this Agreement will be sufficient if mailed by certified mail to a party at its address set forth below or at such other address as such party may provide in writing from time to time. Any such notice mailed to such address will be effective one (1) day after deposit in the United States mail, duly addressed, with certified mail, postage prepaid. Lessee will promptly notify Lessor of any change in Lessee's address. This Agreement may be executed in multiple counterparts (including facsimile and pdf counterparts), but the counterpart marked "ORIGINAL" by Lessor will be the original lease for purposes of applicable law. All of the representations, warranties, covenants, agreements and obligations of each Lessee under this Agreement (if more than one) are joint and several.

17. SUCCESSORS AND ASSIGNS; GOVERNING LAW: Subject to the provisions of Section 15, this Agreement will be binding upon Lessee and its heirs, executors, personal representatives, successors and assigns, and will inure to the benefit of Lessor, Servicer, any other agent of Lessor and their respective successors and assigns. This Agreement will be governed by and construed in accordance with the substantive laws of the State of Missouri (determined without reference to conflict of law principles).

18. NON-PETITION: Each party hereto hereby covenants and agrees that, prior to the date which is one year and one day after payment in full of all indebtedness of Lessor, it shall not institute against, or join any other person in instituting against, Lessor any bankruptcy, reorganization, arrangement, insolvency or liquidation proceedings or other similar proceeding under the laws of the United States or any state of the United States. The provisions of this Section 18 shall survive termination of this Master Equity Lease Agreement.

19. NON-APPROPRIATION: Lessee's funding of this Agreement shall be on a Fiscal Year basis and is subject to annual appropriations. Lessor acknowledges that Lessee is a municipal corporation, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future legislative bodies of the County or State to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the lease terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the County or State fail to appropriate such funds, the Lessor shall be paid all rentals due and owing hereunder up until the actual day of termination. In addition, Lessor reserves the right to be paid for any reasonable damages. These reasonable damages will be limited to the losses incurred by the Lessor for having to sell the vehicles on the open used car market prior to the end of the scheduled term (as determined in Section 3 and Section 14 of this Agreement).

IN WITNESS WHEREOF, Lessor and Lessee have duly executed this Master Equity Lease Agreement as of the day and year first above written.

LESSEE: Northwest Fire District

LESSOR: Enterprise FM Trust

By: Enterprise Fleet Management, Inc., its attorney in fact

By: Dave Gephart
Title: Director of Finance

By: Dean Kennedy
Title: Business Manager

Address: 5225 West Massingale Road
Tucson, AZ 85743

Address: 1440 W. Drivers Way
Tempe, AZ 85284

Date Signed: _____, _____

Date Signed: _____, _____

MAINTENANCE AGREEMENT

This Maintenance Agreement (this "Agreement") is made and entered into this fifteenth day of March, 2016, by Enterprise Fleet Management, Inc., a Missouri corporation ("EFM"), and Northwest Fire District ("Lessee").

WITNESSETH

1. LEASE. Reference is hereby made to that certain Master Equity Lease Agreement dated as of the fifteenth day of March, 2016, by and between Enterprise FM Trust, a Delaware statutory trust, as lessor ("Lessor"), and Lessee, as lessee (as the same may from time to time be amended, modified, extended, renewed, supplemented or restated, the "Lease"). All capitalized terms used and not otherwise defined in this Agreement shall have the respective meanings ascribed to them in the Lease.

2. COVERED VEHICLES. This Agreement shall only apply to those vehicles leased by Lessor to Lessee pursuant to the Lease to the extent Section 4 of the Schedule for such vehicle includes a charge for maintenance (the "Covered Vehicle(s)").

3. TERM AND TERMINATION. The term of this Agreement ("Term") for each Covered Vehicle shall begin on the Delivery Date of such Covered Vehicle and shall continue until the last day of the "Term" (as defined in the Lease) for such Covered Vehicle unless earlier terminated as set forth below. Each of EFM and Lessee shall each have the right to terminate this Agreement effective as of the last day of any calendar month with respect to any or all of the Covered Vehicles upon not less than sixty (60) days prior written notice to the other party. The termination of this Agreement with respect to any or all of the Covered Vehicles shall not affect any rights or obligations under this Agreement which shall have previously accrued or shall thereafter arise with respect to any occurrence prior to termination, and such rights and obligations shall continue to be governed by the terms of this Agreement.

4. VEHICLE REPAIRS AND SERVICE. EFM agrees that, during the Term for the applicable Covered Vehicle and subject to the terms and conditions of this Agreement, it will pay for, or reimburse Lessee for its payment of, all costs and expenses incurred in connection with the maintenance or repair of a Covered Vehicle. This Agreement does not cover, and Lessee will remain responsible for and pay for, (a) fuel, (b) oil and other fluids between changes, (c) tire repair and replacement, (d) washing, (e) repair of damage due to lack of maintenance by Lessee between scheduled services (including, without limitation, failure to maintain fluid levels), (f) maintenance or repair of any alterations to a Covered Vehicle or of any after-market components (this Agreement covers maintenance and repair only of the Covered Vehicles themselves and any factory-installed components and does not cover maintenance or repair of chassis alterations, add-on bodies (including, without limitation, step vans) or other equipment (including, without limitation, lift gates and PTO controls) which is installed or modified by a dealer, body shop, upfitter or anyone else other than the manufacturer of the Covered Vehicle, (g) any service and/or damage resulting from, related to or arising out of an accident, a collision, theft, fire, freezing, vandalism, riot, explosion, other Acts of God, an object striking the Covered Vehicle, improper use of the Covered Vehicle (including, without limitation, driving over curbs, overloading, racing or other competition) or Lessee's failure to maintain the Covered Vehicle as required by the Lease, (h) roadside assistance or towing for vehicle maintenance purposes, (i) mobile services, (j) the cost of loaner or rental vehicles or (k) if the Covered Vehicle is a truck, (i) manual transmission clutch adjustment or replacement, (ii) brake adjustment or replacement or (iii) front axle alignment. Whenever it is necessary to have a Covered Vehicle serviced, Lessee agrees to have the necessary work performed by an authorized dealer of such Covered Vehicle or by a service facility acceptable to EFM. In every case, if the cost of such service will exceed \$50.00, Lessee must notify EFM and obtain EFM's authorization for such service and EFM's instructions as to where such service shall be made and the extent of service to be obtained. Lessee agrees to furnish an invoice for all service to a Covered Vehicle, accompanied by a copy of the shop or service order (odometer mileage must be shown on each shop or service order). EFM will not be obligated to pay for any unauthorized charges or those exceeding \$50.00 for one service on any Covered Vehicle unless Lessee has complied with the above terms and conditions. EFM will not have any responsibility to pay for any services in excess of the services recommended by the manufacturer, unless otherwise agreed to by EFM. Notwithstanding any other provision of this Agreement to the contrary, (a) all service performed within one hundred twenty (120) days prior to the last day of the scheduled "Term" (as defined in the Lease) for the applicable Covered Vehicle must be authorized by and have the prior consent and approval of EFM and any service not so authorized will be the responsibility of and be paid for by Lessee and (b) EFM is not required to provide or pay for any service to any Covered Vehicle after 100,000 miles.

5. ENTERPRISE CARDS: EFM may, at its option, provide Lessee with an authorization card (the "EFM Card") for use in authorizing the payment of charges incurred in connection with the maintenance of the Covered Vehicles. Lessee agrees to be liable to EFM for, and upon receipt of a monthly or other statement from EFM, Lessee agrees to promptly pay to EFM, all charges made by or for the account of Lessee with the EFM Card (other than any charges which are the responsibility of EFM under the terms of this Agreement). EFM reserves the right to change the terms and conditions for the use of the EFM Card at any time. The EFM Card remains the property of EFM and EFM may revoke Lessee's right to possess or use the EFM Card at any time. Upon the termination of this Agreement or upon the demand of EFM, Lessee must return the EFM Card to EFM. The EFM Card is non-transferable.

6. PAYMENT TERMS. The amount of the monthly maintenance fee will be listed on the applicable Schedule and will be due and payable in advance on the first day of each month. If the first day of the Term for a Covered Vehicle is other than the first day of a calendar month, Lessee will pay EFM, on the first day of the Term for such Covered Vehicle, a pro-rated maintenance fee for the number of days that the Delivery Date precedes the first monthly maintenance fee payment date. Any monthly maintenance fee or other amount owed by Lessee to EFM under this Agreement which is not paid within twenty (20) days after its due date will accrue interest, payable upon demand of EFM, from the date due until paid in full at a rate per annum equal to the lesser of (i) Eighteen Percent (18%) per annum or (ii) the highest rate allowed by applicable law. The monthly maintenance fee set forth on each applicable Schedule allows the number of miles per month as set forth in such Schedule. Lessee agrees to pay EFM at the end of the applicable Term (whether by reason of termination of this Agreement or otherwise) an overmileage maintenance fee for any miles in excess of this average amount per month at the rate set forth in the applicable Schedule. EFM may, at its option, permit Lessor, as an agent for EFM, to bill and collect amounts due to EFM under this Agreement from Lessee on behalf of EFM.

7. NO WARRANTIES. Lessee acknowledges that EFM does not perform maintenance or repair services on the Covered Vehicles but rather EFM arranges for maintenance and/or repair services on the Covered Vehicles to be performed by third parties. EFM MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO ANY PRODUCTS, REPAIRS OR SERVICES PROVIDED FOR UNDER THIS AGREEMENT BY THIRD PARTIES, INCLUDING, WITHOUT LIMITATION, ANY REPRESENTATION OR WARRANTY AS TO MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, COMPLIANCE WITH SPECIFICATIONS, OPERATION, CONDITION, SUITABILITY, PERFORMANCE OR QUALITY. ANY DEFECT IN THE PERFORMANCE OF ANY PRODUCT, REPAIR OR SERVICE WILL NOT RELIEVE LESSEE OF ITS OBLIGATIONS UNDER THIS AGREEMENT, INCLUDING THE PAYMENT TO EFM OF THE MONTHLY MAINTENANCE FEES AND OTHER CHARGES DUE UNDER THIS AGREEMENT.

8. LESSOR NOT A PARTY. Lessor is not a party to, and shall have no rights, obligations or duties under or in respect of, this Agreement.

9. NOTICES. Any notice or other communication under this Agreement shall be in writing and delivered in person or sent by facsimile, recognized overnight courier or registered or certified mail, return receipt requested and postage prepaid, to the applicable party at its address or facsimile number set forth on the signature page of this Agreement, or at such other address or facsimile number as any party hereto may designate as its address or facsimile number for communications under this Agreement by notice so given. Such notices shall be deemed effective on the day on which delivered or sent if delivered in person or sent by facsimile, on the first (1st) business day after the day on which sent, if sent by recognized overnight courier or on the third (3rd) business day after the day on which mailed, if sent by registered or certified mail.

10. MISCELLANEOUS. This Agreement embodies the entire Agreement between the parties relating to the subject matter hereof. This Agreement may be amended only by an agreement in writing signed by EFM and Lessee. Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective only to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provisions in any other jurisdiction. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns, except that Lessee may not assign, transfer or delegate any of its rights or obligations under this Agreement without the prior written consent of EFM. This Agreement shall be governed by and construed in accordance with the substantive laws of the State of Missouri (without reference to conflict of law principles).

IN WITNESS WHEREOF, EFM and Lessee have executed this Maintenance Agreement as of the day and year first above written.

LESSEE: Northwest Fire District

EFM: Enterprise Fleet Management, Inc.

By: Dave Gephart
Title: Director of Finance

By: Dean Kennedy
Title: Business Manager

Address: 5225 West Massingale Road
Tucson, AZ 85743

Address: 1440 W. Drivers Way
Tempe, AZ 85284

Attention: _____

Attention: _____

Facsimile No.: _____

Facsimile No.: _____

Date Signed: _____, _____

Date Signed: _____, _____

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-31**

Date: March 22, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Approving the Purchase of Station Alerting Systems from US Digital Design as Budgeted in the Capital Improvement Plan.

RECOMMENDATION:

Approve the purchase of Station Alerting systems from US Digital Design in the amount of \$761,572.73.

MOTION:

Move to approve the agreement with US Digital Design in the amount of \$761,572.73 for the purchase and installation of Station Alerting Software and Hardware in ten fire stations and City of Tucson Dispatch and Communications Center.

DISCUSSION:

This item is contained in the current Capital Improvement Program for the purpose of improving our fire station alerting systems. The improvements are directly related to improved technology and related efficiencies, reliability, improved alerting and processing times resulting in a faster and more reliable dispatch, alerting and response to the community.

Our current system is actually two disparate systems blended into one. As the District grew and constructed new facilities, our original system, WestNet, could not provide the reliability necessary for our critical mission. ComTech, which is used by the City, replaced this system later through an interface specifically designed to reuse the WestNet infrastructure already in place. As we continue to make changes addressing efficiencies and shave seconds from our dispatch protocols, we find the current configuration of station alerting to be our limiting factor. As we move forward in our technology and new releases of CAD software are implemented, our current system falls further behind. Coupled with real challenges in reliability, despite the core network improvements surrounding this system, we again fall further behind in this area.

Our technology team and Operations personnel recognized this solution some time ago and have worked together to define the performance parameters and review this system and the supporting infrastructure. This solution fits all of our performance

parameters, including the adaptability into the foreseeable future pertaining to station alerting and dispatch functions. This is not a pioneer type system, rather a specifically designed system for this intended purpose. US Digital is based in the Phoenix area and has successfully implemented their system in some of the largest and most progressive fire organizations in the country.

FISCAL IMPACT:

The original estimate to implement this system was \$787,050. The current estimate is below that budget at \$761, 572.73. With a large implementation occurring over ten sites, there may be some unforeseen expenses which should not exceed the budgeted amount for this purchase and implementation.

ALTERNATIVES:

Continue to work with current technology and two disparate systems limiting our ability to improve response time and requiring greater attention, maintenance and resource commitment. Not recommended.

ATTACHMENTS:

- USDD Ver II Quote (PDF)

US DIGITAL DESIGNS

Tempe, Arizona USA

Phoenix G2 - Automated Fire Station Alerting

Quotation to:

Northwest Fire/Rescue District Fire Communications

Project:

Fire Station Alerting System 1 Dispatch Location / 11 Station Locations

Proposal number:

PPA_AZ_NWFD003

Pricing per Public Procurement Authority (PPA), Master Price Agreement (MPA)
and available to members of National Purchasing Partners, LLC dba FireRescue GPO,
dba Public Safety GPO, dba Law Enforcement GPO and dba NPPGov

Revision #

1 (Budget Validation)

Quote Date:

04-Mar-2016

Quote Expires:

31-Aug-2016

FOR FINAL INSTALLATION CONTACT:

ESTIMATED - Subject to Change

Pending Design Approval by Customer

By:

Erik Hanson

Project Manager

US Digital Designs, Inc.

1835 E Sixth St #27

Tempe, AZ 85281

602-687-1739 direct

480-290-7892 fax

ehanson@usdd.com

This Proposal is subject to corrections due to Errors or Omissions

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel

480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL**PPA_AZ_NWFD003 v Dispatch-Level Equipment/Services****DISPATCH CENTER**

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext	
COMMUNICATIONS GATEWAY EQUIPMENT									
1	PR	USDD	1	G2 Communications Gateway Pair (Hardware for CAD interface) 2@2RU each	G2-GW	\$ 9,250.00	\$ 8,325.00	\$ 8,325.00	
2	Kit	USDD	1	G2 Gateway Audio Radio Interface (GaRi)	GaRi	\$ 1,885.00	\$ 1,696.50	\$ 1,696.50	
3	Kit	USDD	0	G2 HDTV Remote module	TVR	\$ 875.00	\$ 787.50	\$ -	
4	Kit	USDD	0	G2 Light Tower Interface	LTI	\$ 520.00	\$ 468.00	\$ -	
COMMUNICATIONS GATEWAY INTERFACES									
5	LOT	USDD	0	Radio System Interface	RSI	\$ 13,650.00	\$ 12,285.00	\$ -	
6	LOT	USDD	0	Radio System Interface Modification	RSI-CM	\$ 4,225.00	\$ 3,802.50	\$ -	
7	LOT	USDD	0	Additional Radio Channel	ARC	\$ 4,225.00	\$ 3,802.50	\$ -	
8	LOT	CAD	1	CAD Interface - Intergraph (USDD-side Only - Customer responsibility to discuss CAD-side costs (if any) with their vendor)	CAD-I	\$ 10,890.00	\$ 9,801.00	\$ 9,801.00	
COMMUNICATIONS GATEWAY SERVICES									
9	HR	USDD	50	Gateway Configuration & Modifications	GW-CM	\$ 280.00	\$ 252.00	\$ 12,600.00	
10	LOT	USDD	1	Gateway Installation and Start-up	GW-ISU	\$ 5,825.00	\$ 5,242.50	\$ 5,242.50	
11	LOT	USDD	1	Gateway Project Management	GW-PM	\$ 396.45	\$ 356.81	\$ 356.81	
12	LOT	USDD	1	Training - System Administrator	TRA-SA	\$ 2,400.00	\$ 2,160.00	\$ 2,160.00	
13	LOT	USDD	1	Training - Dispatch Operator	TRA-DO	\$ 2,400.00	\$ 2,160.00	\$ 2,160.00	
14	LOT	USDD	0	Misc Option 1		\$ -	\$ -	\$ -	
15	LOT	USDD	0	Misc Option 1		\$ -	\$ -	\$ -	
DISPATCH CENTER SUBTOTAL								\$ 42,341.81	

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

All COM GATEWAY / Equipment and Services / Running Total: \$42,341.81

All COM GATEWAY / Shipping Total / Running Total: \$169.00

GRAND TOTAL / COM GATEWAY: \$42,510.81

Dispatch center costs typically only need to be assumed once per dispatching agency, no matter how many stations are dispatched (unless redundant centers or further modifications are needed).

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 30

Orange Grove and La Canada

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS30.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	9	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 14,823.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	8	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 6,357.60
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	4	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 216.00
18	Ea	USDD	2	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 48.60
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	2	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 516.60
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	6	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,512.00	
30	Ea	Bogn	5	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 328.50	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	17	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 4,544.10	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	9	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 429.30	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 24,061.59	\$ 21,655.43	\$ 21,655.43	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,693.66	\$ 1,524.29	\$ 1,524.29	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 846.83	\$ 762.15	\$ 762.15	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 564.55	\$ 508.10	\$ 508.10	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 56.46	\$ 50.81	\$ 50.81	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 30

Individual Station Equipment & Services Subtotal	\$ 81,790.27
Individual Station Shipping	\$ 1,414.00
INDIVIDUAL STATION GRAND TOTAL	\$ 83,204.27

Installation Notes:

01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 31 & B.C.Q

Ruthrauff and La Cholla

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS31.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	0	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ -
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	2	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 3,294.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	3	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 1,949.40
15	Ea	USDD	8	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 6,357.60
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	4	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 216.00
18	Ea	USDD	2	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 48.60
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	2	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 516.60
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	6	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,512.00	
30	Ea	Bogn	17	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 1,116.90	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	19	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 5,078.70	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	2	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 95.40	
35a	Ea	TBD	1	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 830.70	
35b	Ea	TBD	1	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 51.30	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 17,292.74	\$ 15,563.47	\$ 15,563.47	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,210.17	\$ 1,089.15	\$ 1,089.15	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 605.08	\$ 544.58	\$ 544.58	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 403.39	\$ 363.05	\$ 363.05	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 40.34	\$ 36.31	\$ 36.31	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 31 & B.C.Q		Individual Station Equipment & Services Subtotal	\$ 58,769.75
		Individual Station Shipping	\$ 1,327.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 60,096.75

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 32

Camino Del Cerro West of Silverbell

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS32.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	6	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 9,882.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	5	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 3,973.50
16	Ea	USDD	0	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ -
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	6	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,512.00	
30	Ea	Bogn	12	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 788.40	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	9	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 2,405.70	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	6	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 286.20	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 19,919.84	\$ 17,927.86	\$ 17,927.86	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,397.82	\$ 1,258.04	\$ 1,258.04	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 698.91	\$ 629.02	\$ 629.02	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 465.94	\$ 419.35	\$ 419.35	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 46.59	\$ 41.93	\$ 41.93	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 32		Individual Station Equipment & Services Subtotal	\$ 67,704.39
		Individual Station Shipping	\$ 1,281.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 68,985.39

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 33

Ina and Shannon

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS33.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	8	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 13,176.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	6	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 4,768.20
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	4	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 216.00
18	Ea	USDD	2	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 48.60
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	2	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 516.60
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	8	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 2,016.00	
30	Ea	Bogn	12	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 788.40	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	24	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 6,415.20	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	8	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 381.60	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 23,872.97	\$ 21,485.67	\$ 21,485.67	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,680.18	\$ 1,512.16	\$ 1,512.16	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 840.09	\$ 756.08	\$ 756.08	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 560.06	\$ 504.05	\$ 504.05	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 56.01	\$ 50.41	\$ 50.41	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 33		Individual Station Equipment & Services Subtotal	\$ 81,148.78
		Individual Station Shipping	\$ 1,603.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 82,751.78

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 34

Silverbell and Wade

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS34.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	8	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 13,176.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	2	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 1,299.60
15	Ea	USDD	3	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 2,384.10
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	5	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,260.00	
30	Ea	Bogn	13	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 854.10	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	11	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 2,940.30	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	8	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 381.60	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 21,231.13	\$ 19,108.01	\$ 19,108.01	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,491.48	\$ 1,342.33	\$ 1,342.33	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 745.74	\$ 671.17	\$ 671.17	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 497.16	\$ 447.44	\$ 447.44	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 49.72	\$ 44.74	\$ 44.74	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 34		Individual Station Equipment & Services Subtotal	\$ 72,164.00
		Individual Station Shipping	\$ 1,333.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 73,497.00

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 35

Sweetwater and Ironwood Hills

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS35.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	5	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 8,235.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	3	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 2,384.10
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	4	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,008.00	
30	Ea	Bogn	12	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 788.40	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	13	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 3,474.90	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	5	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 238.50	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 18,913.99	\$ 17,022.59	\$ 17,022.59	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,325.97	\$ 1,193.37	\$ 1,193.37	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 662.99	\$ 596.69	\$ 596.69	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 441.99	\$ 397.79	\$ 397.79	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 44.20	\$ 39.78	\$ 39.78	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 35		Individual Station Equipment & Services Subtotal	\$ 64,283.52
		Individual Station Shipping	\$ 1,230.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 65,513.52

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 36

Marana Main Street

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS36.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	7	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 11,529.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	1	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ 1,050.30
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	4	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 3,178.80
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	8	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 2,016.00	
30	Ea	Bogn	13	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 854.10	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	19	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 5,078.70	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	7	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 333.90	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 22,236.98	\$ 20,013.29	\$ 20,013.29	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,563.33	\$ 1,406.99	\$ 1,406.99	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 781.66	\$ 703.50	\$ 703.50	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 521.11	\$ 469.00	\$ 469.00	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 52.11	\$ 46.90	\$ 46.90	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 36		Individual Station Equipment & Services Subtotal	\$ 75,584.87
		Individual Station Shipping	\$ 1,472.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 77,056.87

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 37

Tortolita Road

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS37.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	0	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ -
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	5	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 8,235.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	1	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 649.80
15	Ea	USDD	3	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 2,384.10
16	Ea	USDD	1	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ 324.00
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	4	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,008.00	
30	Ea	Bogn	10	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 657.00	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	10	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 2,673.00	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	5	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 238.50	
35a	Ea	TBD	1	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 830.70	
35b	Ea	TBD	1	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 51.30	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 15,634.08	\$ 14,070.67	\$ 14,070.67	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,091.69	\$ 982.52	\$ 982.52	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 545.85	\$ 491.26	\$ 491.26	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 363.90	\$ 327.51	\$ 327.51	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 36.39	\$ 32.75	\$ 32.75	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 37		Individual Station Equipment & Services Subtotal	\$ 53,128.71
		Individual Station Shipping	\$ 920.00
		INDIVIDUAL STATION GRAND TOTAL	\$ 54,048.71

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 38

Cortaro and Star Grass

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS38.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	7	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 11,529.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	3	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 1,949.40
15	Ea	USDD	8	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 6,357.60
16	Ea	USDD	0	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ -
17	Ea	USDD	4	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 216.00
18	Ea	USDD	2	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 48.60
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	2	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 516.60
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	8	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 2,016.00	
30	Ea	Bogn	14	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 919.80	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	24	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 6,415.20	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	7	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 333.90	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 24,293.68	\$ 21,864.31	\$ 21,864.31	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,710.23	\$ 1,539.21	\$ 1,539.21	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 855.12	\$ 769.61	\$ 769.61	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 570.08	\$ 513.07	\$ 513.07	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 57.01	\$ 51.31	\$ 51.31	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 38	Individual Station Equipment & Services Subtotal	\$ 82,579.61
	Individual Station Shipping	\$ 1,692.00
	INDIVIDUAL STATION GRAND TOTAL	\$ 84,271.61

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL

PPA_AZ_NWFD003 v1 (Station-Level Equipment/Services)

STATION 39

Tangerine and Thornydale

Based from USDD G2 Fire Station Alerting System Design Drawing # USDD.NWFD.FS39.2016.02.15.pdf

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext
------	------	-----	-----	-------------	----------	--------------	------------------	-----------------

STATION LICENSES

L1	Ea	USDD	1	G2 VOICEALERT - Single Station License. One-Time/Perpetual (unless further USDD modification is needed)	VA	\$ 927.00	\$ 834.30	\$ 834.30
L2	Ea/Yr	USDD	24	G2 MOBILE FSAS APP - Single Device License. Up to 24 Licenses-Per-ATX are offered at \$0.00 cost each as long as system is currently under warranty or elected recurring annual support coverage. See 'Mobile' Section for more detail.	G2-APP-DL	\$ -	\$ -	\$ -

PHOENIX G2 - STATION CONTROLLER (Required)

Control up to (8) peripherals

1	Kit	USDD	1	G2 ATX STATION CONTROLLER - Power/Signal/Control up to 8 peripheral Remote Options. 4 Unique Amps/Zones available.	ATX	\$ 20,000.00	\$ 18,000.00	\$ 18,000.00
2	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
3	Kit	USDD	0	Base Plate	ATX-P	\$ 54.00	\$ 48.60	\$ -

STATION CONTROLLER OPTIONS

4	Kit	USDD	1	ATX EXPANSION KIT - Allows ability to Power/Signal/Control up to 12 more peripheral Remote options per EXP.	ATX-EXP	\$ 6,660.00	\$ 5,994.00	\$ 5,994.00
5	Kit	USDD	0	Rack Mount Ears	ATX-E	\$ 54.00	\$ 48.60	\$ -
6	Kit	USDD	0	Audio Extension Module	AUD-EXT	\$ 467.00	\$ 420.30	\$ -
7	Kit	USDD	0	Fiber LAN Modules (2)	FIB-LAN-KIT	\$ 467.00	\$ 420.30	\$ -

STATION PERIPHERAL OPTIONS

8	Ea	USDD	6	G2 ROOM REMOTE Module	RR	\$ 1,830.00	\$ 1,647.00	\$ 9,882.00
9	Ea	USDD	0	RR Trim Plate, for Flush-Mount	RR-TP	\$ 46.00	\$ 41.40	\$ -
10	Ea	USDD	0	RR Back-Straps, for solid-wall flush-mounting	RR-BS	\$ 27.00	\$ 24.30	\$ -
11	Ea	USDD	0	RR Back-Box, for solid-wall flush-mounting	RR-BB	\$ 86.00	\$ 77.40	\$ -
12	Ea	USDD	0	G2 MESSAGE REMOTE Module	MR	\$ 1,167.00	\$ 1,050.30	\$ -
13	Ea	USDD	0	G2 SIGN REMOTE Module	SR	\$ 583.00	\$ 524.70	\$ -
14	Ea	USDD	2	G2 HDTV REMOTE / STATION Module (TV & Electrical Outlet by Others)	TVR	\$ 722.00	\$ 649.80	\$ 1,299.60
15	Ea	USDD	4	G2 MESSAGE SIGN , Digital LED (GammaSign)	MS-G	\$ 883.00	\$ 794.70	\$ 3,178.80
16	Ea	USDD	0	MESSAGE SIGN , Digital LED (BetaBrite)	MS-B	\$ 360.00	\$ 324.00	\$ -
17	Ea	USDD	2	MS Adapter Plate, VESA 100	MS-ADPT-V100	\$ 60.00	\$ 54.00	\$ 108.00
18	Ea	USDD	1	MS Tie-Straps (pair) - join two MSs	MS-ADPT-STRP	\$ 27.00	\$ 24.30	\$ 24.30
19	Ea	USDD	0	MS Mount - Articulating, Std. reach	MS-MNT-ART-S	\$ 125.00	\$ 112.50	\$ -
20	Ea	USDD	1	MS Mount - Articulating, Long reach	MS-MNT-ART-L	\$ 287.00	\$ 258.30	\$ 258.30
21	Ea	USDD	0	MS Mount - X2 Arm, Artic., Long	MS-MNT-ART-LX2	\$ 412.00	\$ 370.80	\$ -
22	Ea	USDD	0	G2 DOUBLE MS KIT (MR, 90-deg Mount, x2MS)	MS-X2K	\$ 2,065.00	\$ 1,858.50	\$ -
23	Ea	USDD	0	G2 I/O REMOTE w/ 8 In & 8 Out	IOR	\$ 1,165.00	\$ 1,048.50	\$ -
24	Ea	USDD	0	G2 Strobe Light / Red LED	STR	\$ 500.00	\$ 450.00	\$ -
25	Ea	USDD	0	G2 Color Indicator Remote - Up to 8 unique colors	CIR	\$ 635.00	\$ 571.50	\$ -
26	Ea	USDD	0	Push Button, Standard (Black)	PB-B	\$ 100.00	\$ 90.00	\$ -
27	Ea	USDD	0	Push Button, Emergency (Red)	PB-R	\$ 100.00	\$ 90.00	\$ -

28a	Ea	Atlas	1	Audio Amplifier, External, Standard	AMP	\$ 987.00	\$ 888.30	\$ 888.30	
28b	Ea	Atlas	1	Shelf, Under Table or Wall Mount, for 1U 1/2 Rack	AMP-S	\$ 66.00	\$ 59.40	\$ 59.40	
29	Ea	Bogn	4	Speaker-APP/Weatherized (A2T), Surface, 70v	SPK-W-SM	\$ 280.00	\$ 252.00	\$ 1,008.00	
30	Ea	Bogn	9	Speaker - Standard, Flush Mount, 70v (S86)	SPK-STD-FM	\$ 73.00	\$ 65.70	\$ 591.30	
31	Ea	Bogn	0	Speaker - Surface Mount (MB), 70v	SPK-STD-SM	\$ 73.00	\$ 65.70	\$ -	
32	Ea	USDD	14	G2 LED SPEAKER - Flush Mount, 70v	SPK-LED-FM	\$ 297.00	\$ 267.30	\$ 3,742.20	
33	Ea	USDD	0	G2 LED SPEAKER - Surface Mount (MB), 70v	SPK-LED-SM	\$ 297.00	\$ 267.30	\$ -	
34	Ea	TIC	6	Transformer, 8ohm to 70V, External	XFMR	\$ 53.00	\$ 47.70	\$ 286.20	
35a	Ea	TBD	2	ATX UPS, Standard	UPS-STD	\$ 923.00	\$ 830.70	\$ 1,661.40	
35b	Ea	TBD	2	Shelf/Bracket, Wall-Mount for UPS	UPS-WMB	\$ 57.00	\$ 51.30	\$ 102.60	
36	Ea	USDD	0	UPS Extended Runtime Battery	UPS-EXT	\$ 2,765.00	\$ 2,488.50	\$ -	

STATION-LEVEL SERVICES

37	Ea	USDD	1	Station Installation (Estimate Only - Pending final authorized system design and submission to contractor for turnkey install pricing)	ST-INST	\$ 20,125.85	\$ 18,113.27	\$ 18,113.27	
38	Ea	USDD	0	Station Remediation (NA/TBD)	ST-INST	\$ -	\$ -	\$ -	
39	Ea	USDD	0	Station Installation Supervision	ST-IS	\$ -	\$ -	\$ -	
40	Ea	USDD	1	Station Configuration & Start-Up	ST-SU	\$ 1,412.53	\$ 1,271.28	\$ 1,271.28	
41	Ea	USDD	1	Station Project Management	ST-PM	\$ 706.27	\$ 635.64	\$ 635.64	
42	Ea	USDD	1	Station Engineering / Design Services	ST-ES	\$ 470.84	\$ 423.76	\$ 423.76	
43	Ea	USDD	1	Station Documentation	ST-DM	\$ 47.08	\$ 42.38	\$ 42.38	
44	Ea	USDD	0	Station Training - User/Technician via streamed online video with per-station license and participant registration/verification.	TRA-UT-VID	\$ -	\$ -	\$ -	
45	Ea	USDD	0	Station Training - User/Technician. On-Site @ Station. 1 Hour, 1 Visit. (3 Units/Hours suggested to cover 3 shifts)	TRA-UT-OS	\$ -	\$ -	\$ -	
46	Ea	USDD	0	Training - Installation Contractor / USDD G2 Certification (TBD - only needed if using non-certified contractor)	TRA-IC	\$ 3,895.00	\$ 3,505.50	\$ -	
47	Ea	USDD	0	Miscellaneous/TBD	MISC	\$ -	\$ -	\$ -	

STATION 39	Individual Station Equipment & Services Subtotal	\$ 68,405.02
	Individual Station Shipping	\$ 1,231.00
	INDIVIDUAL STATION GRAND TOTAL	\$ 69,636.02

Installation Notes:

- 01 - Unless specifically detailed in this proposal, no installation by USDD or it's subcontractors is assumed or provided.
- 02 - Because these are mission-critical systems, USDD can only warrant and support systems installed by G2 Trained and Certified Contractors.
- 03 - USDD can source, qualify, train and certify Local Licensed Regional Subcontractors where needed.
- 04 - Installation warranted by installation contractor - G2 FSAS warranted, serviced and supported by USDD.
- 05 - Unless specifically detailed in this proposal, installation to be performed during normal working hours.
- 06 - Unless specifically detailed in this proposal, no permit fees or material charges have been included.
- 07 - Unless specifically detailed in this proposal, no removal or remediation has been assumed or included.
- 08 - Unless specifically detailed in this proposal, no bonds of any type (performance, bid) have been assumed, included or budgeted for in this proposal.
- 09 - USDD FSAS Equipment to be made available by owner to Installation Contractor prior to on-site arrival.
- 10 - Structural backing for system devices and other millwork (not specifically detailed) by others.
- 11 - If applicable, Gas Control Shutoff Valve Addendum (to USDD and installation contractor) must be signed prior to installation.
- 12 - All electrical power, including (but not limited to) raceway, conduit, backboxes, service panels, high-voltage wiring and fixtures by others.
- 13 - All communications pathway infrastructure (network, radio, etc.) by others unless specifically detailed in this proposal.
- 14 - USDD cannot warrant nor support any owner-furnished (3rd-Party) system or component we are required to integrate with.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel

480-290-7892 fax

QUOTE

DATE: 3/4/2016

Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District

Fire Station Alerting System

REF PROPOSAL**PPA_AZ_NWFD003 v Mobile-Level Equipment/Services****G2 MOBILE FSAS APP**

for IOS and ANDROID Platforms Only - In Conjunction with USDD Communications Gateways Only

For each year the FSA System is under standard warranty or elected recurring support coverage, USDD would like to offer our G2 Mobile Station Alerting App to those customers at no additional cost (in groups of 24 licenses-per-ATX-purchased). If more than x24 Device Licenses per ATX are needed, or if the warranty or recurring annual support coverage have lapsed, than additional costs (below) would need to be assumed by the customer.

Number of G2 Mobile FSAS App Device Licenses (Users) Requested:	264
Number of Stations (Structures/Locations) within the agency to be Alerted:	11
Number of Stations (Structures/Locations) to have ATX Station Controller Installed:	11
Number of Additional Licenses Needed (or surplus licenses available)	0

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Uni	USDD Direct Ext	
------	------	-----	-----	-------------	----------	--------------	-----------------	-----------------	--

APP DEVICE LICENSES - REQUESTED

1	Ea/Yr	USDD	264	G2 MOBILE FSAS APP - Single Device License. Per Year Cost.	G2-APP-DL	\$ 480.00	\$ 432.00	\$ 114,048.00	
---	-------	------	-----	--	-----------	-----------	-----------	---------------	--

APP DEVICE LICENSES - INCLUDED (x24 per ATX while under Warranty/Support)

1	Ea/Yr	USDD	264	G2 MOBILE FSAS APP CREDIT - Single Device License.	G2-APP-CR	\$ (480.00)	\$ (432.00)	\$ (114,048.00)	
---	-------	------	-----	--	-----------	-------------	-------------	-----------------	--

APP DEVICE LICENSES - ADDITIONAL NEEDED (Yearly)

1	Ea/Yr	USDD	0	Device Licenses, 1-100 (\$50/mo. ea.)	APP-DL-100	\$ 600.00	\$ 540.00	\$ -	
2	Ea/Yr	USDD	0	Device Licenses, 101-500 (\$40/mo. ea.)	APP-DL-500	\$ 480.00	\$ 432.00	\$ -	
3	Ea/Yr	USDD	0	Device Licenses, 501-2,500 (\$25/mo. ea.)	APP-DL-2500	\$ 300.00	\$ 270.00	\$ -	
4	Ea/Yr	USDD	0	Device Licenses, 2,501-12,500 (\$10/mo. ea.)	APP-DL-12500	\$ 120.00	\$ 108.00	\$ -	
5	Ea/Yr	USDD	0	Device Licenses, 12,501-62,500 (\$5/mo. ea.)	APP-DL-62500	\$ 60.00	\$ 54.00	\$ -	
6	Ea/Yr	USDD	0	Device Licenses, 62,500 + (\$2/mo. ea.)	APP-DL-62500+	\$ 24.00	\$ 21.60	\$ -	

G2 MOBILE FSAS APP YEARLY TOTAL

\$ -

NUMBER OF YEARS ELECTED FOR THIS LICENSE GROUP: 1

G2 MOBILE FSAS APP SUBTOTAL

\$ -

Mobile App Only Available to Customers Using USDD's G2 Communications Gateways interfaced to a formal Computer Aided Dispatch (CAD) System. Please Note that if customer declines Recurring Annual Support Options, then they will have to pay separately for the App or forfeit ability to use the G2 Mobile Alerting App. Any deviation from device license numbers listed above subjects proposal to change.

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27
Tempe, Arizona 85281

877-551-87335 tel 480-290-7892 fax

QUOTE

DATE: 3/4/2016
Expires: 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District
Fire Station Alerting System

REF PROPOSAL**PPA_AZ_NWFD003 v Recurring Annual Support Options**

Customer must elect to choose any coverage required beyond 1st Year of Standard Warranty

Item	Unit	Mfr	Qty	Description	Part No.	US List Unit	USDD Direct Unit	USDD Direct Ext	
STANDARD Annual Support Options									
1	LOT	USDD	1	[STANDARD] 1st YEAR SUPPORT Telephone / Remote Access Support (8:00 AM - 5:00 PM MST)	RS-1YR-STD	\$ 51,406.69	\$ 46,266.02	No Charge - Included in Purchase	
2	LOT	USDD	0	[STANDARD] ADDITIONAL / RECURRING ANNUAL SUPPORT OPTION (PER YEAR) Telephone / Remote Access Support (8:00 AM - 5:00 PM MST)	RS-AYR-STD	\$ 51,406.69	\$ 46,266.02	\$ -	

SUPPORT OPTIONS TOTAL:

\$ -

Support Agreements subject to change if system design is modified. For additional details, please review current USDD Warranty Statement and Service Agreement

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

US DIGITAL DESIGNS

1835 E. Sixth St. Suite #27

Tempe, Arizona 85281

877-551-8733 tel

480-290-7892 fax

QUOTE**DATE:** 3/4/2016**Expires:** 8/31/2016

Quote SUBMITTED TO:

Northwest Fire/Rescue District**Fire Station Alerting System****REF PROPOSAL****PPA_AZ_NWFD003** Section Totals

Dispatch-Level FSAS Subtotal	\$	42,510.81
Station 30 FSAS Subtotal	\$	83,204.27
Station 31 FSAS Subtotal	\$	60,096.75
Station 32 FSAS Subtotal	\$	68,985.39
Station 33 FSAS Subtotal	\$	82,751.78
Station 34 FSAS Subtotal	\$	73,497.00
Station 35 FSAS Subtotal	\$	65,513.52
Station 36 FSAS Subtotal	\$	77,056.87
Station 37 FSAS Subtotal	\$	54,048.71
Station 38 FSAS Subtotal	\$	84,271.61
Station 39 FSAS Subtotal	\$	69,636.02
Mobile-Level FSAS APP Subtotal	\$	-
(see 'Mobile' section for more detail)		
Support-Level FSAS Subtotal	\$	-
(TBD By Customer)		
US Digital Designs System Total	\$	761,572.73

USDD G2 Mobile FSA App:

USDD has developed the new Phoenix G2 FSA Mobile Application (the "App") to provide a remote extension of the customer's existing G2 FSAS. The App is supported by Apple and Android devices. The App will interface with the Agency's CAD to send simultaneous mobile alerts, including dispatch announcements, administrative alerts, IT support notifications and application update notifications to authorized personnel via their smartphones and tablets. The App alerts personnel as individuals or groups (e.g., stations, battalions, districts, etc.) wherever they are, making it especially ideal for volunteers and reserves. The mobile alerts plays the same tones as those in the station, shows incident location using the device's built-in mapping capabilities and enables users to save notifications for future reference and search for previous notifications. In addition, the App provides an easy-access email address and phone link to local IT support. Each ATX Station Controller will enable x24 App licenses at no additional charge while the System is under warranty or annual service and support. Additional licenses can be obtained on a sliding cost scale. It should be noted, however, that the performance of mobile alerting is subject to network reliability and coverage.

So your eventual needs will be determined when you let us know how many device licenses you would need, versus the 24 devices-licenses-per-ATX-purchased and currently under warranty or support. As long as the purchased/installed ATX Station Controller is currently under warranty or selected recurring

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

TERMS AND CONDITIONS OF SALE

(Contract Sales)

1. **REMITTANCES** All invoices shall be due and payable upon receipt in United States currency, free of exchange, or any other charges, or as otherwise agreed in writing by US Digital Designs, Inc. (hereinafter called "USDD").
2. **PROPOSALS** This proposal expires 30 days after its date. Prices are subject to correction for error.
3. **PROGRESS PAYMENTS** USDD reserves the right to invoice Customer monthly for all materials delivered. Invoices are due NET 30 upon receipt by Customer. If the Customer becomes overdue in any progress payment, USDD shall be entitled to suspend further shipments, shall be entitled to interest at the annual rate of 18%, and also to avail itself of any other legal remedies. Customer agrees that it will pay and/or reimburse USDD for any and all reasonable attorneys' fees and costs which are incurred by USDD in the collection of amounts due and payable hereunder.
4. **CANCELLATION AND SUSPENSION** Any order resulting from this proposal is subject to cancellation or instructions to suspend work by the Customer only upon agreement to pay USDD for all work in progress and all inventoried or ordered project parts and materials, and all other costs incurred by USDD related to the contract.
5. **TAXES** All taxes of any kind levied by any federal, state, municipal or other governmental authority, which tax USDD is required to collect or pay with respect to the production, sale, or delivery of products sold to Customer shall be the responsibility of Customer. Customer agrees to pay all such taxes and further agrees to reimburse USDD for any such payments made by USDD.
6. **LOSS, DAMAGE OR DELAY** USDD shall not be liable for any loss, damage, or delay occasioned by any causes beyond USDD's control, including, but not limited to, governmental actions or orders, embargoes, strikes, differences with workmen, fires, floods, accidents, or transportation delays. **IN NO EVENT SHALL USDD BE LIABLE FOR ANY CONSEQUENTIAL OR SPECIAL DAMAGES.**
7. **WARRANTY:** USDD warrants and guarantees its products for 12 months from the day of shipment to Customer (the "Warranty Period"), subject to the terms and limitations set forth herein. The Customer's rights and remedies with respect to a product found to be defective in material or workmanship shall be limited exclusively to the rights and remedies set forth herein.

7.1 PRODUCT DEFECTS. If a product is defective and a valid claim is made within the Warranty Period, at its option, USDD will either (1) repair the defective product at no charge, using new parts or parts equivalent to new in performance and reliability or (2) exchange the product with a product that is new or equivalent to new in performance and reliability and is at least functionally equivalent to the original product. Any replacement product or part, including a user-installable part that has been installed in accordance with instructions provided by USDD, shall remain under warranty during the Warranty Period or for 90 days from the date of repair, whichever is later. When a product or part is exchanged, any replacement item becomes the Customer's property and the replaced item becomes the property of USDD. Customer shall be responsible for and bear all risks and costs of shipping any products to USDD for repair. USDD shall be responsible for and bear all risks and costs of returning any product to Customer after repair or replacement. Replacement products will be returned to Customer configured as it was when the product was originally purchased, subject to applicable updates.

7.2 CLAIMS. Prior to making a Warranty claim, Customer is encouraged to review USDD's online help resources. Thereafter, to make a valid claim hereunder, Customer must contact USDD technical support and describe the problem or defect with specificity. The first such contact must occur during the Warranty Period. USDD's technical support contact information can be found on USDD's web site at <http://stationalerting.com/home/about-usdd/contact-usdd/>. Customer must use its best efforts to assist in diagnosing defects, follow USDD's technical instructions, and fully cooperate in the diagnostic process. Failure to do so shall relieve USDD of any further obligation hereunder.

7.3 EXCLUSIONS AND LIMITATIONS. USDD does not warrant that the operation of its product or any related peripherals will be uninterrupted or error-free. USDD is not responsible for damage arising from Customer's failure to follow instructions relating to the product's use. This Warranty does not apply to any Hardware or Software (as defined below) not used for its intended purpose. This Warranty does not apply to monitors or televisions manufactured by third parties. Repair or replacement of such components shall be subject exclusively to the manufacturer's warranty, if any. Recovery and reinstallation of Hardware and user data (including passwords) are not covered under this Warranty. This Warranty does not apply: (a) to consumable parts, such as batteries, unless damage has occurred due to a defect in materials or workmanship; (b) to cosmetic damage, including but not limited to scratches, dents and broken plastic on ports; (c) to damage caused by use with non-USDD products; (d) to damage caused by accident, abuse, misuse, flood, lightning, fire, earthquake or other external causes; (e) to damage caused by operating the product outside the permitted or intended uses described by USDD; (f) to damage or failure caused by installation or service (including upgrades and expansions) performed by anyone who is not a representative of USDD or a USDD authorized installer or service provider; (g) to a product or part that has been modified to alter functionality or capability without the written permission of USDD; or (h) if any serial number has been removed or defaced.

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)

TO THE EXTENT PERMITTED BY LAW, THIS WARRANTY AND REMEDIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES, REMEDIES AND CONDITIONS, WHETHER ORAL OR WRITTEN, STATUTORY, EXPRESS OR IMPLIED. AS PERMITTED BY APPLICABLE LAW, USDD SPECIFICALLY DISCLAIMS ANY AND ALL STATUTORY OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES AGAINST HIDDEN OR LATENT DEFECTS. If USDD cannot lawfully disclaim statutory or implied warranties then to the extent permitted by law, all such warranties shall be limited in duration to the duration of this express Warranty and to repair or replacement service as determined by USDD in its sole discretion. No reseller, agent, or employee is authorized to make any modification, extension, or addition to this Warranty. If any term is held to be illegal or unenforceable, the legality or enforceability of the remaining terms shall not be affected or impaired.

EXCEPT AS PROVIDED IN THIS WARRANTY AND TO THE EXTENT PERMITTED BY LAW, USDD IS NOT RESPONSIBLE FOR DIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM ANY BREACH OF WARRANTY OR CONDITION, OR UNDER ANY OTHER LEGAL THEORY, INCLUDING BUT NOT LIMITED TO LOSS OF USE; LOSS OF REVENUE; LOSS OF THE USE OF MONEY; LOSS OF ANTICIPATED SAVINGS; LOSS OF GOODWILL; LOSS OF REPUTATION; and LOSS OF, DAMAGE TO OR CORRUPTION OF DATA. USDD IS NOT RESPONSIBLE FOR ANY INDIRECT LOSS OR DAMAGE HOWSOEVER CAUSED INCLUDING THE REPLACEMENT OF EQUIPMENT AND PROPERTY, ANY COSTS OF RECOVERING PROGRAMMING OR REPRODUCING ANY PROGRAM OR DATA STORED OR USED WITH USDD PRODUCTS, AND ANY FAILURE TO MAINTAIN THE CONFIDENTIALITY OF DATA STORED ON THE PRODUCT. USDD disclaims any representation that it will be able to repair any product under this Warranty or make a product exchange without risk to or loss of the programs or data stored thereon.

8. **SERVICE AGREEMENT.** The Product being purchased hereunder is not subject to any post warranty service agreement or maintenance program unless specifically contracted for between USDD and Customer. USDD offers a comprehensive post warranty Service Agreement at additional cost. Customer should contact USDD regarding its Service Agreement and costs associated therewith.
9. **INTELLECTUAL PROPERTY:** Customer hereby agrees and acknowledges that USDD owns all rights, title, and interest in and to the Intellectual Property (as defined below). Customer agrees to not remove, obscure, or alter USDD's or any third party's copyright notice, trademarks, or other proprietary rights notices affixed to or contained within or accessed in conjunction with or through USDD's Product (as defined below). Nothing herein shall be deemed to give, transfer, or convey to Customer any rights in the Intellectual Property other than the License, as set forth below.
 - 9.1 **LICENSE:** At all times that Customer is in compliance with the terms of this Agreement and all other agreements between the parties, Customer shall have a non-exclusive, non-transferable, fully paid license to use the Software, but only in conjunction with the Hardware provided by USDD and only in conjunction with Customer's fire station alerting system pursuant to the terms of this Agreement.
 - 9.2 **DEFINITIONS:** For purposes of this Section the following terms shall have the following definitions:
 - 9.2.1 "Intellectual Property " means any and all rights of USDD related to USDD's Product existing from time to time under patent law, copyright law, trade secret law, trademark law, unfair competition law, and any and all other proprietary rights, and any and all derivative works, work product, applications, renewals, extensions and restorations thereof, now or hereafter in force and effect worldwide;
 - 9.2.2 "USDD's Product" means any and all Hardware and Software provided to Customer by USDD under this Agreement or any other contract, purchase order, or arrangement;
 - 9.2.3 "Hardware" means a physically tangible electro-mechanical system or sub-system and associated documentation but specifically excludes any televisions or monitors manufactured by a third party; and
 - 9.2.4 "Software" means software programs, including embedded software, firmware, executable code, linkable object code, and source code, including any updates, modifications, revisions, copies, documentation and design data that are licensed under this Agreement.
10. **GOVERNING LAW** Any contract resulting from this proposal shall be governed by, construed, and enforced in accordance with the laws of the State of Arizona.
11. **ACCEPTANCE OF TERMS** This proposal shall become a binding contract between the Customer and USDD when accepted in writing by the Customer. Without limiting the foregoing, issuance by Customer of a purchase order to USDD for any of the goods or services herein described shall constitute acceptance. Any such acceptance shall be with the mutual understanding that the terms and conditions of this proposal are a part thereof with the same effect as though signed by both parties named herein and shall prevail over any inconsistent provision of said order. No waiver, alteration, or modification of these terms and conditions shall be binding unless in writing and signed by an authorized representative of USDD.
12. **THIS QUOTE SUBJECT TO REVIEW FOR ERRORS AND OMISSIONS.**

Attachment: USDD Ver II Quote (2016-31 : Station Alerting CIP Approval)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.E

SCHEDULED

MEMORANDUM NO. 2016-32

Date: March 22, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Approving the Emergency Purchase of Telephone System Hardware and Software

RECOMMENDATION:

Approve the expenditure of \$28,504.53 with Logicalis, Inc. For the purchase of Hardware and Software required to update internal telephone systems.

MOTION:

Move to approve Purchase Order #16-12762 to Logicalis, Inc., in the amount of \$28,504.53 for the purchase of Hardware and Software required to update internal telephone systems.

DISCUSSION:

Over the past 30-60 days we began to recognize difficulty in transferring calls and voice mail quality in our internal telephone system. This system was planned to upgrade in FY 16/17 as a next step in the technology infrastructure upgrades.

In the most recent few weeks our system began to experience failures more often than acceptable for high levels of customer service and quality. We had been working with our consulting group to keep the system up and functioning fully, however during the latter part of March 7 through 11 we reached a point that was not acceptable. An order was placed with Logicalis to replace the core of our system resulting in an unplanned and currently not budgeted expense of nearly \$30,000. The original budget proposal was for \$38,504 in hardware and software costs to replace the dedicated servers for call management and voice mail with an additional quote of \$23,208 for implementation and setup. Working with our consulting group partners and technology personnel, we trimmed that cost to the bare essentials to get our system up to date and functioning reliably until we can complete the full upgrade once a budget is secured.

Our current system has been in place and completely District wide since 2006, with the initial purchase being made shortly after we moved into our current Administration location on Massingale Road in 2002. Without including the expansion of the systems with the addition of stations 38 and 39, Training, Logistics and EMS, we had just over

\$83,000 invested at that time. We have had no real updates or personnel in house to maintain or address problems specific to the phone system since bringing the system on line. We have relied on vendors to assist with major configuration changes only according to our records. Our current desktop and other allied equipment remains supported and is serving us adequately. This is anticipated to continue into the next five years, therefore there is no current value in replacement.

During the due diligence phase of this expenditure other systems and approaches were evaluated. In brief, we looked at hosted systems on premise, hosted systems off site, fully cloud based systems and full replacement of our existing system with a variety of vendors. The range for these options was more than double the cost of the \$70,000 investment to bring our current system up to modern standards. There are certainly advantages and disadvantages to each approach and unknowns as always with technology moving forward. Given the service the current system has provided and the timing of the failure, staff believes the alternative systems and approaches are not a good value to the District.

FISCAL IMPACT:

The total fiscal impact of this item is \$28,504.53. The total expenditure for this project including implementation and configuration is \$46,869.53. The source of the expenditure is from CIP funds remaining after two funded vehicles will not be purchased in the program this fiscal year.

ALTERNATIVES:

Staff believes this is the only alternative that makes fiscal and operational sense moving forward. The District cannot operate in the community effectively without a phone system as there is a severe impact on customer service in every aspect of our business. During the worst part of the failure we used all the tools in our possession, including cellular phones, in transferring our voice mail and other features to overcome. We were only partially successful until our call management system failed the following day, precluding all calls reaching the intended answering point. It should be noted that the staff District wide showed tremendous patience and flexibility in working to overcome this failure.

ATTACHMENTS:

- Collaboration Upgrade (PDF)
- Proposal (PDF)

Collaboration Upgrade

Proposal 1103-008
for
Northwest Fire District

Developed by
HYE TECH NETWORK & SECURITY SOLUTIONS, LLC



HYE TECH
NETWORKS

March 16, 2016

4802 E Ray Road
Suite 23-414
Phoenix, Arizona 85044
www.hyetechnetworks.com

Attachment: Collaboration Upgrade (2016-32 : Emergency Purchase Telephone System)

PROJECT OVERVIEW

Northwest Fire District (Client) is considering the purchase of a Cisco Unified Communications (UC) solution (Call Manager and Unity Voice Mail) to replace their existing phone system.

OBJECTIVES

HYE TECH WILL MEET THE FOLLOWING SERVICE OBJECTIVES:

- ◆ Complete a brief review of the current phone system
- ◆ Configure all equipment ordered for the project
 - Two (2) BE7K appliances
- ◆ Deploy all application servers
- ◆ Configure the Cisco UC systems to industry best practice and to meet the needs of the Client
 - Cisco Call Manager
 - Cisco Unity
- ◆ Configure all phones
 - One Hundred at Twenty existing 7940/7960
 - Five (5) model 8851
 - One (1) model 8831
- ◆ Provide as-built documentation and end user training on the new handsets and systems administration

SCOPE OF WORK

DISCOVERY

- ◆ Perform discovery of existing environment
- ◆ Dial plan, extensions, specialty devices, etc.
- ◆ All documentation provided by Client
- ◆ Conduct client staff interviews for the purposes of requirement gathering
- ◆ Build discovery documentation as needed

PLANNING/DESIGN

- ◆ Build a implementation and migration plan for telephony infrastructure
 - Office users
 - Guest users (Public and conference room)
 - Include Client specific details
 - IP Addressing and VLANs
 - NTP, DNS and other peripheral services
- ◆ Identify all firewalls within the infrastructure and determine firewall rules if needed
- ◆ Identify risks associated with steps in migration plan
- ◆ Develop generic technical test plan for post deployment
 - Client staff to provide
 - Detailed business test plan
 - Customer specific test plan
- ◆ Build design documents as needed
- ◆ Complete physical site survey

INSTALL AND CONFIGURE BUSINESS EDITION 7000S

- ◆ Use data gathered from Discovery and Planning/Design Phase to begin configuration
- ◆ Install and configure two (2) BE7K appliances
 - Upgrade BE7K hardware to latest stable service patch at time of deployment
 - Install latest stable and supported (by Cisco) version VMware ESXi as needed
 - Build Virtual Machines as needed
- ◆ Configure BE7K server with customer credentials and specifics
- ◆ Gather requirements
 - Authentication
 - Active Directory details

INSTALL AND CONFIGURE CUCM ON VMWARE

- ◆ Configure CUCM server with customer credentials and specifics
- ◆ Upgrade CUCM to latest stable service patch at time of deployment
- ◆ Build user and extension table to build BAT file
- ◆ Install Licenses for all applications
- ◆ Activate services and configure proper service parameters
- ◆ Perform configuration on CUCM
 - Route Patterns
 - Route Groups
 - Route Lists
 - Gateways
 - Partitions
 - CSS
- ◆ Verify database replication among all servers

INSTALL AND CONFIGURE CISCO UNITY CONNECTION

- ◆ Gather requirements
 - Authentication
 - Unified Messaging Integration
 - Auto-attendant(s)
 - Directory/Call handlers
- ◆ Configure CUC server with customer credentials and specifics
- ◆ Upgrade CUC to latest stable service patch at time of deployment
- ◆ Install Licenses
- ◆ Activate services
- ◆ Build port group
 - Add ports to port group
 - Verify operation
 - Verify MWI
- ◆ Configure end user authentication parameters
- ◆ Configure end user templates
 - Standard User
 - Single Inbox User
- ◆ Configure Single Inbox with parameters given from the Exchange admin
- ◆ Verify voicemail operation with and without single inbox

DEPLOY VOICE GATEWAYS

- ◆ Build standard configuration for voice gateways
 - One (1) PSTN voice gateway
- ◆ Upgrade IOS to identified stable version of code
- ◆ Deploy PSTN gateway near the existing PRI Demark

DOCUMENTATION, KNOWLEDGE TRANSFER AND TRAINING

- ◆ provide as-built diagrams and any related documentation to the project
- ◆ Document dial plan
- ◆ Current phone number implementation
- ◆ Unity mailbox configurations
- ◆ Knowledge transfer
 - Up to two (2) four (4) hour sessions for CUCM and Unity Connections
 - Administrator training
 - VOIP overview
 - Dial Plan Configuration
 - System Overview
 - Performing moves, adds, changes and deletes for new or departing users
 - Customization of handset features

DELIVERABLES

- ◆ Installation of one (1) PRI gateway
- ◆ Installation of two (2) Cisco BE7K appliances
 - Includes deployment of UC and Unity virtual servers
- ◆ Set up in CUCM one hundred and twenty-six (126) handsets
- ◆ Configuration of Call Manager and Unity
- ◆ All associated documentation
- ◆ End user and administrator training

FEES

- ◆ See Appendix A

REQUIREMENTS AND ASSUMPTIONS

- ◆ Client will provide Vendor an overview of relevant policies associated with the project. This should include long distance dialing policy and use policy if applicable
- ◆ Client will provide access to all of Client's information, documentation and technology necessary for consultant to perform the Services.
- ◆ All required hardware, software and licenses shall be provided by client prior to the commencement of the project
- ◆ Project pricing does not include travel costs. Travel costs will be billed as actual and will be approved by client prior to booking.
- ◆ This quote is for installation of voice equipment ONLY. No additional switches, routers, or firewalls are covered in this quote.
- ◆ Client will provide Vendor with remote access to facilitate remote work to complete all pre-work and for support
- ◆ Vendor assumes all Quality of Service configurations are already in place, they are not included in this quote

Northwest Fire Collaboration Upgrade

<u>Description</u>		<u>Rate</u>
Northwest Fire Collaboration Upgrade		\$18,365.00
	Travel Charges	N/A
	Total	\$18,365.00

Hye Tech Network & Security Solutions, LLC		Northwest Fire	
Signature: _____		Signature: _____	
Name: _____		Name: _____	
Title: _____		Title: _____	
Date: _____		Date: _____	



PROPOSAL

Terms	Account Manager	Date	Quote #
NET 30	Brent Graves	02/11/16	LOGQ13422
Contract:			
State 12 NET ADSP012-024629			

Customer:

Northwest Fire District

Doug Emans

Phone: (520) 887-1010**Fax:****Address:**

Northwest Fire District - Logistics
1520 W. Orange Grove Rd.
Tucson, AZ 85704
US

Project Name:

Northwest Fire District - Voice-UC System
Upgrades Option 2

Project Number:

OPP066638

* Fulfillment only, Drop ship to Customer Site

* Purchase order constitutes acceptance of Quote and above referenced Contract's Standard Terms & Conditions

Manufacturer	Part Number	Description	Qty	Unit Price	Ext. Price
CISCO	BE7M-M4-K9	Cisco Business Edition 7000M Svr (M4), Export Restricted SW	2.00	\$11,508.75	\$23,017.50
GOV-SMARTNE	CON-SNT-BE7MM4K9	SNTC-8X5XNBD Cisco Business Edition 7000M Server, Exp	2.00	\$323.20	\$646.40
CISCO	CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	4.00	\$0.00	\$0.00
CISCO	VMW-VS5-HYP-USEL	Cisco UC Virt. Hypervisor Entitlements	2.00	\$0.00	\$0.00
GOV-SMARTNE	CON-ECMU-VMWVS5HL	SWSS UPGRADES Cisco UC Virt. Hypervisor Entitlements	2.00	\$72.00	\$144.00
CISCO	BE7K-SW-10X11X-K9	Media (no lic) for Cisco Collaboration 10.x 11.x	2.00	\$0.00	\$0.00
CISCO	VMW-VS5-HYP-K9	Cisco UC Virt. Hypervisor 5.x (2-socket)	2.00	\$0.00	\$0.00
CISCO	VMW-VS5-SNS	Cisco UC Virt. Hypervisor 5.x - SnS	2.00	\$0.00	\$0.00
CISCO	CIT2-PSU2V2-1200W	1200W V2 AC Power Supply for 2U C-Series Servers	4.00	\$0.00	\$0.00
CISCO	CIT2-A03-D300GA2	300GB 6Gb SAS 10K RPM SFF HDD/hot plug/drive sled mounted	24.00	\$0.00	\$0.00
CISCO	CIT2-CPU-E52680D	2.50 GHz E5-2680 v3/120W 12C/30MB Cache/DDR4 2133MHz	2.00	\$0.00	\$0.00
CISCO	CIT2-MR-1X162RU-A	16GB DDR4-2133-MHz RDIMM/PC4-17000/dual rank/x4/1.2v	8.00	\$0.00	\$0.00
CISCO	CIT2-MRAID12G	Cisco 12G SAS Modular Raid Controller	2.00	\$0.00	\$0.00
CISCO	CIT2-MRAID12G-1GB	Cisco 12Gbps SAS 1GB FBWC Cache module (Raid 0/1/5/6)	2.00	\$0.00	\$0.00
CISCO	CIT2-PCI-1B-240M4	Right PCIe Riser Board (Riser 1) (3 x8) for 6 PCI slots	2.00	\$0.00	\$0.00
CISCO	CIT2-PCIE-IRJ45	Intel i350 Quad Port 1Gb Adapter	4.00	\$0.00	\$0.00
CISCO	R2XX-RAID5	Enable RAID 5 Setting	2.00	\$0.00	\$0.00
CISCO	CP-8865-K9=	Cisco IP Phone 8865	5.00	\$477.00	\$2,385.00

Total Material: \$26,192.90

Sales Tax: \$2,311.63

Total \$28,504.53

Visit

www.us.logicalis.com/southwest

Address

8945 S. Harl Ave., Suite 102
Tempe, Arizona 85284

Call

480.850.5050

LOGQ13422 Page 1

© Logicalis 2014

Please note Logicalis Quote number on purchase order. Proposal expires 30 days from the date above.

Logicalis, Inc.

Northwest Fire District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO # _____

Logicalis' terms of sale, found on our website at www.us.logicalis.com/tcsales, are incorporated herein by reference. For applicable engagements, State, Mohave, and SLD contract terms are incorporated herein by reference; however, for terms not addressed in the State, Mohave or SLD contracts, Logicalis' terms of sale shall supersede.



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.F

SCHEDULED

MEMORANDUM NO. 2016-33

Date: March 22, 2016
To: Governing Board
From: Patricia Aguilar, Administrative Services Director
Type of Action: Information Only
Agenda Item: Discussion of the Notification to the Governing Board Members Regarding Availability of the Fire Chief's Annual Performance Appraisal Template

RECOMMENDATION:

None

MOTION:

None

DISCUSSION:

This is not to be construed as a review of the Fire Chief's Performance. This is merely notification to Governing Board Members of the first step of the process in which the Performance Appraisal template will be available to them for review, completion and submittal.

The process per the Fire Chief's Employment Agreement dated May 28, 2013, delineates the following:

Section 9, Performance Evaluation

"Minimum, shall include the opportunity for both parties to: (1) prepare a written evaluation, (2) meet and discuss the evaluation, and (3) present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee at least 15 days before the evaluation meeting."

The template will be available to Board Members through a link emailed to them tomorrow morning, so that they may begin the process.

A hard copy of the attached Performance Appraisal will be available to each Board Member during tonight's meeting for review, questions, and to take notes, as changes were made based on the feedback provided by Board Members last year during the appraisal process.

PROPOSED TIMELINE**On March 25, 2016**

Link to the Performance Evaluation template is emailed to each Board Member and the Fire Chief.

By April 08, 2016, Noon

Governing Board Members and Fire Chief submit Performance Appraisal responses.

Week of April 11, 2016 or April 18, 2016

The Fire Chief and Board Chair meet to discuss Performance Appraisal Results in comparison to Fire Chief's self-assessment; and, Governing Board Members receive Performance Appraisal results for review.

On April 26, 2016

At Governing Board Meeting in Executive Session Fire Chief Performance Appraisal results discussed.

In public forum, Governing Board may summarize Fire Chief's Performance Appraisal and take any action the Board deems at that time.

FISCAL IMPACT:

None at this time.

ALTERNATIVES:

Table this Agenda Item.

ATTACHMENTS:

- BOARD MEMBERS Fire Chief Performance Appraisal.pdf (PDF)
- DRAFT_508 Compliant Performance_Appraisal (PDF)

2015/2016 Performance Appraisal for Michael J. Brandt, Fire Chief

INSTRUCTIONS

PERFORMANCE APPRAISAL or EVALUATION TIMELINE: Period to be reviewed is contract date of May 28, 2015 through May 27, 2016. Governing Board Member Performance Appraisals for the Fire Chief should be completed and submitted by Friday, April 08, 2016 by Noon. The Fire Chief will meet with the Board Chair, George Carter, to review and discuss final Performance Appraisal results by week of April 11, 2016 or April 18, 2016. Performance Appraisal results will be forwarded to each Board Member based on the same timeline as the discussion between the Fire Chief and Board Chair. The Fire Chief's Performance Appraisal will be an agenda item at the Governing Board Meeting, Tuesday, April 26, 2016, in Executive Session.

PERFORMANCE APPRAISAL FORMAT:

The Performance Appraisal is based on these Dimensions

1. Leadership;
2. Management Effectiveness;
3. Innovation and Special Contributions to the District;
4. Personnel Management;
5. District Focus and Public Service Orientation

Each Dimension may have one (1) to four (4) Sub-Categories which spell out *BOARD EXPECTATIONS* of the Fire Chief; followed by a short *MEETS STANDARDS OF BOARD EXPECTATIONS* with performance rating options, and a field for supporting comments/examples. Strong supporting comments/examples for Performance Dimension Sub-Category ratings include any one, or a combination, of the following:

- 1.) What the Fire Chief has done to improve from his last Performance Appraisal (if an Appraisal was conducted);
- 2.) Noteworthy strong areas of present performance/conduct; and,
- 3.) Areas requiring improvement in job performance/conduct.

PERFORMANCE APPRAISAL RATING SCALE:

- **Unsatisfactory:** Performance and/or conduct within this described dimension is consistently Unsatisfactory and below Board Expectations.
- **Meets Standards:** Good performance and/or conduct within the described dimension of consistently Meets Standards of Board Expectations and independently fulfills the basic requirements as set forth in the job description with minimal to no direction or oversight.
- **Exceeds Standards:** Performance and/or conduct within the described dimension consistently Exceeds Standards of Board Expectations and requirements as set forth in the job description and this Performance Appraisal.

NAVIGATING THROUGH THIS DOCUMENT:

Starting on page 2, to navigate easily through this document either use the MOUSE SCROLLING CAPABILITY and/or the computer's TAB key. At the end of each page click on NEXT to view a new page. Please click on the BACK button to view the previous page.

DIMENSIONS begin on next page

DIMENSIONS

DIMENSION - LEADERSHIP

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in directing, persuading, motivating, encouraging and inspiring others to achieve organizational objectives and accomplish tasks, both individually and in cooperation with others; being assertive and self-confident in interactions with others; encouraging and stimulating new ideas; accepting responsibility for the actions of subordinates; inspiring others to maintain a positive outlook and attitude toward accomplishing tasks and solving problems; and being recognized and accepted as a leader by others.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Directs the actions and efforts of others toward a common purpose.	Unsatisfactory	Meets Standards	Exceeds Standards
---	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - LEADERSHIP

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in identifying problems; effectively rendering sound judgments; making decisions and taking corrective actions; and taking initiative in originating actions to influence events rather than passively accepting or only responding to events.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Solves problems.	Unsatisfactory	Meets Standards	Exceeds Standards
---	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - LEADERSHIP

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in applying, improving and developing professional knowledge and skills; demonstrating appropriate behavior; maintaining a high standard of excellence; and setting an example for others to follow.*

MEETS STANDARDS Of BOARD EXPECTATIONS: Exhibits professional skills, habits and behaviors.	Unsatisfactory	Meets Standards	Exceeds Standards
---	-----------------------	----------------------------	------------------------------

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 1 of 4 - BOARD EXPECTATIONS: This element addresses performance in initiating and developing creative and thorough plans that are timely, feasible, logical and supported by facts; organizing scheduling and deploying resources to carry out plans in a cost effective manner; setting priorities within one's scope of authority that are logical and consistent with the needs of the organization and the community; and modifying plans; reestablishing priorities, and rescheduling and deploying resources to respond to changes in circumstances, conditions or policies.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Plans, prioritizes, organizes and schedules resources to achieve goals.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	----------------------------	------------------------------

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 2 of 4 - BOARD EXPECTATIONS: This element addresses performance in delegating duties, responsibilities and authority; establishing and using mechanisms for organizational control; and taking corrective actions when necessary.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Delegates and controls.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 3 of 4 - BOARD EXPECTATIONS: This element addresses performance in conveying and receiving information and ideas clearly and accurately through oral and written communication.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Communicates.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 4 of 4 - BOARD EXPECTATIONS: This element addresses performance in planning, developing and responsibly managing the budget and financial resources for the organization and one's area of responsibility; forecasting annual budgetary and financial requirements (organization and department); identifying and achieving savings opportunities (organization and department); and maintaining and presenting complete and accurate budget documents and financial records (organization and department).*

MEETS STANDARDS OF BOARD EXPECTATIONS: Plans and manages budget and financial resources.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - INNOVATIONS AND SPECIAL CONTRIBUTIONS TO THE DISTRICT

SUB-CATEGORY 1 of 1 - BOARD EXPECTATIONS: This element addresses performance in initiating and developing original and innovative ideas, best practices that are beneficial to the District and the community.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Develops and adopts new ideas and practices	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in recruiting, selecting and promoting, to the extent possible, qualified, responsible and productive employees; complying with personnel rules and procedures; and being sensitive to, and in compliance with, Equal Employment Opportunity concerns.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Recruits, selects and promotes employees.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in evaluating subordinates in a thorough, fair, consistent and timely manner; providing feedback to employees during both day-to-day activities and in formal performance evaluations; using the evaluation process to motivate employees; working with employees in preparing employee development plans; and encouraging and providing employees with opportunities to develop themselves through in-service and external training programs. (Refer to employee Board presentations and District accomplishments.)*

MEETS STANDARDS OF BOARD EXPECTATIONS: Develops subordinates.	Unsatisfactory	Meets Standards	Exceeds Standards
---	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in dealing with employees as individuals in an unbiased manner and treating employees and employee groups fairly; demonstrating sensitivity and responsiveness to employee concerns; supporting employees and standing up for their legitimate needs; inspiring employees and making them feel that they are part of a team; and maintaining a healthful and safe workplace environment.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Interacts with and responds to employees' needs (Includes the Union).	Unsatisfactory	Meets Standards	Exceeds Standards
--	----------------	-----------------	-------------------

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in demonstrating commitment to organization-wide goals; establishing and pursuing personal professional goals; practicing interdepartmental cooperation, functioning as part of a District team; showing enthusiasm, cooperation, and dependability in dealing with others at all levels and in all parts of the organization; and maintaining awareness and knowledge of the operations and activities District-wide and within the scope of one's immediate responsibility.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Balance separation of organizational and personal professional goals with commitment to the organizational goals.	Unsatisfactory	Meets Standards	Exceeds Standards
--	----------------	-----------------	-------------------

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in understanding and following policies, rules, procedures and directions of the Governing Board; contributing to improving policies, rules, procedures and directions, when necessary; and maintaining awareness of legal liability issues and taking action to eliminate or reduce legal risks.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Complies with Governing Board and governing body policies, rules, procedures and direction	Unsatisfactory	Meets Standards	Exceeds Standards
---	-----------------------	------------------------	--------------------------

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in interacting with and demonstrating a positive public service orientation toward citizens, their public representatives and other governmental entities.*

MEETS STANDARDS OF BOARD EXPECTATIONS: Interacts with citizens, the Governing Board and members of boards, committees and commissions.	Unsatisfactory	Meets Standards	Exceeds Standards
--	-----------------------	------------------------	--------------------------

Comments:

RATING RECAP

INSTRUCTIONS: **SNAPSHOT of SELECTED RATINGS**

- Previously selected performance ratings have been transferred automatically to the **SNAPSHOT** section below. Please use the **SNAPSHOT** as a reference for determining each **DIMENSIONS' FINAL RATINGS**.
- Final Ratings are defined as the most frequently selected ratings for a Dimension, or the only rating. Please review the following example:

DIMENSION is LEADERSHIP

Sub-Category	Directs the action and efforts of others towards a common purpose	RATING: MEETS
Sub-Category	Solves problems	RATING: MEETS
Sub-Category	Exhibits professional skills, habits, and behaviors	RATING: EXCEEDS

DIMENSION RATING IS EXCEEDS

- If a rating is not clearly the most frequently selected for a Dimension, the rater is encouraged to click on the BACK button to review the previously selected ratings for that particular Dimension. The ratings' supporting comments should be reviewed as well for accuracy of evaluation. If no changes are made, then the rater determines the Final Rating for that Dimension without making changes to the previously selected ratings.
- After review of the **SNAPSHOT**, please move on to the next set of Instructions for **DIMENSIONS' FINAL RATINGS**.

SNAPSHOT OF PREVIOUS SELECTIONS (To make changes, please use the Back button):

SAMPLE pgs 11-13

DIMENSION - LEADERSHIP

(1 of 3) Directs the actions and efforts of others toward a common purpose	MEETS STANDARDS
(2 of 3) Solves problems	MEETS STANDARDS
(3 of 3) Exhibits professional skills, habits, and behaviors	MEETS STANDARDS

DIMENSION - MANAGEMENT EFFECTIVENESS

(1 of 4) Plans, prioritizes, organizes, and schedules resources to achieve goals	EXCEEDS STANDARDS
(2 of 4) Delegates and controls	EXCEEDS STANDARDS
(3 of 4) Communicates	EXCEEDS STANDARDS
(4 of 4) Plans and manages budgets and financial resources	MEETS STANDARDS

DIMENSION - INNOVATIONS and SPECIAL CONTRIBUTIONS to the DISTRICT

(1 of 1) Develops and adopts new ideas and practices	MEETS STANDARDS
---	-----------------

PERSONNEL MANAGEMENT

(1 of 3) Recruits, selects and promotes employees	MEETS STANDARDS
(2 of 3) Develops subordinates	EXCEEDS STANDARDS
(3 of 3) Interacts with and responds to employees' needs (includes the Union)	EXCEEDS STANDARDS

DIMENSION - DISTRICT FOCUS and PUBLIC SERVICE ORIENTATION

(1 of 3) Balance separation of organizational and personal professional goals with commitment to the organizational goals	EXCEEDS STANDARDS
(2 of 3) Complies with Governing Board and governing body policies, rules, procedures and direction	EXCEEDS STANDARDS
(3 of 3) Interacts with citizens, the Governing Board and members of boards, committees and commissions	EXCEEDS STANDARDS

INSTRUCTIONS: DIMENSIONS' FINAL RATINGS**SAMPLE**

- Here, each DIMENSION is represented by only one (1) rating brought forward by the rater from the previous section, SNAPSHOT.
- The Final Ratings do not automatically transfer to this section, DIMENSIONS' FINAL RATINGS.
- The rater needs to manually input the Final Ratings.
- Comments are optional.

DIMENSIONS' FINAL RATINGS*

	Unsatisfactory	Meets Standards	Exceeds Standards
LEADERSHIP		X	
MANAGEMENT EFFECTIVENESS			X
INNOVATIONS and SPECIAL CONTRIBUTIONS to the DISTRICT		X	
PERSONNEL MANAGEMENT			X
DISTRICT FOCUS and PUBLIC SERVICE ORIENTATION			X

Comments:

SAMPLE

OVERALL RATING - Please review the **FINAL RATINGS** above and manually input the most frequently applied rating. Comments are optional.*

	Unsatisfactory	Meets Standards	Exceeds Standards
OVERALL RATING			X

Comments:

If you wish to receive confirmation that your responses have been processed, please enter your email address in the field below. Thank you

gcarter@northwestfire.org

END OF PERFORMANCE APPRAISAL

NO MORE QUESTIONS

Thank you for completing the Fire Chief's Performance Appraisal. Your response will be compiled with those responses from the other Board Members who participated. A final report will be sent to you for review prior to the April 26, 2016, Governing Board Meeting, when the results will be reviewed and discussed in Executive Session.

Once the Performance Appraisal is completed and you have selected the SUBMIT button, please exit out of the Performance Appraisal by clicking on the X located at the upper right corner of the page.

2015/2016 Performance Appraisal for Michael J. Brandt, Fire Chief – 508 Compliant

INSTRUCTIONS

PERFORMANCE APPRAISAL or EVALUATION TIMELINE: Period to be reviewed is contract date of May 28, 2015 through May 27, 2016. Governing Board Member, Performance Appraisals for the Fire Chief, should be completed and submitted by Friday, April 08, 2016, by Noon. The Fire Chief will meet with the Board Chair, George Carter, to review and discuss final Performance Appraisal results by week of April 11, 2016 or April 18, 2016. Performance Appraisal results will be forwarded to each Board Member based on the same timeline as the discussion between the Fire Chief and Board Chair. The Fire Chief's Performance Appraisal will be an agenda item at the Governing Board Meeting, Tuesday, April 26, 2016, in Executive Session.

PERFORMANCE APPRAISAL FORMAT:

The Performance Appraisal is based on these Dimensions

1. Leadership;
2. Management Effectiveness;
3. Innovation and Special Contributions to the District;
4. Personnel Management; and,
5. District Focus and Public Service Orientation, is presented separately.

Each Dimension may have one (1) to four (4) Sub-categories which spell out *BOARD EXPECTATIONS* of the Fire Chief; followed by a short *MEETS STANDARDS OF BOARD EXPECTATIONS* with performance rating options, and a field for supporting comments/examples. Strong supporting comments/examples for Performance Dimension Sub-category ratings include any one, or a combination, of the following:

- 1.) What the Fire Chief has done to improve from his last Performance Appraisal (if an Appraisal was conducted);
- 2.) Noteworthy strong areas of present performance/conduct; and,
- 3.) Areas requiring improvement in job performance/conduct.

PERFORMANCE APPRAISAL RATING SCALE:

- **Unsatisfactory:** Performance and/or conduct within this described dimension is consistently Unsatisfactory and below Board Expectations.
 - **Meets Standards:** Good performance and/or conduct within the described dimension of consistently Meets Standards of Board Expectations and independently fulfills the basic requirements as set forth in the job description with minimal to no direction or oversight.
 - **Exceeds Standards:** Performance and/or conduct within the described dimension consistently Exceeds Standards of Board Expectations and requirements as set forth in the job description and this Performance Appraisal.
-

DIMENSIONS begin on next page

DIMENSION - LEADERSHIP

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in directing, persuading, motivating, encouraging and inspiring others to achieve organizational objectives and accomplish tasks, both individually and in cooperation with others; being assertive and self-confident in interactions with others; encouraging and stimulating new ideas; accepting responsibility for the actions of subordinates; inspiring others to maintain a positive outlook and attitude toward accomplishing tasks and solving problems; and being recognized and accepted as a leader by others.

MEETS STANDARDS of BOARD EXPECTATIONS: **Directs the actions and efforts of others toward a common purpose.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - LEADERSHIP

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in identifying problems; effectively rendering sound judgments; making decisions and taking corrective actions; and taking initiative in originating actions to influence events rather than passively accepting or only responding to events.

MEETS STANDARDS of BOARD EXPECTATIONS: **Solves problems.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - LEADERSHIP

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in applying, improving and developing professional knowledge and skills; demonstrating appropriate behavior; maintaining a high standard of excellence; and setting an example for others to follow.

MEETS STANDARDS of BOARD EXPECTATIONS: Exhibits professional skills, habits and behaviors.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 1 OF 4 - BOARD EXPECTATIONS: This element addresses performance in initiating and developing creative and thorough plans that are timely, feasible, logical and supported by facts; organizing scheduling and deploying resources to carry out plans in a cost effective manner; setting priorities within one's scope of authority that are logical and consistent with the needs of the organization and the community; and modifying plans; reestablishing priorities, and rescheduling and deploying resources to respond to changes in circumstances, conditions or policies.

MEETS STANDARDS of BOARD EXPECTATIONS: Plans, prioritizes, organizes and schedules resources to achieve goals.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 2 of 4 - BOARD EXPECTATIONS: This element addresses performance in delegating duties, responsibilities and authority; establishing and using mechanisms for organizational control; and taking corrective actions when necessary.

MEETS STANDARDS of BOARD EXPECTATIONS: **Delegates and controls.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 3 of 4 - BOARD EXPECTATIONS: This element addresses performance in conveying and receiving information and ideas clearly and accurately through oral and written communication.

MEETS STANDARDS of BOARD EXPECTATIONS: **Communicates.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY 4 of 4 - BOARD EXPECTATIONS: This element addresses performance in planning, developing and responsibly managing the budget and financial resources for the organization and one's area of responsibility; forecasting annual budgetary and financial requirements (organization and department); identifying and achieving savings opportunities (organization and department); and maintaining and presenting complete and accurate budget documents and financial records (organization and department).

MEETS STANDARDS of BOARD EXPECTATIONS: Plans and manages budget and financial resources.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - INNOVATIONS AND SPECIAL CONTRIBUTIONS TO THE DISTRICT

SUB-CATEGORY 1 of 1 - BOARD EXPECTATIONS: This element addresses performance in initiating and developing original and innovative ideas, best practices that are beneficial to the District and the community.

MEETS STANDARDS of BOARD EXPECTATIONS: Develops and adopts new ideas and practices.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in recruiting, selecting and promoting, to the extent possible, qualified, responsible and productive employees; complying with personnel rules and procedures; and being sensitive to, and in compliance with, Equal Employment Opportunity concerns.

MEETS STANDARDS of BOARD EXPECTATIONS: **Recruits, selects and promotes employees.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in evaluating subordinates in a thorough, fair, consistent and timely manner; providing feedback to employees during both day-to-day activities and in formal performance evaluations; using the evaluation process to motivate employees; working with employees in preparing employee development plans; and encouraging and providing employees with opportunities to develop themselves through in-service and external training programs. (Refer to employee Board presentations and District accomplishments.)

MEETS STANDARDS of BOARD EXPECTATIONS: **Develops subordinates.**

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in dealing with employees as individuals in an unbiased manner and treating employees and employee groups fairly; demonstrated sensitivity and responsiveness to employee concerns; supporting employees and standing up for their legitimate needs; inspiring employees and making them feel that they are part of a team; and maintaining a healthful and safe workplace environment.

MEETS STANDARDS of BOARD EXPECTATIONS: Interacts with and responds to employees' needs (Includes the Union).

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 1 of 3 - BOARD EXPECTATIONS: This element addresses performance in demonstrated commitment to organization-wide goals; establishing and pursuing personal professional goals; practicing interdepartmental cooperation, functioning as part of a District team; showing enthusiasm, cooperation, and dependability in dealing with others at all levels and in all parts of the organization; and maintaining awareness and knowledge of the operations and activities District-wide and within the scope of one's immediate responsibility.

MEETS STANDARDS of BOARD EXPECTATIONS: Balance separation of organizational and personal professional goals with commitment to the organizational goals.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 2 of 3 - BOARD EXPECTATIONS: This element addresses performance in understanding and following policies, rules, procedures and directions of the Governing Board; contributing to improving policies, rules, procedures and directions, when necessary; and maintaining awareness of legal liability issues and taking action to eliminate or reduce legal risks.

MEETS STANDARDS of BOARD EXPECTATIONS: Complies with Governing Board and governing body policies, rules, procedures and direction.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

DIMENSION - DISTRICT FOCUS AND PUBLIC SERVICE ORIENTATION

SUB-CATEGORY 3 of 3 - BOARD EXPECTATIONS: This element addresses performance in interacting with and demonstrating a positive public service orientation toward citizens, their public representatives and other governmental entities.

MEETS STANDARDS of BOARD EXPECTATIONS: Interacts with citizens, the Governing Board and members of boards, committees and commissions.

SELECT A RATING: **UNSATISFACTORY** **MEETS STANDARDS** **EXCEEDS STANDARDS**

Comments:

INSTRUCTIONS: SNAPSHOT of SELECTED RATINGS

- Please bring forward previously selected performance RATINGS to the SNAPSHOT section below. Please use the SNAPSHOT as a reference for determining each DIMENSIONS' FINAL RATING:
- Final RATINGS are defined as the most frequently selected RATINGS for a Dimension, or the only RATING. Please review the following example:

DIMENSION is LEADERSHIP

Sub-Category Directs the action and efforts of others towards a common purpose
YOUR RATING IS: MEETS STANDARDS

Sub-Category Solves problems YOUR RATING IS: EXCEEDS STANDARDS

Sub-Category Exhibits professional skills, habits, and behaviors
YOUR RATING IS: EXCEEDS STANDARDS

DIMENSION RATING IS: EXCEEDS
(EXCEEDS appears 2 out of 3 times in the Dimension Sub Categories above)

SNAPSHOT OF PREVIOUS SELECTIONS – Please bring your ratings forward.

DIMENSION - LEADERSHIP

SUB-CATEGORY - Directs the actions and efforts of others toward a common purpose

YOUR RATING IS:

SUB-CATEGORY - Solves problems

YOUR RATING IS:

SUB-CATEGORY - Exhibits professional skills, habits, and behaviors

YOUR RATING IS:

DIMENSION RATING IS:

DIMENSION - MANAGEMENT EFFECTIVENESS

SUB-CATEGORY - Plans, prioritizes, organizes, and schedules resources to achieve goals

YOUR RATING IS:

SUB-CATEGORY - Delegates and controls

YOUR RATING IS:

SUB-CATEGORY - Communicates

YOUR RATING IS:

SUB-CATEGORY - Plans and manages budgets and financial resources

YOUR RATING IS:

DIMENSION RATING IS:

DIMENSION - INNOVATIONS and SPECIAL CONTRIBUTIONS to the DISTRICT

SUB-CATEGORY - Develops and adopts new ideas and practices

DIMENSION RATING IS:

DIMENSION - PERSONNEL MANAGEMENT

SUB-CATEGORY - Recruits, selects and promotes employees

YOUR RATING IS:

SUB-CATEGORY - Develops subordinates

YOUR RATING IS:

SUB-CATEGORY - Interacts with and responds to employees' needs (includes the Union)

YOUR RATING IS:

DIMENSION RATING IS:

DIMENSION - DISTRICT FOCUS and PUBLIC SERVICE ORIENTATION

SUB-CATEGORY - **Balance separation of organizational and personal professional goals with commitment to the organizational goals**

YOUR RATING IS:

SUB-CATEGORY - **Complies with Governing Board and governing body policies, rules, procedures and direction**

YOUR RATING IS:

SUB-CATEGORY - **Interacts with citizens, the Governing Board and members of boards, committees and commissions**

YOUR RATING IS:

DIMENSION RATING IS:

INSTRUCTIONS: DIMENSIONS' FINAL YOUR RATING IS:

- Here, each DIMENSION is represented by only one (1) YOUR RATING IS: brought forward by the rater from the previous section, **SNAPSHOT**.
- Comments are optional.

DIMENSIONS' FINAL RATINGS**LEADERSHIP****YOUR RATING IS:****MANAGEMENT EFFECTIVENESS****YOUR RATING IS:****INNOVATIONS and SPECIAL CONTRIBUTIONS to the DISTRICT****YOUR RATING IS:****PERSONNEL MANAGEMENT****YOUR RATING IS:****DISTRICT FOCUS and PUBLIC SERVICE ORIENTATION****YOUR RATING IS:**

OVERALL RATING IS: Please review the **DIMENSIONS' FINAL RATINGS** above and bring forward the most frequently applied RATING. Comments are optional.

OVERALL YOUR RATING IS:**Comments:****END OF PERFORMANCE APPRAISAL. NO MORE QUESTIONS.**

Thank you for completing the Fire Chief's Performance Appraisal. Your response will be compiled with those responses from the other Board Members who participated. A final report will be sent to you for review prior to the April 26, 2016, Governing Board Meeting, when the results will be reviewed and discussed in Executive Session.



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.G

SCHEDULED

MEMORANDUM NO. 2016-34

Date: March 22, 2016
To: Governing Board
From: Patricia Aguilar, Administrative Services Director
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action Approving Appointment of Clint Green to Serve on the Northwest Fire District Local Pension Board for a Four (4) Year Term, Effective Immediately through December 31, 2019, as a Citizen Representative.

RECOMMENDATION:

Execute appointment of Clint Green, as a Local Pension Board Member citizen representative, serving a four (4) year term, effective January 01, 2016.

MOTION:

Move to appoint Clint Green to fill the Northwest Fire District Local Pension Board Member citizen representative vacancy for four (4) years, effective immediately through December 31, 2019.

DISCUSSION:

Clint Green was appointed as a Local Pension Board Member citizen representative on July 28, 2015, to complete Lee Mellor's term, due to his passing. The term expired January 01, 2016, and Clint wishes to continue serving as a Local Pension Board Member citizen representative. There was a Pension Board meeting on January 28, 2016, however, Clint was absent.

By-Laws

The By-Laws of Northwest Fire District Local Pension Board, Adopted June 19, 2012, states in Article 3.04, Appointment of Citizen Members, "At a regular meeting, the secretary-treasurer of District Governing Board shall appoint the two (2) citizen Members to the Local Pension Board. The citizen members shall have staggered four year terms. A citizen member shall hold office until his term expires, or until his resignation or death."

At this time, there is only one (1) Local Pension Board Member citizen representative vacancy.

Memorandum 2016-34

Meeting of March 22, 2016

FISCAL IMPACT:

N/A

ALTERNATIVES:

None

ATTACHMENTS:

- Pension Board By-laws Revised 6-19-2012 (PDF)

1.13 "Northwest Fire District Governing Board" shall mean the District Governing Board.

1.14 "Public Safety Personnel Retirement System" or "PSPRS" shall mean the system established pursuant to A.R.S. § 38-841 *et seq.*

1.15 "Quorum" shall mean a majority of the Local Pension Board.

1.16 "State Fire Marshal" or "state fire marshal" shall mean, unless the context clearly indicates the individual holding such office, the office of State Fire Marshal established pursuant to A.R.S. § 41-2161, *et seq.*

1.17 "Statutes" or "law" shall mean ARS.

ARTICLE 2

NAME AND CONFLICT WITH LAW

2.01 Name. The name of the Local Pension Board is the "Northwest Fire District Local Pension Board."

2.02 Conflict With Law. In the event there is a conflict between these by-laws, the statutes, and an Attorney General's opinion such conflict shall be resolved by first applying the statutes, and secondly, the Attorney General's opinion.

ARTICLE 3

LOCAL PENSION BOARD

3.01 Delegated Powers. The powers and duties of the Local Pension Board are derived pursuant to A.R.S. § 38-847 and to the extent not inconsistent therewith from these by-laws.

3.02 Number. The number of Members which shall constitute the whole Local Pension Board shall be five (5).

3.03 Qualification. One (1) member of the Local Pension Board shall be the secretary-treasurer of the District Governing Board and designated as Chairman by the District Governing Board, two (2) Members of the Local Pension Board shall be appointed by the secretary-treasurer of District Governing Board (one of whom is a resident of the District and one of whom has experience in personnel administration), and two (2) Members of the Local Pension Board shall be District Firefighters elected by secret ballot.

3.04 Appointment of Citizen Members. At a regular meeting, the secretary-treasurer of District Governing Board shall appoint the two (2) citizen Members to the Local Pension Board. The citizen members shall have staggered four year terms. A citizen member shall hold office until his term expires, or until his resignation or death.

3.05 Terms of Office of Elected Members. The elected Members shall serve staggered four (4) year terms. Each firefighter elected shall hold office until his term expires, or until he terminates employment as a firefighter with the District, or until his resignation or death.

3.06 Removal. The District Governing Board shall not have the authority to remove an elected Member.

3.07 Vacancies. A vacancy is deemed to occur on the date of death or date of resignation of a Member. Failure of a Member to at all times continue to meet the qualifications which were necessary for his appointment or election to the Local Pension Board shall be deemed a resignation by that Member on the date he no longer continues to meet such qualifications. If a vacancy occurs for a Member who was appointed by the secretary-treasurer of the District Governing Board, the secretary-treasurer of the District Governing Board shall appoint within sixty (60) days of the date of the vacancy a person to fill the unexpired term of the Member who created the vacancy. If a vacancy occurs for a Member who was elected, the Local Pension Board shall call for the election from the District's firefighters to fill the unexpired terms of the Member who created the vacancy. Such election shall take place within sixty (60) days of the date of the vacancy. Only firefighters employed by the District shall be eligible to vote in this election. Each firefighter shall be entitled to one (1) vote for this election. In the event there is more than one (1) vacancy to be filled by this election, the firefighter receiving the highest number of votes would fill the vacancy of the Member who had the longest unexpired term. Other rules concerning the election may be made by the Local Pension Board not inconsistent with the by-laws. After the appointment or the election, the District Governing Board or the Local Pension Board Secretary shall notify the Local Pension Board Chairman of the new Member(s) and when his term expires.

3.08 Compensation. All Members shall serve without compensation, but may be reimbursed for any expenses incurred on behalf of the Local Pension Board or by the District.

3.09 Election of Officers. Annually or more frequently as may be required, the Local Pension Board shall elect the officers as provided in Article 4.

ARTICLE 4

LOCAL PENSION BOARD OFFICERS

4.01 Officers. The officers of the Local Pension Board shall be a Chairman, a Vice Chairman and Secretary. The Secretary need not be a Member.

4.02 Qualification. The Chairman and the Secretary shall not be the same person.

4.03 Election. A Member designated by the District Governing Board shall serve as Chairman. A Member elected by the Local Pension Board shall serve as Vice Chairman. The Secretary will be elected by the Local Pension Board. The Secretary need not be a member of the Local Pension Board.

4.04 Term. All elected officers shall be elected and/or appointed annually at the annual meeting of the Local Pension Board. If the election of officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each officer shall hold office until his successor is elected or until his death or resignation.

4.05 Removal. Any elected officer may be removed in the following manner. At least two (2) Members must propose the removal of any one (1) officer. In order for an officer to be removed from office, at least a majority of the Local Pension Board must vote for such removal.

4.06 Vacancies. A vacancy of an office is deemed to occur on the date of death, the date of removal, the date of resignation of a Member who held the office, or the date of resignation from such office. The vacancy in any office shall be filled for the unexpired term within thirty (30) days of the date there is a vacancy. If the Chairman is the position to be filled, the Members shall appoint a Chairman for that meeting if the Vice Chairman is also not available to chair the meeting. The election to fill the vacancy or vacancies as the case may be shall be in the manner prescribed by these by-laws for the regular election to such office.

4.07 Compensation. All officers shall serve without compensation, but may be reimbursed for any expenses incurred on behalf of the Local Pension Board by the District.

4.08 Chairman. The Chairman is responsible for assuring that the business of the public meetings is transacted in a proper order and is expedited as much as possible. He must assure that all Local Pension Board Members observe the rules of debate and that order and decorum are always observed at the meetings. He shall make certain that the Local Pension Board

is operated in conformance with all governing laws, rules and these by-laws. He shall be responsible for carrying out the orders of the Local Pension Board. The Chairman may call a special Local Pension Board meeting.

4.09 Vice Chairman. The Vice Chairman shall call all meetings to order at the designated time and act as Chairman in the absence of the Chairman.

4.10 Secretary. The Secretary shall keep a record of all transactions of the meetings of the Local Pension Board in the form of minutes. The Secretary shall have available for public inspection at every meeting of the Local Pension Board the minutes, except for executive sessions of the previous meeting and all other minutes that have not been approved, the by-laws of the Local Pension Board and all other rules pertaining to the Local Pension Board, a list of all the committees, if any, and the order of the business or a list of the business to come before the meeting. The Secretary is the custodian of all the records of the Local Pension Board. The Secretary must ensure that all committees, if any, have such documents as they require for the performance of their duties. The minutes of the meeting shall be forwarded to the PSPRS fund manager pursuant to A.R.S. § 38-847.

ARTICLE 5

NOTICE

5.01 Definitions. For purposes of this Article, the following terms shall mean:

A. "Notice" or "notice." A written document signed by an officer which shall include at a minimum the time, place and location of a Local Pension Board meeting. For an executive session Local Pension Board meeting, this written document shall also include the specific provision of Arizona law by appropriate reference to the statutory section which authorizes the executive session. Except as otherwise provided, every notice shall have attached to it or contained on the same page as the notice, an agenda. In the event a meeting will consider ratification of legal action transacted by the Local Pension Board at a prior meeting which was held in violation of the Arizona Public Meetings and Proceeding statutes (A.R.S. § 38-431 *et seq.*) In addition to the other requirements, the notice shall include a description of the action to be ratified, a clear statement that the Local Pension Board proposes to ratify a prior action and information on how the public may obtain a detail written description of the action to be ratified.

B. "Agenda" or "agenda." A written document which shall list the specific matters to be discussed, considered or decided at the meeting. Only matters listed in this document or related thereto shall be discussed, considered or decided at the meeting. The preceding sentence is modified



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.H

SCHEDULED

MEMORANDUM NO. 2016-35

Date: March 22, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Formal Action/Motion
Agenda Item: Recommendation, Discussion and Possible Action on Establishing a Bond Committee for the Purpose of Evaluating Potential Bond-Funded Projects

RECOMMENDATION:

Appoint bond committee for the purpose of evaluating need for potential bond-funded projects

MOTION:

Move to establish a temporary bond committee for the purpose of evaluating NWFD needs for potential bond-funded projects and further move to appoint the following District residents for said purpose:

Jennifer Schomburg, Bonnie Medler, Dan Contorno, Mark Favara, Jason Stumm, Jania Arnoldi, and David Yamada.

DISCUSSION:

Development in the Northwest Fire District has recently started occurring again and is creating some needs. Due to this growth, District staff is considering taking the matter to voters in the November 2016 election and asking for additional bonding authority. However, before this occurs staff would like to convene a number of community members to perform due diligence on the needs of the District. As such, District staff have reached out to a number of District residents to gauge their interest in serving on a bond committee.

At the conclusion of the committee's work, they will furnish a recommendation to the Governing Board at a future board meeting and be disbanded. All of the work of the Bond Committee is subject to Arizona open meeting laws.

FISCAL IMPACT:

None

ALTERNATIVES:

Not appoint bond committee



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.1

SCHEDULED

MEMORANDUM NO. 2016-36

Date: March 22, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Information Only
Agenda Item: Presentation, Discussion and Possible Action Regarding District Retiree Healthcare Benefits

RECOMMENDATION:

N/A

MOTION:

N/A

DISCUSSION:

Several months ago at a governing board meeting, I presented the most recent actuarial valuation performed to determine the District liability moving forward on its retiree healthcare costs. The actuarial valuation has been attached as a reminder and resource, as well as calculations performed for 2013 and 2011 for historical reference. At the meeting, staff was directed to bring this issue back with estimates on what the retiree cost would be to rate them separately in their own pool. As a reminder, retiree healthcare premiums are blended with current employees, and as a result, current employees subsidize retiree health costs. Staff has contacted our insurance brokers, Benefit Commerce Group, to determine what a new rate structure might look like should retirees be rated separately in their own pool.

According to our brokers, on average a retiree currently incurs 31% higher healthcare costs than an active employee. To account for this difference, a recommended cost structure for the District to rate retirees separately decreases current employee health insurance rates by 2.5%, while at the same time increasing retiree rates approximately 45%. This effectively ensures that retirees pay the full burden of their medical costs. The impact of this on the District current rate structure for its traditional plan is attached.

FISCAL IMPACT:

Per Actuarial Statements and Board Direction

ALTERNATIVES:

- 1) Establish Reserve to fund District Post-employment Health Liabilities
- 2) Establish separate pool for retirees whereby they pay full cost of their insurance benefits
- 3) Discontinue allowing retirees to participate on District health plan
- 4) Further constrain retirees' ability to remain on District health plan
- 5) Do nothing

ATTACHMENTS:

- GASB45Report2015 (PDF)
- GASB45Report2013 Draft(PDF)
- GASB45Report2011 Draft(PDF)
- Benefit Commerce Group Analysis (PDF)
- Proposed Retiree Health Rates (PDF)



September 22, 2015

Mr. David Gephart, CPA
 Finance Director
 Northwest Fire District
 5225 West Massingale Road
 Tucson, AZ 85743

Re: Northwest Fire District ("District") GASB 45 Actuarial Valuation

Dear Mr. Gephart:

This report sets forth the results of our GASB 45 actuarial valuation of the District's retiree health insurance program as of July 1, 2015.

In June, 2004 the Governmental Accounting Standards Board (GASB) issued accrual accounting standards for retiree healthcare benefits, GASB 43 and GASB 45. GASB 43/45 require public employers such as the District to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities for the financial statements of both the employer and the trust, if any, set aside to pre-fund these liabilities. The District must obtain actuarial valuations of its retiree health insurance program under GASB 43/45 not less frequently than once every two years.

To accomplish these objectives the District selected Demsey, Filliger and Associates (DF&A) to perform an actuarial valuation of the retiree health insurance program as of July 1, 2015. This report may be compared with the valuation performed by DF&A as of July 1, 2013, to see how the liabilities have changed since the last valuation. We are available to answer any questions the District may have concerning the report.

Financial Results

We have determined that the amount of actuarial liability for District-paid retiree benefits is \$1,103,395 as of July 1, 2015. This represents the present value of benefits (in the form of implicit subsidies) expected to be paid by the District for its current and future retirees. If the District were to place this amount in a fund earning interest at the rate of 4.0% per year, and all other actuarial assumptions were exactly met, the fund would have exactly enough to pay all expected benefits.

This valuation includes 11 retirees as well as 231 active employees who may become eligible to retire and receive benefits in the future. It excludes employees hired after the valuation date.

When we apportion the \$1,103,395 into past service and future service components under the Projected Unit Credit Cost Method, the past service liability (or "Accrued Liability") component is \$660,969 as of July 1, 2015. This represents the present value of all benefits earned to date assuming that an employee earns retiree healthcare benefits ratably over his or her career. The \$660,969 is comprised of liabilities of \$374,446 for active employees and \$286,523 for retirees. Because the District has not established an irrevocable trust for the pre-funding of retiree healthcare benefits, the Unfunded Accrued Liability (called the UAL, equal to the AL less Assets) is also \$660,969.

We have determined that Northwest Fire District's "Annual Required Contributions", or "ARC", for the fiscal year 2015-16, is \$65,783. The \$65,783 is comprised of the present value of benefits accruing in the current year, called the "Service Cost", and a 30-year amortization of the UAL. We estimate that the District will pay approximately \$15,869 for the 2015-16 fiscal year in implicit subsidies for its retirees, so the difference between the accrual accounting expense (ARC) and pay-as-you-go is an increase of \$49,914.

There are two adjustments to the ARC that are required in order to determine the District's Annual OPEB Cost (AOC) for the 2015-16 fiscal year. We have calculated these adjustments based on a Net OPEB Obligation (NOO) of \$0 as of June 30, 2015, resulting in an AOC for 2015-16 of \$65,783.

We show these numbers in the table on the next page. All amounts are net of expected future retiree contributions. Throughout this report, the words "implicit subsidies" and "benefits" have the same meaning, because the District does not explicitly contribute towards health insurance on behalf of its retirees.

Northwest Fire District
Annual Liabilities and Expense under
GASB 45 Accrual Accounting Standard
Projected Unit Credit Cost Method

Item	Amounts for Fiscal 2015-16
Present Value of Future Benefits (PVFB)	
Active	\$816,872
Retired	<u>286,523</u>
Total: PVFB	\$1,103,395
Accrued Liability (AL)	
Actives	\$374,446
Retired	<u>286,523</u>
Total: AL	\$660,969
Assets	<u>(0)</u>
Total: Unfunded AL	\$660,969
Annual Required Contributions (ARC)	
Service Cost At Year-End	\$27,559
30-year Amortization of Unfunded AL	<u>38,224</u>
Total: ARC	\$65,783
Adjustments to ARC	
Interest on Net OPEB Obligation*	0
Adjustment to ARC*	<u>(0)</u>
Total: Annual OPEB Cost (AOC) for 2015-16	\$65,783

*Amounts based on June 30, 2015 Net OPEB Obligation of \$0.

The ARC of \$65,783, shown above, should be used for both the 2015-16 and 2016-17 fiscal years, but the Annual OPEB Cost for the 2016-17 fiscal year must include an adjustment based on the Net OPEB Obligation (NOO) as reported in the June 30, 2016 financial statement, which is not known in advance.

When the District begins preparation of the June 30, 2016 government-wide financial statements, DF&A will provide the District and its auditors with complimentary assistance in preparation of footnotes and required supplemental information for compliance with GASB 45 (and GASB 43, if applicable).

Attachment: GASB45Report2015 (2016-36 : Other Post Employment Benefits (OPEB))

Differences from Prior Valuation

The most recent prior valuation was completed as of July 1, 2013 by DF&A. The AL (Accrued Liability) as of that date was \$361,055 (see page 3 of the prior report), compared to \$660,969 as of July 1, 2015. In this section, we provide a reconciliation between the two numbers so that it is possible to trace the AL from one actuarial report to the next.

Several factors have caused the AL to change since 2013. The AL increases as employees accrue more service and get closer to receiving benefits, and decreases as obligations to current retirees are satisfied. The sum of these two effects may be referred to as the "passage of time". Besides the passage of time, there are actuarial gains/losses from one valuation to the next, and changes in actuarial assumptions and methodology for the current valuation. To summarize, the most important changes were as follows:

1. There was a loss of \$39,623 (an increase in the AL) due to increases in healthcare costs greater than expected.
2. We changed to more up-to-date mortality tables. This change decreased the AL by \$1,986.
3. We increased the initial healthcare trend rate from 6% to 8% to better reflect our expectations of increases in healthcare costs over the next several years. This change increased the AL by \$28,914.
4. There was a net census loss (an increase in the AL) of \$192,548, due primarily to more retirees electing coverage than expected.

The estimated changes to the AL from July 1, 2010 to July 1, 2013 may be summarized as follows:

Changes to AL	AL
AL as of 7/1/13	\$361,055
Passage of time	40,815
Healthcare cost increases > expected	39,623
Change in mortality tables	(1,986)
Change in trend rates	28,914
Census loss	<u>192,548</u>
AL as of 7/1/15	\$660,969

Actuarial Assumptions

In order to perform the valuation, the actuary must make certain assumptions regarding such items as rates of employee turnover, retirement, and mortality, as well as economic assumptions regarding healthcare inflation and interest rates. Our assumptions are based on a standard set of assumptions we have used for similar valuations, modified as appropriate for the District. For example, turnover rates are taken from a standard actuarial table, T-5, increased by 20% at all ages. This closely matches the District's historic turnover patterns. Retirement rates were also based on recent District retirement patterns. Both assumptions should be reviewed in the next valuation to see if they are tracking well with experience.

The discount rate of 4.0% is based on our best estimate of expected long-term plan experience. It is in accordance with our understanding of the guidelines for selection of this rate under GASB 45 for unfunded plans such as the District's. The healthcare trend rates are based on our analysis of recent District experience and our knowledge of the general healthcare environment.

In determining the cost of covering early retirees (those under the age of 65), we used an age-adjusted claims cost matrix fitted to the average premium for active employees and early retirees. A complete description of the actuarial assumptions used in the valuation is set forth in the "Actuarial Assumptions" section.

Annual Amount of Implicit Subsidy

As part of the valuation, we prepared a projection of the expected annual cost to the District to pay benefits on behalf of its retirees on a pay-as-you-go basis. These numbers are computed on a closed group basis, assuming no new entrants, and are net of retiree contributions. Projected pay-as-you-go costs for selected years are as follows:

FYB	Cash Premiums	Implicit Subsidies	Total
2015	\$0	\$15,869	\$15,869
2016	0	19,886	19,886
2017	0	24,423	24,423
2018	0	26,623	26,623
2019	0	34,020	34,020
2020	0	41,440	41,440
2025	0	40,379	40,379
2030	0	87,537	87,537
2035	0	80,376	80,376
2040	0	91,732	91,732
2045	0	72,329	72,329
2050	0	18,349	18,349
2055	0	3,837	3,837
2060	0	0	0

Breakdown by Employee/Retiree Group

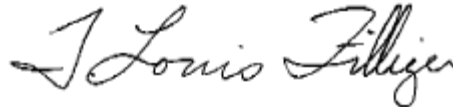
Exhibit I, attached at the end of the report, shows a breakdown of the GASB 45 components (ARC, AL, Service Cost, and PVFB) by group (ASRS and PSPRS) and separately by active employees (future retirees) and current retirees.

Certification

The actuarial certification, including a caveat regarding limitations of scope, if any, is contained in the "Actuarial Certification" section at the end of the report.

We have enjoyed working with the District on this report, and are available to answer any questions you may have concerning any information contained herein.

Sincerely,
DEMSEY, FILLIGER AND ASSOCIATES



T. Louis Filliger, FSA, EA, MAAA
Partner & Actuary

Benefit Plan Provisions

The District offers medical, dental, and vision benefits to its employees and retirees. Medical benefits are self-insured, and use a four-tiered rate structure that applies to active employees and retirees. The plan purchases both aggregate and specific stop-loss insurance. The District health policy now permits the use of separate rates for retirees but such rates have not yet been adopted. Rates are determined each year by Benefit Commerce Group and are designed to be approximately sufficient to pay expected claims and plan expenses for the upcoming year. The medical plans consist of two Blue Cross/Blue Shield plans (Traditional and High Deductible Health Plan with HSA). Pharmacy benefits are provided under the medical plans. Dental benefits are through MetLife DPPO and Total Dental Administration (TDA) HMO, and vision benefits through the VSP Choice Vision plan. Dental and vision plans are all fully insured.

District employees who are eligible for Normal Retirement under either the Arizona State Retirement System ("ASRS") or the Public Safety Personnel Retirement System ("PSPRS") are eligible to continue coverage under the District's health plans by paying the required premiums for such coverage. This includes dental, vision, and dependent coverage, if elected. Premiums charged to retirees are offset by Health Insurance Premium Benefits provided by the State of Arizona.

Normal Retirement under ASRS is defined as the earliest of (i) age 65, (ii) age 62 and 10 years of service, or (iii) 80 points (age plus service). Normal Retirement under PSPRS is defined as the earlier of (i) 20 years of credited service or (ii) age 62 and 15 years of service. (The definition under PSPRS was made more restrictive for employees hired on or after July 1, 2011.)

As of the valuation date, there are no retirees receiving District contributions towards healthcare coverage. We have assumed that this situation will continue for all future retirements.

While the District does not directly contribute towards the cost of premiums for retirees, the ability to obtain coverage at an active employee rate constitutes a significant economic benefit to the retirees, called an "implicit subsidy" under GASB 45. The inclusion of the retirees increases the District's overall health insurance rates; it is, in part, the purpose of this valuation to determine the amount of the subsidy.

The following monthly rates went into effect as of January 1, 2015:

Plan/Tier:	Traditional BC/BS	HDHP w/ HSA	MetLife DPPO	TDA HMO	VSP Choice
Retiree	\$418.60	\$330.36	\$26.44	\$10.27	\$9.36
Retiree & Spouse	1,043.36	798.41	55.52	20.30	14.98
Retiree & Children	839.95	646.03	62.13	22.75	15.29
Family	1,352.11	1,029.73	100.67	24.97	24.65

Valuation Data

Active and Retiree Censuses

Age distribution of eligible retired participants

Age	District-Paid*	Self-Paid	Total
Under 50	0	2	2
50-54	0	1	1
55-59	0	5	5
60-64	0	3	3
65+	<u>0</u>	<u>0**</u>	<u>0</u>
Total	0	11	11
Average Age	N/A	56.00	56.00

*Fully or partially.

**Retirees in this group not considered to generate a GASB 45 liability

Age/years of service distribution of active employees included in the valuation

Years→	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total
<u>Age</u>								
<25	4							4
25-29	9	6						15
30-34	5	27	12					44
35-39	2	18	19	4				43
40-44	4	8	13	8	7			40
45-49	0	2	12	5	14	4		37
50-54	2	4	5	2	3	2	0	18
55-59	1	6	2	3	4	3	0	19
60-64	1	0	2	1	0	0	1	5
65+	<u>3</u>	<u>0</u>	<u>3</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6</u>
Total	31	71	68	23	28	9	1	231

Average Age: 41.80

Average Service: 11.56

Actuarial Assumptions

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Valuation Date: July 1, 2015

Actuarial Cost Method: Projected Unit Credit

Amortization Method: 30-year level dollar, open period

Discount Rate: 4.0% per annum

Pre-retirement Turnover: According to the Crocker-Sarason Table T-5 less mortality, increased by 20% at all ages. Sample rates are as follows:

Age	Turnover (%)
25	9.3%
30	8.7
35	7.5
40	6.2
45	4.8
50	3.1
55	1.1

Pre-retirement Mortality: RP-2014 Employee Mortality, without projection. Sample deaths per 1,000 employees are as follows:

Age	Males	Females
25	0.48	0.17
30	0.45	0.22
35	0.52	0.29
40	0.63	0.40
45	0.97	0.66
50	1.69	1.10
55	2.79	1.67
60	4.69	2.44

Post-retirement Mortality: RP-2014 Healthy Annuitant Mortality, without projection. Sample deaths per 1,000 retirees are as follows:

Age	Males	Females
55	5.74	3.62
60	7.78	5.19
65	11.01	8.05
70	16.77	12.87
75	26.83	20.94
80	44.72	34.84
85	77.50	60.50
90	135.91	107.13

Actuarial Assumptions (Continued)

Retirement Rates:

Age	Percent Retiring *
50-54	5.0%
55	8.0
56	10.0
57	12.0
58	15.0
59	18.0
60	20.0
61	22.0
62	25.0
63	30.0
64	35.0
65	100.0

*Of those having met the eligibility for District benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year. An assumed percent electing coverage is then applied (see below).

Claim Cost per Retiree or Spouse:

Age	Medical/Rx
50	\$6,320
55	7,327
60	8,494
64	9,560

Trend Rate:

Medical/Rx costs were assumed to increase according to the following schedule:

Year	Medical/Rx
2015	8.0%
2016	7.0
2017	6.0
2018+	5.0

Percent electing coverage:

30% of future retirees assumed to elect coverage. For current retirees, actual coverage data was used.

ASRS and PSPRS subsidies:

Assumed to remain frozen for all future years.

Percent married:

60% of future retirees assumed to have covered spouses, with male spouses assumed 3 years older than female spouses. For current retirees, actual spousal data was used.

Actuarial Certification

The results set forth in this report are based on our actuarial valuation of the health and welfare benefit plans of the Northwest Fire District ("District") as of July 1, 2015.

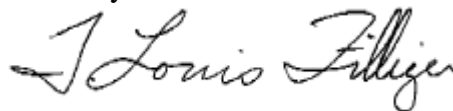
The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by the District in August, 2015. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under GASB 43 and GASB 45, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits. We have assumed no post-valuation mortality improvements, consistent with our belief that there will be no further significant, sustained increases in life expectancy in the United States over the projection period covered by the valuation.

Throughout the report, we have used unrounded numbers, because rounding and the reconciliation of the rounded results would add an additional, and in our opinion unnecessary, layer of complexity to the valuation process. By our publishing of unrounded results, no implication is made as to the degree of precision inherent in those results. Clients and their auditors should use their own judgment as to the desirability of rounding when transferring the results of this valuation report to the clients' financial statements.

The undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:



T. Louis Filliger, FSA, EA, MAAA Date: 9/22/15
Partner & Actuary

Attachment: GASB45Report2015 (2016-36 : Other Post Employment Benefits (OPEB))

Exhibit I

Northwest Fire District
GASB 45 Valuation Results By Employee Group

	7/1/2015 Valuation Results <u>PSPRS</u>	7/1/2015 Valuation Results <u>ASRS</u>	7/1/2015 Valuation Results <u>Total All Groups</u>
District-paid Present Value of Benefits:			
Actives	\$ 777,166	\$ 39,706	\$ 816,872
Retirees	<u>247,828</u>	<u>38,695</u>	<u>286,523</u>
Total District-Paid PVFB:	\$ 1,024,994	\$ 78,401	\$ 1,103,395
District-paid Accrued Liability:			
Actives	\$ 359,997	\$ 14,449	\$ 374,446
Retirees	<u>247,828</u>	<u>38,695</u>	<u>286,523</u>
Total District-Paid AL:	\$ 607,825	\$ 53,144	\$ 660,969
Assets*	<u>-</u>	<u>-</u>	<u>-</u>
District-paid Unfunded Accrued Liability ("UAL")	\$ 607,825	\$ 53,144	\$ 660,969
 <u>GASB 45 ARC ("Annual Required Contributions")</u>			
Service Cost at Year-end	\$ 25,902	\$ 1,657	\$ 27,559
30-year amortization of District-paid UAL	<u>35,151</u>	<u>3,073</u>	<u>38,224</u>
Total ARC	\$ 61,053	\$ 4,730	\$ 65,783

*Assets, if any, allocated in proportion to AL for illustration purposes only; GASB 45 does not provide authority for this calculation.



September 14, 2013

Ms. Andrea Billings, MBA
 EBT Plan Administrator
 Valley Schools Employee Benefit Trust
 P.O. Box 41760
 Phoenix, AZ 85080-1760

Re: Northwest Fire District ("District") GASB 45 Actuarial Valuation

Dear Ms. Billings:

This report sets forth the results of our GASB 45 actuarial valuation of the District's retiree health insurance program as of July 1, 2013.

In June, 2004 the Government Accounting Standards Board (GASB) issued its final accrual accounting standards for retiree healthcare benefits, GASB 43 and GASB 45. GASB 43/45 require public employers such as the District to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities for the financial statements of both the employer and the trust, if any, set aside to pre-fund these liabilities. The District must obtain actuarial valuations of its retiree health insurance program under GASB 43/45 not less frequently than once every two years.

To accomplish these objectives the District and Valley Schools Employee Benefits Trust selected Demsey, Filliger and Associates (DF&A) to perform an actuarial valuation of the retiree health insurance program as of July 1, 2013. This report may be compared with the valuation performed by DF&A as of July 1, 2010, to see how the liabilities have changed since the last valuation. We are available to answer any questions the District may have concerning the report.

Financial Results

We have determined that the amount of actuarial liability for District-paid retiree benefits is \$712,811 as of July 1, 2013. This represents the present value of benefits (in the form of implicit subsidies) expected to be paid by the District for its current and future retirees. If the District were to place this amount in a fund earning interest at the rate of 4.0% per year, and all other actuarial assumptions were exactly met, the fund would have exactly enough to pay all expected benefits.

This valuation includes 7 retirees as well as 225 active employees who may become eligible to retire and receive benefits in the future. It excludes employees hired after the valuation date.

When we apportion the \$712,811 into past service and future service components under the Projected Unit Credit Cost Method, the past service liability (or "Accrued Liability") component is \$361,055 as of July 1, 2013. This represents the present value of all benefits earned to date assuming that an employee earns retiree healthcare benefits ratably over his or her career. The \$361,055 is comprised of liabilities of \$281,239 for active employees and \$79,816 for retirees. Because the District has not established an irrevocable trust for the pre-funding of retiree healthcare benefits, the Unfunded Accrued Liability (called the UAL, equal to the AL less Assets) is also \$361,055.

We have determined that Northwest Fire District's "Annual Required Contributions", or "ARC", for the fiscal year 2013-14, is \$42,385. The \$42,385 is comprised of the present value of benefits accruing in the current year, called the "Service Cost", and a 30-year amortization of the UAL. We estimate that the District will pay approximately \$17,192 for the 2013-14 fiscal year in healthcare premiums and implicit subsidies for its retirees, so the difference between the accrual accounting expense (ARC) and pay-as-you-go is an increase of \$25,193.

There are two adjustments to the ARC that are required in order to determine the District's Annual OPEB Cost (AOC) for the 2013-14 fiscal year. We have calculated these adjustments based on a Net OPEB Obligation (NOO) of \$0 as of June 30, 2013, resulting in an AOC for 2013-14 of \$42,385.

We show these numbers in the table on the next page. All amounts are net of expected future retiree contributions. Throughout this report, the words "implicit subsidies" and "benefits" have the same meaning, because the District does not explicitly contribute towards health insurance on behalf of its retirees, with the exception of one retiree receiving benefits until 2015 under a special incentive agreement not expected to be repeated in the future.

Northwest Fire District
Annual Liabilities and Expense under
GASB 45 Accrual Accounting Standard
Projected Unit Credit Cost Method

Item	Amounts for Fiscal 2013-14
Present Value of Future Benefits (PVFB)	
Active	\$632,995
Retired	<u>79,816</u>
Total: PVFB	\$712,811
Accrued Liability (AL)	
Actives	\$281,239
Retired	<u>79,816</u>
Total: AL	\$361,055
Assets	<u>(0)</u>
Total: Unfunded AL	\$361,055
Annual Required Contributions (ARC)	
Service Cost At Year-End	\$21,505
30-year Amortization of Unfunded AL	<u>20,880</u>
Total: ARC	\$42,385
Adjustments to ARC	
Interest on Net OPEB Obligation*	0
Adjustment to ARC*	<u>(0)</u>
Total: Annual OPEB Cost (AOC) for 2013-14	\$42,385

*Amounts based on June 30, 2013 Net OPEB Obligation of \$0.

The ARC of \$42,385, shown above, should be used for both the 2013-14 and 2014-15 fiscal years, but the Annual OPEB Cost for the 2014-15 fiscal year must include an adjustment based on the Net OPEB Obligation (NOO) as reported in the June 30, 2014 financial statement, which is not known in advance.

When the District begins preparation of the June 30, 2014 government-wide financial statements, DF&A will provide the District and its auditors with complimentary assistance in preparation of footnotes and required supplemental information for compliance with GASB 45 (and GASB 43, if applicable).

Attachment: GASB45Report2013 Draft (2016-36 : Other Post Employment Benefits (OPEB))

Differences from Prior Valuation

The most recent prior valuation was completed as of July 1, 2010 by DF&A. The AL (Accrued Liability) as of that date was \$271,823 (see page 3 of the prior report), compared to \$361,055 as of July 1, 2013. In this section, we provide a reconciliation between the two numbers so that it is possible to trace the AL from one actuarial report to the next.

Several factors have caused the AL to change since 2010. The AL increases as employees accrue more service and get closer to receiving benefits, and decreases as obligations to current retirees are satisfied. The sum of these two effects may be referred to as the "passage of time". Besides the passage of time, there are actuarial gains/losses from one valuation to the next, and changes in actuarial assumptions and methodology for the current valuation. To summarize, the most important changes were as follows:

1. There was a gain of \$16,563 (a decrease in the AL) due to increases in healthcare premiums less than expected.
2. We changed to more up-to-date mortality tables. This change increased the AL by \$6,613.
3. We increased the initial healthcare trend rate from 5% to 8% to better reflect our expectations of increases in healthcare costs over the next several years. This change increased the AL by \$15,716.
4. We lowered the discount rate from 5.0% to 4.0% to reflect the decrease in long-term interest rates over the last several years. This change increased the AL by \$48,222.
5. There was a net census loss (an increase in the AL) of \$16,567, due primarily to lower turnover than expected.

The estimated changes to the AL from July 1, 2010 to July 1, 2013 may be summarized as follows:

Changes to AL	AL
AL as of 7/1/10	\$271,823
Passage of time	18,677
Premium increases < expected	(16,563)
Change in mortality tables	6,613
Change in trend rates	15,716
Change in discount rate	48,222
Census loss	<u>16,567</u>
AL as of 7/1/13	\$361,055

Actuarial Assumptions

In order to perform the valuation, the actuary must make certain assumptions regarding such items as rates of employee turnover, retirement, and mortality, as well as economic assumptions regarding healthcare inflation and interest rates. Our assumptions are based on a standard set of assumptions we have used for similar valuations, modified as appropriate for the District. For example, turnover rates are taken from a standard actuarial table, T-5, increased by 20% at all ages. This closely matches the District's historic turnover patterns. Retirement rates were also based on recent District retirement patterns. Both assumptions should be reviewed in the next valuation to see if they are tracking well with experience.

The discount rate of 4.0% is based on our best estimate of expected long-term plan experience. It is in accordance with our understanding of the guidelines for selection of this rate under GASB 45 for unfunded plans such as the District's. The healthcare trend rates are based on our analysis of recent District experience and our knowledge of the general healthcare environment.

In determining the cost of covering early retirees (those under the age of 65), we used an age-adjusted claims cost matrix fitted to the average single premium for active employees and early retirees. A complete description of the actuarial assumptions used in the valuation is set forth in the "Actuarial Assumptions" section.

Annual Amount of Implicit Subsidy

As part of the valuation, we prepared a projection of the expected annual cost to the District to pay benefits on behalf of its retirees on a pay-as-you-go basis. These numbers are computed on a closed group basis, assuming no new entrants, and are net of retiree contributions. Projected pay-as-you-go costs for selected years are as follows:

FYB	Cash Premiums	Implicit Subsidies	Total
2013	\$3,812	\$13,380	\$17,192
2014	3,797	11,046	14,843
2015	0	7,751	7,751
2016	0	6,469	6,469
2017	0	7,403	7,403
2018	0	9,491	9,491
2019	0	13,926	13,926
2020	0	16,867	16,867
2025	0	28,836	28,836
2030	0	68,873	68,873
2035	0	66,614	66,614
2040	0	69,802	69,802
2045	0	50,902	50,902
2050	0	6,457	6,457
2055	0	0	0

Breakdown by Employee/Retiree Group

Exhibit I, attached at the end of the report, shows a breakdown of the GASB 45 components (ARC, AL, Service Cost, and PVFB) by group (ASRS and PSPRS) and separately by active employees (future retirees) and current retirees.

Certification

The actuarial certification, including a caveat regarding limitations of scope, if any, is contained in the "Actuarial Certification" section at the end of the report.

We have enjoyed working with the District on this report, and are available to answer any questions you may have concerning any information contained herein.

Sincerely,
DEMSEY, FILLIGER AND ASSOCIATES

DRAFT

T. Louis Filliger, FSA, EA, MAAA
Partner & Actuary

Attachment: GASB45Report2013 Draft (2016-36 : Other Post Employment Benefits (OPEB))

Benefit Plan Provisions

The District offers medical, dental, and vision benefits to its employees and retirees. These benefits are offered as a package through the Valley Schools Employee Benefits Trust ("VSEBT"). The benefits are self-insured, and use a four-tiered rate structure that applies to active employees and retirees. The District health policy now permits the use of separate rates for retirees but such rates have not yet been adopted. The rates are determined each year by VSEBT and are designed to be approximately sufficient to pay expected claims and plan expenses for the upcoming year. The medical plans consist of two United Healthcare plans (Traditional and High Deductible Health Plan with HSA). Pharmacy benefits are provided under the medical plans. Dental benefits are through Delta Dental (High option) and vision benefits through the Vision Service Plan. All these coverages are self-insured or otherwise provided on a pooled basis through VSEBT.

District employees who are eligible for Normal Retirement under either the Arizona State Retirement System ("ASRS") or the Public Safety Personnel Retirement System ("PSPRS") are eligible to continue coverage under the District's health plans by paying the required premiums for such coverage. This includes dental, vision, and dependent coverage, if elected. Premiums charged to retirees are offset by Health Insurance Premium Benefits provided by the State of Arizona.

Normal Retirement under ASRS is defined as the earliest of (i) age 65, (ii) age 62 and 10 years of service, or (iii) 80 points (age plus service). Normal Retirement under PSPRS is defined as the earlier of (i) 20 years of credited service or (ii) age 62 and 15 years of service. (The definition under PSPRS was made more restrictive for employees hired on or after July 1, 2011.)

As of the valuation date, one retiree was receiving District contributions under a special incentive plan agreement that will expire in 2015. We have taken this benefit into account in the valuation, but have assumed that such benefits will not be granted for future retirees. If more such agreements are granted in future years, actuarial liabilities will increase under subsequent GASB 45 valuations.

While the District does not directly contribute towards the cost of premiums for retirees (except as noted above), the ability to obtain coverage at an active employee rate constitutes a significant economic benefit to the retirees, called an "implicit subsidy" under GASB 45. The inclusion of the retirees increases the District's overall health insurance rates; it is, in part, the purpose of this valuation to determine the amount of the subsidy.

The following monthly VSEBT premiums became effective as of January 1, 2013:

Plan/Tier:	UHC Traditional	UHC HDHP w/ HSA	Delta Dental High	VSP Vision
Retiree	\$405.94	\$317.88	\$26.01	\$6.80
Retiree & Spouse	949.93	743.87	53.80	10.92
Retiree & Children	771.29	603.99	59.50	12.86
Family	1,217.85	953.68	97.98	15.60

Valuation Data

Active and Retiree Censuses

Age distribution of eligible retired participants

Age	District-Paid*	Self-Paid	Total
Under 50	0	1	1
50-54	0	1	1
55-59	0	0	0
60-64	1	4	5
65+	<u>0</u>	<u>0**</u>	<u>0</u>
Total	1	6	7
Average Age	63.00	58.83	59.43

*Fully or partially; end date of agreement may be prior to age 65.

**Retirees in this group not considered to generate a GASB 45 liability

Age/years of service distribution of active employees included in the valuation

Years→	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total
<u>Age</u>								
<25	1							1
25-29	1	12						13
30-34	8	31	6					45
35-39	6	21	14	9				50
40-44	1	7	12	11	2			33
45-49	1	6	10	8	11	1		37
50-54	1	7	1	2	5	2	2	20
55-59	1	5	3	2	3	0	0	14
60-64	3	2	0	1	0	1	1	8
65+	<u>0</u>	<u>2</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4</u>
Total	23	93	48	33	21	4	3	225

Average Age: 41.65

Average Service: 11.22

Actuarial Assumptions

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Valuation Date:	July 1, 2013
Actuarial Cost Method:	Projected Unit Credit
Amortization Method:	30-year level dollar, open period
Discount Rate:	4.0% per annum
Pre-retirement Turnover:	According to the Crocker-Sarason Table T-5 less mortality, increased by 20% at all ages. Sample rates are as follows:

Age	Turnover (%)
25	9.3%
30	8.7
35	7.5
40	6.2
45	4.8
50	3.1
55	1.1

Pre-retirement Mortality:	RP-2000 Combined Mortality, static projection to 2012 by scale AA. Sample deaths per 1,000 employees are as follows:
---------------------------	--

Age	Males	Females
25	0.33	0.18
30	0.42	0.23
35	0.73	0.42
40	0.98	0.59
45	1.29	0.93
50	1.72	1.36
55	2.88	2.47
60	5.56	4.76

Post-retirement Mortality:	RP-2000 Combined Mortality, static projection to 2012 by scale AA. Sample deaths per 1,000 retirees are as follows:
----------------------------	---

Age	Males	Females
60	5.56	4.76
65	10.75	9.14
70	18.52	15.77
75	31.95	25.52
80	57.06	42.17
85	101.80	72.05
90	174.80	127.02

Actuarial Assumptions (Continued)

Retirement Rates:

Age	Percent Retiring *
50-54	5.0%
55	8.0
56	10.0
57	12.0
58	15.0
59	18.0
60	20.0
61	22.0
62	25.0
63	30.0
64	35.0
65	100.0

*Of those having met the eligibility for District benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year. An assumed percent electing coverage is then applied (see below).

Claim Cost per Retiree or Spouse:

Age	Medical/Rx
50	\$5,111
55	5,925
60	6,869
64	7,731

Trend Rate:

Medical/Rx costs were assumed to increase according to the following schedule:

Year	Medical/Rx
2013	8.0%
2014	7.0
2015	6.0
2016+	5.0

Percent electing coverage:

30% of future retirees assumed to elect coverage. For current retirees, actual coverage data was used.

ASRS and PSPRS subsidies:

Assumed to remain frozen for all future years.

Percent married:

60% of future retirees assumed to have covered spouses, with male spouses assumed 3 years older than female spouses. For current retirees, actual spousal data was used.

Actuarial Certification

The results set forth in this report are based on our actuarial valuation of the health and welfare benefit plans of the Northwest Fire District ("District") as of July 1, 2013.

The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by the District in August, 2013. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under GASB 43 and GASB 45, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits.

Throughout the report, we have used unrounded numbers, because rounding and the reconciliation of the rounded results would add an additional, and in our opinion unnecessary, layer of complexity to the valuation process. By our publishing of unrounded results, no implication is made as to the degree of precision inherent in those results. Clients and their auditors should use their own judgment as to the desirability of rounding when transferring the results of this valuation report to the clients' financial statements.

The undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:

DRAFT

T. Louis Filliger, FSA, EA, MAAA Date: _____
Partner & Actuary

Attachment: GASB45Report2013 Draft (2016-36 : Other Post Employment Benefits (OPEB))

Exhibit I

Northwest Fire District
GASB 45 Valuation Results By Employee Group

	7/1/2013 Valuation Results <u>PSPRS</u>	7/1/2013 Valuation Results <u>ASRS</u>	7/1/2013 Valuation Results <u>Total All Groups</u>
District-paid Present Value of Benefits:			
Actives	\$ 601,540	\$ 31,455	\$ 632,995
Retirees	<u>56,545</u>	<u>23,271</u>	<u>79,816</u>
Total District-Paid PVFB:	\$ 658,085	\$ 54,726	\$ 712,811
District-paid Accrued Liability:			
Actives	\$ 269,982	\$ 11,257	\$ 281,239
Retirees	<u>56,545</u>	<u>23,271</u>	<u>79,816</u>
Total District-Paid AL:	\$ 326,527	\$ 34,528	\$ 361,055
Assets*	<u>-</u>	<u>-</u>	<u>-</u>
District-paid Unfunded Accrued Liability ("UAL")	\$ 326,527	\$ 34,528	\$ 361,055
<u>GASB 45 ARC ("Annual Required Contributions")</u>			
Service Cost at Year-end	\$ 20,107	\$ 1,398	\$ 21,505
30-year amortization of District-paid UAL	<u>18,883</u>	<u>1,997</u>	<u>20,880</u>
Total ARC	\$ 38,990	\$ 3,395	\$ 42,385

*Assets, if any, allocated in proportion to AL for illustration purposes only; GASB 45 does not provide authority for this calculation.

NORTHWEST FIRE DISTRICT

Actuarial Valuation as of July 1, 2010

For the District's Retiree Health Benefits

Prepared By:

DEMSEY, FILLIGER & ASSOCIATES, LLC
21006 Devonshire Street, Suite 205
Chatsworth, CA 91311
(818) 718-1266

October, 2011

DRAFT





October 7, 2011

Ms. Andrea Billings, MBA
EBT Plan Administrator
Valley Schools Employee Benefit Trust
P.O. Box 41760
Phoenix, AZ 85080-1760

Re: Northwest Fire District ("District") GASB 45 Actuarial Valuation

Dear Ms. Billings:

This report sets forth the results of our GASB 45 actuarial valuation of the District's retiree health insurance program as of July 1, 2010.

In June, 2004 the Government Accounting Standards Board (GASB) issued its final accrual accounting standards for Other Postemployment Benefits (OPEB), GASB 43 and GASB 45. GASB 43/45 require public employers such as the District to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities. They apply to the financial statements of both the employer and the trust, if any, set aside to pre-fund retiree healthcare benefits. The District requires a determination of the liabilities and disclosure requirements of its retiree health insurance program under the new standards.

To accomplish these objectives the District and Valley Schools Employee Benefits Trust (VSEBT) selected Demsey, Filliger and Associates (DF&A) to perform an actuarial valuation of the retiree health insurance program as of July 1, 2010. We are available to answer any questions the District or VSEBT may have concerning the report.

The District offers elective health insurance coverage on behalf of its eligible retirees and their dependents. Retirees electing coverage must pay a tiered premium that is similar to the rates used for the District's active employees. While the District does not directly contribute towards the cost of premiums for retirees except for special incentive plan agreements for three current retirees, the ability to obtain coverage at a blended rate constitutes a significant economic benefit to the retirees, called an "implicit subsidy" under GASB 45.

The implicit subsidy can also be defined as an estimate of the amount that the District is overpaying for its active employees' health insurance in return for permitting its retirees to self-pay at the blended rate.

The results set forth in this valuation are very sensitive to the number of future retirees that elect coverage under the District's plans. Actuarial assumptions, especially assumed rates of retirement, should be reviewed closely in future valuations to make sure they are tracking well with emerging experience.

We appreciate the opportunity to be of service to the District and VSEBT, and are available to answer any questions you may have concerning any information contained herein.

Sincerely,
DEMSEY, FILLIGER & ASSOCIATES

DRAFT

T. Louis Filliger, FSA, MAAA
Partner & Actuary

TABLE OF CONTENTS

Executive Summary	1
Financial Results	2
GASB 45 Compliance Issues	4
Relationship between GASB 45 and District Funding Policy.....	4
Actuarial Assumptions	5
Annual Amount of Premiums and Implicit Subsidies	5
Breakdown by Employee/Retiree Group	6
Certification	6
Benefit Plan Provisions	7
Valuation Data	8
Actuarial Assumptions	9
Glossary	12
Actuarial Certification.....	13
Exhibit I.....	

Executive Summary

The purpose of this actuarial valuation is to assist the District in preparing for the financial disclosure requirements of GASB 45. Some of the highlights of our findings are as follows:

- The postretirement benefit obligations and annual expense under the accrual accounting standards of GASB 45, using a valuation date of July 1, 2010, are as follows:

- Actuarial Present Value of Future Benefits*	\$506,069
- Actuarial Accrued Liability ("AL")*	\$271,823
- Annual accrual expense for fiscal 2010-11 ("ARC")*	\$31,010
- We used the Projected Unit Credit ("PUC") actuarial cost method to derive the Accrued Liability and ARC. PUC is one of six cost methods permitted under GASB 45. We selected this method because it is the most conceptually straightforward of the six, and, in our experience, one of the two most prevalently used. We believe that the results would have been slightly higher under the other prevalent method (Entry Age Normal), although we did not confirm this statement through actual calculations.
- We used a discount rate of 5% and a medical trend assumption of 8% for 2010-11, graded down by 1% per year to an ultimate of 5% per year beginning in 2013 (however, actual renewal experience for April 1, 2011 was used in place of the initial 8%). We believe that these assumptions result in an objective best estimate of the District's GASB 45 liabilities.
- We provide a projection of the estimated annual District-paid premiums and implicit subsidies for selected years from 2010 through 2055 (page 5), assuming the current blended premium structure remains in effect for those years.
- The District is adopting GASB 45 for the fiscal year ended June 30, 2011. The next actuarial report will be required as of July 1, 2013. Because there is no separate trust for pre-funding retiree health benefits, GASB 43 is not applicable.

The balance of this report describes our findings in more detail. We appreciate this opportunity to be of assistance to the District and VSEBT and are available to answer any questions about this report.

* Definitions of these actuarial and accounting terms can be found in the "Glossary" section of the report.

Financial Results

We have determined that the amount of actuarial liability for retiree healthcare benefits as of July 1, 2010, is \$506,069. This represents the present value of all premiums and implicit subsidies expected to be paid by the District for its current and future retirees. If the District were to place this amount in a fund earning interest at the rate of 5.0% per year, and all other actuarial assumptions were exactly met, the fund would have exactly enough to pay all expected premiums and implicit subsidies.

This includes subsidies for 8 retirees and dependents and 227 active employees who may become eligible to retire and receive benefits in the future. It does not include employees hired after the 2010-11 fiscal year.

If the above amount is apportioned into past service and future service components, as required under the Projected Unit Credit Cost Method, the past service liability (or Accrued Liability) component is \$271,823 as of July 1, 2010. Because the District has not established a trust for the pre-funding of future retiree premiums and healthcare subsidies, the Unfunded Accrued Liability (UAL, equal to the AL less assets) is also \$271,823. The \$271,823 is comprised of liabilities of \$150,245 for active employees (future retirees) and \$121,578 for current retirees.

The District is implementing GASB 45 for the 2010-11 fiscal year. We have determined that the District's annual accrual expense for the 2010-11 fiscal year under GASB 45 is \$31,010. This amount is referred to by GASB 45 as the "Annual Required Contributions", or "ARC", under GASB 45. The \$31,010 is comprised of the present value of benefits accruing in the current year (called the "Service Cost") and 30-year amortization of the UAL Unfunded Accrued Liability.

We estimate that the District paid approximately \$11,780 in premiums for retiree healthcare coverage during the 2010-11 fiscal year, so the change to accrual accounting represents a first-year increase in annual expense of \$19,230.

The above numbers are summarized in table on the following page.

Northwest Fire District
Annual Liabilities and Expense under
GASB 45 Accrual Accounting Standard
Projected Unit Credit Cost Method

Item	Amounts for FY 2010-11
Present Value of Future Benefits (PVFB)	
Active	\$384,491
Retired	<u>121,578</u>
Total: PVFB	\$506,069
Accrued Liability (AL)	
Actives	\$150,245
Retired	<u>121,578</u>
Total: AL	\$271,823
Assets	<u>(0)</u>
Total: Unfunded AL	\$271,823
Annual Required Contributions (ARC)	
Service Cost at Year-End	\$13,328
30-year Amortization of Unfunded AL	<u>17,682</u>
Total: ARC	\$31,010

The ARC of \$31,010, shown above, should be used without adjustment for the 2010-11 fiscal year. The ARC of \$31,010 should also be used for the fiscal years ending June 30, 2012 and 2013, but the Annual OPEB Cost for years after 2010-11 must include adjustments based on the Net OPEB Obligations (NOO) as of previous year-end, which are not known precisely at this time.

When the District begins preparation of the June 30, 2011 government-wide financial statements, DF&A will provide the District and its auditors with complimentary assistance in preparation of footnotes and required supplemental information for compliance with GASB 45 (and GASB 43, if applicable).

Definitions of the actuarial and accounting terminology used in the above table can be found in the "Glossary" section on page 12 of this report.

GASB 45 Compliance Issues

There are two considerations regarding GASB 45 that we would like to mention at this point:

(1) Both statements specify that in order for a retiree fund to be counted as "assets" for purposes of the statements, the fund must be set aside in a separate, irrevocable trust, that may not be used for any purpose besides the payment of plan benefits to retirees. The trust must also be beyond the reach of creditors of both the employer and/or the plan administrator, if any.

(2) There has been some confusion among public agencies over what GASB 45 does and does not require. Specifically, many agencies initially believed that GASB 45 required pre-funding of retiree healthcare plans. This is not the case - the standard applies only to the expense to be charged to the agencies' government-wide financial statements. Contributing to the confusion is the terminology used in GASB 45 for the annual expense - it's called the "Annual Required Contributions" (see Glossary), even though it's neither required nor (necessarily) contributed.

Relationship between GASB 45 And District Funding Policy

We do not believe that it is necessary or even desirable for an agency to establish a policy of funding exactly the ARC on a cash basis each year. The reasons for this are a bit complex and beyond the scope of this report, but the important thing to understand is that GASB 45 pertains to the government-wide financial statements, and funding pertains to operations and cash flow, and there is no need for the two to be directly linked, at least for now.

Despite these concerns, we do recommend that the District consider adopting a policy of pre-funding its retiree healthcare plan as soon as possible. The benefits of pre-funding into an irrevocable retiree trust are numerous. To name a few, the District can expect the establishment of an irrevocable trust to result in:

- (1) improved return on investments;
- (2) healthier District financial statements;
- (3) lower ARC in future years (since pre-funded amounts reduce future years' amortization charges on the Unfunded AL, and the actuary may be able to use a higher discount rate);
- (4) more predictable and manageable cash flows; and
- (5) greater economic security for District employees and retirees.

Actuarial Assumptions

In order to perform the valuation, the actuary must make certain assumptions regarding such items as rates of employee turnover, retirement, and mortality, as well as economic assumptions regarding healthcare inflation and interest rates. Our assumptions are based on a standard set of assumptions we have used for similar valuations, modified as appropriate for the District. For example, turnover rates were taken from a standard actuarial table, T-5, increased by 20% at each age. This matches well with recent District experience. Retirement rates were also based on recent District experience, but are less reliable due to the relatively small size of the retiree group, and should be reviewed in the next valuation to see if they are tracking well with experience.

The discount rate of 5.0% is based on our best estimate of expected long-term plan experience. It is in accordance with our understanding of the guidelines for selection of these rates under GASB 45 for unfunded plans such as the District's. The healthcare trend rates are based on our analysis of recent District experience and our knowledge of the general healthcare environment.

In determining the cost of covering early retirees (those under the age of 65), we used an age-specific claims cost matrix fitted to the average premium for active employees and early retirees.

A complete description of the actuarial assumptions used in the valuation is shown in the "Actuarial Assumptions" section.

Annual Amount of Premiums and Subsidies

As part of the valuation, we have prepared a projection of the expected annual implicit subsidy from the District to maintain the lower premium structure for its retirees. Included in this projection are District premiums for three current retirees receiving District contributions under special incentive plan agreements.

These numbers are computed on a closed group basis, meaning that they do not include employees hired after the valuation date.

FYB	Premiums	Implicit Subsidies	Total
2010	\$11,780	\$17,002	\$28,782
2015	0	13,727	13,727
2020	0	20,184	20,184
2025	0	22,470	22,470
2030	0	52,899	52,899
2035	0	52,238	52,238
2040	0	53,842	53,842
2045	0	38,145	38,145
2050	0	4,631	4,631
2055	0	0	0

Breakdown by Employee/Retiree Group

Exhibit I, attached at the end of the report, shows a breakdown of the GASB 45 components (ARC, AL, Service Cost, and PVFB) by group (ASRS and PSPRS) and separately by active employees (future retirees) and current retirees.

Certification

The actuarial certification is contained in the "Actuarial Certification" section of the report. We have enjoyed working with the District on this valuation, and are available to answer any questions you may have concerning any information contained herein.

Sincerely,
DEMSEY, FILLIGER & ASSOCIATES

DRAFT

T. Louis Filliger, FSA, MAAA
Partner & Actuary

Benefit Plan Provisions

The District offers medical, dental, and vision benefits to its employees and retirees. These benefits are offered as a package through the Valley Schools Employee Benefits Trust ("VSEBT"). The benefits are self-insured, and use a four-tiered rate structure that applies to active employees and retirees. The rates are determined each year by VSEBT and are designed to be approximately sufficient to pay expected claims and plan expenses for the upcoming year. The medical plans consist of two United Healthcare plans (Traditional and High Deductible Health Plan with HSA). Pharmacy benefits are provided under the medical plans. Dental benefits are through Delta Dental (with High and Low options) and vision benefits through the Vision Service Plan. All these coverages are self-insured or otherwise provided on a pooled basis through VSEBT.

District employees who are eligible for Normal Retirement under either the Arizona State Retirement System ("ASRS") or the Public Safety Personnel Retirement System ("PSPRS") are eligible to continue coverage under the District's health plans by paying the required premiums for such coverage. This includes dental, vision, and dependent coverage, if elected. Premiums charged to retirees are offset by Health Insurance Premium Benefits provided by the State of Arizona.

Normal Retirement under ASRS is defined as the earliest of (i) age 65, (ii) age 62 and 10 years of service, or (iii) 80 points (age plus service). Normal Retirement under PSPRS is defined as the earlier of (i) 20 years of credited service or (ii) age 62 and 15 years of service. (The definition under PSPRS was made more restrictive for employees hired on or after July 1, 2011.)

As of the valuation date, three retirees were receiving District contributions under special incentive plan agreements. These agreements terminate in mid-2011 for two of the 3 retirees and in 2015 for the third retiree. We have taken these benefits into account in the valuation, but have not assumed that such agreements will be granted for future retirees. To the extent that more agreements are granted in future years, actuarial liabilities will increase under subsequent GASB 45 valuations.

While the District does not directly contribute towards the cost of premiums for retirees (except as noted above), the ability to obtain coverage at an active employee rate constitutes a significant economic benefit to the retirees, called an "implicit subsidy" under GASB 45. The inclusion of the retirees increases the District's overall health insurance rates; it is, in part, the purpose of this valuation to determine the amount of the subsidy.

The following monthly VSEBT premiums became effective as of April 1, 2011:

Plan/Tier:	UHC Traditional	UHC HDHP w/ HSA	Delta Dental High	Delta Dental Low	VSP Vision
Retiree	\$351.60	\$265.72	\$28.64	\$16.44	\$5.52
Retiree & Spouse	822.77	621.81	59.96	34.64	9.64
Retiree & Children	668.05	504.89	65.48	37.12	11.58
Family	1,054.83	797.19	96.80	56.32	14.32

Valuation Data

Active and Retiree CensusesAge distribution of eligible retired participants

Age	District-Paid*	Self-Paid	Total
Under 55	0	2	2
55-59	1	1	2
60-64	2	2	4
65+	<u>0</u>	<u>0**</u>	<u>0</u>
Total	3	5	8
Average Age	60.67	57.60	58.75

*Fully or partially; end date of agreement may be prior to age 65.

**Retirees in this group not considered to generate a GASB 45 liability

Age/years of service distribution of active employees included in the valuation

Years→	0-4	5-9	10-14	15-19	20-24	25-29	30+	Total
<u>Age</u>								
<25	6							6
25-29	28	14						42
30-34	19	22	4					45
35-39	7	14	9	7				37
40-44	4	12	5	15	4			40
45-49	4	5	2	3	4	0		18
50-54	7	3	3	5	4	1	2	25
55-59	0	2	2	0	1	1	1	7
60-64	0	2	2	0	0	0	0	4
65+	<u>1</u>	<u>2</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>3</u>
Total	76	76	27	30	13	2	3	227

Average Age: 38.58

Average Service: 8.72

Actuarial Assumptions

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Valuation Date:	July 1, 2010
Actuarial Cost Method:	Projected Unit Credit with Service Pro-rate
Amortization Method:	30 year level dollar; open period (suggested)
Discount Rate:	5.0% per annum
Rate of Return on Investments:	N/A
Attribution Period:	Beginning: Age at hire Ending: Expected date of retirement
Percent electing coverage:	Current Retirees: Actual coverage data used Future Retirees: 30%
Percent of Retirees with Spouses:	Future Retirees: 60% Current Retirees: Actual spousal data was used
Spouse Age Differential:	Current and Future Retirees: Male retirees: Female spouses 3 years younger Female retirees: Male spouses 3 years older
Coverage End Age:	Future Retirees: Retiree age 65 Current Retirees: Retiree age 65
ASRS and PSPRS Subsidies:	Assumed to remain frozen for all future years

Actuarial Assumptions (Continued)

Pre-retirement Turnover:

According to Crocker-Sarason Table T-5 less mortality, increased by 20% at all ages. Sample rates are as follows:

Age	Turnover (%)
25	9.3%
30	8.7
35	7.5
40	6.2
45	4.8
50	3.1
55	1.1

Pre-retirement Mortality:

1994 Group Annuity Mortality, Male and Female tables. Sample deaths per 1,000 employees are as follows:

Age	Males	Females
25	0.71	0.31
30	0.86	0.38
35	0.92	0.51
40	1.15	0.76
45	1.70	1.05
50	2.77	1.54
55	4.76	2.47
60	8.58	4.77

Post-retirement Mortality:

1994 Group Annuity Mortality, Male and Female tables. Sample deaths per 1,000 retirees are as follows:

Age	Males	Females
65	15.63	9.29
70	25.52	14.73
75	40.01	24.39
80	66.70	42.36
85	104.56	72.84
90	164.44	125.02

Actuarial Assumptions (Continued)

Retirement Rates:

Age	Percent Retiring *
50-54	5.0%
55	8.0
56	10.0
57	12.0
58	15.0
59	18.0
60	20.0
61	22.0
62	25.0
63	30.0
64	35.0
65	100.0

*Of those having met the eligibility for District benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year. An assumed percent electing coverage is then applied (see page 9).

Claim Cost per Retiree or Spouse:

Age	Medical/Rx	Dental/Vision
50	\$4,654	\$337
55	5,395	337
60	6,254	337
64	7,039	337
65	2,816	337
70	3,033	337
75	3,268	337

Trend Rate:

Healthcare benefit costs were assumed to increase according to the following schedule:

Year*	Medical/Rx	Dental/Vision
2010	8.0%	4.0%
2011	7.0%	4.0%
2012	6.0%	4.0%
2013+	5.0%	4.0%

*Actual renewal rates for 4/1/11 used for initial claim costs, so 2010 factor of 8.0% not applied.

Glossary

Actuarial Present Value of Future Benefits (PVFB) - present value of all benefits expected to be paid by the employer, net of expected retiree contributions, based on the actuarial assumptions used in the valuation.

Accrued Liability (AL) - past service liability - present value of all benefits earned to date. Since retiree medical benefits are not usually accrued according to a specified formula the way that pension plan benefits are, the accounting standard (GASB 45) calls for the benefits to be earned ratably ("attributed") from date of hire to assumed retirement age. For retirees, and for active employees who have reached their assumed retirement age, the AL equals the PVFB. For active employees who have not yet reached their assumed retirement age, it equals a pro-rata portion of the PVFB based on the ratio of past service to assumed total service for that employee.

Unfunded Accrued Liability – excess of Accrued Liability over assets.

Annual Required Contributions (ARC) – the employer's first-year annual accrual expense for a defined benefit OPEB plan. It is equal to the sum of the Normal Cost and an Amortization Payment to reduce the Unfunded Accrued Liability.

Annual OPEB Cost (AOC) - the employer's ongoing annual accrual expense under GASB 45. In the first year of application the AOC is identical to the ARC; in second and subsequent years, it must include adjustments which may be either positive or negative, to reflect amounts accrued but not paid for previous fiscal years.

Normal Cost – the first component of the plan's annual expense (ARC), it equals the proportion of the Actuarial Present Value of Future Benefits (PVFB) that is allocated to a valuation year by the actuarial cost method used in the valuation. The allocation is based on the ratio of current service to assumed total service for each employee, and is \$0 for retirees.

Amortization Payment – the second component of the plan's annual expense (ARC), it makes provision for interest on, and amortization of, the Unfunded Accrued Liability (UAL).

Closed Group Valuation – does not consider the Actuarial Present Value of Future Benefits (PVFB) associated with employees hired after the valuation date.

Pay-as-You-Go – method of financing a postretirement benefit plan under which the contributions to the plan are generally made at about the same time and in about the same amount as benefits and expenses become due.

Service Cost - Accounting terminology, same as "Normal Cost."

Actuarial Certification

The results set forth in this report are based on our actuarial valuation of the health and welfare benefit plans of the Northwest Fire District ("District") as of July 1, 2010.

The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by the District in October, 2011. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under GASB 45, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits.

Throughout the report, we have used unrounded numbers, because rounding and the reconciliation of the rounded results would add an additional, and in our opinion unnecessary, layer of complexity to the valuation process. By our publishing of unrounded results, no implication is made as to the degree of precision inherent in those results. Clients and their auditors should use their own judgment as to the desirability of rounding when transferring the results of this valuation report to the clients' financial statements.

The undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:

DRAFT

T. Louis Filliger, FSA, EA, MAAA Date: _____
Partner & Actuary

Exhibit I

Northwest Fire District
GASB 45 Valuation Results By Employee Group

	7/1/2010 Valuation Results <u>PSPRS</u>	7/1/2010 Valuation Results <u>ASRS</u>	7/1/2010 Valuation Results <u>Total All Groups</u>
District-paid Present Value of Benefits:			
Actives	\$ 363,108	\$ 21,383	\$ 384,491
Retirees	<u>70,384</u>	<u>51,194</u>	<u>121,578</u>
Total District-Paid PVFB:	\$ 433,492	\$ 72,577	\$ 506,069
District-paid Accrued Liability:			
Actives	\$ 143,253	\$ 6,992	\$ 150,245
Retirees	<u>70,384</u>	<u>51,194</u>	<u>121,578</u>
Total District-Paid AL:	\$ 213,637	\$ 58,186	\$ 271,823
Assets*	<u>-</u>	<u>-</u>	<u>-</u>
District-paid Unfunded Accrued Liability ("UAL")	\$ 213,637	\$ 58,186	\$ 271,823
<u>GASB 45 ARC ("Annual Required Contributions")</u>			
Service Cost at Year-end	\$ 12,359	\$ 969	\$ 13,328
30-year amortization of District-paid UAL	<u>13,897</u>	<u>3,785</u>	<u>17,682</u>
Total ARC	\$ 26,256	\$ 4,754	\$ 31,010

*Assets, if any, allocated in proportion to AL for illustration purposes only; GASB 45 does not provide authority for this calculation



Effect of Retirees on Medical Plan Costs

- Retiree paid claims from January 1, 2015 through October 31, 2015 are \$105,478 on 130 member months (indicating 13 retirees), for a per-employee per-month (PEPM) cost of \$811.37.
- Active paid claims for the same period are \$1,289,382 on 2,083 member months, for a PEPM cost of \$619.00.
- Retiree PEPM costs are 31% higher than active costs, pushing up the overall PEPM on the plan by 1.8% from \$619 to \$630.30.
- After adding in an estimated reserve for incurred but not paid claims, the incurred PEPM for Retirees is at \$868.87, Actives is at \$662.87, and the overall is \$674.97.
- When comparing the above incurred claim estimates to the expected claims costs from the stop loss contract, Retiree experience is running at 29% above expected, while the actives are running 13% below expected. Combined the experience is running 11% better than expected (an actual-to-expected ratio, or A/E, of 0.89).

	Traditional - BCBS		
	<u>Current</u>	<u>Retiree Full Cost</u>	<u>Difference</u>
Employee Only	439.53	637.32	197.79
Employee & Spouse	1,095.53	1,588.52	492.99
Employee & Children	881.95	1,278.83	396.88
Employee & Family	1,419.72	2,058.59	638.87

	Traditional - BCBS		
	<u>Current</u>	<u>Employee Full Cost</u>	<u>Difference</u>
Employee Only	439.53	428.54	(10.99)
Employee & Spouse	1,095.53	1,068.14	(27.39)
Employee & Children	881.95	859.90	(22.05)
Employee & Family	1,419.72	1,384.23	(35.49)



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.J

SCHEDULED

MEMORANDUM NO. 2016-37

Date: March 22, 2016
To: Governing Board
From: Dave Gephart, Finance Director
Type of Action: Information Only
Agenda Item: Presentation, Discussion and Possible Action on Draft 2016-17 Zero-Based Budget Package for Administration Departments to Include Administration, Finance, Community Affairs, as Well as Operations Departments to Include Training, TRT, Hazmat, and EMS

RECOMMENDATION:

N/A

MOTION:

N/A

DISCUSSION:

This is the second meeting to roll out departmental budgets for the District. As per the last meeting, Finance has prepared personnel-related budgets for the departments, while managers and chiefs have prepared non-personnel budgets. As a reminder, no new positions have been added into the budgets at this time.

FISCAL IMPACT:

See presentations

ALTERNATIVES:

N/A

ATTACHMENTS:

- Community Affairs Budget Presentation (PDF)
- EMS (PDF)
- Hazmat (PDF)
- TRT (PDF)
- Operational Services Budget Presentation - 2016 (PDF)
- Finance (PDF)
- Admin (PDF)
- Training (PDF)
- Community Affairs (PDF)



Northwest Fire District **Zero-Based Budget 2016-17**



Office of Community Affairs

Our part in meeting the mission is to...

Create, maintain, and grow a positive
perception of and public support for
the Northwest Fire District.

How?

We
provide insight into decision making processes,
develop communication strategies, and cooperate
with a wide range of stakeholders to
achieve common goals.

How?

In partnership with NWFD's divisions, we tell
people what to expect of us through
consistent messaging at every interface.

And then, together,
we ensure we live up to that promise.



How?

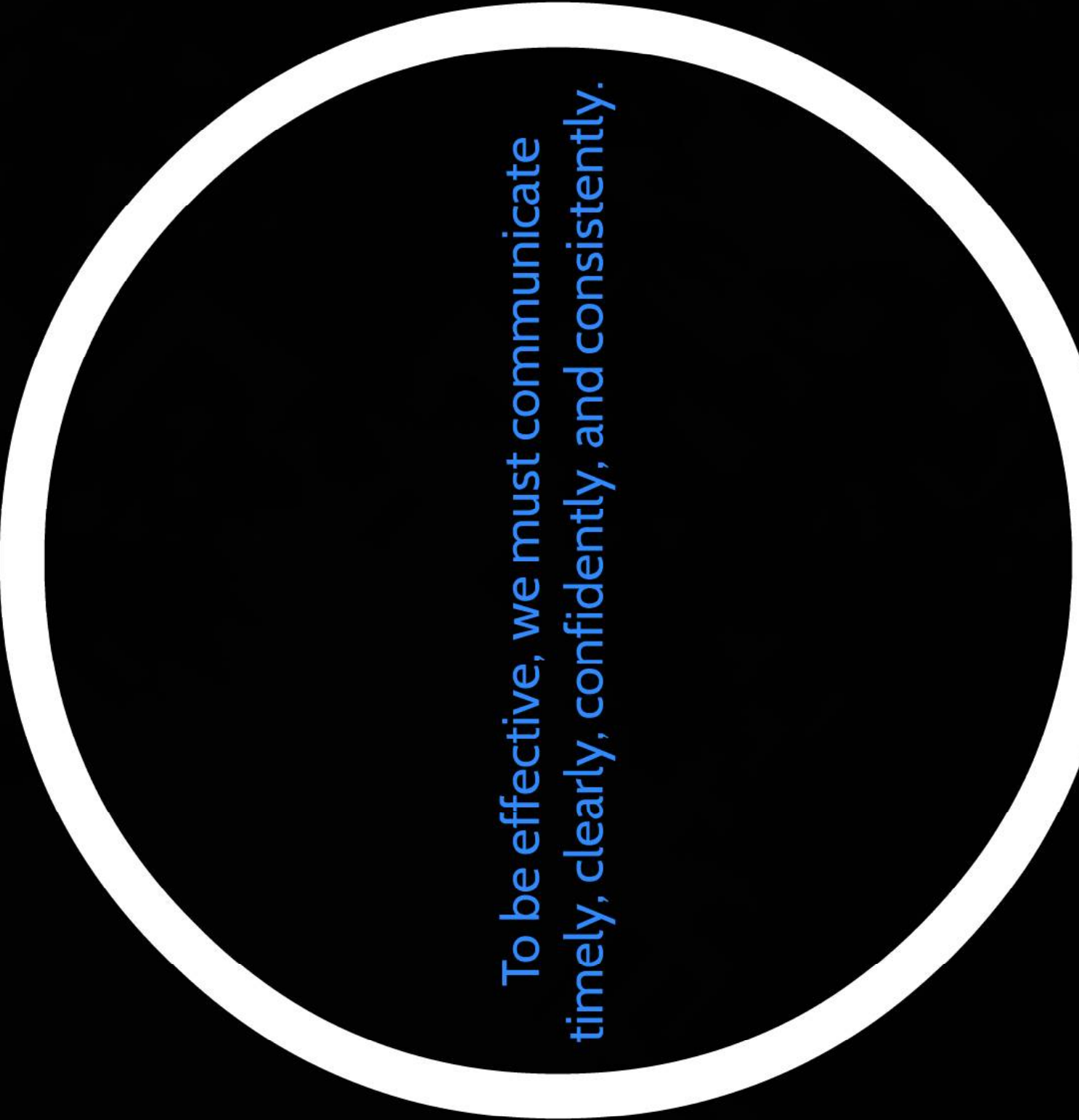
We:
provide insight into decision making processes,
develop communication strategies, and cooperate
with a wide range of stakeholders to
achieve common goals.

How?

In partnership with NWFD's divisions, we tell people what to expect of us through consistent messaging at every interface.

And then, together,
we ensure we live up to that promise.

To be effective, we must communicate
clearly, openly, consistently and transparently.

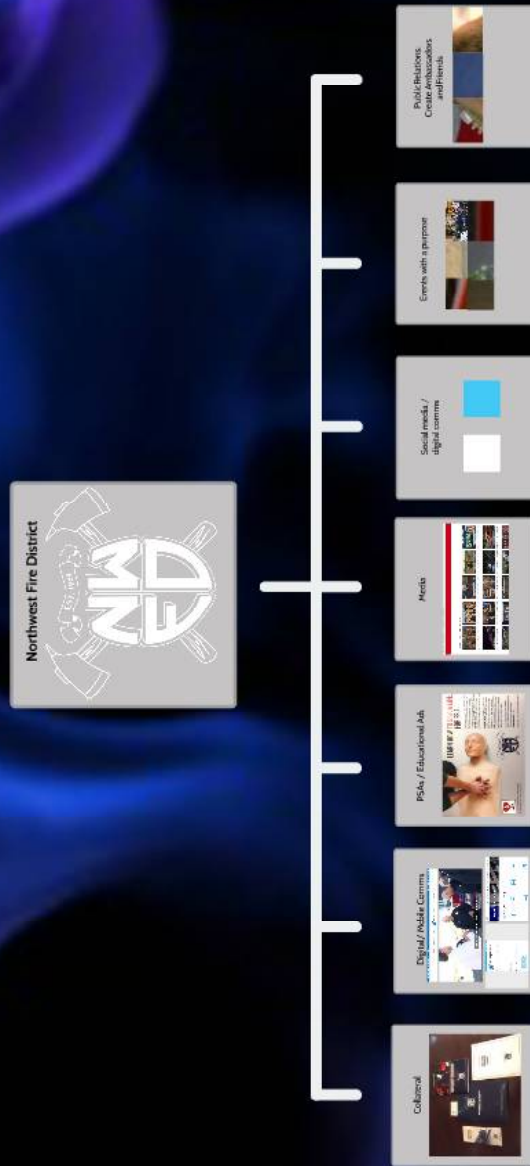


To be effective, we must communicate
timely, clearly, confidently, and consistently.

To do so, we “speak” many languages
(while keeping our message consistent):

- **Residents** – PSAs, events, news articles, website, social media
- **Employees and Staff** – Memos, emails, intranet, events, awards
- **Partner Agencies & Peers** – Events, joint releases, strategic plans
- **Media** – Press releases, Twitter, Facebook
- **Businesses and Influencers** – PSAs, presentations, collaborations
- **Legislators** – Panel discussion events
- **Board Members** – Reports, meetings

The Communications Tool Box



Northwest Fire District



Collateral



Digital/ Mobile Comms

520-887-1010 | contact@northwestfire.org | [f](#) [t](#)

Governing Board News Contact Us

About Us Stations Fire Prevention Education Public Info Safety Operations Join Us

Northwest Fire District



Employee News

As you know, we are currently looking for Firefighters. There is still time to become a member of the Northwest Fire District. We are currently looking for a candidate for the position of Firefighter. If you are interested, please contact us at 520-887-1010 or visit our website at www.northwestfire.org.

This is a great opportunity for you to join a team of dedicated professionals who are committed to providing the best fire protection services to the community. We are looking for someone who is motivated, hardworking, and has a strong sense of responsibility.

Thanks,
Fire Chief Michael J Brandt
Manager of Emergency Services

Posts from this past week on BackOffice News.

Content:

- [Annual Report: 2015 Success Story](#)
- [Northwest Fire District 2015 Annual Report](#)
- [Northwest Fire District 2015 Annual Report](#)
- [Northwest Fire District 2015 Annual Report](#)
- [Northwest Fire District 2015 Annual Report](#)
- [Northwest Fire District 2015 Annual Report](#)

Northwest Fire District BackOffice

Welcome to the Northwest Fire District BackOffice. This is the primary replacement for the current system. The BackOffice is the primary system for the Northwest Fire District. It is the primary system for the Northwest Fire District. It is the primary system for the Northwest Fire District.

Forms
Forms can be found here.

Reference Documents
Reference Documents can be found here.

Looking for a Memo?
Looking for a Memo? You can find it here.

District Calendars
District Calendars can be found here.

PSAs / Educational Ads



**LEARN HOW TO SAVE A LIFE...
FOR FREE.**

There's a new standard in the way CPR is done. It's simple to learn, easy to do and the results are better. It's called Continuous Chest Compression CPR or **HANDS-ONLY™ CPR** and the Northwest Fire District wants to teach it to you, your office, organization or group for free.

HANDS-ONLY™ CPR doesn't require mouth-to-mouth breaths, and in less than an hour, you can learn this new standard in CPR and how to use an **AED** (Automatic External Defibrillator), a machine that walks you through the steps of safely delivering an electrical jump-start to a heart in need.

Contact **Northwest Fire District** today at 887-1010 or northwestfire.org and learn how to save a life with **HANDS-ONLY™ CPR**.

It's better, it's easier and it's free to learn.

AED
Hands-Only™ CPR is a trademark of the American Heart Association

NFD
EST. 1944

My Videos



KGUN 9 News 2/10/2015 car accident
2 views



News 4 Tucson 3/27/2015 car accide..
1 view



KGUN 9 News 3/24/2015 motorcycl...



News 4 Tucson 2/14/2015 traffic acc...
3 views



KGUN 9 News 2/14/2015 incident b1...



News 13 2/15/2015 car accident
2 views



KGUN 9 News 2/10/2015 car accident
1 view



KGUN 9 News 2/3/2015 car accident
1 view



News 4 Tucson 9/12/2015 car accide...
5 views



KGUN 9 News 7/16/2015 car accident 2 VIEWS



TEEN HURT AFTER RIDING ON VAN



PARENTS CHANGED
ROBERT AND JILL WATKINS



ROLLOVER ACCIDENT
MESSAGE



A photograph showing a large excavator and a truck at a construction site, likely related to the roadwork mentioned in the text.



Social media / digital comms



Events with a purpose



Public Relations: Create Ambassadors and Friends



These interactions take place through various communications vehicles and directly impact:

- Public image
- Reputation
- Credibility
- Relevance
- Trust

In planning this year's budget....

Overarching Objectives This Year

Structural

Succession Planning
Process, Systems and Structure

Internal

Celebrate our victories
Leverage New Tools Available Through 365

External

Develop More Content to Travel Further
Foster Stakeholder Relationships

To Deliver Results, We Will:

- Fortify brand standards
- Continue outreach efforts through events & presentations supported by simple, campaign messages
- Foster our digital communications platform
- Maintain our communications footprint for relevancy
- Anticipate & respond to informational needs
- Support organization efforts

Overarching Objectives This Year

Structural

Succession Planning
Process, Systems and Structure

Internal

Celebrate our Victories
Leverage New Tools Available Through 365

External

Develop *More* Content to Travel *Further*
Foster Stakeholder Relationships

To Deliver Results, We Will:

- Fortify brand standards
- Continue outreach efforts through events & presentations supported by simple, campaigned messages
- Foster our digital communications platform
- Maintain our communications footprint for relevancy
- Anticipate & respond to informational needs

Support organization efforts

The Variables...

ZERO BASED BUDGETING WORKSHEETS						
FY 16/17 BUDGET YEAR						
COMMUNITY AFFAIRS						
ACCOUNT #	ACCOUNT NAME	Actuals FY 2014 / 2015	Current Bud FY 2015 / 2016	Proposed FY 2016 / 2017		
1110	Salaries	71,291.31	83,633.00	83,874.96		
1120	Hourly	8,381.65	12,000.00	12,000.00		
1150	Overtime-Unscheduled	10,845.88	7,698.00	7,698.00		
1190	PTO Paid Out	-	1,808.00	5,032.50		
1195	PTO Reserve	-	775.00	-		
1211	Medical Insurance	10,583.00	10,583.00	11,112.15		
1212	Dental Insurance	457.00	457.00	488.99		
1213	Vision Insurance	96.00	96.00	96.00		
1216	Life Insurance	66.70	55.00	60.00		
1218	STD Insurance	238.27	372.00	444.54		
1230	FICA	4,826.15	6,567.00	5,512.26		
1231	Medicare	1,357.39	1,536.00	1,574.78		
1250	PSPRS	3,004.36	2,469.00	4,231.13		
1251	ASRS	8,630.54	10,803.00	10,206.58		
1270	Workers Compensation	3,960.68	5,250.00	5,669.20		
1280	Deferred Compensation	-	-	-		
1290	PEHP	739.64	1,033.00	889.07		
	TOTAL PERSONNEL COSTS	124,478.55	145,135.00	148,890.16		
2110	Office Supplies	105.45	100.00	-		
2111	Photographic Supplies	2,813.89	660.00	-		
2160	Dues, Memberships & Subscr	1,038.78	370.00	-		
2170	Travel & Per Diem	143.45	140.00	-		
2177	Meals & Entertainment	583.74	520.00	-		
2180	Training	145.00	2,325.00	-		
2192	Public Affairs	24,697.52	53,605.00	-		
2194	Newsletter	-	-	-		
2223	Consultants	11,375.00	1,400.00	-		
2310	Cell Phones & Pagers	2,352.22	1,600.00	-		
	TOTAL NON PERSONNEL COSTS	43,255.05	60,720.00	-		

Line items adjusted slightly,
but Non-Personnel Costs
remain unchanged

ZERO BASED BUDGETING WORKSHEETS					
FY 16/17 BUDGET YEAR					
COMMUNITY AFFAIRS					
ACCOUNT #	ACCOUNT NAME	Actuals FY 2014 / 2015	Current Bud FY 2015 / 2016	Proposed FY 2016 / 2017	
1110	Salaries	71,291.31	83,633.00	83,874.96	
1120	Hourly	8,381.65	12,000.00	12,000.00	
1150	Overtime-Unscheduled	10,845.86	7,698.00	7,698.00	
1190	PTO Paid Out	-	1,808.00	5,032.50	
1195	PTO Reserve	-	775.00	-	
1211	Medical Insurance	10,583.00	10,583.00	11,112.15	
1212	Dental Insurance	457.00	457.00	488.99	
1213	Vision Insurance	96.00	96.00	96.00	
1216	Life Insurance	66.70	55.00	60.00	
1218	STD Insurance	238.27	372.00	444.54	
1230	FICA	4,826.15	6,597.00	5,512.26	
1231	Medicare	1,357.39	1,536.00	1,574.78	
1250	PSPRS	3,004.36	2,469.00	4,231.13	
1251	ASRS	8,630.54	10,803.00	10,206.58	
1270	Workers Compensation	3,960.68	5,250.00	5,669.20	
1280	Deferred Compensation	-	-	-	
1290	PEHIP	739.64	1,033.00	889.07	
	TOTAL PERSONNEL COSTS	124,478.55	145,135.00	148,890.16	
2110	Office Supplies	105.45	100.00	150.00	
2111	Photographic Supplies	2,813.89	660.00	600.00	
2160	Dues, Memberships & Subscr	1,038.78	370.00	400.00	
2170	Travel & Per Diem	143.45	140.00	350.00	
2177	Meals & Entertainment	583.74	520.00	520.00	
2180	Training	145.00	2,325.00	2,400.00	
2192	Public Affairs	24,697.52	53,605.00	51,400.00	
2194	Newsletter	-	-	-	
2223	Consultants	11,375.00	1,400.00	1,400.00	
2310	Cell Phones & Pagers	2,352.22	1,600.00	3,500.00	
	TOTAL NON PERSONNEL COSTS	43,255.05	60,720.00	60,720.00	
	DEPARTMENT TOTALS	167,733.60	205,855.00	209,610.16	

Public Affairs

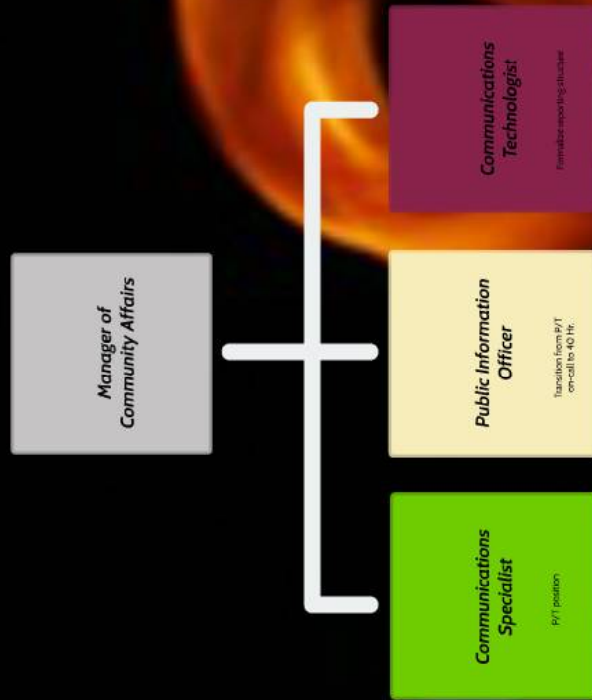
Line Item Breakdown

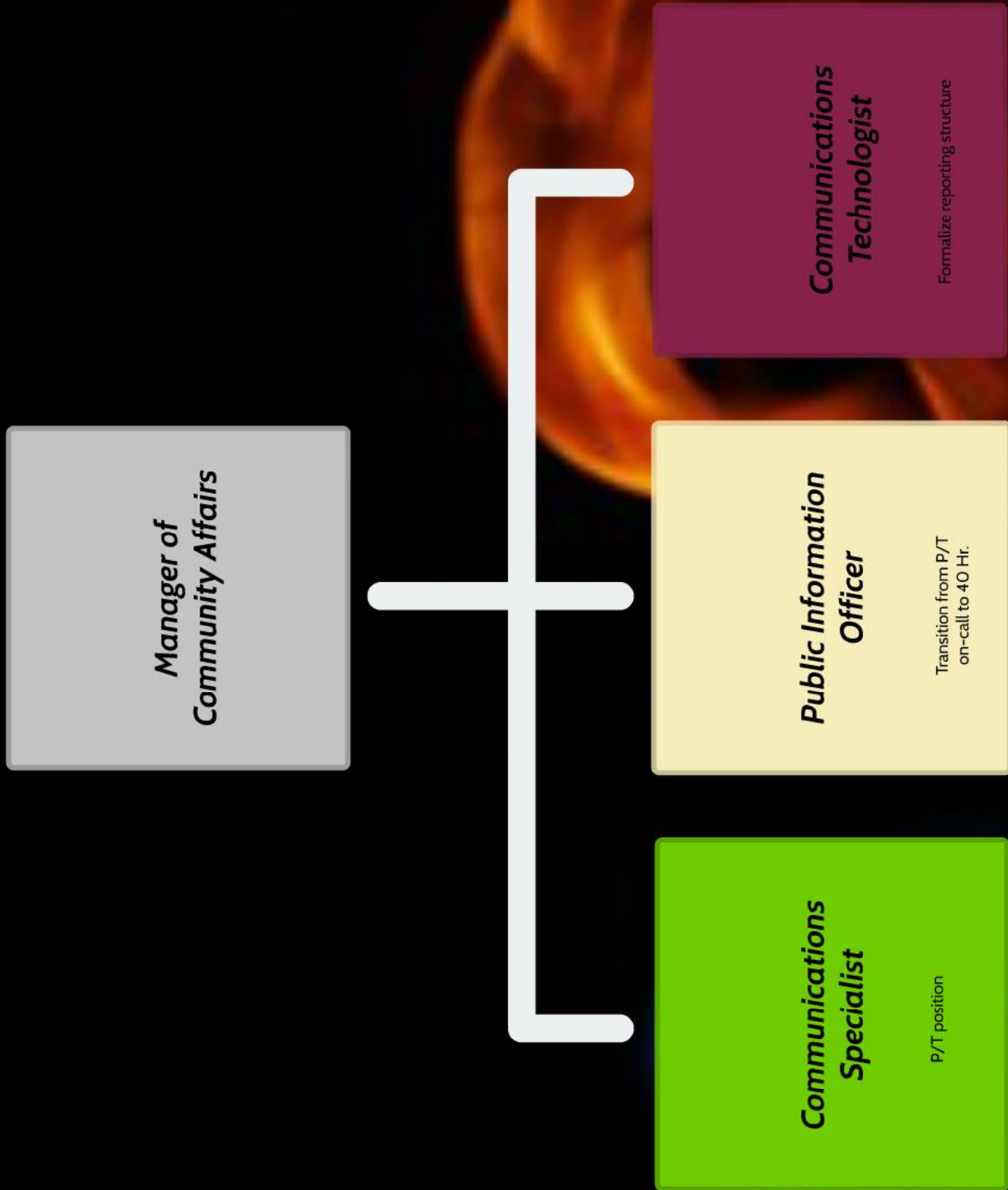
Public Affairs		
Brand Development - Graphic Standards	\$ 5,500.00	
Graphic Standards	\$ 3,000.00	
Core Collateral Design	\$ 2,500.00	
Research	\$ -	
Service Recipient Survey-online	\$ -	
Design - Photography	\$ 3,350.00	
Stock Photography Fees	\$ 350.00	
Photographer Fees	\$ 2,000.00	
One-off Design Project	\$ 1,000.00	
Public Relations	\$ 3,000.00	
Org Dev- PIO media training	\$ 3,000.00	
Awareness/Education	\$17,750.00	
Annual External Stakeholders	\$ 450.00	
Annual Publication Presence	\$ 2,700.00	
Holiday Communication	\$ 350.00	
Safety Campaign (x1)	\$10,850.00	
Open House Promotions(x3)	\$ 1,500.00	
One-off Ad Opportunity	\$ 700.00	
Citizen Awards	\$ 1,200.00	
Internal Communications	\$ 1,300.00	
Mission (V,V) Booklet/ 365 Training Materials	\$ 1,300.00	
Events	\$ 2,650.00	
Q1 Open House (i,j,m); N station(CPR)	\$ 250.00	
Q2 Open House (a,m,j)- Mid station(Drowning)	\$ 250.00	
Q3 Open House (i,a,s)- S station (Safety in mot	\$ 250.00	
Q4 Open House -District Open House (a,n,d)	\$ 1,900.00	
Collateral/Support Material	\$17,850.00	
Strategic Plan 2017+	\$ 5,000.00	
Overview presentation	\$ 500.00	
Annexation Info pieces	\$ 4,400.00	
Annexation Education postage	\$ 1,000.00	
Safety Message Tri-fold (x3)	\$ 3,000.00	
New Resident Mailer/welcome to the District	\$ 1,000.00	
Safety Message Banner Design (x4)	\$ 1,400.00	
Invitation to complete online Survey	\$ 550.00	
Discretionary	\$ 1,000.00	
TOTAL	\$51,400.00	
Transfer to IT Software Costs	\$ 5,430.00	

Public Affairs

Brand Development - Graphic Standards	\$ 5,500.00
Graphic Standards	\$ 3,000.00
Core Collateral Design	\$ 2,500.00
Research	\$ -
Service Recipient Survey- online	\$ -
Design - Photography	\$ 3,350.00
Stock Photography Fees	\$ 350.00
Photographer Fees	\$ 2,000.00
One-off Design Project	\$ 1,000.00
Public Relations	\$ 3,000.00
Org Dev - PIO media training	\$ 3,000.00
Awareness/Education	\$ 17,750.00
Annual External Stakeholders	\$ 450.00
Annual Publication Presence	\$ 2,700.00
Holiday Communication	\$ 350.00
Safety Campaign (x1)	\$ 10,850.00
Open House Promotions(x3)	\$ 1,500.00
One-off Ad Opportunity	\$ 700.00
Citizen Awards	\$ 1,200.00
Internal Communications	\$ 1,300.00
Mission (V,V) Booklet/ 365 Training Materials	\$ 1,300.00
Events	\$ 2,650.00
Q1 Open House (i,j,f,m): N station(CPR)	\$ 250.00
Q2 Open House (a,m,i): Mid station(Drowning)	\$ 250.00
Q3 Open House (i,a,b): S station (safety in mot)	\$ 250.00
Q4 Open House-District Open House (a,n,d)	\$ 1,900.00
Collateral/ Support Material	\$ 17,850.00
Strategic Plan 2017+	\$ 5,000.00
Overview presentation	\$ 500.00
Annexation Info pieces	\$ 4,400.00
Annexation Education postage	\$ 1,000.00
Safety Message Tri-fold (x3)	\$ 3,000.00
New Resident Mailer/welcome to the District	\$ 1,000.00
Safety Message Banner Design(x4)	\$ 1,400.00
Invitation to complete online Survey	\$ 550.00
Discretionary	\$ 1,000.00
TOTAL	\$ 51,400.00
Transfer to IT Software Costs	\$ 5,430.00

*Processes & plans are
in place... let's look at
the team*





THANK YOU...

Questions?

**ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR**

EMS

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	208,279.46	107,150.00	-
1120	Hourly	242,400.34	341,961.00	471,439.98
1140	Holiday Pay	8,161.79	5,825.00	11,545.20
1150	Overtime-Unscheduled	107,350.51	75,710.00	56,282.85
1190	PTO Paid Out	20,158.58	9,286.00	32,356.08
1195	PTO Reserve	-	3,980.00	-
1211	Medical Insurance	83,453.00	52,915.00	66,672.90
1212	Dental Insurance	3,200.00	2,285.00	2,933.94
1213	Vision Insurance	672.00	480.00	576.00
1215	PSPRS Cancer Insurance	300.00	1,000.00	300.00
1216	Life Insurance	392.67	275.00	360.00
1218	STD Insurance	1,463.90	1,910.00	1,949.81
1231	Medicare	8,174.19	7,887.00	8,288.55
1250	PSPRS	104,396.48	109,154.00	115,834.77
1270	Workers Compensation	38,745.63	26,958.00	29,838.78
1280	Deferred Compensation	110.13	-	-
1290	PEHP	3,698.20	5,306.00	5,716.24
TOTAL PERSONNEL COSTS		830,956.88	752,082.00	804,095.10
2110	Office Supplies	430.55	500.00	500.00
2139	Operational Equipment	2,757.46	5,300.00	3,500.00
2140	Operational Supplies	34.55	579.00	2,000.00
2160	Dues, Memberships & Subscr	304.00	534.00	2,845.00
2170	Travel & Per Diem	3,457.66	7,000.00	22,500.00
2177	Meals & Entertainment	-	150.00	-
2180	Training	27,083.64	9,168.00	75,379.60
2198	Books & Periodicals	-	400.00	880.00
2220	Computer Services	-	-	69,800.00
2223	Consultants - General	90,245.84	46,974.00	108,578.55
2224	Exposure Control Program	494.44	17,500.00	2,500.00
2227	Contract Labor	9,388.68	-	-
2260	Legal	32,557.25	-	-
2310	Cell Phones & Pagers	4,616.07	5,280.00	5,280.00
2320	Electric	4,206.31	6,000.00	6,000.00
2330	Natural Gas	757.70	600.00	600.00
2340	Refuse Removal	395.88	-	-
2350	Telephone	184.97	-	-
2370	Water & Sewer	1,921.32	-	-
2542	Janitorial Services	1,496.95	-	-
2550	Equipment Supplies	-	1,000.00	1,000.00
2560	Equipment Services	-	300.00	48,000.00
2620	Equipment Rental	3,544.36	-	2,700.00
TOTAL NON PERSONNEL COSTS		183,877.63	101,285.00	352,063.15
DEPARTMENT TOTALS		1,014,834.51	853,367.00	1,156,158.25

	Qty	Cost	Total
2110 Office Supplies			500
2139 Operational Equipment			3500
New equipment trials, one off purchases	1	3500	3500
2140 Operational Supplies			2000
Disposables for training (includes Sim Lab)	1	2000	2000
2160 Dues, Memberships & Subscr			2845
Annual DHS Ambulance Inspections	7	250	1750
Arizona Ambulance Association	7	55	385
Infection Control Officer Association	1	60	60
Society for Simulation in Healthcare	1	225	225
National Association for EMS Educators	1	200	200
IAFC	1	225	225
2170 Travel & Per Diem			22500
Tavel and Per diem for classes/conferences belo	9	2500	22500
2177 Meals & Entertainment			0
2180 Training			75379.6
Wizard Training	45	585	26325
BLS CPR Cards	50	26.5	1325
ITLS Books	13	57	741
AMLS Books	13	63	819
ACLS Books (2015 update APRIL 2016))	13	36.95	480.35
PALS Books (2015 update August 2016)	13	39	507
BLS Provider Manual (2015 update April 2016)	13	13.25	172.25
Paramedic Class Tuition	5	5000	25000
Infectious Control Officer Training	8	395	3160
Fire Service/EMS general conferences	2	500	1000
Eagles Conference	2	225	450
ABC360 Conference	2	2500	5000
Sim Conference	1	1000	1000
EMS on the Border	5	60	300
CPR University	5	500	2500
Cadaver Lab	10	500	5000
Zoll Summit	2	800	1600
2198 Books & Periodicals			880
PWW - Ambulance Compliance	1	330	330
PWW - HIPAA Compliance Program	1	550	550
2220 Computer Services			69800
Crystal Reports Server	1	8000	8000
Camtasia License	2	600	1200
Tableau License	1	2000	2000
First Pass Licenses	2	3300	6600
Zoll Maintenance	1	45000	45000
First Pass Annual Maintance	1	7000	7000
2223 Consultants - General			108,578.55
Medical Control	1	103,578.55	103,578.55
Zoll, Crystal Reports	1	5000	5,000.00
2224 Exposure Control Program			2500
Prophylactic Medications	1	2500	2500
2227 Contract Labor			
2260 Legal			
2310 Cell Phones & Pagers			
2320 Electric			
2330 Natural Gas			
2340 Refuse Removal			

2350	Telephone			
2370	Water & Sewer			
2542	Janitorial Services			
2550	Equipment Supplies			1500
	<i>Batteries, Cables, Cords</i>	<i>1</i>	<i>1500</i>	<i>1500</i>
2560	Equipment Services			52500
	<i>Zoll Maintenance</i>	<i>1</i>	<i>35000</i>	<i>35000</i>
	<i>Physio Control Maintenance</i>	<i>1</i>	<i>15000</i>	<i>15000</i>
	<i>Reparis Not Convered by Service Agreements</i>	<i>1</i>	<i>2500</i>	<i>2500</i>
2620	Equipment Rental			2700
	<i>Copier Lease</i>	<i>1</i>	<i>2700</i>	<i>2700</i>

Comm

2140	Operational Supplies			3000
	<i>Misc</i>	<i>1</i>	<i>500</i>	<i>500</i>
	<i>New Laptop</i>	<i>1</i>	<i>2500</i>	<i>2500</i>
2170	Travel and Per Diem			10000
	<i>Travel for CAD, Dispatching, Site Vists</i>	<i>1</i>	<i>10000</i>	<i>10000</i>
2180	Training			10000
	<i>Training for CAD, Dispatching, Conferences</i>			<i>10000</i>

EMS-OT

ALS Recertification	average coverage 3 days for 9 hours times 45 people	1215
BLS CPR	BLS + Staff/Civilians (7 hrs month * 12 months)	84
EC Meetings	3 ECs*4 hrs*12months	144
ICO Training	8 people 24 hrs	192
Medic Class Testing (Evaluators)	5people*3days*8hrs = 124 hrs	124
Special Projects	2 weeks of special projects	80
Medic Class OT	5 students * 1400 hrs =	7000
Community CPR	10 hrs per month	120

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

HAZMAT

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
51120	Hourly	-	-	-
51140	Holiday Pay	-	-	-
51150	Overtime-Unscheduled	-	-	-
51190	PTO Paid Out	-	-	-
51195	PTO Reserve	-	-	-
51216	Life Insurance	-	-	-
51218	STD Insurance	-	-	-
51231	Medicare	-	-	-
51250	PSPRS	-	-	-
51270	Workers Compensation	-	-	-
51280	Deferred Compensation	-	-	-
TOTAL PERSONNEL COSTS		-	-	-
52139	Operational Equipment	-	1,000.00	7,000.00
52140	Operational Supplies	-	3,500.00	2,000.00
52146	Protective Equipment	-	500.00	1,000.00
52148	Small Tools & Instruments	-	450.00	500.00
52170	Travel & Per Diem	-	1,500.00	1,500.00
52180	Training	-	1,500.00	1,500.00
52198	Books & Periodicals	-	-	500.00
52310	Cell Phones & Pagers	-	2,300.00	-
52560	Equipment Services	-	-	500.00
TOTAL NON PERSONNEL COSTS		-	10,750.00	14,500.00
DEPARTMENT TOTALS		-	10,750.00	14,500.00

Hazmat 2016-2017

2139	Operational Equipment	7,000.00	replacement of 2 monitors
2140	Operational Supplies	2,000.00	
2146	Protective equipment	1,000.00	level B suit replacement
2148	Small Tools & Instruments	500.00	
2160	Dues, Memberships & Subscr	-	
2170	Travel & Per Diem	1,500.00	
2177	Meals & Entertainment	-	
2180	Training	1,500.00	
2194	Newsletter	-	
2196	Employee Recognition	-	
2198	Books & Periodicals	500.00	
2223	Consultants - General	-	
2227	Contract Labor	-	
2310	Cell Phones & Pagers		
2550	Equipment Supplies		
2560	Equipment Services	500.00	
2620	Equipment Rental		
4130	Furniture & Equipment		
	TOTAL NON PERSONNEL COSTS	14,500.00	



ZERO BASED BUDGETING WORKSHEETS

FY 16/17 BUDGET YEAR

TECHNICAL RESCUE TEAM (TRT)

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
51120	Hourly	-	-	-
51140	Holiday Pay	-	-	-
51150	Overtime-Unscheduled	-	-	-
51190	PTO Paid Out	-	-	-
51195	PTO Reserve	-	-	-
51216	Life Insurance	-	-	-
51218	STD Insurance	-	-	-
51231	Medicare	-	-	-
51250	PSPRS	-	-	-
51270	Workers Compensation	-	-	-
51280	Deferred Compensation	-	-	-
51290	PEHP	-	-	-
TOTAL PERSONNEL COSTS		-	-	-
52139	Operational Equipment	-	3,000.00	3,500.00
52140	Operational Supplies	-	4,000.00	1,000.00
52146	Protective Equipment	-	4,100.00	7,200.00
52148	Small Tools & Instruments	-	750.00	500.00
52170	Travel & Per Diem	-	1,500.00	1,500.00
52180	Training	-	1,000.00	1,000.00
52198	Books & Periodicals	-	-	-
52310	Cell Phones & Pagers	-	500.00	-
52560	Equipment Services	-	-	500.00
TOTAL NON PERSONNEL COSTS		-	14,850.00	15,200.00
DEPARTMENT TOTALS		-	14,850.00	15,200.00

TRT 2016-2017

2139	Operational Equipment	3,500.00	replacement of rescue rope
2140	Operational Supplies	1,000.00	
2146	Protective equipment	7,200.00	normal end of life replacement and personnel PPE for new techs
2148	Small Tools & Instruments	500.00	
2160	Dues, Memberships & Subscr	-	
2170	Travel & Per Diem	1,500.00	
2177	Meals & Entertainment	-	
2180	Training	1,000.00	
2194	Newsletter	-	
2196	Employee Recognition	-	
2198	Books & Periodicals	-	
2223	Consultants - General	-	
2227	Contract Labor	-	
2310	Cell Phones & Pagers		
2550	Equipment Supplies		
2560	Equipment Services	500.00	
2620	Equipment Rental		
4130	Furniture & Equipment		
	TOTAL NON PERSONNEL COSTS	15,200.00	

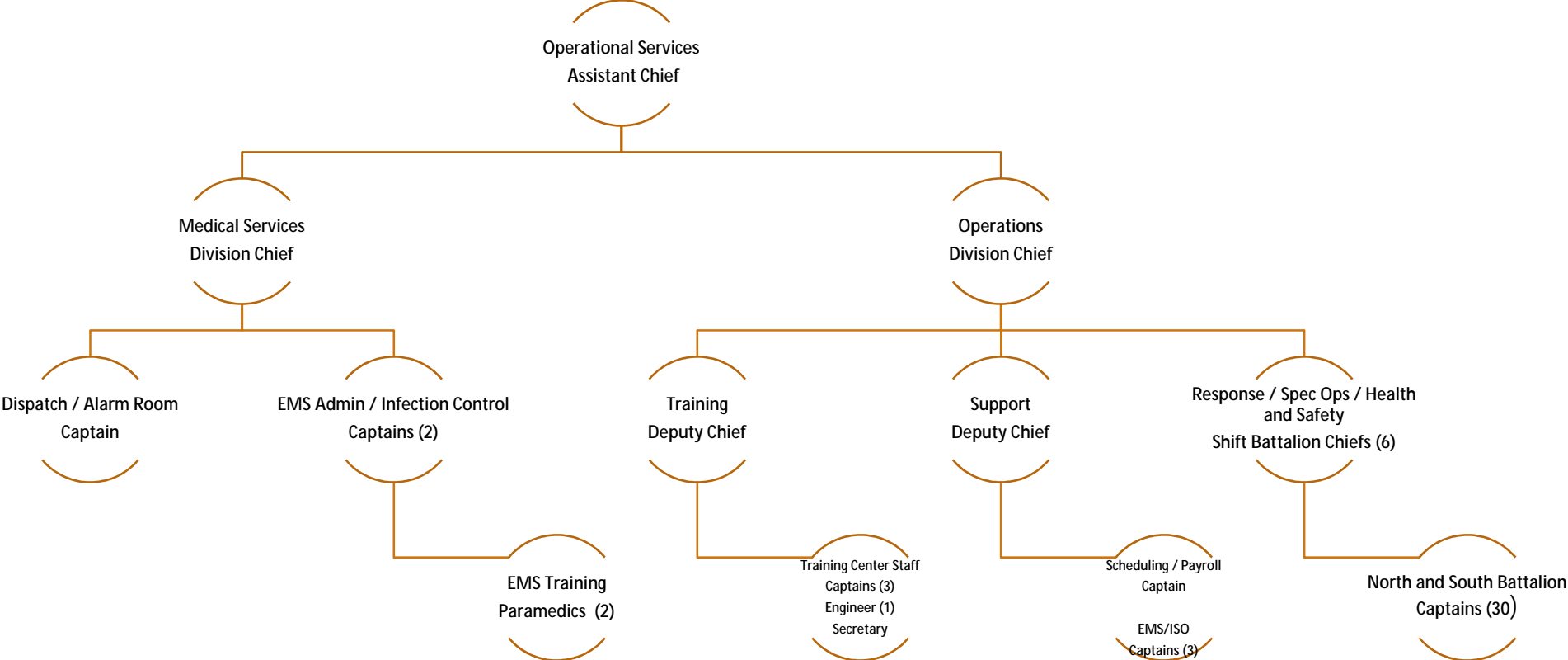


NORTHWEST FIRE DISTRICT

OPERATIONAL SERVICES BUDGET REVIEW – FY 16/17

- Operational Services – Organizational Chart
- The individual budgets within Operational Services
- Budget submittals this month (March) – Battalion Chiefs, Medical Services, Training, Health and Safety, and Wildland
- Budget submittals next month (April) – Operations (to include Hazardous Materials and Technical Rescue) and Ambulance Fund
- Special Note: All budget submittals are actively being reviewed to assure appropriateness and correctness of material and personnel costs. The presented budgets are being provided in DRAFT form for information only.

Operational Services – Org Chart



Individual Budgets– Operational Services

- **Battalion Chief(s)**– Allocates expenses for all Division Chiefs, Deputy Chiefs, Battalion Chiefs, and Administrative Captain positions. The Battalion Chief budget line is its own line. There are 12 FTE's funded in this budget.
- **Medical Services (EMS)**- Allocates expenses for EMS training and administration, Dispatch, Infection Control and includes associated facility expenses. Medical Services is its own budget line. There are 9 FTE's funded in this budget.
- **Training**- Allocates expenses associated with the personnel assigned to training (minus the DC), the facility itself, and provisions of ongoing training for all personnel. Training is its own budget line. There are 5 FTE's funded in this budget.
- **Health and Safety (HSO)**- Allocates expenses associated with these services. Health and Safety is its own budget line. There are no FTE's funded in this budget.
- **Operations (OPS)**- Allocates expenses associated with Fire/Rescue services (suppression, hazardous materials, technical rescue, etc.) and includes all shift assigned Captain, Paramedic, Engineer, and Firefighter FTE's. The OPS budget also includes the associated expenses for each fire station.
- **Wildland Fund (WL)** - Allocates revenue and expenses associated with these various services, both internally and externally. Wildland is its own budget line and operates as an enterprise fund. There are no FTE's funded in this budget.
- **Ambulance Fund** – Allocates revenue and expenses associated with this service. Ambulance is its own budget line and operates as an enterprise fund. There are 36 FTE's funded in this budget.

Battalion Chiefs Budget - Overview

	Actuals	Current Bud	Proposed
	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
Personnel	1,343,269.19	1,796,862.00	1,888,911.85
Non Personnel	13,365.55	27,800.00	20,750.00
Budget Total	1,356,634.74	1,824,662.00	1,909,661.85

- Personnel budget established by the Finance Division
- Non Personnel budget represents a decrease over the current year budget of \$7,050.00.
- **Special Note:** No allocations have been made to the Ambulance Fund. Certain items also may be allocated to other more appropriate budgets to include the ambulance fund, IT, Logistics, Facilities, and Administration prior to finalization.

Battalion Chiefs Budget - Detailed

		Actuals	Current Bud	Proposed
ACCOUNT #	ACCOUNT NAME	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	1,001,414.55	1,233,049.00	1,260,194.91
1140	Holiday Pay	9,573.56	14,702.00	16,113.46
1150	Overtime-Unscheduled	-	-	-
1190	PTO Paid Out	43,240.51	21,836.00	76,578.50
1195	PTO Reserve	-	9,358.00	-
1211	Medical Insurance	84,590.00	137,579.00	144,457.95
1212	Dental Insurance	3,650.00	5,941.00	6,356.87
1213	Vision Insurance	864.00	1,248.00	1,248.00
1215	PSPRS Cancer Insurance	350.00	2,600.00	650.00
1216	Life Insurance	531.65	715.00	780.00
1218	STD Insurance	1,995.94	4,492.00	4,614.70
1231	Medicare	14,588.49	18,545.00	19,616.86
1250	PSPRS	111,900.97	256,662.00	274,151.04
1270	Workers Compensation	41,300.76	63,389.00	70,620.69
1280	Deferred Compensation	24,101.04	14,268.00	-
1290	PEHP	5,167.72	12,478.00	13,528.87
	TOTAL PERSONNEL COSTS	1,343,269.19	1,796,862.00	1,888,911.85

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Battalion Chiefs Budget - Detailed

		Actuals	Current Bud	Proposed
ACCOUNT #	ACCOUNT NAME	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
2110	Office Supplies	237.79	500.00	500.00
2140	Operational Supplies	401.98	400.00	400.00
2160	Dues, Memberships & Subscr	833.00	1,000.00	250.00
2170	Travel & Per Diem	1,458.26	11,000.00	3,500.00
2177	Meals & Entertainment	-	1,200.00	-
2180	Training	1,420.79	2,400.00	4,500.00
2198	Books & Periodicals	11.36	-	300.00
2310	Cell Phones & Pagers	4,055.56	5,300.00	5,300.00
2550	Electric	4,946.81	6,000.00	6,000.00
2350	Telephone	-	-	-
2560	Equipment Services	-	-	-
	TOTAL NON PERSONNEL COSTS	13,365.55	27,800.00	20,750.00
	DEPARTMENT TOTALS	1,356,634.74	1,824,662.00	1,909,661.85

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Medical Services Budget - Overview

	Actuals	Current Bud	Proposed
	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
Personnel	830,956.88	752,082.00	804,095.10
Non Personnel	183,877.63	101,285.00	352,063.15
Budget Total	1,014,834.51	853,367.00	1,156,158.25

- Personnel budget established by the Finance Division
- Non Personnel budget represents an increase of \$251,778.15 over the current year budget. This is as a result of certain training programs being budgeted now within EMS; software systems and maintenance agreements for medical equipment now being budgeted within EMS; and an increase in the medical direction agreement since the award of the CON.
- **Special Note:** No allocations have been made from the medical services budget to the Ambulance Fund. Certain items will likely be allocated to other more appropriate budgets to include the ambulance fund, IT, Logistics, Facilities, and Administration.

Medical Services Budget - General

ACCOUNT #	ACCOUNT NAME	Actuals FY 2014 / 2015	Current Bud FY 2015 / 2016	Proposed FY 2016 / 2017
1110	Salaries	208,279.46	107,150.00	-
1120	Hourly	242,400.34	341,961.00	471,439.98
1140	Holiday Pay	8,161.79	5,825.00	11,545.20
1150	Overtime-Unscheduled	107,350.51	75,710.00	56,282.85
1190	PTO Paid Out	20,158.58	9,286.00	32,356.08
1195	PTO Reserve	-	3,980.00	-
1211	Medical Insurance	83,453.00	52,915.00	66,672.90
1212	Dental Insurance	3,200.00	2,285.00	2,933.94
1213	Vision Insurance	672.00	480.00	576.00
1215	PSPRS Cancer Insurance	300.00	1,000.00	300.00
1216	Life Insurance	392.67	275.00	360.00
1218	STD Insurance	1,463.90	1,910.00	1,949.81
1231	Medicare	8,174.19	7,887.00	8,288.55
1250	PSPRS	104,396.48	109,154.00	115,834.77
1270	Workers Compensation	38,745.63	26,958.00	29,838.78
1280	Deferred Compensation	110.13	-	-
1290	PEHP	3,698.20	5,306.00	5,716.24
	TOTAL PERSONNEL COSTS	830,956.88	752,082.00	804,095.10
2110	Office Supplies	430.55	500.00	500.00
2139	Operational Equipment	2,757.46	5,300.00	3,500.00
2140	Operational Supplies	34.55	579.00	2,000.00
2160	Dues, Memberships & Subscr	304.00	534.00	2,845.00
2170	Travel & Per Diem	3,457.66	7,000.00	22,500.00
2177	Meals & Entertainment	-	150.00	-
2180	Training	27,083.64	9,168.00	75,379.60
2198	Books & Periodicals	-	400.00	880.00
2220	Computer Services	-	-	69,800.00
2223	Consultants - General	90,245.84	46,974.00	108,578.55
2224	Exposure Control Program	494.44	17,500.00	2,500.00
2227	Contract Labor	9,388.68	-	-
2260	Legal	32,557.25	-	-
2310	Cell Phones & Pagers	4,616.07	5,280.00	5,280.00
2320	Electric	4,206.31	6,000.00	6,000.00
2330	Natural Gas	757.70	600.00	600.00
2340	Refuse Removal	395.88	-	-
2350	Telephone	184.97	-	-
2370	Water & Sewer	1,921.32	-	-
2542	Janitorial Services	1,496.95	-	-
2550	Equipment Supplies	-	1,000.00	1,000.00
2560	Equipment Services	-	300.00	48,000.00
2620	Equipment Rental	3,544.36	-	2,700.00
	TOTAL NON PERSONNEL COSTS	183,877.63	101,285.00	352,063.15
	DEPARTMENT TOTALS	1,014,834.51	853,367.00	1,156,158.25

Medical Services Budget - Detailed

ACCOUNT #	ACCOUNT NAME	QUANTITY	COST	TOTAL			
2110	Office Supplies			500			
2139	Operational Equipment			3500			
	New equipment trials, one off purchases	1	3500	3500			
2140	Operational Supplies			2000			
	Disposables for training (includes Sim Lab)	1	2000	2000			
2160	Dues, Memberships & Subscr			2845			
	Annual DHS Ambulance Inspections	7	250	1750			
	Arizona Ambulance Association	7	55	385			
	Infection Control Officer Association	1	60	60			
	Society for Simulation in Healthcare	1	225	225			
	National Association for EMS Educators	1	200	200			
	IAFC	1	225	225			
2170	Travel & Per Diem			22500			
	Tavel and Per diem for classes/conferences below + plus two that have no registration fees	9	2500	22500			
2177	Meals & Entertainment			0			
2180	Training			75379.6			
	Wizard Training	45	585	26325			
	BLS CPR Cards	50	26.5	1325			
	ITLS Books	13	57	741			
	AMLS Books	13	63	819			
	ACLS Books (2015 update APRIL 2016))	13	36.95	480.35			
	PALS Books (2015 update August 2016)	13	39	507			
	BLS Provider Manual (2015 update April 2016)	13	13.25	172.25			
	Paramedic Class Tuition	5	5000	25000			
	Infectious Control Officer Training	8	395	3160			
	Fire Service/EMS general conferences	2	500	1000			
	Eagles Conference	2	225	450			
	ABC360 Conference	2	2500	5000			
	Sim Conference	1	1000	1000			
	EMS on the Border	5	60	300			
	CPR University	5	500	2500			
	Cadaver Lab	10	500	5000			
	Zoll Summit	2	800	1600			

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Medical Services Budget – Detailed

ACCOUNT #	ACCOUNT NAME	QUANTITY	COST	TOTAL
2198	Books & Periodicals			880
	PWW - Ambulance Compliance	1	330	330
	PWW - HIPAA Compliance Program	1	550	550
2220	Computer Services			69800
	Crystal Reports Server	1	8000	8000
	Camtasia License	2	600	1200
	Tableau License	1	2000	2000
	First Pass Licenses	2	3300	6600
	Zoll Maintenance	1	45000	45000
	First Pass Annual Maintenance	1	7000	7000
2223	Consultants - General			108,578.55
	Medical Control	1	103,578.55	103,578.55
	Zoll, Crystal Reports	1	5000	5,000.00
2224	Exposure Control Program			2500
	Prophylactic Medications	1	2500	2500
2227	Contract Labor			
2260	Legal			
2310	Cell Phones & Pagers			
2320	Electric			
2330	Natural Gas			
2340	Refuse Removal			
2350	Telephone			
2370	Water & Sewer			
2542	Janitorial Services			
2550	Equipment Supplies			1500
	Batteries, Cables, Cords	1	1500	1500
2560	Equipment Services			52500
	Zoll Maintenance	1	35000	35000
	Physio Control Maintenance	1	15000	15000
	Repairs Not Covered by Service Agreements	1	2500	2500
2620	Equipment Rental			2700
	Copier Lease	1	2700	2700

Medical Services Budget – Detailed

ACCOUNT #	ACCOUNT NAME	QUANTITY	COST	TOTAL		
Comm						
2140	Operational Supplies			3000		
	Misc	1	500	500		
	New Laptop	1	2500	2500		
2170	Travel and Per Diem			10000		
	Travel for CAD, Dispatching, Site Visits	1	10000	10000		
2180	Training			10000		
	Training for CAD, Dispatching, Conferences			10000		
EMS-OT						
	ALS Recertification	average coverage 3 days for 9 hours times 45 people		1215		
	BLS CPR	BLS + Staff/Civilians (7 hrs month * 12 months)		84		
	EC Meetings	3 ECs*4 hrs*12months		144		
	ICO Training	8 people 24 hrs		192		
	Medic Class Testing (Evaluators)	5people*3days*8hrs = 124 hrs		124		
	Special Projects	2 weeks of special projects		80		
	Medic Class OT	5 students * 1400 hrs =		7000		
	Community CPR	10 hrs per month		120		

Training Budget - Overview

	Actuals	Current Bud	Proposed
	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
Personnel	561,072.04	314,789.00	569,564.52
Non Personnel	151,840.12	183,273.00	182,204.00
Budget Total	712,912.16	498,062.00	751,768.52

- Personnel budget established by the Finance Division. The increase in budgeted personnel costs of \$254,775.00 represents a reallocation of funding for personnel within the Training Division budget to reflect assigned staff consistent with the actuals for FY 2014 / 2015.
- The DRAFT budget for Training does not contain funding for an academy class in FY 2016 / 2017. Funding for an academy may be added given direction from the Board during the OPS budget presentation in April where the establishment of an authorized force strength will be sought.

Training Budget - Detailed

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	275,089.36	86,040.00	-
1120	Hourly	120,742.67	108,523.00	341,216.30
1150	Overtime-Unscheduled	8,368.10	21,075.00	35,209.51
1190	PTO Paid Out	8,893.74	3,774.00	22,592.63
1195	PTO Reserve	-	1,617.00	-
1211	Medical Insurance	42,332.00	31,749.00	55,560.75
1212	Dental Insurance	1,823.00	1,371.00	2,444.95
1213	Vision Insurance	384.00	288.00	480.00
1215	PSPRS-Cancer Insurance	100.00	400.00	200.00
1216	Life Insurance	316.85	165.00	300.00
1218	STD Insurance	1,109.50	776.00	1,444.15
1230	FICA	2,871.79	4,426.00	3,239.13
1231	Medicare	5,768.83	3,205.00	5,786.10
1250	PSPRS	66,320.13	30,031.00	70,274.45
1251	ASRS	5,376.14	8,238.00	5,997.61
1270	Workers Compensation	17,877.73	10,955.00	20,828.76
1280	Deferred Compensation	-	-	-
1290	PEHP	3,698.20	2,156.00	3,990.18
	TOTAL PERSONNEL COSTS	561,072.04	314,789.00	569,564.52

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Training Budget - Detailed

ACCOUNT #	ACCOUNT NAME	Actuals FY 2014 / 2015	Current Bud FY 2015 / 2016	Proposed FY 2016 / 2017
2120	Printing & Duplicating	131.67	3,650.00	1,500.00
2130	Computer Supplies	113.79	-	
2139	Operational Equipment	11,434.89	3,250.00	3,250.00
2140	Operational Supplies	118.69	-	2,000.00
2141	Uniforms	13,152.07	-	
2142	Propane Gas	3,116.97	2,500.00	5,268.00
2150	Postage & Mailings	100.00	400.00	300.00
2160	Dues, Memberships & Subscr	2,090.34	150.00	10,121.00
2170	Travel & Per Diem	7,082.40	10,920.00	10,920.00
2171	Training Materials	9.75	-	-
2174	Facility & Equipment Rental	245.00	-	
2175	Family Night & Graduation	169.92	-	
2176	Course Registration/Books/Certs	-	-	
2177	Meals & Entertainment	158.99	100.00	2,350.00
2180	Training - Training Staff	7,219.43	4,900.00	5,500.00
2186	Training - Suppression	13,568.64	15,310.00	20,310.00
2187	Training - Target Safety	-	21,535.00	
2191	Tuition Reimbursement	20,898.98	33,900.00	33,900.00
2194	Newsletter	-	-	
2196	Employee Recognition	-	60.00	100.00
2198	Books & Periodicals	5,172.42	7,893.00	4,500.00
2310	Cell Phones & Pagers	3,731.20	2,400.00	2,400.00
2320	Electric	28,326.41	30,600.00	36,400.00
2340	Refuse Removal	1,230.42	1,650.00	1,050.00
2350	Telephone	-	-	
2370	Water & Sewer	9,655.77	8,950.00	13,100.00
2540	Building Services	669.90	875.00	875.00
2542	Janitorial Services	3,789.14	8,500.00	
2544	Preventive Maintenance	-	-	3,000.00
2546	Facility Use/Maintenance	538.00	3,000.00	3,000.00
2550	Equipment Supplies	-	370.00	-
2565	Mobile Burn Simulator	8,100.00	8,500.00	8,500.00
2620	Equipment Rental	9,085.66	10,800.00	10,800.00
	TOTAL NON PERSONNEL COSTS	151,840.12	183,273.00	182,204.00

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Health and Safety Budget - Overview

	Actuals	Current Bud	Proposed
	FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
Personnel	4282.48	7,717.00	
Non Personnel	29,165.05	37,800.00	34,250.00
Budget Total	33,447.53	46,517.00	34,250.00

- Personnel budget established by the Finance Division. Personnel costs directly associated with this function are assumed in the Battalion Chief budget line.

Health and Safety Budget - Detailed

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	-	-	-
1130	Temporary or Part time	2,436.00	-	-
1150	Overtime-Unscheduled	570.48	5,891.00	-
1190	PTO Paid Out	-	103.00	-
1195	PTO Reserve	-	44.00	-
1211	Medical Insurance	-	-	-
1212	Dental Insurance	-	-	-
1213	Vision Insurance	-	-	-
1215	PSPRS Cancer Insurance	-	-	-
1216	Life Insurance	7.57	-	-
1218	STD Insurance	28.38	21.00	-
1230	FICA	151.03	-	-
1231	Medicare	43.23	88.00	-
1250	PSPRS	105.12	1,212.00	-
1270	Workers Compensation	201.03	299.00	-
1280	Deferred Compensation	-	-	-
1290	PEHP	739.64	59.00	-
	TOTAL PERSONNEL COSTS	4,282.48	7,717.00	-

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Health and Safety Budget - Detailed

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
2120	Printing & Duplicating	-	300.00	500.00
2139	Operational Equipment	-	-	-
2148	Small Tools & Instruments	-	-	-
2149	Small Fitness Equipment	1,437.88	3,500.00	3,500.00
2160	Dues, Memberships & Subscriptions	2,593.00	2,000.00	1,400.00
2170	Travel & Per Diem	2,421.63	2,500.00	2,600.00
2177	Meals & Entertainment	74.98	-	-
2180	Training	3,285.00	2,500.00	4,700.00
2194	Newsletter	-	-	-
2196	Employee Recognition	-	-	250.00
2198	Books & Periodicals	156.00	300.00	300.00
2223	Consultants - General	-	12,000.00	6,000.00
2227	Contract Labor	9,000.00	-	-
2310	Cell Phones & Pagers	24.72	1,200.00	-
2550	Equipment Supplies	92.89	1,500.00	500.00
2560	Equipment Services	1,112.91	-	1,500.00
2620	Equipment Rental	3,000.00	-	-
4130	Furniture & Equipment	5,966.04	12,000.00	13,000.00
	TOTAL NON PERSONNEL COSTS	29,165.05	37,800.00	34,250.00
	DEPARTMENT TOTALS	33,447.53	45,517.00	34,250.00

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Wildland Fund – Overview

- The Wildland Fund allocates expenses and revenues associated with the District's incident management team (IMT) and engine / support apparatus deployment programs. This fund is utilized for wildland operations external to the District. Costs associated with wildland operations within the District are estimated at \$4500.00 and are covered within the OPS budget.
- IMT participation is generally revenue neutral as the assigned members pay, benefits, and backfill are reimbursable and District assigned vehicles may not be utilized. The reimbursable personnel costs are estimated at \$105,000.00. Only when a District vehicle is utilized as part of the IMT assignment does the District have an opportunity to generate revenue with this particular program. If vehicles are assigned, the projected revenue could be as high as \$25,480.00 with a program total of \$130,480.00.
- The engine / support apparatus deployment program represents a larger opportunity for positive revenue given apparatus utilization and their associated costs. Personnel costs to include ERE's and backfill are reimbursed to the District at actual cost and are estimated at \$66,460.00. Since District vehicles are always utilized, revenue is estimated at \$39,804.00 with a program total of \$106,246.00
- The total projections for the Wildland fund for reimbursable personnel expenses is estimated at \$171,460.00. Revenue potential for apparatus is estimated at \$65,284.00. The total fund is estimated to be budgeted at \$236,744.00.
- The projections for the Wildland Fund are just that, projections only given the unknowns associated with the severity and duration of the wildland fire season.

Wildland Fund – Detailed

Expenses for training, equipment, and overtime for in-District wildland response will be budgeted in OPS as follows:

Account #	Account Name	Proposed
2139	Operational Equipment	
2140	Operational Supplies	200.00
2141	PPE	300.00
2170	Travel & Per Diem	1,000.00
1150	Overtime-Unscheduled	3,000.00
		Total: 4500.00

Wildland Fund – Detailed

Expenses and revenues are allocated for out of District engine / support apparatus assignments as follows:

[illegible]

Attachment: Operational Services Budget Presentation - 2016 (2016-37 : Zero-Based Budget)

Wildland Fund – Detailed

Expenses and revenues are allocated for out of District incident management team (IMT) assignments as follows:

Type 2 Team Members (1)					
Hourly Rate (total)	Daily Hours	Assigned Days		Total	
\$30	14	30			\$12,600
Backfill					\$9,240
Vehicles (1)	\$52 a day (each)				\$1,560
	.52 a mile (each)	4,000 miles (each)			\$2,080
Travel/Per Diem	\$30 per person a day average				\$9,240
					\$26,680
Type 1 Team Members (3)					
Hour Rate	Daily Hours	Assigned Days		Total	
\$40	14	30			\$50,400
Vehicle	\$52 a day (2 vehicles)				\$3,120
	.52 a mile	8,000 miles			\$8,320
Travel/Per Diem	\$30 a day average				\$2,760
					\$64,600
Area Command Team Members (2)					
Hour Rate	Daily Hours	Assigned Days		Total	
\$50	14	20			\$28,000
Vehicle	\$52 a day (2 vehicles)				\$2,080
	.52 a mile	8,000 miles			\$8,320
Travel/Per Diem	\$30 a day average				\$1,200
					\$39,600
					Total \$130,480
					Apparatus Revenue: \$25,480
					Personnel Expense: (\$105,000.00)
					Net Revenue: \$25,480

**ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR**

FINANCE

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	175,663.84	183,248.00	185,900.00
1120	Hourly	91,386.24	145,897.00	148,200.00
1150	Overtime-Unscheduled	5,216.87	2,646.00	2,964.00
1190	PTO Paid Out	1,943.75	5,806.00	20,223.84
1195	PTO Reserve	-	2,488.00	-
1211	Medical Insurance	42,332.00	52,915.00	55,560.75
1212	Dental Insurance	1,828.00	2,285.00	2,444.95
1213	Vision Insurance	384.00	480.00	480.00
1216	Life Insurance	240.00	275.00	300.00
1218	STD Insurance	756.86	1,194.00	1,786.44
1230	FICA	15,943.65	21,085.00	22,151.85
1231	Medicare	3,728.75	4,931.00	5,180.67
1251	ASRS	31,574.83	39,246.00	41,016.64
1270	Workers Compensation	985.11	1,200.00	1,357.69
1290	PEHP	2,958.56	3,318.00	3,572.88
TOTAL PERSONNEL COSTS		374,942.46	467,014.00	491,139.71
2110	Office Supplies	1,324.91	1,600.00	1,500.00
2115	Fees	7,633.35	8,000.00	8,000.00
2120	Printing & Duplicating	517.85	780.00	700.00
2160	Dues, Memberships & Subscr	1,415.00	1,400.00	1,415.00
2170	Travel & Per Diem	1,713.41	3,500.00	1,700.00
2177	Meals & Entertainment	-	50.00	-
2180	Training	1,248.00	2,000.00	1,300.00
2198	Books & Periodicals	-	200.00	200.00
2210	Accounting & Auditing	23,825.00	20,000.00	24,000.00
2220	Computer Services	30,604.29	-	-
2223	Consultants - General	-	-	-
2227	Contract Labor	6,356.06	-	-
2310	Cell Phones & Pagers	266.32	600.00	300.00
2550	Equipment Supplies	-	-	-
2560	Equipment Services	-	-	-
TOTAL NON PERSONNEL COSTS		74,904.19	38,130.00	39,115.00
DEPARTMENT TOTALS		449,846.65	505,144.00	530,254.71

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

FINANCE

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	175,663.84	183,248.00	185,900.00
1120	Hourly	91,386.24	145,897.00	148,200.00
1150	Overtime-Unscheduled	5,216.87	2,646.00	2,964.00
1190	PTO Paid Out	1,943.75	5,806.00	20,223.84
1195	PTO Reserve	-	2,488.00	-
1211	Medical Insurance	42,332.00	52,915.00	55,560.75
1212	Dental Insurance	1,828.00	2,285.00	2,444.95
1213	Vision Insurance	384.00	480.00	480.00
1216	Life Insurance	240.00	275.00	300.00
1218	STD Insurance	756.86	1,194.00	1,786.44
1230	FICA	15,943.65	21,085.00	22,151.85
1231	Medicare	3,728.75	4,931.00	5,180.67
1251	ASRS	31,574.83	39,246.00	41,016.64
1270	Workers Compensation	985.11	1,200.00	1,357.69
1290	PEHP	2,958.56	3,318.00	3,572.88
TOTAL PERSONNEL COSTS		374,942.46	467,014.00	491,139.71
2110	Office Supplies	1,324.91	1,600.00	1,500.00
	- manila folders for end of year	- binders		
	- manila folders labels	- envelopes		
	- scotch tape	- bankers boxes		
	- post it notes	- 1099 forms/envelopes		
	- post it flags	- W-2 forms/envelopes		
2115	Fees	7,633.35	8,000.00	8,000.00
	- visa, amex, transfirst			
	- monthly bank service charges			
	- penalties, late fees			
2120	Printing & Duplicating	517.85	780.00	700.00
	- accounts payable window envelopes	- accounts payable and payroll checks		
	- deposit slips	- comprehensive annual financial report		
2160	Dues, Memberships & Subscr	1,415.00	1,400.00	1,415.00
	- AICPA \$225	- GFOAZ \$120		
	- GFOA \$150 + \$280 = \$430	- ASCPA \$175		
	- GFOA CAFR \$450			
2170	Travel & Per Diem	1,713.41	3,500.00	1,700.00
	- GFOA annual conference (airfare, lodging, per diem)			
	- ASCPA annual conference (mileage)			
2177	Meals & Entertainment	-	50.00	-
2180	Training	1,248.00	2,000.00	1,300.00
	- GFOA annual governmental gaap update webinar			
	- ASCPA governmental acctng conf			
	- GFOA annual conference			
2198	Books & Periodicals	-	200.00	200.00
2210	Accounting & Auditing	23,825.00	20,000.00	24,000.00
	- Annual audit and single audit			
2220	Computer Services	30,604.29	-	-
2223	Consultants - General	-	-	-
2227	Contract Labor	6,356.06	-	-
2310	Cell Phones & Pagers	266.32	600.00	300.00
	- Gephart cell phone			
2550	Equipment Supplies	-	-	-
2560	Equipment Services	-	-	-
TOTAL NON PERSONNEL COSTS		74,904.19	38,130.00	39,115.00
DEPARTMENT TOTALS		449,846.65	505,144.00	530,254.71

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

ADMINISTRATIVE SERVICES

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	-	-	-
1120	Hourly	116,669.11	134,116.00	114,920.00
1150	Overtime	1,009.50	1,049.00	1,460.58
1190	PTO Paid Out	2,031.63	7,061.00	6,982.83
1195	PTO Reserve	-	969.00	-
1211	Medical Insurance	42,332.00	31,749.00	33,336.45
1212	Dental Insurance	1,828.00	1,371.00	1,466.97
1213	Vision Insurance	384.00	288.00	288.00
1216	Life Insurance	168.00	165.00	180.00
1218	STD Insurance	388.36	465.00	616.82
1230	FICA	7,257.70	8,212.00	7,648.53
1231	Medicare	1,697.31	1,921.00	1,788.77
1251	ASRS-Retirement	13,634.00	15,285.00	14,162.12
1270	Workers Comp	416.95	515.00	468.78
1290	PEHP	2,593.62	2,542.00	1,233.63
TOTAL PERSONNEL COSTS		190,410.18	205,708.00	184,553.48
2110	Office Supplies	2,211.86	3,500.00	3,500.00
2112	Copier Supplies	1,529.49	2,500.00	2,500.00
2115	Fees	2,134.00	3,600.00	3,600.00
2120	Printing & Duplicating	-	500.00	500.00
2130	Computer Supplies	-	200.00	200.00
2150	Postage & Mailings	5,790.01	8,982.00	9,000.00
2160	Dues, Memberships & Subscr	1,070.00	1,500.00	1,500.00
2170	Travel & Per Diem	1,296.36	2,000.00	2,000.00
2177	Meals & Entertainment	215.47	-	-
2180	Training	1,153.00	2,100.00	3,000.00
2195	Election Costs	-	48,000.00	50,000.00
2198	Books & Periodicals	-	200.00	200.00
2220	Computer Services	-	-	-
2223	Consultants-General	-	5,000.00	29,000.00
2227	Contract Labor	25,633.60	3,000.00	5,000.00
2230	Engineering & Architectural	4,750.00	5,000.00	5,000.00
2250	Job & Legal Advertising	3,002.36	7,000.00	7,000.00
2260	Legal	64,789.52	80,662.00	80,662.00
2310	Cell Phones & Pagers	567.77	1,275.00	1,275.00
2320	Electric	27,603.39	34,666.00	30,000.00
2340	Refuse Removal	680.88	1,400.00	1,000.00
2350	Telephone	17,218.66	17,322.00	18,000.00
2370	Water & Sewer	890.38	800.00	900.00
2410	Claim Settlement	1,403.00	2,000.00	5,000.00
2430	Gen. Liab. & Auto Insurance	135,439.17	170,000.00	170,000.00
2540	Building Services	304.50	306.00	-
2542	Janitorial Services	2,720.89	3,200.00	-
2560	Equipment Services	180.84	500.00	500.00
2620	Equipment Rental	13,283.90	10,400.00	10,400.00
TOTAL NON PERSONNEL COSTS		313,869.05	415,613.00	439,737.00
DEPARTMENT TOTALS		504,279.23	621,321.00	624,290.48

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

ADMINISTRATIVE SERVICES

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed	
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017	
1110	Salaries	-	-	-	
1120	Hourly	116,669.11	134,116.00	114,920.00	
1150	Overtime	1,009.50	1,049.00	1,460.58	
1190	PTO Paid Out	2,031.63	7,061.00	6,982.83	
1195	PTO Reserve	-	969.00	-	
1211	Medical Insurance	42,332.00	31,749.00	33,336.45	
1212	Dental Insurance	1,828.00	1,371.00	1,466.97	
1213	Vision Insurance	384.00	288.00	288.00	
1216	Life Insurance	168.00	165.00	180.00	
1218	STD Insurance	388.36	465.00	616.82	
1230	FICA	7,257.70	8,212.00	7,648.53	
1231	Medicare	1,697.31	1,921.00	1,788.77	
1251	ASRS-Retirement	13,634.00	15,285.00	14,162.12	
1270	Workers Comp	416.95	515.00	468.78	
1290	PEHP	2,593.62	2,542.00	1,233.63	
TOTAL PERSONNEL COSTS		190,410.18	205,708.00	184,553.48	
2110	Office Supplies	2,211.86	3,500.00	3,500.00	
2112	Copier Supplies	1,529.49	2,500.00	2,500.00	
2115	Fees	2,134.00	3,600.00	3,600.00	
2120	Printing & Duplicating	-	500.00	500.00	
2130	Computer Supplies	-	200.00	200.00	
2150	Postage & Mailings	5,790.01	8,982.00	9,000.00	
2160	Dues, Memberships & Subscr	1,070.00	1,500.00	1,500.00	
2170	Travel & Per Diem	1,296.36	2,000.00	2,000.00	
2177	Meals & Entertainment	215.47	-	-	
2180	Training	1,153.00	2,100.00	3,000.00	Increased effort toward personnel training activity; Potential new Board members re: AFDA required training.
2195	Election Costs	-	48,000.00	50,000.00	
2198	Books & Periodicals	-	200.00	200.00	
2220	Computer Services	-	-	-	In IT
2223	Consultants-General	-	5,000.00	29,000.00	Various including station construction, GIS, Communications, etc.
2227	Contract Labor	25,633.60	3,000.00	5,000.00	Temporary Staff to coincide with Consultant increase.
2230	Engineering & Architectural	4,750.00	5,000.00	5,000.00	
2250	Job & Legal Advertising	3,002.36	7,000.00	7,000.00	
2260	Legal	64,789.52	80,662.00	80,662.00	
2310	Cell Phones & Pagers	567.77	1,275.00	1,275.00	
2320	Electric	27,603.39	34,666.00	30,000.00	Trend down over 3 years.
2340	Refuse Removal	680.88	1,400.00	1,000.00	Trend down over 3 years.
2350	Telephone	17,218.66	17,322.00	18,000.00	
2370	Water & Sewer	890.38	800.00	900.00	
2410	Claim Settlement	1,403.00	2,000.00	5,000.00	Trend up over 3 years.
2430	Gen. Liab. & Auto Insurance	135,439.17	170,000.00	170,000.00	
2540	Building Services	304.50	306.00	-	In LOGS
2542	Janitorial Services	2,720.89	3,200.00	-	In LOGS
2560	Equipment Services	180.84	500.00	500.00	Copier contract
2620	Equipment Rental	13,283.90	10,400.00	10,400.00	Copier contract
TOTAL NON PERSONNEL COSTS		313,869.05	415,613.00	439,737.00	
DEPARTMENT TOTALS		504,279.23	621,321.00	624,290.48	

574,290.48

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

TRAINING

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	275,089.36	86,040.00	-
1120	Hourly	120,742.67	108,523.00	341,216.30
1150	Overtime-Unscheduled	8,368.10	21,075.00	35,209.51
1190	PTO Paid Out	8,893.74	3,774.00	22,592.63
1195	PTO Reserve	-	1,617.00	-
1211	Medical Insurance	42,332.00	31,749.00	55,560.75
1212	Dental Insurance	1,823.00	1,371.00	2,444.95
1213	Vision Insurance	384.00	288.00	480.00
1215	PSPRS-Cancer Insurance	100.00	400.00	200.00
1216	Life Insurance	316.85	165.00	300.00
1218	STD Insurance	1,109.50	776.00	1,444.15
1230	FICA	2,871.79	4,426.00	3,239.13
1231	Medicare	5,768.83	3,205.00	5,786.10
1250	PSPRS	66,320.13	30,031.00	70,274.45
1251	ASRS	5,376.14	8,238.00	5,997.61
1270	Workers Compensation	17,877.73	10,955.00	20,828.76
1280	Deferred Compensation	-	-	-
1290	PEHP	3,698.20	2,156.00	3,990.18
TOTAL PERSONNEL COSTS		561,072.04	314,789.00	569,564.52
2110	Office Supplies	1,929.67	3,060.00	3,060.00
2120	Printing & Duplicating	131.67	3,650.00	1,500.00
2130	Computer Supplies	113.79	-	-
2139	Operational Equipment	11,434.89	3,250.00	3,250.00
2140	Operational Supplies	118.69	-	2,000.00
2141	Uniforms	13,152.07	-	-
2142	Propane Gas	3,116.97	2,500.00	5,268.00
2150	Postage & Mailings	100.00	400.00	300.00
2160	Dues, Memberships & Subscr	2,090.34	150.00	10,121.00
2170	Travel & Per Diem	7,082.40	10,920.00	10,920.00
2171	Training Materials	9.75	-	-
2174	Facility & Equipment Rental	245.00	-	-
2175	Family Night & Graduation	169.92	-	-
2176	Course Registration/Books/Certs	-	-	-
2177	Meals & Entertainment	158.99	100.00	2,350.00
2180	Training - Training Staff	7,219.43	4,900.00	5,500.00
2186	Training - Suppression	13,568.64	15,310.00	20,310.00
2187	Training - Target Safety	-	21,535.00	-
2191	Tuition Reimbursement	20,898.98	33,900.00	33,900.00
2194	Newsletter	-	-	-
2196	Employee Recognition	-	60.00	100.00
2198	Books & Periodicals	5,172.42	7,893.00	4,500.00
2310	Cell Phones & Pagers	3,731.20	2,400.00	2,400.00
2320	Electric	28,326.41	30,600.00	36,400.00
2340	Refuse Removal	1,230.42	1,650.00	1,050.00
2350	Telephone	-	-	-
2370	Water & Sewer	9,655.77	8,950.00	13,100.00
2540	Building Services	669.90	875.00	875.00
2542	Janitorial Services	3,789.14	8,500.00	-
2544	Preventive Maintenance	-	-	3,000.00
2546	Facility Use/Maintenance	538.00	3,000.00	3,000.00
2550	Equipment Supplies	-	370.00	-
2565	Mobile Burn Simulator	8,100.00	8,500.00	8,500.00
2620	Equipment Rental	9,085.66	10,800.00	10,800.00
TOTAL NON PERSONNEL COSTS		151,840.12	183,273.00	182,204.00
DEPARTMENT TOTALS		712,912.16	498,062.00	751,768.52

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

TRAINING

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	275,089.36	86,040.00	-
1120	Hourly	120,742.67	108,523.00	341,216.30
1150	Overtime-Unscheduled	8,368.10	21,075.00	35,209.51
1190	PTO Paid Out	8,893.74	3,774.00	22,592.63
1195	PTO Reserve	-	1,617.00	-
1211	Medical Insurance	42,332.00	31,749.00	55,560.75
1212	Dental Insurance	1,823.00	1,371.00	2,444.95
1213	Vision Insurance	384.00	288.00	480.00
1215	PSPRS-Cancer Insurance	100.00	400.00	200.00
1216	Life Insurance	316.85	165.00	300.00
1218	STD Insurance	1,109.50	776.00	1,444.15
1230	FICA	2,871.79	4,426.00	3,239.13
1231	Medicare	5,768.83	3,205.00	5,786.10
1250	PSPRS	66,320.13	30,031.00	70,274.45
1251	ASRS	5,376.14	8,238.00	5,997.61
1270	Workers Compensation	17,877.73	10,955.00	20,828.76
1280	Deferred Compensation	-	-	-
1290	PEHP	3,698.20	2,156.00	3,990.18
TOTAL PERSONNEL COSTS		561,072.04	314,789.00	569,564.52
2110	Office Supplies	1,929.67	3,060.00	3,060.00
2120	Printing & Duplicating	131.67	3,650.00	1,500.00
2130	Computer Supplies	113.79	-	-
2139	Operational Equipment	11,434.89	3,250.00	3,250.00
2140	Operational Supplies	118.69	-	2,000.00
2141	Uniforms	13,152.07	-	-
2142	Propane Gas	3,116.97	2,500.00	5,268.00
2150	Postage & Mailings	100.00	400.00	300.00
2160	Dues, Memberships & Subscr	2,090.34	150.00	10,121.00
2170	Travel & Per Diem	7,082.40	10,920.00	10,920.00
2171	Training Materials	9.75	-	-
2174	Facility & Equipment Rental	245.00	-	-
2175	Family Night & Graduation	169.92	-	-
2176	Course Registration/Books/Certs	-	-	-
2177	Meals & Entertainment	158.99	100.00	2,350.00
2180	Training - Training Staff	7,219.43	4,900.00	5,500.00
2186	Training - Suppression	13,568.64	15,310.00	20,310.00
2187	Training - Target Safety	-	21,535.00	-
2191	Tuition Reimbursement	20,898.98	33,900.00	33,900.00
2194	Newsletter	-	-	-
2196	Employee Recognition	-	60.00	100.00
2198	Books & Periodicals	5,172.42	7,893.00	4,500.00
2310	Cell Phones & Pagers	3,731.20	2,400.00	2,400.00
2320	Electric	28,326.41	30,600.00	36,400.00
2340	Refuse Removal	1,230.42	1,650.00	1,050.00
2350	Telephone	-	-	-
2370	Water & Sewer	9,655.77	8,950.00	13,100.00
2540	Building Services	669.90	875.00	875.00
2542	Janitorial Services	3,789.14	8,500.00	-
2544	Preventive Maintenance	-	-	3,000.00
2546	Facility Use/Maintenance	538.00	3,000.00	3,000.00
2550	Equipment Supplies	-	370.00	-
2565	Mobile Burn Simulator	8,100.00	8,500.00	8,500.00
2620	Equipment Rental	9,085.66	10,800.00	10,800.00
TOTAL NON PERSONNEL COSTS		151,840.12	183,273.00	182,204.00
DEPARTMENT TOTALS		712,912.16	498,062.00	751,768.52

Hamblen, Scott:
This account line has not been funded in the past but is the appropriate place to expense any supplies needed to conduct training throughout the year.

Hamblen, Scott:
This line has been increased, like other utility lines, to reflect the increase in usage of the training center.

Hamblen, Scott:
This line has been increased to reflect the continued support of ISFSI 1403 live fire instructor certification and Blue Card Incident Command Fees to include IC and Instructor Renewals.

Hamblen, Scott:
This line is currently over budget. This year the training budget has been used for all meal expenses incurred during supervisor meetings and promotional processes.

Hamblen, Scott:
This budget line is tracking as planned. It has been increased to accommodate the Battalion Certification Program which has never been budgeted in the past.

Hamblen, Scott:
This expense is accounted for in the IT budget.

Hamblen, Scott:
This expense will accommodate 5 year inspections of the burn room per NFPA 1403 requirements.

Hamblen, Scott:
A portion of this expense is recovered through billing to other partners in PITC.

Hamblen, Scott:
This line covers the operational lease of the Ricoh copier.

ZERO BASED BUDGETING WORKSHEETS
FY 16/17 BUDGET YEAR

COMMUNITY AFFAIRS

ACCOUNT #	ACCOUNT NAME	Actuals	Current Bud	Proposed
		FY 2014 / 2015	FY 2015 / 2016	FY 2016 / 2017
1110	Salaries	71,291.31	83,633.00	83,874.96
1120	Hourly	8,381.65	12,000.00	12,000.00
1150	Overtime-Unscheduled	10,845.86	7,698.00	7,698.00
1190	PTO Paid Out	-	1,808.00	5,032.50
1195	PTO Reserve	-	775.00	-
1211	Medical Insurance	10,583.00	10,583.00	11,112.15
1212	Dental Insurance	457.00	457.00	488.99
1213	Vision Insurance	96.00	96.00	96.00
1216	Life Insurance	66.70	55.00	60.00
1218	STD Insurance	238.27	372.00	444.54
1230	FICA	4,826.15	6,567.00	5,512.26
1231	Medicare	1,357.39	1,536.00	1,574.78
1250	PSPRS	3,004.36	2,469.00	4,231.13
1251	ASRS	8,630.54	10,803.00	10,206.58
1270	Workers Compensation	3,960.68	5,250.00	5,669.20
1280	Deferred Compensation	-	-	-
1290	PEHP	739.64	1,033.00	889.07
TOTAL PERSONNEL COSTS		124,478.55	145,135.00	148,890.16
2110	Office Supplies	105.45	100.00	150.00
2111	Photographic Supplies	2,813.89	660.00	600.00
2160	Dues, Memberships & Subscriptions	1,038.78	370.00	400.00
2170	Travel & Per Diem	143.45	140.00	350.00
2177	Meals & Entertainment	583.74	520.00	520.00
2180	Training	145.00	2,325.00	2,400.00
2192	Public Affairs	24,697.52	53,605.00	51,400.00
2223	Consultants	11,375.00	1,400.00	1,400.00
2310	Cell Phones & Pagers	2,352.22	1,600.00	3,500.00
TOTAL NON PERSONNEL COSTS		43,255.05	60,720.00	60,720.00
DEPARTMENT TOTALS		167,733.60	205,855.00	209,610.16